

**COLLECTORATE: KORAPUT
(Gen. & Misc. Section)
(NeGP CELL)**

SHORT TENDER CALL NOTICE.

No. 1781 /DeGS/IV-12/2018

Date: 07.07.18

Sealed tenders in plain paper/letter pad are invited from Authorized Dealers/Suppliers for the products for supply of Laptop, Printer, Scanner and Desktop with Accessories specification of which are specified in details at Annexure-I annexed to this Tender Call Notice for supply to District e-Governance Cell, Collectorate, Koraput. The details can be downloaded from the District Website www.koraput.nic.in The Tenderers shall have to furnish Technical and financial bids separately in two closed covers. The Financial Bid shall be opened only if Technical Bid is qualified. The Tenderers should submit the Application form alongwith a Bank Draft of Rs. 5000/- drawn in favour of the "Collector-Cum-Chairman, District e-Governance Society, Koraput" payable at Koraput as the cost of the Tender paper. The last date of receipt of the tender/quotation is 19.7.18 till 5.00 PM through Speed post or Regd. Post only. The Tenders will be opened 20.07.18 at 11.00 AM in the presence of the Tenderer or their authorized representatives in the office chamber of the Undersigned. The Financial Bid of qualified Tenderers will be opened on the same day after Technical Bid. The Authority reserves the right to accept or reject whole or part of any or all responses of the Tender as its sole discretion, without any reason thereof.


Collector-cum-Chairman,
District e-Governance Society, Koraput

Date: 07.07.18

Memo No. 1782-12018

**Tender Form Part-1
(Technical Bid)**

0.	Name of the firm/ Individual (In capital Letters)	
2.	Address	
3.	Name of the Authorized Signatory (In Capital Letter)	
4.	Specimen Signature of Authorized signatory/ organisation	
5.	Telephone No. of Authorized signatory/ organisation	
6.	VAT/GST clearance certificate submitted or not.	
7.	PAN Number Submitted or Not	
8.	TIN Number Submitted or Not	
9.	Draft No. and Date of EMD of 1% of the total estimated cost.	
10	Draft No. and Date of Rs. 5000/- towards cost of Tender paper	
11	Affidavit of declaration that the Tenderer/ Bidder agrees to abide by all terms and conditions of the Tender.	
12	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	
13	Authorization certificate from concerned company submitted or not	
14	Performance security the supplier shall furnish in the form bank Guarantee for an amount equivalent to 10% of the project cost at the time of the order to the selective Agency.	
15	The Bidder must have submitted the Guarantee and warranty period 2 years indicating detail of Guarantee and Warranty to be provided self-certified letter.	
16	Affidavit by the authorized signatory of the Bidder that the Bidder has not been black listed by Central/ State Govt. or Public Sector.	
17	Document showing that the firm had annual turnover of Rs.50.00 Lakh in the last Financial year related to computer project.	

DECLARATION

I / We hereby certify that the terms and conditions, Specification etc. given with the Tender notice have been read carefully and acceptable to me / us and that the information furnished above is full and correct to the best of my / our knowledge.

Place:

Date:

Signature and seal of the Authorized signatory.

Financial Bid Format

Name of the Firm (with full Particular)



SI No	Name of the Item	Name of the Brand/ Make	Specification	Unit Price	GST amount	Total unit price including all Taxes	Remarks
1	Laptop						
2	Desktop PC						
3	All-in-One Printer-cum-Scanner						

The Brand/ Make of the Computer and accessories will be decided by the tender committee.

DECLARATION

I / We hereby certify that the terms and conditions, Specification etc. given with the Tender notice have been read carefully and acceptable to me / us and that the information furnished above is full and correct to the best of my / our knowledge.

Place:

Date:

Signature and seal of the Authorized signatory.

Technical Description of Laptop-----**Specification of Laptop**

Processor Generation	7 th
Processor	Intel Core i-3-6006U (2.0GHz, 3 MB Cache, 2 Cores)
Graphics Type	Integrated
Graphics	Integrated
Graphics Memory	Integrated
Operating System	Windows 10 Professional
Type of Hard Disc Drive	SATA
Hard Disc Drive Size	1000 GB
Hard Disc Drive Speed	5400 rpm
Type of RAM	DDR 4
RAM Speed	2133 MHz
RAM Size	4 GB
Expandable RAM	32
Wi-Fi Connectivity	802.11 a/b/g/n
Bluetooth	4.0 or Higher
USB 2.0	1 No.
USB 3.0 or Higher	2 No.
USB Type C	Available
VGA Port	Available
HDMI Port	Available
DISPLAY PORT	Not-Available
Thunderbolt Port	Not-Available
Display Size	15.6 Inch
Display Resolution	1366 x 786 Pixel
Display Type	Non Touch
Keyboard	Standard
Optical Drive	Integrated
ROHS Compliance	Yes
Certification	Energy Star
BIS Registration	Yes
Trusted Platform Enabled	No
Finger Print Reader	No
Battery (Li-Ion/Li-Polymer)	Built-in
Battery Back-up	8 Hours
Weight (with Battery)	2.2 Kg
Battery Warranty	1 Year
Warranty	1 Year
Carry Case	Included

