

Expression of Interest

For Engagement of Block Level Community Based Organization for Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER,
KORAPUT, JEYPORE

No. 1946

/Agril. Dated. 26 Jun 23

Expression of Interest for engagement of Block Level Community Based Organization for Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha

Expression of Interest (Eol) is invited by the Chief District Agriculture Officer for engagement as Block Level Community Based Organization for Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the blocks Narayanpatna & Laxmipur. Interested Community-Based Organizations (FPC/ FPO) are required to submit the application/ proposals in sealed envelope super-scribed as "Application/ Proposals for engagement of Block Level Community Based Organization for Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha" as per the enclosed application format by registered/ speed post. Application/ proposals in e-mail will not be entertained in this regard. The duly filled Eol should be addressed to the Chief District Agriculture Officer, Koraput, Jeypore. Last date for receipt of application/proposal is 03.07.2023 up to 2.00 PM and the same shall be opened on the same day at 03.30 PM in office of in Chief District Agriculture Officer, Koraput, Jeypore in the presence of authorized signatories or representatives of the participating organizations/ agencies. The application form and the terms & conditions are available at the website of (district NIC portal link).

The authority shall not be responsible for any sort of postal delay and application/ proposals received beyond scheduled date and time shall not be entertained & out right to be rejected. The authority reserves the right to cancel/ reject any or all the Eol without assigning any reason thereof.

Mani 24/6/23
Chief District Agriculture Officer,
Koraput, Jeypore

Expression of Interest for Engagement of Block-Level Community-Based Organization

for Promotion of indigenous aromatic and non-aromatic paddy With export potential/ local market in the State of Odisha

Introduction: -

Department of Agriculture & Farmers' Empowerment, Government of Odisha is scaling up a new Programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local marketing the State of Odisha" initially in 10 districts namely **Mayurbhanj, Keonjhar, Gajapati, Rayagada, Koraput, Malkangiri, Kalahandi, Sundargarh, Sambalpur & Anugul** under the state plan scheme "Crop Diversification". Further, the programme Promotion of indigenous aromatic and non-aromatic paddy with export / local market other districts in coming years. For smooth implementation of the programme at block level, there is a requirement of Block Level Community Based Organization (FPC/FPO). In accordance with approval from the Directorate of Agriculture & Food Production, Odisha, this Expression of Interest (EoI) is being floated for selection of Block Level Community Based Organization (FPC/FPO) for managing & executing the Programme.

Objective of the programme: -

Major objectives of the new programme Promotion of indigenous aromatic and non-aromatic paddy cultivation initiative are as follows: -

1. Promotion of selected indigenous paddy (aromatic/ non-aromatic having special characteristics) having better market potential for export.
2. To make indigenous aromatic/ non-aromatic paddy cultivation a remunerative enterprise by linking export promotion.
3. To make available these selected indigenous non-basmati paddy varieties through pure line selection/other suitable breeding techniques of paddy.
4. To maintain the paddy seed chain of selected varieties in formal & informal manner.
5. To promote organic cultivation of indigenous paddy (aromatic/ non-aromatic having special characteristics).
6. To develop organic improved package of practices for indigenous paddy and Post-Harvest Management techniques to meet export standards.
7. To promote Line Transplanting/ DSR for higher productivity.
8. Linkage of FPOs/ FPCs for Production, Marketing, and Export of indigenous paddy.
9. To assess the nutritive and other special characteristics of the selected varieties.
10. Establishment of the organic product brand as "**KALINGA-ORGANIC**".

Scope of Work:

The selected CBOs will undertake different key activities like implementation of incentivization programme on Indigenous (Aromatic & non-aromatic) paddy, conduct meetings, training & capacity building on indigenous paddy, cluster level aggregation of harvested paddy, processing & milling of the indigenous paddy, establishment of bio-input production units through SHGs and procurement of indigenous paddy from the registered farmers for marketing. The

Criteria of the Organization/ Agency to be selected as CBO:

- **Following are the mandatory criteria for qualification of the CBOs for short-listing process: -**
 - a. CBOs must be registered as Producer Company i.e. FPC/FPO as per norm (company act/ Society act) and provide a self-attested copy of registration and self-attested copy of PAN card.
 - b. The applicant agency should not have been blacklisted by Government of any State/ India/ other Government agencies and any Indian or International donor and shall provide a self-declaration by the authorised representative to this effect.
 - c. Should have a minimum of 1 year of work experience from promotion to the procurement of indigenous aromatic & non-aromatic paddy in concerned district of Odisha. Such experience would preferably cover good quality organic certified paddy seed production, the promotion of organic indigenous aromatic & non-aromatic paddy cultivation, farmers mobilization, organic package of practices development, procurement, arrangement of buyback/ market linkages, arrangement of processing of indigenous aromatic & non-aromatic paddy to rice.
 - d. Should submit audited balance sheet and financial report of 2021-22 financial year.
 - e. CBOs must have an active bank account and must have financial transactions of Rs.50 lakhs at their bank account in the last financial year (2022-23). Bank statement should be attached along with EoI.
 - f. Applicant agency must have marketing experience of organic indigenous aromatic and non-aromatic paddy (domestic or export). Documentary proof should be attached along with EoI.
 - g. The applicant organization's responsibility is to arrange marketing linkages for organic certified indigenous aromatic and non-aromatic rice with the help of State Level Support Agency (SLSA). They shall produce affidavit to this effect during application.
 - h. The chief functionary of the organization should not be a formal member of any political party and furnish an undertaking to this effect.

• **Following are the preferred criteria for short-listing process: -**

- a. The Organization is having registered office at concerned district will be given preference.
- b. The Preference will be given to the Organization those are currently working under any Support Agency for implementing any of Cluster-based Organic Farming and Natural Farming schemes (PKVY/ASPIRATIONAL PKVY/BPKP/OIIPCRA) in the concerned blocks/district.
- c. Applicant organization having experience with promotion to marketing of minimum 100 acres under organic indigenous aromatic & non-aromatic paddy in concerned district of Odisha shall be given preference. (Documentary proof).
- d. Applicant agency having own marketing tie-up with company (ies) for organic indigenous aromatic & non-aromatic paddy would be given highest preference. (Documentary proof).
- e. Preference may be given to CBOs having minimum Rs. 25 Lakhs bank balance at their active bank account(s) as on 31st March 2023.

An application shall be considered unsuitable and rejected at the stage of short listing if it does not meet the mandatory criteria. Supporting documents for the mandatory criteria should be attached with Annexure A.

The detailed format of Eol is attached as Annexure-A.

1. Agency need to apply in the specific format only.
2. For one block, an agency should apply once, any doubling in submission of application, will leads to rejection.
3. One Agency can apply for and can be selected for a maximum of two blocks in a district but for each block will have to submit separate Eol.

Any deviation from the prescribed procedures/formats/ conditions/ requirements shall result in outright rejection of the proposal. Bids with conditional offer shall be out rightly rejected. All the pages of the proposal must have to be sealed and signed by the authorized representative of the organization/agency.

Annexure-A

Details of the Organisation:

1. Introduction

- a. Name of the organization–
- b. Acronym of the organization, if any –
- c. Registered Office Address of the organization –
 - i. Complete Address:
 - ii. Mail:
 - iii. Landline:
 - iv. Visiting office time:
- d. Contact Person
 - i. Name –
 - ii. Designation / Title –
 - iii. Telephone No - Landline –
Mobile –
Email –
 - iv. Address of Contact Person, if different from (c) –

2. Identity/ Legal Status

- i. Is organization registered- Yes No
- ii. If yes, Under Company Act- Yes No
- iii. Year of registration–
- iv. Since how long it is operational (No. of years)–
- v. Operational area of the organization State/s– (only indicate the number)
District/s– Block/s– Village/s–
- vi. Whether it is registered under Income Tax- Yes No

3. Governance

- i. What are VMG (vision, mission, goal) of the organization -
- ii. Are those reflected in the program taken by the organization: **(Yes/No)**

- iii. Does the organization have a Board of Directors: **(Yes/No)**
- iv. If yes, what is the tenure of the board (in years) and Nature -
- v. Give details of Board Members/ Directors (current status) –

SI No.	Name	Address	Gender	Occupation	Position/ Designation	Educational Qualification

4. Financial Management

- i. Whether audit by external auditors (Yes/ No)
- ii. What financial statements are prepared at organization–
 - Balance sheet
 - Profit & Loss Account
- iii. Attach Balance sheet and annual reports and IT return for the year 2021-22
- iv. What are sources of fund for the organization
 - Corpus - (Yes/ No)
 - Govt. Grant - (Yes/ No)
 - Donor/ Partner's grant - (Yes/ No)
 - Other if other, please specify –

