

OFFICE OF THE CHILDREN HOME (CCI), JEYPORE,
At/Po-Parabeda, Dist.Koraput, Pin.764001.

No. ~~48~~ /CH/CCI/2023

Date: 13.04.2023

ADVERTISEMENT FOR CONTRACTUAL ENGAGEMENT IN CHILDREN HOME

The CHILDREN HOME, Jeypore is a Child Care Institution that is registered under the Juvenile Justice (Care and Protection of Children) Act 2015. The management of the CCI is intent to engage suitable professional staff such as **House Mother, Paramedical Staff, Educator, Art & craft-cum-Music Teacher, PT Instructor-Cum-Yoga Trainer, Cook & Helper-cum-Night Watchman** on a purely contractual basis. Application are invited from eligible candidates in the prescribed google form (<https://forms.gle/tBkKd4xwjiosEpQ4j9>) through online and hard copy with prescribed application form should also be submitted by Registered/Speed post for the following post on or **before Dated 30.04.2023**. The authority reserves the right to cancel the advertisement in whole or in part without assigning any reason thereof. The details such as the number of vacancies, eligibility, selection procedure, remuneration, and application form & other terms and conditions are available in the District (Website i.e. www.koraput.nic.in).


Sub-Collector-Cum-Chairman,
Sub-Collector-cum-Chairman
Children Home, Jeypore
Children Home, Jeypore

ANNEXURE-VII

DETAILS GUIDELINE AND PROTOCOL FOR ENGAGING NEW STAFF FOR CCIs.

The Children Home, Jeypore intends to engage dedicated professional staff on a purely contractual basis for Children Home (CCI), Jeypore under Mission Vatsalya as per the resolution **No.10102-WCD-CW-MISC-0023-2020 Dated.15.09.2020** of the Director, Odisha State Child Protection Society (OSPCS), W&CD Dept. Govt. of Odisha.

1. Details of the vacant post to be engaged in Children Home, Jeypore, Koraput.

Sl. No	Position	No. of post	Condition of Service	Educational Qualification	Monthly Remuneration (Consolidated)	Age Limit
1	House Mother (Must be Female)	01	Purely Contractual	Only Arts Graduate, preference will be for Sociology, Psychology, Home-Science, graduates.	Rs.14,564/-	Age Limit : 21 to 45 years on the date of advertisement.
2	Paramedical Staff (Male /Female)	01		Compounder/ Pharmacists having diploma in Ayurvedic /Homeopathic/ Unani from institution recognized by Govt. of India.	Rs.11,916/-	
3	Educator (Male /Female)	01		Any Graduate preference will be given for having teaching experience.	Rs.10,000/-	
4	Art& Craft-cum-Music Teacher (Male/ Female)	01		Bachelor /Diploma in Fine Art	Rs.10,000/-	
5	PT Instructor - Cum-Yoga Trainer (Male)	01		Bachelor/Diploma in Yoga Training/PT	Rs.10,000/-	
6	Cook (Male)	02		Under Matric (8 th Passed - 10 th)	Rs.9,930/-	
7	Helper-cum-Night Watchman (Male)	01		Under Matric (8 th Passed - 10 th)	Rs.7,944/-	

2. Age Limit

The required age of candidates as on the first day of the year of publication of recruitment notice shall be with limit to lower age : 21 years and upper age :45 years.

3. Selection Procedure:-

The recruitment shall be on the basis of career marking only as per the weightage assigned below.

Sl.No	Qualification	Weightage
1	Secondary	10
2	Higher Secondary	15
3	Graduation	25
4	Post-Graduation	30
5	Any other professional course/Training related to child rights and its protection or MPhil, PhD, etc.	10
6	Work Experience	10
	Total	100

The merit list shall be drawn up on the basis of the weighted percentage of marks obtained in all the 6 categories mentioned in the table above. In case more than one candidate has equal marks, the candidate with past experience of working in child rights will be given preference. The decision of the **Home Management Committee** in this regard shall be final.

4. The following documents have to be attached with the application form:-

- Self -attested photocopy of 8th & 9th Passed certificate & Mark sheet (If available those apply under matric post).
- Self-attested photocopy of HSC or equivalent certificate and mark sheet.
- Self-attested photocopy of 10+2 or equivalent certificate and mark sheet.
- Self-attested photocopy of degree certificate and mark sheet.
- One recent self-attested colour photograph (3.5 X 4.5 size) should be affixed to the application form.
- Certificate of experience issued from the previous employer.
- Certificate of Training related to Child Rights and its Protection.
- Self-declaration regarding non-involvement in any criminal activities especially child-related offenses.

5. Term and Condition

- All the posts are purely temporary, time-bound, and co-terminus with the duration of the scheme and performance-based.
- The management committee reserves the right to fill up or not fill up the vacancy post as notified in this advertisement.



- The undersigned reserves the right to cancel any or all the applications without assigning any reason thereof.
- Any application received after the due date, inappropriate format and incomplete application, fail to attach proper self-attested certificate/documents/photograph, inadequate qualification, and age limit will be summarily rejected.
- The appointment will not confer any right/claim/entitlement for appointment on regular basis in the future. **The staffs engaged by the CCI Management are not Government staff.**
- No TA/DA will be paid at the time of the document verification.
- The decision of the selection committee will be final and binding on all aspects.
- A separate application has to submit for each post mandatorily quoting the position on the top of the application form for the post of.....
.Otherwise, it shall be rejected.
- Application are invited from eligible candidates in the prescribed google form (<https://forms.gle/tBkKd4xwjosEpQ4i9>) through online and hard copy with prescribed application form should also be submitted by Registered/Speed post for the following address to **the Office of the Children Home,Jeypore, At. In front of Block Office, Po.Jeypore ,Pin.764001,Dist.Koraput** on or before Dated. 30/04/2023 by 5.30 P.M.


Sub-Collector-Cum-Chairman

Sub-Collector-cum-Chairman
Children Home, Jeypore
Children Home, Jeypore

APPLICATION FORM

Name of the Child Care Institution (CCI)		Photo
Application for the post of (Separate applications for Specific Posts)		
Applicant's Name (In Block Letters)		

Address for Correspondence	Permanent Address

Mother's Name		Religion		Caste	
Father's Name		Sex		Marital Status	
Date of Birth (as per HSC)		Phone / Mobile Number		E-Mail ID	

Educational Details - Attach Photocopies of Certificates, Mark sheets & other related documents with self attested.

Qualification	Exam Passed	Year of passing	Name of the Board/ University/Recognized Institution	Subject / Specialization	Total Mark	Secure Mark	Percentage of Marks
Matriculation							
Higher Secondary(10+2)							
Graduation							
Post Graduation							
Any Other							

Employment Details (Previous) – Attach photocopies of Experience Certificates

Name of Organization	Designation	Key responsibilities handled	Period	
			From	To

Current Employment- Attach proof of Current Employment

Name of Organization	Designation	Key responsibilities handled	Working Form	Monthly Remuneration

Computer Literacy-

Package/Application	Details of Exposure/ Proficiency

Declaration:

I hereby declare that the foregoing information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted.

Place:

Date:

Signature of Applicant