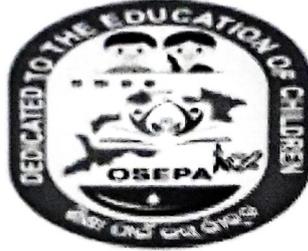


OFFICE OF THE DISTRICT PROJECT COORDINATOR,
SAMAGRA SHIKSHA, KORAPUT, ODISHA. PIN-764020



Bidding Document

FOR

**Printing & Supply of Lakhya & Target Poster for
the year 2022-23 for Koraput District**

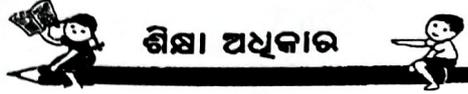
Notice Inviting Tender No. 1075 / Dated 04/04/2023



DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA {S.S}
SHIKSHA SADAN, KORAPUT-764020



(06852)-252421(Off)



ଶିକ୍ଷା ଅଧିକାର

ସମଗ୍ର ଶିକ୍ଷା

କେ-ଏ-୧୦୧୧: ୦୧-ଏ-୧୦୧୧

E-mail: dpckoraputssa.osepa@nic.in

Letter No. 1075/Ped/2023

IX-PED- 03/23

Date. 04/04/2023

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from the reputed & credible printers / firms / agencies for printing & supply of "Lakhya & Target Posters for Balbatika, FLN Class-I, II & III students" in two bid systems (Technical & Commercial Bid) as detailed below.

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
Printing & Supply Lakhya & Target Posters for Balbatika, FLN Class-I, II & III students	Rs.2000/- (Rupees Two thousand only)	Rs.15,000/- (Rupees Fifteen thousand only)	19/04/2023 by 5.00 PM	20/04/2023 at 11.00 AM

The detailed BID document is available in the website www.osepa.odisha.gov.in & www.koraput.nic.in. Interested and eligible agency / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web site. Hence potential bidders are requested to be in continuous touch with the above web site.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BID / cancel the entire selection process at any stage without assigning any reason thereof.


District Project Coordinator,
Samagra Shiksha, Koraput

SPECIFICATION, TERMS AND CONDITIONS

The Tender paper should be submitted following the terms and conditions specified here under.

1. **Place, date and timing of receiving Tender:** The sealed Tender paper should reach the **District Project Office, Samagra Shiksha, Koraput- 764020 through Registered Post or Speed Post only** during office hour on or before 19 / 04 / 2023. The authority will not be held responsible for any postal delay.
2. **Place, date and time of opening of Tender:** The tender will be opened at District Project Office, Samagra Shiksha, Koraput, on 20 / 04 / 2023 at 11.00 AM. The bidders or their authorised representatives will remain present in tender opening meeting positively, otherwise no claim will be accepted.
3. **EMD:**Rs. 15000/- (Rupees Fifteen Thousand only) is to be deposited along with the tender in shape of bank draft in favour of District Project Coordinator, Samagra Shiksha, Koraput in any nationalized bank payable at Koraput (refundable). An amount of Rs. 2000/- (Rupees Two thousand only) is to be deposited towards cost of tender paper in shape of bank draft in favour of District Project Coordinator, Samagra Shiksha, Koraput payable at Koraput (Non-refundable). Exemption of tender paper cost and EMD will not be allowed to SSI/ MSEs units registered with DIC& NSIC firm as per Letter No.8018 dtd 03.09.2012 of SPD, OPEPA, Bhubaneswar.
4. Technical bid and financial Bid will be submitted separately in two separate envelopes. The envelope containing the Tender Paper should be superscripted as "**Quotation for printing and supply of Lakhya & Target poster for the year 2022-23 for Koraput district**"
5. **Security Deposit:** The successful firm is required to deposit 10 % of the total value as security Deposit (Refundable without interest) in shape of bank draft drawn in favour of District Project Coordinator, Samagra Shiksha, Koraput payable at SBI, Koraput at the time of execution of agreement before issue of work order. The security Deposit shall be forfeited in case of any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or if work not completed in time.
6. **Delivery of Printed materials:** Delivery will be made at Block Education Offices of Koraput District within 10 days from the date of issue of work order failing which the security deposit will be forfeited.
7. **Rate of Printing:** The printing cost should be inclusive of plate making cost. Rates should be quoted per poster in prescribed format at Annexure-I which includes the cost of paper, printing, plate making, packaging, binding and Transportation. The tentative number of posters is **10,000 (Ten Thousand)**. It may increase or decrease as per need. The total cost will be decided on the basis of actual numbers of posters printed and supplied.

la
29/4/23

8. **Signing of Agreement:** The successful bidder will sign an agreement in non-judicial stamped paper worth Rs. 51/- with the undersigned within 2 days after finalization of the Tender prior to issue of supply order by DPO, Samagra Shiksha, Koraput.
9. **Paper Quality:** 300 GSM (Good quality Cream Wove) Glossy art paper. Bidder will give the details about the Mill in sample paper with the seal and signature of the dealer.
10. **Size of Paper:** A-2 size Glossy Art paper. As per instruction of TBPM, Odisha, Bhubaneswar the papers to be chosen from the mentioned Mills / Industries i.e. H.P.CL / TNPL / JK BILT / DELTA / ANDHRA PAPER / EMAMI / SATIA. Only the above prescribe paper is allowed in tenders / quotations. Other paper will not be allowed in tenders / quotations.
11. **Quality of Printing:** Font size as per the sample with single side printing (Sample to be obtained from District Project Office, Koraput). The text will be of Multi-colour. The printing must be in offset process using eco-friendly ink (ISO, ISI) standard as directed by the Hon'ble High Court, Odisha. 2% spoilage in paper is allowed.
12. **Packaging :** Lakhya & Target poster shall be packaged by the firm in sealed covers / packets as per the indent by this office i.e., class wise, block wise packets and lastly the question packets of each block be packed in gunny bags for safety purpose prior to delivery at block point. The bidder will be responsible for proper counting and packaging of exact number of poster as per the indent. The block wise indent will be provided at the time of issue of supply order to the successful and selected bidder.

The undersigned reserves the right to amend or cancel all or any quotation without assigning any reason thereof.

6-29/3/23 -
District project Coordinator
SamagraShiksha, Subarnapur


Collector-cum-Chairman
SamagraShiksha, Subarnapur

Annexure-I

Format of Technical Bidfor printing and supply Lakhya poster

1. Name of the Firm and proprietor : _____
2. Registration Certificate of DIC/ EM-II : _____
3. Details address : _____

4. Telephone No. / Mobile No. : _____
5. GST Clearance Certificate
(Attach copy of Return for the last Month) : _____
6. IT Clearance Certificate
(Attach Copy of Return for the year 2021-22) : _____
7. PAN No. (attested photo copy enclosed) : _____
8. Cost of Tender Paper (DD No./ Date, amount, Drawee bank): _____
9. EMD (DD No. Date, amount, Drawee bank): _____

Date.

Seal &Signature of the Owner/ Proprietor of the firm

Annexure-II

Format of Financial Bid for printing and supply Lakhya poster

1. Name of the Firm and proprietor : _____

2. **Cost of Printing (per poster):** in Figure _____

(Including Transportation and All taxes) In Word: _____

Date.

Seal & Signature of the owner/ proprietor of the firm