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PANCHAYAT SAMITI, KOTPAD

No. 1957 /2023

Date. 01/07/23

QUOTATION CALL NOTICE

Sealed Quotation are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing of Diesel driven vehicles **TUV300/BOLERO-NEO** having sitting capacity not more than 10 including driver which shall confirm to the Terms and conditions (Annexure-II) official use in this Panchayat Samiti on monthly rent basis for supervision of MGNREGA works.

1. The vehicle must be in Road worthy condition shall not be more than 3years old from the date of initial registration & must have valid registration certificate, Insurance certificate, Fitness certificate, valid contract carriage permit, Odisha permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature & must have at least 3 years experience in driving.
4. A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of Account payee Bank draft drawn in favour of BDO,Kotpad payable at SBI,Kotpad and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire Charge be quoted separately in the General bid information (including Drivers monthly salary & excluding fuel).
6. The vehicle must achieve fuel efficiency of at least **12 Kms/ per Litre**.
7. The details of the make and year of manufacture of the vehicle, registration No.mileage (Kms Covered Per Litre) and name of the driver with driving License No.and period of validity should be specifically provided in the general bid information to be furnished with the quotation. **(Annexure-III)**.
8. The quotation completed in all respect should reach the undersigned on or before **06/07/2023** through registered post by **1.00PM** and shall be opened on **07/07/2023** in the chamber of BDO,Kotpad at **11.30AM** in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing general bid information & terms and conditions for hiring of vehicles etc. will be available at Block Office,Kotpad.On payment of **Rs.100/-** from **01/07/2023 to 06/07/2023** in working day & working hours only.
10. The eligible bidder shall commence the services from the date of agreement and shall continue to provide the services for one year (as per the agreement made with the BDO,Kotpad)
11. Other terms & conditions are available in the office of the Panchayat Samiti,Kotpad.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons thereon.


Block Development Officer,
Kotpad
Kotpad

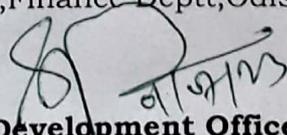
TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of income tax or any other tax as applicable by law for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. in case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 28 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

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8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as, possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and must also be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. The vehicle owner/bidder should apply in one form for all blocks or may specify the blocks for which he may apply and also he can quote the rates separately for each block.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The block wise merit list will be prepared on the basis of the quotation received in respect to that block and final selection will be made by the tender committee.
15. The bidder/vehicle owner should mention on the top of the envelope whether he has applied for District or Block and if he is applying for Block, he must mention the Block's name for which he is applying.
16. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached with all relevant documents including drafts as per the terms & conditions.
17. Maximum hired charges is fixed as per the Ltr No.29819/F dtd.30/11/22 of Joint Secretary to Govt., Finance Deptt, Odisha.


Block Development Officer,

Kotpad
Block Development Officer

Kotpad

Annexure - III

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. Of Vehicle :
2. Type of Vehicle(AC/Non - AC) :
3. Year of Manufacture :
4. Model :
5. Name & complete address of the owner of Vehicle. :
6. Telephone & Mobile No. :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Insurance Validity :
10. Name /Address of the Driver :
Mobile No. :
11. D.L. No. & Validity of the D.L .of the Driver :

FORMAT FOR PRICE BID

SI No.	Name of The Office	Name of the Vehicle Owner	Hire Charges (including Drivers Monthly Salary & excluding Fuel)in INR	Fuel (Kms Per Litre)
1	Block Office, Kotpad			

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Seal & Signature of the
Quotationer/Tenderer**