Financial Year	Turnover from Professional Services	Turnover from other Activities	Total Turnover	Income tax return filed (yes/ no)
2021-22				

5. Management / Administration

- i. Briefly mention administrative set up below CEO/ Managing Director – (flow chart)
 - ii. Are role and responsibility of staff clearly defined: (Yes/ No)
 - iii. Are staff issued with letters of appointment / contact: (Yes/ No)
- [Please attach relevant documents in the attachment]

6. Personnel / Staff (Current status)

- i. Total number of staffs–
- ii. No. of permanent staffs – (M / F)
- iii. No. of temporary staffs– (M / F)
- iv. No. of technical / professional staffs (M / F) please specify

Details of Staffs to be appointed for the promotion of indigenous aromatic & non-aromatic paddy

Name	Position	Engaged since (year)	Qualification

(CVs to be attached for proposed staffs)

7. Work Experience

- a. District and Block proposed for the program

District Name	Block Name

- b. Key Focus areas of work of the organization for last years in proposed district:

District Name	Block Name	Focus Area	No of Years of Experience	Coverage (No of Acres)	Partner Agency (Govt/ Donor / NABARD etc)

- c. Experience in working on Agriculture Departments of Govt. of Odisha: briefly describe:

District Name	Block Name	Year	Project Name with empanelled Support Agency	Crops	No of years of experience	Coverage in Ha

d. Experience in working on Organic/Natural Farming; Briefly describe:

District Name	Block Name	Year	Project Name with empanelled Support Agency	Crops	No of Years of Experience	Coverage in Acres

e. Experience in working on promotion of indigenous aromatic and non-aromatic paddy:

i. Briefly describe areas of work on promotion of indigenous aromatic and non-aromatic paddy in last 3 years in proposed district:

Sl. No	Component	Year	Activity	Coverage	No of HHs covered
1	Production		(Cultivation)	Ha	
		2022-23			
		2021-22			
		2021-22			
2			(Packaging/Processed products/ Certification/ PGS/ NPOP centric FPOs)	Quantity in MT	
	Marketing (Domestic and exported)	2022-23			
		2021-22			
		2021-22			

ii. What are the varieties of indigenous aromatic and non-aromatic paddy promoted by the Agency in Odisha?

District Name	Block Name	Year	indigenous aromatic/ non-aromatic paddy varieties	Coverage in Ha	Average Yield/ Ha (Quintal)	Total Yield (Quintal)

iii. Please mention existing marketing facilities available for indigenous aromatic and non- aromatic paddy:

District Name	Indigenous aromatic/ non- aromatic paddy varieties	Existing marketing facilities availability (Yes/No)	Tie up/ MoU for domestic market	Tie up/ MoU for international market	Total quantity marketed (MT)

iv. Please mention the proposed villages and area coverage envisaged for the Project?

Block Name	Panchayat Name	Village Name	No. of Household	Area to be covered (Hectare)	Years of Work Experience in the Proposed areas (GP and Villages)

f. Please mention any other achievements related to indigenous aromatic and non- aromatic paddy? [Answer in 300 words]

g. Please give three reasons why your organisation is the best organisation for promotion of indigenous aromatic and non- aromatic paddy in proposed block? [Answer in 300 words]

h. Have you work with farmers on PGS certification or third party certification? If yes, please provide details.

i. Is your organization is working with empanelled Support Agency of National Centre for Organic Farming? If yes, please provide details.

This is to certify that the information given above are true to the best of my knowledge and believe.

Authorised Signatory and Seal

Note below:

Required supporting documents should be attached with Annexure A.

UNDERTAKING

[On the letter head of the Organization regarding Ineligibility of the Bidder and non-blacklisting]

I/we, hereby undertake that, our company has not been blacklisted / debarred by any of the Central / State Government Ministry / Department/ Office or by any Public Sector Undertaking (PSUs)/ any Indian or international donor and I/we are not blacklisted by any authority during the recent past.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Designation of the Signatory:

Name of the Bidder and Address:

Declaration

[On the letter head of the Organization]

I, Shri _____, Director/ Authorized signatory of _____ (Name of the Agency), competent to sign this declaration and execute this tender;

a. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;

b. The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

(Signature of Authorized Representative with seal)

Place:

Date: