

DISTRICT RURAL DEVELOPMENT AGENCY: KORAPUT

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Letter No. 3085 / XXIX. 8/18

Date: 16.5.2018

Quotation Call Notice

Sealed Quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing of AC Diesel Driven Vehicle (Innova /Scorpio) having sitting capacity not more than 10 including driver which shall conform to the Terms and conditions (Annexure-II) official use in under MGNREGS Scheme on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration & must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Odisha permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver to the vehicle will be provided by District Office.
3. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of Project Director, DRDA Koraput payable at SBI Koraput and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
4. The monthly rate of hire charge be quoted separately in the General bid information (Excluding Driver's monthly salary & excluding fuel)
5. The Vehicle must achieve a fuel efficiency of at least 12 Kms. per litre.
6. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III)
7. The Quotation completed in all respect should reach the undersigned on or before 21.5.2018 through registered post **by 1.00 p.m.** and shall be **opened on the same day at 3.30 p.m.** in presence of the bidders or their authorized representatives.
8. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available at DRDA, Koraput on payment of Rs. 100/- from 14.5.2018 to 19.5.2018 in working days & working hours only.

9. The eligible bidder shall commence the services from the date agreement and shall continue to provide the services for one year (as per the agreement made).
10. 1% TDS will be deducted from their monthly hire charges.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons thereon.


Collector cum CEO,
DRDA, Koraput

Memo No. 3086 Dated. 16.5.2018

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of income tax or any other tax as applicable by law for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
4. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as, possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
5. The vehicle shall not be more than 3 years old from the initial registration and must also be in good running condition during the period of contract.
6. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
7. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

8. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
9. The bidder/vehicle owner should mention on the top of the envelope "Quotation for Vehicle".
10. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached with all relevant documents including drafts as per the terms & conditions.


Collector cum CEO,
DRDA, Koraput

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the owner of vehicle :
- Telephone/Mobile No :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :

FORMAT FOR PRICE BID

SL. No	Name of the Office	Hire Charges (including Driver's Monthly Salary & excluding Fuel) in INR	Fuel (Kms per Ltr)
1	DRDA Koraput		

"Certified that the information submitted above is true to the best of my knowledge and belief".

**Seal & Signature of the
Quotationer/Tenderer**

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