

**ANNEXURE: 03**



**ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଗଣିନାୟକପୁଟ**  
ପୋଷ୍ଟ-ହିକିମପୁଟ, ବ୍ଲକ-ନନ୍ଦପୁର,, ଜିଲ୍ଲା- କୋରାପୁଟ, ଓଡ଼ିଶା-764037  
ସି.ବି.ଏସ.ଇ ଅନୁବନ୍ଧ ସଂଖ୍ୟା: 1520025, ବିଦ୍ୟାଳୟ କୋଡ-17130  
ମୋବାଇଲ ନଂ-8637223835, ଇମେଲ: [nandapur@oav.edu.in](mailto:nandapur@oav.edu.in)



ଟିପି ସଂଖ୍ୟା: OAV/NAN/366/2022

**ବିଜ୍ଞାପନ**

ତାରିଖ: 24/09/2022

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଗଣିନାୟକପୁଟ ଛାତ୍ରାନିବାସ ପାଇଁ ଚୁକ୍ତି ଭିତ୍ତିକ ଖର୍ଚ୍ଚନ ଓ ସହାୟକ ରୋଷେୟା ପାଇଁ ଦରଖାସ୍ତ ଆହ୍ୱାନ କରୁଛି । ଦରଖାସ୍ତ ଦାଖଲର ଅନ୍ତିମ ତାରିଖ : ୩୦/୧୦/୨୦୨୨ । ଆଶାୟୀ ପ୍ରାର୍ଥନିକ ଦରଖାସ୍ତ ଉପରୋକ୍ତ ଠିକଣାରେ ଶେଷ ତାରିଖ ସୁଧା ବିଦ୍ୟାଳୟରେ ପହଞ୍ଚିବା ଅନିବାର୍ଯ୍ୟ । ଦରଖାସ୍ତ ପହଞ୍ଚିବାରେ ବିଳମ୍ବ ହେଲେ ବିଦ୍ୟାଳୟ କୌଣସି ଭାବେ ଦାୟୀ ରହିବ ନାହିଁ ଋକ୍ତ ପଦବୀର ବିବରଣୀ ଆବେଦନକାରୀଙ୍କ ସୂଚନା ନିମନ୍ତେ ନିମ୍ନ ସାରଣୀ ରେ ଉପଲବ୍ଧ କରାଯାଇଅଛି । ଅଧିକ ବିବରଣୀ ପାଇଁ ୱେବସାଇଟ- [www.koraput.nic.in](http://www.koraput.nic.in) କୁ ଦେଖିପାରିବେ ।

କ୍ରମିକ ସଂଖ୍ୟା	ପଦବୀର ନାମ	ଯୋଗ୍ୟତା	ବୟସ	ମାସିକ ପାରିଶ୍ରମିକ	ରିକ୍ତ ପଦବୀ
୧	ଖାଡ଼େନ	ସ୍ନାତକ(ମହିଳା)	୩୦-୬୦	ଟଙ୍କା-୭୨୬୦/-	୦୧
୨	ସହାୟକ ରୋଷେୟା	(ମହିଳା)	୨୧-୩୨	ଟଙ୍କା-୩୬୩୦/-	୦୧

*Davitjone*  
24/09/2022  
ସ୍ୱା/- ଅଧ୍ୟକ୍ଷ

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଗଣିନାୟକପୁଟ

**PRINCIPAL**  
**ODISHA ADARSHA VIDYALAYA**  
**GANINAYAKPUT, NANDAPUR**  
**DIST - KORAPUT**

## GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF IN THE GIRLS HOSTEL

The following support staff will be engaged in the Girl's hostel of Odisha Adarsha Vidyalaya, Ganinayakput, Nandapur for smooth functioning of the hostel.

### 1. WARDEN:01 (ONE)

- ❖ **Qualification:** B.A. / B.Sc. from any recognized University
- ❖ **Age:** 30-60 years as on the date of advertisement
- ❖ **Experience:** At least 2 years in hostel management is preferable
- ❖ **Remuneration:** Rs 7620/- per Month
- ❖ **Preference:**
  1. Preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of respective District.
  2. If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, she may be paid monthly remuneration of Rs. 3000/- in addition to her monthly salary. But she must have to stay in the hostel even during the night hours.
  3. Retired lady teachers, physically and mentally sound within the age limit of 62 years as on the date of the engagement, if willing may be engaged as warden.

### 2. ASSISTANT COOK: 01 (ONE)

- ❖ **Remuneration:** Rs. 3630/- per Month
- ❖ **Age:** 21-32 years as on the date of advertisement
- ❖ **Experience:** if somebody is trained in cookery, she will be given preference and due weightage
- ❖ Cook herself should be perfectly hygienic in her dresses, cooking habits, etc.
- ❖ The cook must be well conversant to use LPG
- ❖ Having experience in cooking

*Daripana*  
24/09/2022

Principal

Odisha Adarsha Vidyalaya  
Ganinayakput, Nandapur

Koraput-764037  
PRINCIPAL

ODISHA ADARSHA VIDYALAYA  
GANINAYAKPUT, NANDAPUR  
DIST - KORAPUT



**APPLICATION FOR THE POST OF WARDEN/ASSISTANT COOK  
(CONTRACTUAL) IN GIRL'S HOSTEL OF ODISHA ADARSHA VIDYALAYA,  
GANINAYAKPUT, BLOCK-NANDAPUR, DIST-KORAPUT**



**FILL THE APPLICATION IN BLOCK LETTERS.**

1. POST APPLIED FOR: \_\_\_\_\_
2. NAME OF THE APPLICANT(IN BLOCK LETTERS): \_\_\_\_\_
3. FATHER'S /HUSBAND'S NAME: \_\_\_\_\_
4. (A) PRESENT ADDRESS: -
5. HOUSE/PLOT NO.: \_\_\_\_\_ SAHI/HABITAION NAME: \_\_\_\_\_  
NAME OF THE REVENUE VILLAGE: \_\_\_\_\_ NAME OF G.P. : \_\_\_\_\_  
NAME OF THE POLICE STATION: \_\_\_\_\_ NAME OF DIST: \_\_\_\_\_  
PIN CODE NO.: \_\_\_\_\_
- (B) PERMANENT ADDRESS: -
- HOUSE/PLOT NO.: \_\_\_\_\_ SAHI/HABITAION NAME: \_\_\_\_\_  
NAME OF THE REVENUE VILLAGE: \_\_\_\_\_ NAME OF G.P.: \_\_\_\_\_  
NAME OF THE POLICE STATION: \_\_\_\_\_ NAME OF DIST: \_\_\_\_\_  
PIN CODE NO.: \_\_\_\_\_
6. DATE OF BIRTH: (IN FIGURES) \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)  
(IN WORDS) \_\_\_\_\_
7. AGE AS ON DATE OF ADVERTISEMENT: \_\_\_\_\_ YEARS, \_\_\_\_\_ MONTHS, \_\_\_\_\_ DAYS
8. GENDER: \_\_\_\_\_, RELIGION: \_\_\_\_\_
9. CONTACT NO.: \_\_\_\_\_, MAIL ID: \_\_\_\_\_
10. AADHAR CARD NO. OF THE APPLICANT: \_\_\_\_\_
11. CATEGORY APPLIED UNDER: (PLEASE TICK WHEREVER APPLICABLE):  
UR: \_\_\_\_\_, SC: \_\_\_\_\_, ST: \_\_\_\_\_, SEBC: \_\_\_\_\_, PH: \_\_\_\_\_
12. EMPLOYMENT EXCHANGE REGISTRATION NUMBER AND DATE: \_\_\_\_\_

13. EXPERIENCE IN HOSTEL MANAGEMENT / COOKING ( IN YEARS): \_\_\_\_\_

14. EDUCATIONAL QUALIFICATION(WHENEVER APPLICABLE):

SL. NO.	EXAM PASSED	BOARD/UNIVERSITY	YEAR OF PASSING	FULL MARKS	MARKS OBTAINED	PERCENTAGE
01	HSE					
02	+2					
03	BACHELOR DEGREE					
04						
05						

15. COPY OF CERTIFICATES TO BE ENCLOSED(SELF ATTESTED):

- A. HSC CERTIFICATE AND MARKSHEET
- B. +2 CERTIFICATE AND MARKSHEET
- C. BACHELOR DEGREE CERTIFICATE AND MARKSHEET
- D. CASTE CERTIFICATE
- E. AADHAR CARD
- F. RESIDENT CERTIFICATE
- G. CERTIFICATE O EXPERIENCE IN HOSTEL MANAGEMENT
- H. EMPLOYMENT REGISTRATION CARD
- I. SELF ATTESTED PASSPORT SIZE PHOTOGRAPH

**16. SELF-DECLARATION:**

1. I Miss/ Mrs. \_\_\_\_\_ declare that I have gone through the advertisement and I am eligible for the post of \_\_\_\_\_. I am fully aware of the terms of recruitment and agree to abide by them.
2. The above mentioned information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false then my candidature may be cancelled or rejected without assigning any reason thereof.

DATE: \_\_\_\_\_

PLACE: \_\_\_\_\_

SIGNATURE OF THE APPLICANT