



**ପଞ୍ଚାୟତସମିତି କାର୍ଯ୍ୟାଳୟ, ନାରାୟଣ ପାଟଣା**  
**Office of the Panchayat Samiti, Narayanpatna**

E-mail Id.: - [ori-narayanpatna@nic.in](mailto:ori-narayanpatna@nic.in)

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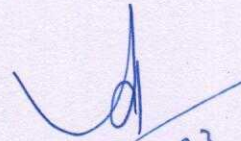
Letter No. 60/ 2023

Dated. 11.01.2023

**Tender Call Notice No.60 /2022-23**

The Panchayat Samiti, Narayanpatna invites Sealed Limited quotation rate of tenders from reputed Indian Manufacturers/ Suppliers / Agencies, their authorized dealers / DGS&D approved registered Firms for supply of following articles for the purpose of setting up of Smart Class, Science Laboratory and other class room interior for providing digital education in 4 schools in Narayanpatna Block under 5T High School Transformation Programme of Govt. of Odisha as per the description given below.

LIST OF ITEMS FOR 5T HIGH SCHOOLS OF NARAYANPATNA BLOCK					
Sl No	Name of the School	Items	Brand/Company	No of Dual Desk Required	Specification
1	OAV, Pachingi	Dual Desk	Any reputed Brand(Preferably Godrej)	40	
2	Govt. Nodal High School, Tentulipadar	Dual Desk	Any reputed Brand(Preferably Godrej)	40	
3	Govt. U.G. High School, Borigi	Dual Desk	Any reputed Brand(Preferably Godrej)	40	
4	Govt. U.G. High School, Bijaghati	Dual Desk	Any reputed Brand(Preferably Godrej)	40	

  
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Block Development Officer,  
Narayanpatna

LIST OF ITEMS FOR 5T HIGH SCHOOLS OF NARAYANPATNA BLOCK					
Sl No	Name of the School	Items	Brand/Company	No of Dual Desk Required	Specification
1	OAV, Pachingi	Inter Active Panel Display(Digital Education Board)	Any reputed Brand(Preferably LG)	02	65''
2	Govt. Nodal High School, Tentulipadar	Inter Active Panel Display(Digital Education Board)	Any reputed Brand(Preferably LG)	02	65''
3	Govt. U.G. High School, Borigi	Inter Active Panel Display(Digital Education Board)	Any reputed Brand(Preferably LG)	02	65''
4	Govt. U.G. High School, Bijaghati	Inter Active Panel Display(Digital Education Board)	Any reputed Brand(Preferably LG)	02	65''

LIST OF ITEMS FOR 5T HIGH SCHOOLS OF NARAYANPATNA BLOCK					
Sl No	Name of the School (04 Nos)	ITEMS	QNTY for each School	Brand/Company	Specification
1.	Govt. Nodal High School, Tentulipadar	BEAKER(B.GLASS) 100ML	01 NOS	Any reputed Brand	
2.		BEAKER(B.GLASS) 250ML	01 NOS	Any reputed Brand	
3.		CLONICAL FLASK(B. GLASS)250ML	01 NOS	Any reputed Brand	
4.		FLAT/ROUND BOTTOM FLASK(B.GLASS)250ML	01 NOS	Any reputed Brand	
5.		REAGENT BOTTLE 250ML	01 NOS	Any reputed Brand	
6.		TEST TUBE	01 NOS	Any reputed Brand	
7.		TEST TUBE STAND	01 NOS	Any reputed Brand	
8.		TEST TUBE HOLDER	01 NOS	Any reputed Brand	
9.		TEST TUBE BRUSH	01 NOS	Any reputed Brand	
10.		Govt. U.G. High School,	MEASURING CYLINDER(B.GLASS)250ML	01 NOS	Any reputed Brand
11.	FUNNEL(B.GLASS)		01 NOS	Any reputed	