Specification of Desktop PC

Processor	7 th Generation Core i3 7100 CPU with minimum base frequency of 3.9, GHz, 3 MB Cache or better
Operating System	Windows 10 Professional
Chipset	Compatible latest Generation Chipset
Motherboard	OEM Motherboard with OEM Logo embossed on the motherboard (No sticker)
Memory	4 GB DDR4 RAM Expandable to 32 GB Two DIMM slots; Non-ECC dual-channel upto 2400 MT/s DDR4 SDRAM
Hard Disk Drive & Controller	1 TB HDD, 7200RPM, SATA III 6 Gbps, Smart IV
Optical Drive	Super Multi DVD writer
Graphics	Integrated
Audio	HD Integrated Audio with Internal Speaker
Ethernet/ Communication	Integrated Gigabit (10/100/1000) NIC) LAN
Slots	Min 3 PCI slots (at least 2 PCI Express x16) & 1M, 2 PCI x1 slot
Bays	3 Bays (1 external & 2 Internal)
Ports	Min 8 USB Ports of which at least 2 USB Ports in front Front I/O (2) USB 3.1 Gen1 Ports, Universal Audio Jack Rear I/O (4) USB 2.0 Ports, (2) USB 3.1 Gen 1 Port, (1) VGA Port; (1) Display port Port (1) RJ-45 N/W Connector, (1) RS-232 Serial Port, (2) PS/2 Ports, 3.5 mm Audio In/out Jacks
Form Factor	Micro Tower
Power Supply	Min 250W or higher active PFC Power supply 85% efficiency
Keyboard/Mouse	USB 104 Keys Keyboard (same make as PC) USB 2 Button scroll Mouse (same make as PC)
Security	TPM 1.2 Security Chip SATA Port disablement (via BIOS) Serial, USB enable/Disable/ (via BIOS removable Media write/boot Control Power-on password (Via BIOS) Administrator password (via BIOS) Setup password (via BIOS) Support for chassis padlocks and cable lock devices
Compliance & Certification	EPEAT certified for India for quoted Desktop & Monitor TCO certified for both Desktop & Monitor FCC, CE, RoHS certified, UL certified ISO 9001, 14001, 27001, Certified OEM
Monitor	19.5' or higher IPS panel LED backlit with TCO 7.0 and 1440 x 900 resolution.
Warranty	3 Years onsite
Additional feature	OEM should be in Top Three in IDC ranking in last calendar Year

Specification of all-in-one Printer-cum-Scanner

Print Method	On-demand inkjet (Piezoelectric)
Maximum Print Resolution	5760 x 1440 dpi (with Variable-Sized Droplet Technology)
Automatic Duplex Printing	No
Print Direction	Bi-directional printing, Uni-directional printing
Print Speed	Photo Default - 10 x 15 cm / 4 x 6 " ² : Approx. 69 sec per photo (with Border) Max Photo Draft - 10 x 15 cm / 4 x 6 " ² : Approx. 27 sec per photo (with Border) * Draft, A4 (Black / Colour): Approx. 33 ppm / 15 ppm *ISO 24734, A4 Simplex (Black / Colour): Approx. 10 ipm / 5.0 ipm
Max Copies	20 copies
Maximum Copy Size	A4, Letter
Copy Speed	ISO 29183, A4, Simplex (Black /Colour): Approx. 7 ipm / 3.8 ipm Copy Quality: Standard copy mode
Scan Function	Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 600 x 1200 dpi Scanner Bit Depth (Colour): 48-bit internal, 24-bit external Scanner Bit Depth (Grayscale): 16-bit internal, 8-bit external Scanner Bit Depth (Black & White): 16-bit internal, 1-bit external Max Document Size: 216 x 297 mm (8.5 x 11.7 ") Scan Speed (Flatbed / ADF (Simplex)): 300 dpi: 11 sec / 28 sec (Black / Colour)
Paper Handling	Number of Paper Trays: 1 Standard Paper Input Capacity: Up to 100 sheets, A4 Plain paper (75 g/m ²) Up to 20 sheets Premium Glossy Photo Paper Output Capacity: Up to 30 sheets, A4 Plain Paper Up to 20 sheets Premium Glossy Photo Paper Maximum Paper Size: 215.9 x 1,117.6 mm (8.5 " x 44 ") Paper Sizes: A4, A5, A6, B5, 10 x 15 cm (4 x 6 in), 13 x 18 cm (5 x 7 in), 9 x 13 cm (3.5 x 5 in), Letter (8.5 x 11 in), Legal (8.5 x 14 in), Half Letter (5.5 x 8.5 in), 13 x 20 cm (5 x 8 in), 20 x 25 cm (8 x 10 in), 16:9 wide size, 100 x 148 mm Envelopes: #10, DL, C6 Paper Feed Method: Friction feed
Connectivity	Standard: USB 2.0
Supported OS and Applications	Windows XP / Vista / 7 / 8 / 8.1 / 10 Mac OS X 10.6.8 or later
Electrical Specifications	Rated Voltage: AC 100 - 240V Universal Rated Frequency: 50 - 60 Hz, Operating: 13W, Sleep: 0.8W, Power Off: 0.3W Standby: 3.8W
Dimensions and Weight	482 x 300 x 145 mm, 4.4 Kg

