

OFFICE OF THE ASSISTANT DIRECTOR OF SERICULTURE, KORAPUT.
Near Special Circuit House, Phone No.06852-250 204/e-mail: adskoraput@yahoo.com

Letter No.- 218 /Estt. Dated- 03.03.2023
Quotation / Tender Call Notice

Sealed quotation/ Tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing one no. of Non AC PETROL driven vehicles (like Tiago/ Bolt/ Celerio) having sitting capacity not more than six including driver, which shall conform to the Terms and condition as Annexure-II with following norms for official use in the office of the Asst. Director of Sericulture, Koraput.

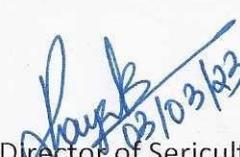
- 1) The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, Insurance certificate, Fitness certificate, valid contract carriage permit, proof of up to date Tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending Bidders in shape of Account payee bank draft drawn in favour of the Asst. Director of Sericulture, Koraput and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge may be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve a fuel efficiency of 17 Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle Registration No., Mileage (Kms covered per litre) and name of the Driver with Driving license No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender.
- 8) The Quotation completed in all respect should reach the undersigned on or before 20.03.2023 by 5:00 P.M and tender shall be open on the next day i.e. 21.03.2023 at 11 AM in presence of the bidders or their authorized representatives.
- 9) The application form of quotation / Tender containing general bid information and term and conditions for hiring of vehicles etc. will be available with office of the Asst. Director of Sericulture Koraput, on payment of Rs.100/- (Rupees one hundred) only within office hours from Dt- 06.03.2023 to Dt- 19.03.2023.


Asst. Director of Sericulture,
KORAPUT

TERMS AND CONDITIONS FOR HIRING OF VEHICLE

The following terms and Conditions must be fulfilled by the Successful bidder for providing a vehicle on hire on monthly rent basis.

- 1 The hired vehicles, during period of contract, Shall have all necessary valid MV documents such as:- valid Registration certificate, insurance certificate, Fitness Certificate, valid Contact Carriage Permit, proof of up to date tax payment etc. And D.L of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- 2 The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box & differential Coolant, Tyres & tubes, Battery etc. will be borne by the bidder.
- 3 It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
- 4 In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- 5 In case of the vehicle do not report regularly, the authority will be at liberty to reject the engagement and may engage vehicle from other source.
- 6 The vehicle shall report for duty for minimum of 25 days in a month.
- 7 In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
- 8 Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bill by the service provider and no advance payment will be made.
- 9 The vehicle shall not be more than 3 year old from the initial registration and also in good running condition during the period of contact.
- 10 If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
- 11 In case the service provider intend to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.


Asst. Director of Sericulture,
KORAPUT

To,

The Asst. Director of Sericulture, Koraput

PROFORMA –I

BID PAPER FOR HIRING VEHICLE

NAME OF THE BIDDERS AND ADDRESS		DETAILS OF VEHICLE		DETAILS OF DRIVER		MOTHLY HIRING CHARGE BE QUOTED (Excluding fuel & lubricants)	SECURITY AMOUNT	BD No./Dt
Name		Name of the Manufacture & Model of Vehicle		Name of the Driver				
Father name		Regd. No		Address				
At		Insurance valid						
Po		Fitness certificate valid		Date of birth				
Dist		Valid contract carriage permit		License No.				
Pin		Tax payment		Kind of license				
Mob. No.		Kms. covered per litre		License Validity date				
Mail ID				Experience in driving				
				Character Certificate				

Signature of Bidder