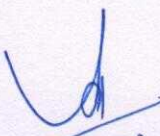
	Borigi			Brand	
12.	Govt. U.G. High School, Bijaghati	PIPETTE(B.GLASS)	01 NOS	Any reputed Brand	
13.		BURETTE 50ML	01 NOS	Any reputed Brand	
14.		GLASS ROD	01 KG	Any reputed Brand	
15.		PIPETTE STAND	01 NOS	Any reputed Brand	
16.		RETORT STAND WITH CLAMP(PLASTIC)	01 NOS	Any reputed Brand	
17.		FUNNEL STAND	01 NOS	Any reputed Brand	
18.		TRIPOD STAND	01 NOS	Any reputed Brand	
19.		WIRE GAUGE	01 NOS	Any reputed Brand	
20.		CHINA DISH	01 NOS	Any reputed Brand	
21.		BUNSEN BURNER	01 NOS	Any reputed Brand	
22.		FILTER PAPER	01 PKT	Any reputed Brand	
23.		BLOTTING PAPER	01 PKT	Any reputed Brand	
24.		GLASS ROD	01 KG	Any reputed Brand	
25.		STOP WATCH DIGITAL	01 NOS	Any reputed Brand	
26.		MODEL OF HYDROCARBON	01 NOS	Any reputed Brand	
27.		CRYSTAL MODEL	01 NOS	Any reputed Brand	
28.		ATOMIC MODEL	01 NOS	Any reputed Brand	
29.		COLLECTION OF METALIC ORE	01 NOS	Any reputed Brand	
30.		COLLECTION OF MINERALS	01 NOS	Any reputed Brand	
31.		PH PAPER	01 NOS	Any reputed Brand	
32.		LITMUS PAPER BLUE	01 NOS	Any reputed Brand	
33.		LITMUS PAPER RED	01 NOS	Any reputed Brand	
34.		ETHYL ALCOHOL 500ML	01 BTL	Any reputed Brand	
35.		ACETIC ACID 500ML	01 NOS	Any reputed Brand	
36.		FERROUS SULFATE 500GM	01 PKT	Any reputed Brand	
37.		SULPHURIC ACID 500ML	01 NOS	Any reputed Brand	

38.	NITRIC ACID 500ML	01 NOS	Any reputed Brand
39.	HYDROCLORIC ACID 500ML	01 BTL	Any reputed Brand
40.	BALANCE DIGITAL	01 NOS	Any reputed Brand
41.	THERMOMETER	01 NOS	Any reputed Brand
42.	CORK BORRER SET	01 NOS	Any reputed Brand
43.	OVER FLOW CAN	01 PCS	Any reputed Brand
44.	EARTH SUN MOON SYSTEM ELECTRIC	01 PCS	Any reputed Brand
45.	PHASES OF MOON	01 PCS	Any reputed Brand
46.	ANEMOMETER MANUAL	01 PCS	Any reputed Brand
47.	WIND VANE SMALL	01 PCS	Any reputed Brand
48.	AMMETER	01 NOS	Any reputed Brand
49.	VOLTMETER	01 NOS	Any reputed Brand
50.	GALVANOMETER	01 NOS	Any reputed Brand
51.	BATTERY ELIMINATOR	01 NOS	Any reputed Brand
52.	RHEOSTAT	01 NOS	Any reputed Brand
53.	RESISTACE BOX	01 NOS	Any reputed Brand
54.	SLIDE CALIPER WITH VELVER BOX	01 NOS	Any reputed Brand
55.	SPHEROMETER	01 NOS	Any reputed Brand
56.	SCREW GAUGE	01 NOS	Any reputed Brand
57.	PRISM	01 NOS	Any reputed Brand
58.	GLASS SLAB	01 NOS	Any reputed Brand
59.	DRAWING BOARD (BIG)	01 NOS	Any reputed Brand
60.	CANCAVE CONVEX LEN'S	01 NOS	Any reputed Brand
61.	CANCAVE CONVEX MIRROR	01 NOS	Any reputed Brand
62.	LENS STAND	01 NOS	Any reputed Brand
63.	MAGNIFYING LENS	01 NOS	Any reputed Brand
64.	TUNNIG FORK 1 SET	01 NOS	Any reputed