TERM AND CONDITIONS OF THE TENDER FOR COMPUTER

Approximate quantity of Laptop to be supplied	= 38 Nos.
Printer-cum-Scanner all in one to be supplied	= 38 Nos.
Desktop with Accessories	= to be ordered as per requirement

1. Technical Bid Paper and Financial Bid Paper should be kept in two separate covers.
2. The tenderer shall carefully go through all the terms and conditions of the Tender documents and submit the Tender Papers correctly and in complete form. The Tender paper should be filled in properly and legibly without any correction / overwriting and must be a typed copy / computer type copy. No opportunity shall be given to the Tenderer to rectify or amend any defect detected at the time of scrutiny. The rate quoted should be written both in words and figures in the Tender. The rate quoted should be final and the Tenderer shall not be allowed to change the same under any circumstances and it should be valid for the year 2018-19.
3. The last Date of receipt of the Tender is 19.07.2018 till **5.00 PM** through **Speed Post/ Regd. Post** only.
4. The Tenders will be opened on 20.7.2018 at **11.00 AM** in the Office Chamber of the Undersigned.
5. The Financial Bid of qualified Tenderers will be opened on the same day after Technical Bid.
6. The Tenderer should deliver the stock to the District e-Governance Cell, Collectorate, Koraput. The quality and quantity should not be deviated at any cost.
7. The Tenders should submit the following documents alongwith the Tender Paper. In absence of any document/ Paper in the tender form will be liable for rejection by the competent authority. The Tenderer shall have to produce the Original documents if necessary before the Tender Committee for verification.
 - (i) Original Tender Paper duly signed by the Tenderer as Token of Acceptance of the terms and conditions of the Tender.
 - (ii) Demand Draft of Rs.5000/- (Rupees Five Thousand) only in favour of "**Collector-Cum-Chairman, District e-Governance Society, Koraput**" payable at any Nationalized Bank, Koraput in support of purchase of the tender documents.
 - (iii) Attested copy of valid Sale Tax/VAT/GST clearance Certificate
 - (iv) Attested copy of PAN Card
 - (v) 1% of the Total cost of the articles towards EMD i.e. in favour of "**Collector-Cum-Chairman, District e-Governance Society, Koraput**" payable at any Nationalized Bank, Koraput should be furnished alongwith the Tender Papers. **Tenders without E.M.D and cost of Tender Paper will be liable for rejection.** No tenderer shall be allowed

to withdraw his tender/ Earnest Money Deposit until the tender is finalized. In case the successful Tenderer refuse to supply the items after acceptance of his Tender the EMD deposited by him will be forfeited. The EMD of unsuccessful tenderers will be refunded after finalization of the tender whereas the EMD of the successful Tenderer will be kept as security deposit and will be released after successful completion of the supply and installation of the equipments.

- (vi) Payment shall be made by the Collector-Cum-Chairman, District e-Governance Society, Koraput on submission of bills in triplicate and after completion of delivery and verification by the authorized Team/ Officials.
- (vii) The right of acceptance of Tender rests with Collector-Cum-Chairman, District e-Governance Society, Koraput does not bind himself to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders/ decision of the Collector-Cum-Chairman, District e-Governance Society, Koraput will be final and binding.
- (viii) The brand/ make of computer and accessories will be decided by the Tender committee.


**Collector-cum-Chairman,
District e-Governance Society, Koraput**

I agree to abide by the above terms and conditions and also all the conditions given in the Technical Bid and financial Bid.

Signature of the tenderer
With seal
Deal: