

JEYPORE MUNICIPALITY

Request for Proposal (RFP) from Consultants for Preparation of Detailed Project Reports and Execution of the Work "Restoration, Rejuvenation, and Peripheral Development" of Neelakantha Sagar water body.

Request for Proposal

1. Date of issue of RFP: 20/07/2021

2. Last date for receipt of RFP: 20/07/2021 by 4.00 PM. RFPs should be submitted post to the Office of the Executive Officer, Jeypore Municipality, Jeypore, Dist-Koraput.

Engagement of Consultant/Agency for Preparation of Detailed Project Reports and execution of the Work "Restoration, Rejuvenation, and Peripheral development of Neelakantha Sagar water body "

3. Date, place and name of the Officer: 20/07/2021, Jeypore, Executive Officer, Jeypore Municipality.

Information regarding interested consultants will be updated in the website.

WWW.JEYPORE MUNICIPALITY.OD

WWW.KORAPUT.NIC.IN

**Jeypore Municipality,
Main Road ,
Jeypore,
Dist-Koraput,
State-Odisha,
Pin -764001**

Office of the Executive Officer , Jeypore Municipality , Jeypore, Housing
and Urban Development Department , Government of Odisha

Request for Proposal (RFP) from Consultants for Preparation of Detailed Project
Reports and execution of the work "**Restoration ,Rejuvenation, and
Peripheral Development of Neelakantha Sagar water body**"

1. **Date of Issue of RFP:** From 15/07/2021 (The document may be downloaded from
jeyporemunicipality.in and koraput.nic.in)

2. **Last date for receipt of RFP:** 30/07/2021 by 4.00PM (Through Speed/Registered
post/ to the Office of the Executive officer ,Jeypore Municipality ,Jeypore ,Dist –
Koraput ,Pin -764001)

3. **Address for submission of RFP:** Executive officer ,Jeypore Municipality ,Jeypore
,Dist –Koraput ,Pin -764001

4. **Date, place and Time of RFP opening:** 30/07/2021 at 5:00PM in the Executive
officer ,Jeypore Municipality ,Jeypore ,Dist –Koraput ,Pin -764001

Information regarding selected consultants will be uploaded in the website

WWW.JEYPOREMUNICIPALITY.IN

WWW.KORAPUT.NIC.IN

1. Introduction:

Jeypore Municipality is one of the largest Municipality in Odisha. Jeypore Municipality has undertaken many water body reclamation projects in the last 2 years to improve the water quality and facilitate ground water recharge.

The primary objective of the project is rehabilitation and preservation of water bodies by improving the water quality and embankment strengthening and thereby improving the health and wellbeing of the people of the city. It also helps in recharging of the ground water and improves the water table. It also acts a recreational facility for the residents of the town.

- **Neelakantha Sagar tank** is situated near Goudo Sahi . This famous tank of Jeypore is gradually turning into a dump yard .The project proposes rehabilitation and preservation of the tank.

The project also proposes an elevated pedestrian pathway and a mini park . The elevated pedestrian pathway would serve as a recreational site for the citizens and children of the town and can be used for morning walks and spending time in the evening for relaxation.

. The estimated project cost is Rs. 9.9 Cr. The period of implementation shall be 12 months from the date of award.

Objectives of the project:

The intervention is necessary to reclaim the water body from garbage dumping, pollution and restore the water body as the breathing centers of the town. The intervention proposes renovation of the water body and beautification of the tank. The following benefits are envisaged from the project.

1. **Recharge of ground water:** Reclamation of water body will result in recharge of ground water and increase in ground water table which will solve the water scarcity problem of the town.
2. **Pollution Control:** The project proposes renovation of the tank which would include de-silting, de-weeding and removal waste dumped in the water body. Fencing is proposed along the periphery of the tank which would help to prevent people from dumping wastes into the water body.
3. **Environmental and Ecological Balance:** Clear water and lush greenery of the tank will maintain the environment and would help in ecological balance.
4. **Direct Revenue Inflow:** Revenue would be generated by collecting nominal fees for park, pedestrian walking, boating centre and kiosks. This would help to meet the expenses towards the O&M of this project.
5. **Indirect Revenue Inflow:** There would be an increase in the business of the commercial area in the vicinity due to the increase in the visitors due to the proposed project.

ELIGIBILITY CRITERIA

- The applicant can either be a Central /State Government Organization or Semi -government organization or PSU
- The applicant must have prepared DPRs and executed in last five years for any restoration of water body project or government construction work as per the Guidelines of GoI/any other state government scheme of project cost not less than Rs.10 Crores.
- The applicant must have an average annual turnover of Rs. 50 crore over the last three proceeding years.

EVALUATION PROCESS

The Authority shall open the Proposals in conventional method at the time specified thereto. The evaluation will be of three parts

1. Technical Short listing
2. Presentation
3. Financial Proposal

with a ratio of weightage of 40%,40% and 20% respectively .

The technical short listing will be done first and the eligible /selected consultant /agency will be permitted to place power point presentation of the project .the financial proposal will be opened later and the evaluation will be carried out in Quality and cost based selection

Technical Short listing

A total of 100 marks is fixed considering different criteria's for technical short listing .The weightage of this section is 40% in the selection process .Only those applicants who score 70 or more marks out of 100 marks as per the criteria mentioned below will be eligible /selected for making presentation on the project "Restoration ,Rejuvenation, and Peripheral Development of Neelakantha Sagar water body" before the selection committee

The criteria to be used for technical short listing shall be as follows

Sl No	Criteria	Break-up	Points	
1	Specific experience of the Consultant relevant to the Assignment: Experience in preparation of DPR and execution for similar nature or construction work during last 5 years of at least 2 successful projects in any Government / Quasi Government / PSU		50 marks	
		2 projects		30 marks
		3 projects		40 marks
		4 projects or more		50 marks
2	Financial Strength of the Consultants		20 marks	

	Annual turnover between 50 cr to 100cr	20 marks	
	Annual turnover between 100cr - 200 cr	25 marks	
	Annual turnover above 200 cr	30 marks	
3	Successful Completion of Minimum consultancy Value of Rs 30 lakhs for single project during last 3 years in similar nature of work.		20 marks
	Consultancy fee 30lakh to 50 lakh	10 marks	
	Consultancy fee 50 lakh -75 lakh	15 marks	
	Consultancy fee 75 lakh to 1 cr	20 marks	
Total			100 marks

Power point Presentation

The applicant who qualifies in the technical short listing section needs to give a presentation on the project "Restoration ,Rejuvenation, and Peripheral development of Neelakantha Sagar water body " The weightage of this section is 40% in selection process. The date of presentation of the proposal will be intimated to the agency after scrutiny in due time and the same will be uploaded in the website of this municipality .The applicants are advertised to visit the website regularly to know the further status of their application

Financial Proposal

The financial proposal of the selected agency will be considered only after successful presentation of the project. The weightage of this section is 20% in selection process

The Authority reserves the right to reject or cancel any Proposal /RFP which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the Authority in respect of such Proposals.

INDICATIVE SCOPE OF SERVICES

The scope of work includes Preparation of DPR and execution of the work "***Restoration ,Rejuvenation, and Peripheral Development of Neelakantha Sagar water body***"

DELIVERABLES AND SCHEDULE OF DELIVERY

The deliverables and schedule of delivery for DPR and execution of work as under

- a. DPR preparation time will be of 4 weeks from the date of signing the contract
- b. The Consultancy Agency will provide three copies each of the draft study report and final Detail Project Report.
- c. After finalization of the DPR by the municipality the consultant Agency should start the execution of the work the due procedure laid down in the OPWD Code
- d. The payment to the agency will be released after due certification from Municipal Engineer/Junior Engineer of the Municipality.
- e. The payment schedule will be decided by the Municipality and agency mutually at the time of agreement.
- f. 5% of the bill amount will be kept as security deposit and will be release after completion of defect liability period
- g. The time line for completion of the project is 12 month

SUBMISSION REQUIREMENTS

To be eligible for engagement, the applicants shall provide documentary evidence which shall include the following information:

- Forwarding Letter;
- Copies of original documents defining the legal status, structure of organization, Schedule 'A'
- Reports on the financial standing of the applicant in Schedule 'B' ;
- Details of the experience and past performance of the applicant on works of a similar nature and details of current works in hand and other commitments in Schedule 'C';
- Financial Proposal -Schedule-"D" (to be submitted in a sealed cover)

LANGUAGE OF APPLICATION

The language of the application as well as the supporting documents shall be English

RFP SUBMISSION DATE

RFP submitted in all respect must reach at the specified address by the date and time specified on the first page of this document through Speed / Registered Post. If the specified date for the submission of RFP is declared as a holiday for Jeypore Municipality, the RFP will be received up to the appointed time on the next working day

SUBMISSION OF EOI: PACKING, SEALING & MARKING

The RFP must be inserted in sealed envelopes,(the financial proposal to be covered separately) along with applicant's name and address in the left hand corner of the envelope and super scribed in "*Restoration ,Rejuvenation, and Peripheral Development of Neelakantha Sagar water body*"

The RFP shall be addressed to the Jeypore Municipality, Jeypore at the following address:

**The Executive Officer,
Jeypore Municipality
Jeypore
Korpaut
Pin-764001**

If the envelope is not sealed and marked as mentioned above, Jeypore Municipality will not be responsible for any misplacement or premature opening. (Telex, cable or facsimile RFP will be rejected).

NUMBER OF RFP's

An applicant shall submit only one Application

LATE SUBMISSION

RFPs received after the deadline for submission prescribed by Jeypore Municipality will be rejected

MODIFICATION AND WITHDRAWAL OF RFP

No modifications to the RFP or withdrawal shall be allowed once the RFP is received by Jeypore Municipality

JURISDICTION

All disputes arising shall be subject to the jurisdiction of the appropriate court at Jeypore , Odisha, India and will be governed by the laws of India.

Covering Letter

(ON APPLICANTS OFFICIAL LETTER HEAD)

To

**The Executive Officer,
Jeypore Municipality, Jeypore
Odisha, Pin-764001**

Dear Sir,

Having examined the advertisement and application form, including the instructions for submission, scope of work etc., we hereby submit all the necessary information and relevant documents for our selection in the engagement of Consultancy Firm for the preparation of DPRs and execution of the work ***"Restoration ,Rejuvenation, and Peripheral development of Neelakantha Sagar water body"***

We understand that Jeypore Municipality reserves the right to reject any application without assigning any reason thereof.

(Signature of Authorized Person) Date:

[Name of the authorized person]

[Designation]

Enclosures:

1

2

3

4

5

6

7

Schedule 'A'

Information of Applicant

1. Name of the Consultant (In full):
2. Address:
3. Telephone no:
4. E-mail:
5. Website (if any):
6. PAN: (Photocopy of PAN Card to be furnished)
7. GST :.....(Photocopy of GSTN to be furnished)
8. Place of business:
9. Nature of relevant Assignments carried so far:

10. Nature of assignments in hand

Signature of Authorized Person

Applicant's Experience of Relevant Projects (Both finished and ongoing projects)

Schedule 'B'

Financial Status

A. Name of the consultant:

B. Annual Turnover (for each of the last 3 years) (Indian Rupees in Lakhs) Alongwith audited balance sheets for last three years

(Signature of Authorised Person)

Date:

Schedule-C

Applicant's Experience of Relevant Projects (Both finished and ongoing Projects)

Assignment name	Value of the Contract	Nature of the work	Location of the assignment	Duration of the assignment	Name of the Employer	Address of the Employer	Start Date of the Project	Date of completion of the Project

The Financial Proposal is inclusive of all cost project expenses which may be incurred in the course of implementation, operation, maintenance and commissioning during the period of assignment.

The Financial Proposal is inclusive of all taxes i.e. Income tax, professional service charges and Goods & Service Tax.

The Applicant shall be responsible to agree with works the price to be payable for materials and evaluation.

Signature of authorized person

FINANCIAL PROPOSAL

(On the letter head of Bidder)

Engagement of Consultant/Agency for Preparation of Detailed Project Reports and execution of the Work "**Restoration ,Rejuvenation, and Peripheral Development of Neelakantha Sagar water body**" at Jeypore Municipality Having gone through the RFP and having fully understood the scope of work for the Project as set out in the TOR, we are pleased to quote the following Professional fees for the Assignment as per the specified scope of Work:

<i>Particulars</i>	Consultancy Fees (Rs.) In figures	Consultancy Fees (Rs.) in words
Total		

Note:

1. The Financial Proposal is inclusive of all out pocket expenses which may be incurred towards travel, accommodation, documentation and communication, during the period of assignment.
2. The Financial Proposal is inclusive of all taxes i.e. income tax, professional tax and education cess ,Goods & Service Tax
3. In case of difference in amount quoted in figures and words, the value in words shall be considered for evaluation

Signature of authorized person