			Brand	
65.	REFLECTION OF SOUND APPARATUS	01 NOS	Any reputed Brand	
66.	WEIGHT BOX	01 NOS	Any reputed Brand	
67.	PHYSICAL BALANCE 3 STONE	01 NOS	Any reputed Brand	
68.	NEWTONS COLOR DISC	01 NOS	Any reputed Brand	
69.	NEWTONS LAW	01 NOS	Any reputed Brand	
70.	OPTICAL BENCH METAL 1 METER	01 NOS	Any reputed Brand	
71.	ASTRONOMICAL TELESCOPE WITH TERRESTRICAL	01 NOS	Any reputed Brand	
72.	WAVE PROPAGATION	01 NOS	Any reputed Brand	
73.	OHM'S LAW APPARATUS ANALOG	01 NOS	Any reputed Brand	
74.	PIN HOLE CAMERA WOODEN	01 PCS	Any reputed Brand	
75.	PERISCOPE WOODEN	01 PCS	Any reputed Brand	
76.	KALIDOSCOPE	01 PCS	Any reputed Brand	
77.	LASER LIGHT POINTER	01 PCS	Any reputed Brand	
78.	SOLOINOID	01 PCS	Any reputed Brand	
79.	ELECTROPLATTING	01 PCS	Any reputed Brand	
80.	ELECTROSCOPE	01 PCS	Any reputed Brand	
81.	STOP CLOCK	01 PCS	Any reputed Brand	
82.	DRY CELL	01 PCS	Any reputed Brand	
83.	SLINKEY	01 PCS	Any reputed Brand	
84.	DANIEL CELL	01 NOS	Any reputed Brand	
85.	LALCHLACHE CELL	01 NOS	Any reputed Brand	
86.	MAGNETIC COMPAS	01 PCS	Any reputed Brand	
87.	NICHROME WIRE 100 GM	01 NOS	Any reputed Brand	
88.	MAGNANIN WIRE 100 GM	01 NOS	Any reputed Brand	
89.	SILVER WIRE 100 GM	01 PCS	Any reputed Brand	
90.	JOULE'S CALORIMETER IN	01 PCS	Any reputed	

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	WOODEN BOX		Brand	
91.	DYNAMO MODEL	01 NOS	Any reputed Brand	
92.	MOTOR MODEL	01 NOS	Any reputed Brand	
93.	PETROL ENGINE MODEL 4 STROKE	01 PCS	Any reputed Brand	
94.	SOLAR COOKER 12 W	01 PCS	Any reputed Brand	
95.	HORSE SHOE MAGNET	01 PCS	Any reputed Brand	
96.	BAR MAGNET	01 PCS	Any reputed Brand	
97.	CYLINDRICAL MAGNET	01 PCS	Any reputed Brand	
98.	STOP CLOCK	01 PCS	Any reputed Brand	
99.	WASH BOTTLE	01 NOS	Any reputed Brand	
100.	SCISSOR	01 NOS	Any reputed Brand	
101.	FORCEP	01 NOS	Any reputed Brand	
102.	DROPPING BOTTLE	01 NOS	Any reputed Brand	
103.	STAINING RACK	01 NOS	Any reputed Brand	
104.	BELJAR	01 NOS	Any reputed Brand	
105.	HUMAN EYE	01 NOS	Any reputed Brand	
106.	HUMAN HEART	01 NOS	Any reputed Brand	
107.	HUMAN KIDNEY	01 NOS	Any reputed Brand	
108.	HUMAN BRAIN	01 NOS	Any reputed Brand	
109.	HUMAN EAR	01 NOS	Any reputed Brand	
110.	CHROMOSOME MODEL	01 NOS	Any reputed Brand	
111.	CICULATORY SYSTEM MODEL	01 NOS	Any reputed Brand	
112.	DNA MODEL	01 NOS	Any reputed Brand	
113.	RNA MODEL	01 NOS	Any reputed Brand	
114.	DISISTIVE SYSTEM MODEL	01 NOS	Any reputed Brand	
115.	RESPIRATORY SYSTEM MODEL	01 NOS	Any reputed Brand	
116.	PLANT CELL MODEL	01 PCS	Any reputed Brand	


  
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117.	DESSECTION BOX	01 NOS	Any reputed Brand	
118.	ANIMAL CELL MODEL	01 PCS	Any reputed Brand	
119.	SPIRIT LAMP	01 PCS	Any reputed Brand	
120.	HUMAN SKELETON	01 NOS	Any reputed Brand	
121.	HUMAN TARSO	01 NOS	Any reputed Brand	
122.	PERMANENT SLIDE	01 NOS	Any reputed Brand	
123.	SOMMON SPECIMEN	01 NOS	Any reputed Brand	
124.	MAP DISPLAY STAND	01 PCS	Any reputed Brand	
125.	SCIENTIST PHOTO	01 PCS	Any reputed Brand	
126.	LAMINATED CHART	01 NOS	Any reputed Brand	
127.	RAXINE CHART	01 NOS	Any reputed Brand	
128.	PLANE SLIDE PACK	01 PKT	Any reputed Brand	
129.	SLIDE BOX	01 NOS	Any reputed Brand	
130.	COVER SLIP	01 PKT	Any reputed Brand	
131.	COMPOUND MICROSCOPE	01 NOS	Any reputed Brand	
132.	DISSECTING MICROSCOPE	01 NOS	Any reputed Brand	
133.	ZINC METAL GRANUALR 500 GM	01 NOS	Any reputed Brand	

All the information on the above quotation can be availed from <http://www.koraput.nic.in> or <http://www.drdakoraput.nic.in> . -

Block Development Officer  
Narayanpatna

11.1.23  
Block Development Officer  
Narayanpatna



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**Office of the PanchayatSamiti, Narayanpatna**

**Tender Call Notice No.60 /2023, dated.11.01.2023**  
Last date:02.02.2023 on or before 5.30 PM (Total 19 nos pages)

Dear Sir/ Madam,

The Panchayat Samiti, Narayanpatna invites Sealed Limited quotation rate of tenders from reputed Indian Manufacturers/ Suppliers / Agencies, their authorized dealers / DGS&D approved registered Firms for supply of following articles for the purpose of setting up of Smart Class, Science Laboratory and other class room interior for providing digital education in 4 schools in Narayanpatna Block under 5T High School Transformation Programme of Govt. of Odisha on the following terms & conditions, so as to reach the undersigned on or before **date.02.02.2023 05.30 PM**

The quoted amount is inclusive of all privilege taxes (i.e.) **transportation charges, installation charges and delivery charges of the articles.**

The cost of the supplied articles shall be paid only after delivery / installations if required of the articles at e- Libraries of 5T High Schools of Narayanpatna Block (1. Odisha Adarsha Vidyalaya, Pachingi, Narayanpatna, 2. Govt. Up-graded High School, Borigi / 3. Govt. Up-graded High School, Bijaghati / 4. Govt. Nodal High School, Tentulipadar in good serviceable condition. The undersigned reserves all rights to cancel this quotation without any prior notice to the suppliers. The quotations shall be received through **registered post / speed post only** up to 02.02.2023 at **5.30 PM** and will be opened on 03.02.2023 at **11.00PM in the Office Chamber of BDO, Narayanpatna.** The supplier should supply the quoted articles **within 21(Twenty One) days** from the receipt of this letter of indent by this office. The Sale of tender paper will be start from 12.01.2023 to 31.01.2023 at Block Office, Narayanpatna.

The following terms & conditions should be strictly adhered to:

1. Please send your sealed quotations(s) through **Registered /Speed Post** only on or before 02.02.2023 by 5.30 PM. Tender(s) brought by post / courier after the closing date and time will not be entertained and this office will not be responsible for refund of the same. Quotation (s) through fax / e-mail will not be entertained. The quoted rates should be valid up to 02.04.2023
2. The envelope containing the quotation should be properly sealed (preferably wax/ Cello tape seal) and super-scribed as "**sealed Limited Tender against Tender Call Notice No.01/2023 dated11.01.2023for 'Supply of Dual Desk, Equipment for Science Laboratory and Interactive Flat Panel Board( Education Board) of 5T High Schools of Narayanpatna Block, due 02.02.2023 at 05.30 PM.** If the envelope containing the quotation is not sealed and marked as above, the Purchaser will assume no responsibility for its misplacement or premature opening.

3. The above quotation(s) will be opened on **dated.03.02.2023 At.11.00 AM** in the **Office Chamber of BDO, Narayanpatna**. The interested Vendor (s) or their authorized agents may remain present during opening of quotations, if they desire so, at their own expenses. Nobody will be allowed to participate in the opening of tenders without authorization.
4. If the above stated opening or closing date (s) happens to be Govt. Holiday(s) / Bandh, the submission /opening of the tender will be on the next working day as per the time scheduled.
5. The number and quantity mentioned in the above tender notice is the probable number of quantity required to be purchased. The same may be increased / decreased according to the requirement. The Block Development Officer, Narayanpatna has the right to order or not to order any number and quantity of any such articles. The B.D.O, Narayanpatna also has right to divide / split the total order of an item among more than one party. Contract should ordinarily be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in this bidding document;. However, where the lowest acceptable bidder, against ad hoc requirement. Is not in a position to supply the full quantity required, the remaining quantity as far as possible, be ordered from the next higher responsive bidder at the rates offered by the lowest responsive bidder. Decision of the B.D.O, Narayanpatna will be final and binding on all vendors / bidders. Priority of selection will be given to those firms who have quoted for all items of this tender with required specification. The Block Office, Naryanpatna may purchase whole items as a single unit from the lowest quoted technically qualified bidder or may decide among different technically qualified bidders quoted lowest for different items, if needed. Hence please quote your lowest possible rates for each items of the tender.
6. The total cost of the materials along with fixing / labour charges if any should be mentioned. Inspection methods and quality control standards.
7. Manufacturer's name, make, model catalogue / part No/ Code no., process etc of each item if any should be clearly mentioned. If imported, the name address, phone, fax and e-mail (if any) of the Beneficiary / Manufacturer and authorized Indian agent (if you are a sub-agent) should be mentioned.
8. Document supporting both past and present status of both the Manufacturer and supplier should be enclosed Authorization Certificate of the concerned company in your favour (or in favour of your firm through your principal dealer if you are a sub-agent) to sell / service/ giving Annual maintenance Service for the above items(s) should be enclosed along with the tender: otherwise the same will be rejected. If you are a sub-agent a principal dealer of the main company, then a letter from the principal dealer for giving direct service /AMC to this office by them should be enclosed otherwise your tender (s) / quotations(s) will be rejected. Valid proofs of any orders received from various Govt / Semi-Govt / P.S.U etc. For the same furniture. The satisfactory supply and installation certificate duly issued by the competent authority of the said organizations should be enclosed with the tender. Other than the rates quoted by the firms, priority of selection will be given on basis of these credential certificates.
9. Payment will be made within thirty working days after successful fixing /installation and satisfactory performance. No advance payment can be made for supply of the above items. However advance payment can be made only against bank guarantee as mentioned in the price / financial bid in exceptional cases.

10. Whether you are rate contact with the Director of Export Promotion and Marketing, Orissa or the Director General of Supplies and Disposals, Govt of India. If you are quoting the price at EPM or DGS & D rate, Please send a copy of that rate contract.
11. Technical literatures, brochures etc. supporting the above specifications or facilities. The bidders / Vendors are requested to highlight / underline the specification in the technical Brochure as per the specification wanted by the Office. The company should submit all relevant drawings & sketches of each product separately in line with specifications along with the bid.
12. Please enclose your valid up-to-date ITCC, STCC, PAN Card and GSTIN, GST Certificate. GST return/ Latest IT Return for last 03 years. Enclose your Income tax and sales Tax clearance certificate. In case you are charging excise duty, please submit a copy of the excise license issued in your favour. It may please be noted that this Office is exempted for paying of Customs Duty/ Excise Duty (as per custom rule, only concessional custom duty will be charged) by DSIR, Govt of India. So please send your quote without adding extra Customs Duty/ Excise Duty. If selected, then the supplier has to submit every document needed by the Accounts Department of this Office as per Govt. Rule for payment.
13. Any difference or variations in the brand name of specification from our specification should be clearly mentioned. Brochure / Technical literature containing the detailed specification of the models quoted should be enclosed. Give detail specification of all parts and accessories to be supplied.
14. Any freebies to be supplied with the article should be clearly mentioned.
15. Service facility beyond guarantee / warranty period i.e. after sales service condition / Annual Maintenance Contract may be indicated clearly including the cost of such service and name of the firm, their financial position and past performance who will give the same service. Any difference or variation in the brand name or specification should be clearly mentioned. Brochure / Technical literature containing the detailed specification of the models quoted should be enclosed. Give detail specification of all parts and accessories to be supplied.
16. **Non-refundable Tender/Quotation Fee:** - A demand draft of **Rs.5000/- (Rupees Five Thousand only)** towards non-refundable tender fee in shape of A/C payee Demand Draft / Banker's Cheque of a commercial bank in favour of "**Block Development Officer, Narayanpatna**" payable at Narayanpatna must be deposited along with the tender otherwise your tender will be cancelled.
17. **EARNEST MONEY DEPOSIT (EMD/BID SECURITY):** The EMD/ BID security are required to protect the Purchaser against the risk of Bidders conduct, which would warrant the security's forfeiture. An earnest money of 1% of the order of supply in shape of A/C payee Demand Draft/ banker's Cheque of a commercial bank in favour of "**Block Development Officer, Narayanpatna**" payable at Narayanpatna must be deposited along with the Quotation. The EMD should normally to remaining valid for a period of 45 days beyond the final bid validity period. Please mention the item name & no of the tender, your company name and address in the back side of the EMD draft for our reference. The EMD to the unsuccessful Bidder (s) /Vendor(s) will be returned to them at the earliest (within 30 days) after expiry of the final bid validity or latest on or before the 30<sup>th</sup> day of the award of the contract or order whichever is earlier without any interest. The earnest money of the successful Bidder /Vendor will be returned to them without any interest after completing the successful installation / Delivery in good and serviceable conditions. Bidder(s) /Vendor(s) exempted from applying EMD shall have to furnish the related valid documents for such exemption.

18. Tender(s) without appropriate Tender fee & EMD will be rejected at the spot of opening of the tender and no reconsideration will be made.

The EMD/Bid Security may be forfeited.

- (a) If a Bidder withdraws, modifies, revises, deviates from its bid or any of the terms and conditions of this tender enquiry document during the period of bid validity specified by the Bidder on the Bid Form: or
- (b) In case of a successful Bidder, if the bidder fails to furnish order of acceptance within 30days.

Exemption from EMD

Firms registered with NSIC and Central Public Sector Enterprises (PSE) who are exempted from payment of EMD are allowed exemption from payment of EMD/SD if the product being quoted is actually manufactured by them and the product is registered with these agencies . Firms registered with these agencies selling products of other companies and not manufacturing the products being quoted by them are not allowed exemption from. To avail EMD exemption, the firms should submit a legible photocopy of valid Registration Certificate. Registration certificate should be valid as on date of quotation. Photocopy of application for registration as NSIC or for renewal of NSIC will not be acceptable. Such offers will be treated as offers received without EMD. EMD exemption document (as specified above) should be deposited by tender due date and time with the tender Registration with DGS&D will not entitle the tender to claim exemption from payment of EMD.

19. Modification and withdrawal of Bids (prior to deadline only): The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids. The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched. A withdrawal notice may also be sent by telex or cable or fax or e-mail but followed by a signed confirmation copy, post marked not later than the deadline for submission of bids. No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified by the Bidder on the bid form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security,
20. Opening and Evaluation of Bids
- (i) The Purchaser will open all Bids, in the presence of Purchase Committee members and Bidders' representatives who choose to attend, as per the schedule given in bid details. The Bidder' representatives who are present shall sign the quotation opening sheet evidencing their attendance. In the event of the specified date of Bid opening being declared a holiday for the Purchaser, the Bids shall be opened at the appointed time and location on the next working day.
- (ii) During evaluation of bids, the Purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and response shall be in writing and no change in prices or substance of the bid shall be sought, officered or permitted. However, no negotiation shall be held except with the lowest bidder.
- (iii) Preliminary Examination: the Purchaser will examine the bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

- (iv) Bids from suppliers, without proper Authorization from the manufactures shall be treated as non-responsive and rejected.
  - (v) Arithmetical errors in the financial bids will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected. If there is a discrepancy between the price quoted in words and figures, the rate quoted in words will be taken as final and shall be binding on the agency.
  - (vi) The Purchaser may waive any minor informality, non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiver, does not prejudice or affect the relative ranking of any Bidder.
  - (vii) Prior to the detail evaluation, the Purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purpose of these clauses, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from or objections or reservation to critical provisions such as those concerning Bid Security / Performance Security , Warranty, Force Majeure, Applicable law and Taxes Y Duties, etc., will be deemed to be a material deviation.
  - (viii) If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
21. Contacting the Purchaser. No Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the purchaser, it should do so in writing. Any effort by a Bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidders bid and forfeiture of the EMD without prejudice to any other action against such bidder as deemed fit by the Purchaser.
22. Liquidated damages/Penalty: the date of delivery mentioned in any Office order should be strictly adhered to otherwise, the B.D.O, Narayanpatna reserves the right not to accept the delivery in part or full and to claim the liquidated damages/ Penalty at 1% per week or part thereof subject to a maximum of 10% of the total value of the supply order which may be deducted from the final bill.
23. Partial shipment: Not permitted.
24. If supply is not completed within the stipulated period and no extension at the period of supply is applied for and granted this office reserves the right to make purchase from any other sources without sending any intimation of cancellation of the order placed with the vendors. If the tender(s) fail to execute the order(s) within the time period, as indicated in the tender /order for supplies or as mutually agreed to the order will be cancelled. They will also be liable for all damages sustained by the Office for non supply including the liability to pay any difference between the prices accepted by him and those ultimately paid by the office for the articles otherwise the firm will be black-listed from the office purchases. B.D.O, Narayanpatna will assess such damages and his decision in the matter will be final.
25. The contract for supply cannot be sublet without the permission of the B.D.O, Narayanpatna. The article supplied and installed should strictly conform to the specification, grades etc, quoted by the firm or to the samples supplied by the firm and accepted by this Office. If any of the articles supplied by the tendered are found to be bad or unsound, unmerchantable, inferior in quality, or not in accordance with the description or otherwise

- faulty for unfit for use or unwholesome, the price or prices, of such article incomplete tenders/ tenders without required documents will be rejected. Tenders submitted after the closing date and time will not be entertained.
26. Any cheating or forgery found at any moment, the B.D.O, Narayanpatna has the right to forfeit the EMD or Security Money and empowered to take legal action as deemed fit.
  27. Please note that the items should be supplied and installed within 30 days from the date of order, failing which the order will be automatically stood as cancelled and the EMD/Security deposit will be forfeited.
  28. B.D.O, Narayanpatna reserves the right to accept / reject any / all the tenders in part or in full without assigning any reason thereof.
  29. In the event of the any dispute or difference(s) between the vendee Panchayat Samiti, Narayanpatna and Vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the B.D.O, Narayanpatna who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties. The place of arbitration and language to be used in arbitral proceedings shall be decided by the arbitrator. All disputes shall be subject to Koraput Jurisdiction only.
  30. No separate information shall be given to individual bidders. In incomparable situation, the committee may negotiate price with the qualified bidder quoting the lowest price before awarding the offer.
  31. The Court situated at Laxmipur shall have jurisdiction to decide any dispute or litigation if arises in future beyond the above-mentioned rules and regulations. The resultant contract will be interpreted under Indian law.

Scope of Work (Basis of Work & Quality Assurance)

- A. Supply and Installation of Office & laboratory furniture. This includes delivery to DPRC Building, loading & unloading the consignment and transporting it from the place of storage to the installation site.
- B. Removal of debris, dirt and rubbish accumulated as a result of installation / commissioning of the office & laboratory furniture and accessories and leaving the premises broom clean and orderly
- C. Participation in the quotation process has to clarify any deviation to the specified design, construction or materials. Without such clarifications, sealed quotations to Block Office Narayanpatna will not be constricted as being in total conformance to the requirements of the specifications
- D. The selected manufacturer must warrant for a minimum period of one-year starting (date of acceptance of the goods or occupancy, whichever comes first) that all products sold under the contract referenced above shall be free from defects in material and workmanship. The supplier should also replace the damaged parts either during transit or installation
- E. Under standard laboratory working conditions, the furniture supplied and part thereof are expected to be corrosion free for minimum five years from the date of installation.
- F. The suppliers should submit copies of suitable documents in support of their reputation, credentials and past performance about the product (As per Annexure –I) which they have supplied to this office. Without these documents the tender may be rejected by this Office.

- G. The tender documents should be completed in all respects giving full details of the furniture models being quoted against each parameter, as given in tender. Merely writing yes/no will not suffice. The manufacturer has to mention additional features/deviations if any form technical specifications in remarks column.
- H. The tender document not proving desired details or not meeting technical specification in Toto is liable to be rejected at sole discretion of this Office i.e. Panchayat Samiti, Narayanpatna.
- I. The manufacturing date of furniture should not be older than six months from the date of purchase order. Old stocks must not be supplied.
- J. The responsibility of any damage caused during transit will solely lie with vendor. Vendor has to replace damaged parts if any maximum within 15 days of notice given by this Office.
- K. Any deviations in the material and the specifications from the accepted terms may liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction / specifications specified in the Purchase order and demonstrate at the their own cost.

I/We hereby undertake to abide by all the rules and regulations formulated by this Office and mentioned in the Sealed Limited Tender Call Notice No.01/2023 ,dated. 11/01/2023 of Panchayat Samiti, Narayanpatna. I/We also undertake to follow the final decision taken by the B.D.O, Narayanpatna in case of any dispute in future.

Name of the Vendor/Bidder:                      Name of the Manufacturer

Address:

Tel No(s):

Fax No(s):

Mobile:

E-mail:

Full Signature (authorized signatory):

Seal of the Firm

In case the supplier requires any elucidation regarding the tender documents, they are requested to contact this Office through e-mail [ori-narayanpatna@nic.in](mailto:ori-narayanpatna@nic.in) on or before 05.30 PM, of 02.02.2023

Block Development Officer, Narayanpatna

11.1.23  
Block Development Officer

Narayanpatna

Dated.11.01.2023

**SERVICE SUPPORT DETAILS FORM**

Sealed Limited Tender No.60/2023,dated.11.01.2023

SI No.	Nature of training imparted	List of Similar type furniture / articles serviced in the past 03 year	Local Address, Telephone Nos. Fax no(s). And e-mail address of the firm located at Koraput or its adjoining area	Value of minimum stock of spares held at all times

Signature and Seal of the manufacturer / Bidder.....

Place.....

Date.....

**FORM-A**

**DELISTING DECLARATION**

(To be typed in the official letter head of the bidder)

**Sealed Limited Tender No. 60/2023,dated.11.01.2023**

To

The Block Development Officer, Narayanpatna  
Panchayat Samiti, Narayanpatna-764014

We M/s \_\_\_\_\_ hereby declare / clarify that we have not been banned by any Government or quasi Government agencies or Public Sector Undertakings.

Note: If a bidder has been banned by any Government or Quasi Government Agencies or Public Sector Undertakings, the fact must be clearly stated with details. If this declaration is not given along with the bid, the tender will be rejected as no-responsive. Bidder to type the above on his letter head and sign.

**Signature with Seal of the Bidder**

NAME OF THE BIDDER: \_\_\_\_\_

Place:

Date:

**FORM-B**  
**EXEPTIONS AND DEVIATIONS**  
 (To be typed in the official letter head of the bidder)  
**Sealed Limited Tender No. 60/2023, dated.11.01.2023**

To  
 The Block Development Officer, Narayanpatna  
 Panchayat Samiti, Narayanpatna-764014

SL NO	REF OF BID DOCUMENT		SUBJECT	DEVIATION
	PAGE NO.	CLAUSE NO.		

**DECLARATION-GENERAL**

WE HEREBY DECLARE THAT APART FROM THE DEVIATIONS, IF ANY, MENTIONED ABOVE, WE HAVE READ & UNDERSTOOD ALL THE TERMS & CONDITIONS, TECHNICAL SPECIFICATIONS MENTIONED IN THE ABOVE TENDER AND THE SAME IS ACCEPTABLE TO US AND WE WILL ABIDE BY THE SAME.

**Signature with Seal of the Bidder**

NAME OF THE BIDDER: \_\_\_\_\_

Place:

Date:

**FORM-C**

(To be typed in the official letter head of the bidder)  
**Sealed Limited Tender No. 60/2023, dated.11.01.2023**

To  
 The Block Development Officer, Narayanpatna  
 Panchayat Samiti, Narayanpatna-764014

TO BE FILLED BY BIDDERS REGISTERED WITH NSIC	
1	NAME OF THE BIDDER
2	WHETHER REGISTERED WITH NSIC: YES / NO
3	WHETHER COPY OF NSIC CERTIFICATE ENCLOSED: YES / NO
4	NSIC REGISTRATION CERTIFICATE IS VALID UPTO:
5	MONETARY LIMIT OF NSIC REGISTRATION CERTIFICATION
6	WHETHER ITEM QUOTED DISCOVERED IN CERTIFICATE; REGISTRATION CERTIFICATE: YES / NO
7	Whether you have succeeded in securing orders for same items (item quoted), in competition (i.e. without price preference ) with large scale units during the preceding 12 months ( from the date of this tender) (say: yes or no)

**Signature with Seal of the NSIC registered Bidder**

NAME OF THE BIDDER: \_\_\_\_\_

Place:

Date:

**FORM-D**

**FINANCIAL STATUS STATEMENT OF THE MANUFACTURER / BIDDER FOR LAST THREE YEARS**

(to be typed in the official letter head of the bidder)

**Sealed Limited Tender No. 60 /2023, dated 11.01.2023**

To

The Block Development Officer, Narayanpatna

Panchayat Samiti, Narayanpatna-764014

Sl No.	Financial / Accounting Year	Profit. (Rs.)	Loss. (Rs.)	Annual Turnover (in Indian Rupees)
1	2019-20			
2	2020-21			
3	2021-22			
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**Signature with Seal of the Bidder**

NAME OF THE BIDDER: \_\_\_\_\_

Place:

Date:

**FORM-E**

**DECLARATION-GENERAL**

(To be submitted in Manufacturer's / Bidder's Letter Head)

**Sealed Limited Tender No. 60/2023, dated. 11.01.2023**

To

The Block Development Officer, Narayanpatna

Panchayat Samiti, Narayanpatna-764014

WE HEREBY DECLARE THAT WE HAVE READ & UNDERSTOOD ALL THE GENERAL TERMS & CONDITIONS, TECHNICAL SPECIFICATIONS ETC. MENTIONED IN THE ABOVE TENDER AND THE SAME IS ACCEPTABLE TO US AND WE WILL ABIDE BY THE SAME.

**Signature with Seal of the Bidder**

NAME OF THE BIDDER: \_\_\_\_\_

Place:

Date: