



ଓଡ଼ିଶା ସରକାର/GOVERNMENT OF ODISHA

ତହସିଲଦାରଙ୍କ କାର୍ଯ୍ୟାଳୟ, ନାରାୟଣପାଟଣା/ OFFICE OF THE TAHASILDAR, NARAYANPATNA
ଜିଲ୍ଲା: କୋରାପୁଟ/ DISTRICT- KORAPUT, PIN – 764014, Email: tah.narayanpatna@nic.in

No.2780/2022

Dated: 05.12.2022

QUOTATION/ TENDER CALL NOTICE

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing one no. of TUV300/Bolero/Sumo Gold/Ertiga vehicle having sitting capacity not more than ten including driver with minimum average mileage 10 kms. per litre and maximum hire charge of Rs.31000 per month, excluding fuel, which shall conform to the Terms and conditions (Annexure-II) for official use in Office of the Tahasildar, Narayanpatna on monthly rental basis.

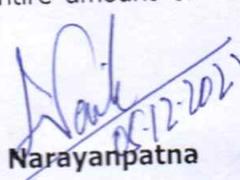
1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, fitness certificate, valid contract carriage permit, proof up to date tax payment, GST Registration etc. which are mandatory for playing of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of account payee Bank Draft drawn in favour of the Tahasildar, Narayanpatna and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 10 Kms. per liter.
7. The detail of the make and year of manufacture of the vehicle, registration no., mileage (kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure- III).
8. The quotation completed in all respect should reach the undersigned on or before 04.01.2023 by 5.30 pm and shall be opened on 05.01.2023 at 11.00 am in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid information & Terms and conditions for hiring of vehicles etc. will be available with Section Officer, Office of the Tahasildar, Narayanpatna on payment RS. 100/- from 06.12.2022 to 04.01.2023 or can be downloaded from Odisha Govt. Website www.odisha.gov.in from date 06.12.2022 to 04.01.2023. In case the application form is downloaded from government website, the applicant shall furnish a demand draft for an amount RS 100/- (Rupees one Hundred) only towards the cost of application along with the application.
10. Tender Call Notice can be cancelled at any time without assigning any reason thereof. Further, the undersigned reserves the right to reject all or any offers without assigning any reason thereof.

Tahasildar, Narayanpatna

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: - valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment, GST Registration etc. and D.L. of the driver available all the times. The Department/office hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damages to any property on account of use hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential coolant, Tyres & tubes, Batttery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel/petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider, subject to availability of fund, and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, government shall forfeit the entire amount of security deposit.


Tahasildar, Narayanpatna

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle : -
2. Type of vehicle (AC/Non- AC):-
3. Year of manufacture : -
4. Model : -
5. Date of registration : -
6. Name & complete address
of the owner of vehicles : -
7. Fitness certificate validity : -
8. Permit validity :-
9. Insurance validity : -
10. Name / Address of the Driver : -

11. D.L. No. & validity of the D.L. of the Driver : -
12. Proposed hire charge of the vehicle per month
Excluding fuel Cost :
13. Rate of fuel consumption / Mileage per litre : -
14. Contact number of the service provider (Tenderer/Quotationer)
Mobile

"Certified that the information submitted above is true to the best of my knowledge and belief. "

Seal & signature of the
Quotation/Tenderer

Shank
05.12.2022