



ପଞ୍ଚାୟତ ସମିତି କାର୍ଯ୍ୟାଳୟ, ଲକ୍ଷ୍ମୀପୁର

Office of the Panchayat Samiti, Laxmipur

E-mail Id.: - ori-laxmipur@.nic.in

Phone No.: - 06855 268518

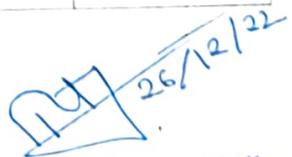
Letter No.3788/ 2022

Dated.26.12.2022

Sealed Limited Quotation Notice

The Panchayat Samiti, Laxmipur invites Sealed Limited quotations from reputed Indian Manufacturers/ Suppliers / Agencies, their authorized dealers / DGS&D approved registered Firms for “Supply and Installation of Door, Windows & Dual Desk at 5T High Schools of Laxmipur Block (3rd Phase)” as per the description below.

LIST OF ITEMS FOR 5T HIGH SCHOOLS OF LAXMIPUR BLOCK (Door & Windows)					
Sl No	Name of the School	Items	Brand/Company	Nos of Door/ Windows required	Specifications
1	Govt. High School Kuttinga	Plain Steel Door	Any reputed Brand (preferably Tata Prवेश)	5	1200 MM x 2100 MM
		Plain Steel Door	Any reputed Brand (preferably Tata Prवेश)	2	900 MM x 1950 MM
		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	7	914 MM x 1219 MM
		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	10	1219 MM x 1219 MM
		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	1	1524 MM x 1219 MM
2	Govt. High School Girliput	Plain Steel Door	Any reputed Brand (preferably Tata Prवेश)	7	1050 MM x 2100 MM
		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	8	1524 MM x 1219 MM
3	Govt. High School, Goudaguda	Plain Steel Door	Any reputed Brand (preferably Tata Prवेश)	5	1050 MM x 2100 MM


Block Development Officer
Laxmipur (Koraput)

		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	10	1524 MM x 1219 MM
4	Govt. High School, Kusumguda	Plain Steel Door	Any reputed Brand (preferably Tata Prवेश)	4	1050 MM x 2100 MM
		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	5	1219 MM x 1219 MM
		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	6	1524 MM x 1219 MM
5	Netaji High School, Toyaput	Plain Steel Door	Any reputed Brand (preferably Tata Prवेश)	8	1050 MM x 2100 MM
		Oyster Casement Window without Mesh	Any reputed Brand (preferably Tata Prवेश)	16	1219 MM x 1219 MM

LIST OF ITEMS FOR 5T HIGH SCHOOLS OF LAXMIPUR BLOCK (Dual Desk & Chair)					
Sl No	Name of the School	Items	Brand/Company	Nos of Door/ Windows required	Specifications
1	Govt. High School Kuttinga	Dual Desk	Any reputed Brand (Preferably Godrej)	60	
2	Govt. High School Girliput	Dual Desk	Any reputed Brand (preferably Godrej)	60	
3	Govt. High School, Goudaguda	Dual Desk	Any reputed Brand preferably Godrej)	60	
4	Govt. High School, Kusumguda	Dual Desk	Any reputed Brand preferably Godrej)	60	
5	Netaji High School, Toyaput	Dual Desk	Any reputed Brand (preferably Godrej)	60	

All the information on the above quotation can be availed from <http://www.koraput.nic.in> or <http://www.drdakoraput.nic.in>. -

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 Block Development Officer
 Laxmipur (Koraput)



ପଞ୍ଚାୟତ ସମିତି କାର୍ଯ୍ୟାଳୟ, ଲକ୍ଷ୍ମୀପୁର
Office of the Panchayat Samiti, Laxmipur

sealed Limited Quotation Notice No.3788/2022, dated.26.12.2022

Last date: 12.01.2023 on / before 17.30 hrs. (Total 12 nos pages)

Dear Sir/ Madam,

The Panchayat Samiti, Laxmipur invites sealed Limited Quotations from reputed **Indian Manufacturers/ Suppliers / Agencies**, their authorized dealers / DGS&D approved registered Firms for "Supply and Installation of Door, Windows & Dual Desk at 5T High Schools of Laxmipur Block (3rd Phase)" on the following terms & conditions, so as to reach the undersigned on or before date.12.01.2023 (17.30hrs)

The quoted amount is inclusive of all privilege taxes (i.e.) **transportation charges, installation charges and delivery charges of the articles.**

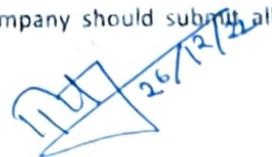
The cost of the supplied articles shall be paid only after delivery / installations if required of the articles at e- Libraries of 5T High Schools of Laxmipur Block (1. Govt. High School Kuttinga / 2. Govt. High School Girliput / 3. Govt. High School, Goudaguda / 4. Govt. High School, Kusumguda / 5. Netaji High School, Toyaput) in good serviceable condition. The undersigned reserves all rights to cancel this quotation without any prior notice to the suppliers. The quotations shall be received through **registered post / speed post only up to 12.01.2023 at 5.30 PM** and will be opened on dated.13.01.2023 from 11.00 AM onwards in the Video Conferencing Hall of **Laxmipur Block**. The supplier should supply the quoted articles within 10(ten) days from the receipt of this letter of indent by this office.

The following terms & conditions should be strictly adhered to:

1. Please send your sealed quotations(s) through **Registered /Speed Post** only on or before **12.01.2023 at 5.30 PM**. Tender(s) brought by post / courier after the closing date and time will not be entertained and this office will not be responsible for refund of the same. Quotation (s) through fax / e-mail will not be entertained. The quoted rates should be valid up to 31.03.2023.
2. The envelope containing the quotation should be properly sealed (preferably wax/ Cello tape seal) and super-scribed as "sealed Limited Tender against Tender Call Notice No.3788/2022 dated.26.12.2022 for 'Supply and Installation of Door, Windows & Dual Desk at 5T High Schools of Laxmipur Block (3rd Phase)", due on dated.12.01.2023 at 5.30 PM. If the envelope containing the quotation is not sealed and marked as above, the Purchaser will assume no responsibility for its misplacement or premature opening.
3. The above quotation(s) will be opened on dated. 13.01.2023 from 11.00 AM onwards in the **Video Conferencing Hall, Laxmipur Block**. The interested Vendor (s) or their authorized agents may remain present during opening of quotations, if they desire so, at their own expenses. Nobody will be allowed to participate in the opening of tenders without authorization.


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4. If the above stated opening or closing date (s) happens to be Govt. Holiday(s) / Bandh, the submission /opening of the tender will be on the next working day as per the time scheduled.
5. The number and quantity mentioned in the above tender notice is the probable number of quantities required to be purchased. The same may be increased / decreased according to the requirement. The Block Development Officer, Laxmipur has the right to order or not to order any number and quantity of any such articles. The B.D.O, Laxmipur also has right to divide / split the total order of an item among more than one party. Contract should ordinarily be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in this bidding document. However, where the lowest acceptable bidder, against ad hoc requirement. Is not in a position to supply the full quantity required, the remaining quantity as far as possible, be ordered from the next higher responsive bidder at the rates offered by the lowest responsive bidder. Decision of the B.D.O, Laxmipur will be final and binding on all vendors / bidders. Priority of selection will be given to those firms who have quoted for all items of this tender with required specification. The Block Office, Laxmipur may purchase whole items as a single unit from the lowest quoted technically qualified bidder or may decide among different technically qualified bidders quoted lowest for different items, if needed. Hence please quote your lowest possible rates for each items of the tender.
6. The total cost of the materials along with fixing / labour charges if any should be mentioned. Inspection methods and quality control standards.
7. Manufacturer's name, make, model catalogue / part No/ Code no., process etc of each item if any should be clearly mentioned. If imported, the name address, phone, fax and e-mail (if any) of the Beneficiary / Manufacturer and authorized Indian agent (if you are a sub-agent) should be mentioned.
8. Document supporting both past and present status of both the Manufacturer and supplier should be enclosed Authorization Certificate of the concerned company in your favour (or in favour of your firm through your principal dealer if you are a sub-agent) to sell / service/ giving Annual maintenance Service for the above items(s) should be enclosed along with the tender: otherwise, the same will be rejected. If you are a sub-agent a principal dealer of the main company, then a letter from the principal dealer for giving direct service /AMC to this office by them should be enclosed otherwise your tender (s) / quotations(s) will be rejected. Valid proofs of any orders received from various Govt / Semi-Govt / P.S.U etc. For the same furniture. The satisfactory supply and installation certificate duly issued by the competent authority of the said organizations should be enclosed with the tender. Other than the rates quoted by the firms, priority of selection will be given on basis of these credential certificates.
9. Payment will be made within thirty working days after successful fixing /installation and satisfactory performance. No advance payment can be made for supply of the above items. However advance payment can be made only against bank guarantee as mentioned in the price / financial bid in exceptional cases.
10. Whether you are rate contact with the Director of Export Promotion and Marketing, Orissa or the Director General of Supplies and Disposals, Govt of India. If you are quoting the price at EPM or DGS & D rate, Please send a copy of that rate contract.
11. Technical literatures, brochures etc. supporting the above specifications or facilities. The bidders / Vendors are requested to highlight / underline the specification in the technical Brochure as per the specification wanted by the Office. The company should submit all


Block Development Officer
Laxmipur (Kamrup)

- relevant drawings & sketches of each product separately in line with specifications along with the bid.
12. Please enclose your valid up-to-date ITCC, STCC, PAN Card and GSTIN, GST Certificate. GST return/ Latest IT Return for last 03 years. Enclose your Income tax and sales Tax clearance certificate. In case you are charging excise duty, please submit a copy of the excise license issued in your favour. It may please be noted that this Office is exempted for paying of Customs Duty/ Excise Duty (as per custom rule, only concessional custom duty will be charged) by DSIR, Govt of India. So please send your quote without adding extra Customs Duty/ Excise Duty. If selected, then the supplier has to submit every document needed by the Accounts Department of this Office as per Govt. Rule for payment.
 13. Any difference or variations in the brand name of specification from our specification should be clearly mentioned. Brochure / Technical literature containing the detailed specification of the models quoted should be enclosed. Give detail specification of all parts and accessories to be supplied.
 14. Any freebies to be supplied with the article should be clearly mentioned.
 15. Service facility beyond guarantee / warranty period i.e., after sales service condition / Annual Maintenance Contract may be indicated clearly including the cost of such service and name of the firm, their financial position and past performance who will give the same service. Any difference or variation in the brand name or specification should be clearly mentioned. Brochure / Technical literature containing the detailed specification of the models quoted should be enclosed. Give detail specification of all parts and accessories to be supplied.
 16. **Non-refundable Tender/Quotation Fee:** - A demand draft of Rs.5000/- (**Rupees Five Thousand only**) towards non-refundable tender fee in shape of A/C payee Demand Draft / Banker's Cheque of a commercial bank in favour of "**Block Development Officer, Laxmipur**" payable at Laxmipur must be deposited along with the tender otherwise your tender will be cancelled.
 17. **BID Security Declaration:** The EMD/ BID security is required to protect the Purchaser against the risk of Bidders conduct, which would warrant the security's forfeiture. A Bid Security Declaration must be submitted by the bidder to deposit earnest money of 1% of the order of supply in shape of A/C payee Demand Draft/ banker's Cheque of a commercial bank in favour of "**Block Development Officer, Laxmipur**" payable at Laxmipur once they become the L1 bidder.
 18. Tender(s) without appropriate Tender fee & EMD will be rejected at the spot of opening of the tender and no reconsideration will be made.
The EMD/Bid Security may be forfeited.
 - (a) If a Bidder withdraws, modifies, revises, deviates from its bid or any of the terms and conditions of this tender enquiry document during the period of bid validity specified by the Bidder on the Bid Form: or
 - (b) In case of a successful Bidder, if the bidder fails to furnish order of acceptance within 30 days.
 19. **Modification and withdrawal of Bids (prior to deadline only):** The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids. The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched. A withdrawal notice may also be sent by telex or cable or fax or e-mail but followed by a signed confirmation copy, post marked not later than the deadline for submission of bids. No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids

Block Development Officer
Laxmipur (Kooptd)

23. Partial shipment: Not permitted.
24. If supply is not completed within the stipulated period and no extension at the period of supply is applied for and granted this office reserves the right to make purchase from any other sources without sending any intimation of cancellation of the order placed with the vendors. If the tender(s) fail to execute the order(s) within the time period, as indicated in the tender /order for supplies or as mutually agreed to the order will be cancelled. They will also be liable for all damages sustained by the Office for non-supply including the liability to pay any difference between the prices accepted by him and those ultimately paid by the office for the articles otherwise the firm will be black-listed from the office purchases. B.D.O, Laxmipur will assess such damages and his decision in the matter will be final.
25. The contract for supply cannot be sublet without the permission of the B.D.O, Laxmipur. The article supplied and installed should strictly confirm to the specification, grades etc, quoted by the firm or to the samples supplied by the firm and accepted by this Office. If any of the articles supplied by the tendered are found to be bad or unsound, un-merchantable, inferior in quality, or not in accordance with the description or otherwise faulty for unfit for use or unwholesome, the price or prices, of such article incomplete tenders/ tenders without required documents will be rejected. Tenders submitted after the closing date and time will not be entertained.
26. Any cheating or forgery found at any moment, the B.D.O, Laxmipur has the right to forfeit the EMD or Security Money and empowered to take legal action as deemed fit.
27. Please note that the items should be supplied and installed within 30 days from the date of order, failing which the order will be automatically stood as cancelled and the EMD/Security deposit will be forfeited.
28. B.D.O, Laxmipur reserves the right to accept / reject any / all the tenders in part or in full without assigning any reason thereof.
29. In the event of the any dispute or difference(s) between the vendee Panchayat Samiti, Laxmipur and Vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the B.D.O, Laxmipur who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties. The place of arbitration and language to be used in arbitral proceedings shall be decided by the arbitrator. All disputes shall be subject to Koraput Jurisdiction only.
30. No separate information shall be given to individual bidders. In incomparable situation, the committee may negotiate price with the qualified bidder quoting the lowest price before awarding the offer.
31. The Court situated at Laxmipur shall have jurisdiction to decide any dispute or litigation if arises in future beyond the above-mentioned rules and regulations. The resultant contract will be interpreted under Indian law.

Scope of Work (Basis of Work & Quality Assurance)

- A. Supply and Installation of Office & laboratory furniture. This includes delivery to DPRC Building, loading & unloading the consignment and transporting it from the place of storage to the installation site.
- B. Removal of debris, dirt and rubbish accumulated as a result of installation / commissioning of the office & laboratory furniture and accessories and leaving the premises broom clean and orderly
- C. Participation in the quotation process has to clarify any deviation to the specified design, construction or materials. Without such clarifications, sealed quotations to Block Office

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Block Development Officer
Laxmipur (District)

Koraput will not be constricted as being in total conformance to the requirements of the specifications

- D. The selected manufacturer must warrant for a minimum period of one-year starting (date of acceptance of the goods or occupancy, whichever comes first) that all products sold under the contract referenced above shall be free from defects in material and workmanship. The supplier should also replace the damaged parts either during transit or installation
- E. Under standard laboratory working conditions, the furniture supplied and part thereof are expected to be corrosion free for minimum five years from the date of installation.
- F. The suppliers should submit copies of suitable documents in support of their reputation, credentials and past performance about the product (As per Annexure -I) which they have supplied to this office. Without these documents the tender may be rejected by this Office.
- G. The tender documents should be completed in all respects giving full details of the furniture models being quoted against each parameter, as given in tender. Merely writing yes/no will not suffice. The manufacturer has to mention additional features/deviations if any form technical specifications in remarks column.
- H. The tender document not proving desired details or not meeting technical specification in Toto is liable to be rejected at sole discretion of this Office i.e. Panchayat Samiti, Laxmipur.
- I. The manufacturing date of furniture should not be older than six months from the date of purchase order. Old stocks must not be supplied.
- J. The responsibility of any damage caused during transit will solely lie with vendor. Vendor has to replace damaged parts if any maximum within 15 days of notice given by this Office.
- K. Any deviations in the material and the specifications from the accepted terms may liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction / specifications specified in the Purchase order and demonstrate at the their own cost.

I/We hereby undertake to abide by all the rules and regulations formulated by this Office and mentioned in the Sealed Limited Tender Notice No.3390/2022, dated.16.11.2022 of Panchayat Samiti, Laxmipur. I/We also undertake to follow the final decision taken by the B.D.O, Laxmipur in case of any dispute in future.

Name of the Vendor/Bidder:

Name of the Manufacturer

Address:

Tel No(s):

Fax No(s):

Mobile:

E-mail:

Full Signature (authorized signatory):

Seal of the Firm

In case the supplier requires any elucidation regarding the tender documents, they are requested to contact this Office through e-mail ori-laxmipur@nic.in or  before 17.30 hrs, 12.01.2023

Block Development Officer, Laxmipur
Laxmipur (Koraput)

OFFICE OF THE PANCHAYAT SAMITI, LAXMIPUR
DIST- KORAPUT

Notice No.3788/2022

dtd.26.12.2022

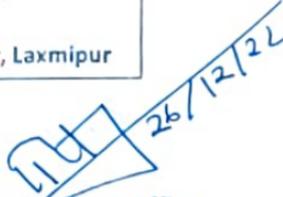
QUOTATION CALL NOTICE

Sealed Limited Quotations are invited from reputed Indian Manufacturers/ Suppliers / Agencies, their authorized dealers / DGS&D approved registered Firms for supply of "Supply and Installation of Door, Windows & Dual Desk at ST High Schools of Laxmipur Block (3rd Phase)". The detail information of which are made available in Koraput Dist. Website i.e. <http://www.koraput.nic.in> & in DRDA Website <http://www.drdakoraput.org>.

The date and time of receipt of Seal quotations are from 27.12.2022 to 12.01.2023 up to 5.30 PM on working days only.

-Sd/-

Block Development Officer, Laxmipur


Block Development Officer,
Laxmipur,
Koraput (Orissa)

SERVICE SUPPORT DETAILS FORM

Sealed Limited Tender No. 3788/2022, dated. 26.12.2022

Sl No.	Nature of training imparted	List of Similar type furniture / articles serviced in the past 03 year	Local Address, Telephone Nos. Fax no(s). And e-mail address of the firm located at Koraput or its adjoining area	Value of minimum stock of spares held at all times

Signature and Seal of the manufacturer / Bidder.....

Place.....

Date.....

FORM-A

DELISTING DECLARATION

(To be typed in the official letter head of the bidder)

Sealed Limited Tender No. 3788/2022, dated. 26.12.2022

To
The Block Development Officer, Laxmipur
Panchayat Samiti, Laxmipur-765013

We M/s _____ hereby declare / clarify that we have not been banned by any Government or quasi Government agencies or Public Sector Undertakings.

