



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ

ODISHA ADARSHA VIDYALAYA

At-Machhara Po-Umuri, Dist-Koraput, Pin-764021

(An English Medium Senior Secondary School affiliated to CBSE, New Delhi

Under Ministry of S & M E, Govt. of Odisha)

Office Contact No.8917375981, Email ID-koraput@oav.edu.in

CBSE Affiliation No. 1520094, School Code-17163, UDISE-21290608004



Letter No. 556

Date: 09/12/22.

ADVERTISEMENT

Applications are invited from deserving candidates on **Contractual** basis for Girls' Hostel, Odisha Adarsha Vidyalaya At:- Machhara, Post-Umuri, Block/ Dist-Koraput. As per the vacancies mentioned below in the Table.

The detailed Qualification and the eligibility criteria is given in the box

| Sl. No. | Name of the Post | Qualification | Age | Remuneration per month | Vacancy Position | Remarks |
|---------|------------------|---------------|------------|------------------------|------------------|---------|
| | WARDEN | B.A/B.SC | 30-60 Yrs. | 21,175/- | 01 | |
| | Asst. Cook | ----- | 21-30 Yrs. | 6,750/- | 01 | |

Application and other details can be downloaded from the District website (www.koraput.nic.in). Interested candidates fulfilling the eligibility criteria may apply by Registered Post only (**DON'T SUBMIT THE APPLICATION FORMS ON HAND IN THE VIDYALAYA OFFICE OR BY MAIL**) to Odisha Adarsha Vidyalaya, At:- Machhara, Po-Umuri, Ps/Dist/Block- koraput, Pin- 764021 by date : 09 / 12 / 2022 to 23 / 12 / 2022. The incomplete application forms and forms received after due date shall be summarily rejected. The authorities will not be responsible for any postal delay. Further the authorities reserve the right to cancel any or all of the applications without any reason thereof.

By order of Collector

S. Choudhary
Principal
09/12/22.
**OAV MACHHARA
DIST-KORAPUT**

ODISHA ADARSHA VIDYALAYA SANGATHAN **GUIDELINES FOR ENGAGEMENT OF EMPLOYEES IN** **GIRLS' HOSTEL**

The following employee will be engaged in the Girls' Hostel of the Odisha Adarsha Vidyalaya for smooth running of the hostel.

1. Warden

- **Qualification: B.A/ B.Sc from any recognized University.**
- **Age - 30 to 60 years as on the date of advertisement.**
- **Experience: At least 02 years in hostel management.**
- **Remuneration Rs. 21,175/- per month.**

- 1.The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of respective district.
- 2.If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, she may be paid monthly remuneration of Rs.3000/- in addition to her own salary. But she must have to stay in the hostel even during the night hours.
- 3.Retired lady teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

2. ASST. COOK

- Remuneration – Rs. 6,750/- per Month
- Age- 21 – 32 Yrs. As on date of advertisement.
- Having experience in cooking.
- If somebody is trained in cookery, She will be given preference & due weightage.
- Cook herself perfectly, hygienic in her dresses & Cooking habits.
- The Committee shall conduct physical cooking some items & evaluate the deliciousness / consumption of time for preparation of the dishes / hygienic condition of cooking select the Best.
- Must be well conversant to use LPG.


Secretary
JKV Machhara
Korpaut

**APPLICATION FOR THE POST OF WARDEN /ASST. COOK (CONTRACTUAL)
IN GIRLS HOSTEL OF ODISHA ADARSHA VIDYALAYA, AT:-MACHHARA
POST:-UMURI, DIST/BLOCK:-KORAPUT, PIN:-764021**

Fill the application form in block letters.

1. Post applied for :.....
2. Name of the applicant in (Block Letters):
.....
3. Father's / Husband Name:
.....
4. (a) Present Address: -

House/Plot No:

5. Pada/Habitation Name
- Name of Revenue Village:
- Name of G.P:.....
- Name of Police Station:.....
- Name of Dist:
- Pin Code No:

(B)Permanent Address :-

- House/Plot No :
- Pada/Habitation Name
- Name of Revenue Village :
- Name of G.P :.....
- Name of Police Station :.....
- Name of Dist:
- Pin Code No :

6. Date of Birth: In Figures: / / (DD/MM/YYYY)
In words.....
Age as on the date of advertisementYearsMonths.....days
7. Aadhar Card No:

8. Category applied under : (Please tick whenever applicable)

UR: SC: ST: SEBC: PH:

9. Employment exchange registration No. & Date :

.....

10. Gender:.....

11. Educational Qualification :

| Sl No | Exam Passed | Board/ University | Year of Passing | Full Marks | Marks obtained | Percentage |
|-------|-----------------|-------------------|-----------------|------------|----------------|------------|
| | HSC | | | | | |
| | +2 | | | | | |
| | Bachelor Degree | | | | | |

11. Contact No:.....

12. E-mail ID:

13. Copy of certificates to be enclosed (self-attested) (Please tick the certificate which is enclosed)

- (I) HSC Certificate and mark sheet.
- (II) +2 Certificate and mark sheet.
- (III) Bachelor Degree Certificate and mark sheet.
- (IV) Caste Certificate.
- (V) Aadhar Card.
- (VI) Resident Certificate.
- (VII) Certificate of experience in Hostel Management.
- (VIII) Employment Registration card.
- (IX) Self-attested passport size photograph.(02)

Declaration:

1. I do hereby declare that I have gone through the advertisement properly and I am eligible for the post. I am fully aware of the terms & conditions of recruitment and agree to abide by them.
2. The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false then my candidature may be cancelled/ rejected without assigning any reason thereof.

Date: -

Place: -

Signature of the Applicant



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ODISHA ADARSHA VIDYALAYA



AT- MACHHARA, PO- UMURI, DIST: KORAPUT, PIN:764021

Letter No. 551

Date 08.12.2022

ଏତଦ୍ୱାରା ସମସ୍ତ ଜନସାଧାରଣଙ୍କ ଅବଗତ ନିମନ୍ତେ ଜଣାଇ ଦିଆଯାଉଛି ଯେ, ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ମାଛରା, କୋରାପୁଟର ଛାତ୍ରାନିବାସରେ ଡ୍ୱାଡେନ (Warden (01)) ପଦବୀ ଏବଂ ସହାୟକ ରୋଷେୟା (Asst. Cook (01)) ନିମନ୍ତେ ପଦବୀ ଖାଲି ଅଛି। ଇଚ୍ଛୁକ ଯୋଗ୍ୟ ପ୍ରାର୍ଥନୀ ତା. ୦୯.୧୨.୨୦୨୨ ରିଖ ଠାରୁ ତା. ୨୩.୧୨.୨୦୨୨ ରିଖ ମଧ୍ୟରେ Regd. Post ଦ୍ୱାରା ଆବେଦନ କରିପାରିବେ । ଉପରୋକ୍ତ ବିଜ୍ଞାପିତ ସଂପୂର୍ଣ୍ଣ ବିବରଣୀ ଏବଂ ଆବେଦନ ଫର୍ମ କୋରାପୁଟ ଜିଲ୍ଲା Web Portal ଯଥା www.koraput.nic.in ରେ ଉପଲବ୍ଧ ।

Sd/-Principal, OAV Machhara, Dist. Koraput

Sd/-Principal
09/12/22

Principal
Odisha Adarsha Vidyalaya
Machhara, Koraput