

COLLECTORATE, KORAPUT
NIZARAT SECTION

No. 663 / 2022 /NIZ

Date 23/11/22

INVITATION FOR BIDS

Sealed proposals from all interested Bidders are invited for "Selection of Agency for providing Comprehensive Facility Management Services (CFMS)" at Special Circuit House, Koraput. The bid (Request for Proposal) in respect of Special Circuit House, Koraput should be furnished individually.

1. Special Circuit House, Koraput

The broad scope of services required through this request for proposal (RFP) shall be inter alia as indicated below.

- (a) Minor repair of Electrical and PHED fittings.
 - (b) Housekeeping & Cleaning Services.
 - (c) Security Services & Parking Management.
 - (d) Landscaping & Garden & Lawn Maintenance.
 - (e) Help Desk & Reception Services.
 - (f) Catering Services(Paid)
 - (g) Pest Control.
 - (h) Reporting and complaint management.
 - (i) AMC of all electronic items.
 - (j) Laundry Services(Paid)
2. Contract Period 03 Years.
 3. Bid Processing Fee (INR) Rs. 10,000/- in shape of Bank Draft should be drawn in favour of Collector, Koraput.
 4. Earnest Money Deposit(INR) Bid security declaration as per Form T6 of RFP document.

The details regarding eligibility terms & conditions along with the RFP document can be downloaded by visiting the district website www.koraput.nic.in.

All the details will be provided as required by the intending Bidder. Duly completed proposal along with other prerequisite documents in support of eligibility criteria and required information as per formats should be submitted through **Registered Post / Speed Post/ Courier** and must reach in the Office of the Collector, Koraput by 23.12.2022 at 5.30 pm as specified in the critical date sheet below.

5. Important Dates.

SL.NO	Details	Date
01.	RFP Issue Date	22.11.22
02.	Last Date and Time for submission of Pre-Bid queries through email	02.12.2022
03.	Pre-Bid Meeting Date and Time	05.12.2022 at 11.30 AM
04.	Upload of Pre-Bid Clarification Date and Time	06.12.2022 at 5.30 P.M
05.	Last Date and time for submission of Bid	23.12.2022 by 5.30 PM
06.	Technical Bid Opening Date & Time	24.12.2022 at 11.30 A.M
07	Financial Bid Opening Date & Time	27.12.2022 at 11.30 AM

Venue :- Collectorate Conference Hall, Koraput.

6. Contact Details.

Deputy Collecor,Nizarat Section.

Collectorate,Koraput

Contact No.8328867394

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COLLECTOR & DM, KORAPUT