Note: If a bidder has been banned by any Government or Quasi Government Agencies or Public Sector Undertakings, the fact must be clearly stated with details. If this declaration is not given along with the bid, the tender will be rejected as no-responsive. Bidder to type the above on his letter head and sign.

Signature with Seal of the Bidder

NAME OF THE BIDDER: _____

Place:

Date:

FORM-B
EXEPTIONS AND DEVIATIONS
(To be typed in the official letter head of the bidder)
Sealed Limited Tender No. 3788/2022, dated. 26.12.2022

To
The Block Development Officer, Laxmipur
Panchayat Samiti, Laxmipur-765013

SL NO	REF OF BID DOCUMENT		SUBJECT	DEVIATION
	PAGE NO.	CLAUSE NO.		

DECLARATION-GENERAL

WE HEREBY DECLARE THAT APART FROM THE DEVIATIONS, IF ANY, MENTIONED ABOVE, WE HAVE READ & UNDERSTOOD ALL THE TERMS & CONDITIONS, TECHNICAL SPECIFICATIONS MENTIONED IN THE ABOVE TENDER AND THE SAME IS ACCEPTABLE TO US AND WE WILL ABIDE BY THE SAME.

Signature with Seal of the Bidder

NAME OF THE BIDDER: _____

Place:

Date:

FORM-C
(To be typed in the official letter head of the bidder)
Sealed Limited Tender No. 3788/2022, dated. 26.12.2022

To
The Block Development Officer, Laxmipur
Panchayat Samiti, Laxmipur-765013

TO BE FILLED BY BIDDERS REGISTERED WITH NSIC	
1	NAME OF THE BIDDER
2	WHETHER REGISTERED WITH NSIC: YES / NO
3	WHETHER COPY OF NSIC CERTIFICATE ENCLOSED: YES / NO
4	NSIC REGISTRATION CERTIFICATE IS VALID UPTO:
5	MONETARY LIMIT OF NSIC REGISTRATION CERTIFICATION
6	WHETHER ITEM QUOTED DISCOVERED IN CERTIFICATE; REGISTRATION CERTIFICATE: YES / NO
7	Whether you have succeeded in securing orders for same items (item quoted), in competition (i.e. without price preference) with large scale units during the preceding 12 months (from the date of this tender) (say: yes or no)

Signature with Seal of the NSIC registered Bidder

NAME OF THE BIDDER: _____

Place:

Date:

FORM-D

FINANCIAL STATUS STATEMENT OF THE MANUFACTURER / BIDDER FOR LAST THREE YEARS

(to be typed in the official letter head of the bidder)

Sealed Limited Tender No. 3788/2022, dated 26.12.2022

To

The Block Development Officer, Laxmipur

Panchayat Samiti, Laxmipur-765013

Sl No.	Financial / Accounting Year	Profit. (Rs.)	Loss. (Rs.)	Annual Turnover (in Indian Rupees)
1	2019-20			
2	2020-21			
3	2021-22			
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Signature with Seal of the Bidder

NAME OF THE BIDDER: _____

Place:

Date:

FORM-E

DECLARATION-GENERAL

(To be submitted in Manufacturer's / Bidder's Letter Head)

Sealed Limited Tender No. 3788/2022, dated 26.12.2022

To

The Block Development Officer, Laxmipur

Panchayat Samiti, Laxmipur-765013

WE HEREBY DECLARE THAT WE HAVE READ & UNDERSTOOD ALL THE GENERAL TERMS & CONDITIONS, TECHNICAL SPECIFICATIONS ETC. MENTIONED IN THE ABOVE TENDER AND THE SAME IS ACCEPTABLE TO US AND WE WILL ABIDE BY THE SAME.

Signature with Seal of the Bidder

NAME OF THE BIDDER: _____

Place:

Date: