



**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, KORAPUT**  
Tel. Ph. No.- 06852-299948 //E-mail ID: cdvokoraput1@gmail.com

**TENDER CALL NOTICE**

No..... 296

/CDVO, Koraput

Date: 01.02.2023

The Chief District Veterinary Officer, Koraput invites Tender in 2 Bid system in sealed cover from the Manufacturers/Stockists/Authorized Dealers/Govt. approved firms for supply of the items as mentioned in Annexure-I for distribution as inputs to the selected farmers for "Implementation of Programme on Utilization of Crop Residues 2022-23 under State Sector Plan Programme" in Koraput District. The Tender along with the required documents are to be submitted in sealed cover to the Chief District Veterinary Officer, Koraput, on or before **15/02/2023 by 1.00 PM** through Registered Post/ Speed Post/ Courier service only. This will be opened on **15/02/2023 at 3.00 PM** in the Office Chamber of the Chief District Veterinary Officer, Koraput in the presence of the bidders or their representative if any. The sealed envelope should be superscribed with "**Tender for Crop Residue Enrichment**". The detail Technical/ Financial bid in Annexure-I, terms and reference of the Tender in Annexure-II are enclosed. The same also can be downloaded from the Koraput NIC District Portal. [www.koraput.nic.in](http://www.koraput.nic.in) The items will be delivered at C.D.V.O Office, Koraput, Pin-764020.

Encl:- Three Sheets

  
Chief District Veterinary Officer,  
Koraput



**ANNEXURE-I**

**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, KORAPUT,  
, PIN- 764020  
TENDER CALL NOTICE**

**Technical Bid**

Sl. No.	Item	Details
1	Urea	10kg packs
2	Common Salt	10 kg packs
3	Di-Calcium Phosphate	20 kg packs
4	Ground Maize	15 kg packs
5	Jaggery/Molasses	15 kg packs
6	Details of the EMD @ 2% of the total cost of the items	Name of the Bank/Address/IFSC/Bank Draft No. & Date Amount (in Rs.....)
7	Any additional supporting document for supply of same items to any other party.	

- N.B.: A. The EMD should be attached with the Technical Bid.  
B. Sample of the items are to be submitted along with the Tender document.

Authorized Signatory of the Firm/Organization

**Financial Bid**

**1. Name of the Firm/Organization:**

**2. Address with Telephone No/Mobile No. & Email id:**

Sl. No.	Description of the Item	Total Unit	Cost per Unit including all taxes	Total Cost	Remarks
1	Common Salt	3500 kg			
2	Di-Calcium Phosphate	7000 kg			
3	Ground Maize	5250kg			
4	Jaggery/Molasses 15 kg packages	5250 kg			
5	Urea	3500kg			

Authorized Signatory of the Firm/Organization

TERMS OF REFERENCE

1. The last date for submission of Tender is 15.02.2023 at 1.00 PM and the same will be opened on 15.02.2023 at 3.00 PM in the Office Chamber of the Chief District Veterinary Officer, Koraput,
2. The Tender is valid for one year (365 days) from the date of opening.
3. The Bidders or their authorized representatives may be present at the time of the opening of the Tender.
4. In case of the absence of the Bidders or their authorized representatives, the Committee has the right to open the Tender.
5. The manufacturers/ Stockists/ Authorized dealers/ Govt. approved firms can only participate in the Tender process.
6. The Tender documents including the format of Technical Bid & Financial Bid and details of the Terms of Reference are available in the NIC Koraput at [www.koraput.nic.in](http://www.koraput.nic.in),
7. Any dispute arising due to quality and size of the item will be verified through a team of officers constituted by the Chief District Veterinary Officer, Koraput and the decision of team will be final.
8. The Chief District Veterinary Officer, Koraput reserves the right to reject the lowest Bid quoted by the Agency/ Firms, if not satisfied with the concerned Agency/ Firms' credibility and past experience. Further, the Chief District Veterinary Officer, Koraput, also reserves the right to accept/ reject/ modify any or all the Bids without the reason there of.
9. An EMD @ 2% of the total cost of the items intended to supply should be attached with the Bid in shape of Bank Draft of any Nationalized Bank payable at Koraput to the Chief District Veterinary Officer, Koraput, and the same will be returned after finalization of Tender to the other bidder Agency/ Firm except the ( L1) Supplying Agency/Farm.
10. The Bidders shall fill up the financial Bid as well as Technical Bid and submit in **a separate sealed cover** along with the necessary documents. The Technical Bid and the Financial Bid should be put in separate envelopes and **superscribed as "Technical Bid"/ "Financial Bid"** as the case may be. Both the Bids should also be **put inside another sealed envelope and superscribed with "Tender for Crop Residue Enrichment"**. The same should reach through Registered Post/ Speed Post/by courier within the due date & time to the office of the Chief District Veterinary Officer, Koraput, PIN-764020 during the office hours of the working days till 15.02.2023 up-to 1.00 PM without any pre-condition. No tender documents shall be accepted after the expiry of scheduled date and time
11. The Technical Bid will be evaluated by a committee constituted for the purpose and the findings of the committee is final and binding. The same cannot be challenged in any forum thereafter. Intending Bidder will have to submit undertaking in this regard.
12. No communication shall be entertained over Telephone, FAX, Email or in person.
13. Any legal dispute shall be finalized in Koraput jurisdiction only.
14. The payment shall be made to the supplying Agency/ Firm after receipt of the items in good condition and in exact quantity at the delivery point and supplied within the due date of supply to be intimated while placing the supply order. No extra freight charges will be paid to the supplying agency/ firm to the delivery point.
15. The intending Bidder will have to submit up-to-date income tax return.
16. The intending Bidder will also have to submit up-to-date clearance certificate towards GST.
17. The payment will be made in Indian currency
18. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha/ India from time to time. TDS of GST @ 2% will be deducted from the tax invoice of the supplier .
19. The sample of Common Salt, DCP, Ground Maize & Jaggery/Molasses each in 1 kg pack shall be submitted along with the Tender documents or at the time of opening of technical bid with proper labeling indicating the name of the item and the Bidder.

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20. Rate should be quoted in Indian Currency (with paisa in two decimals only), both in words and figures against each item as the payments will be made in Indian currencies only .The Tenderer/ Bidder shall not quote the rate for any item other than the item specified in the list.
21. All the sheets of technical Bid along with bid documents shall be serially numbered and should bear the dated signature with seal of the Tenderer/ Bidder. Any deviation will liable for rejection of bid.
22. Due to any unexpected untoward situation, if the process of opening of technical bid has to be stopped, the notice for next date of opening the technical bid will be displayed in the office notice board and also it will appear in the official website of NIC, Koraput. The Technical Bids will be opened on Dated 15.02.2023 at 3.00 P.M.
23. Bidder shall have the capacity to supply 100% of the orderd item within7 days of placement of supply order. Failure of supply within stipulated period may result in cancellation of order followed by forfeiter of **Earnest Money Deposit (EMD)**.
24. The intending Bidder Shall have PAN Card & valid GST registration.
25. The intending Bidder shall give declaration of Non-Conviction
26. Bidder who has been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization OR PSU is not eligible to participate in the tender for that item. (Undertaking given for the above purpose must be submitted along with Technical Bid
27. Affidavit in non-judicial stamp paper worth Rs.10/- to the effect that the information furnished and documents submitted by the bidder are true and correct.
28. The price of the item should be quoted inclusive of, packing, forwarding, freight (door delivery) and inclusive of GST if any. The rate should be quoted for each item both in figures and words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation.
29. Rejection of the Tender: (a) -Non submission of relevant documents/ samples as mentioned above. (b)- Sealed Price bid (quoted rate) without signature and seal (c)- Any pre-condition by the bidder contradicting to the tender terms & conditions or non-compliance to product specification.
30. Evaluation: (a) Financial bid (Cover-B) shall be opened only for those bidders who will qualify in the technical& sample evaluation. (b)- The cost of each item including Taxes/ GST will be evaluated. (c)- If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/ L3 suppliers at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.
31. The Cover "B" of the bidder whose tender qualified technically in Cover-A will only be opened.

  
Chief District Veterinary Officer,  
Koraput,