

INTEGRATED TRIBAL DEVELOPMENT AGENCY: KORAPUT.

Phone No.06852-251345 // E-Mail id: paitdakpt@nic.in

No. 218 /18(SDC)

Date: 09/07 /2018

EXPRESSION OF INTEREST

Expression of interest is invited from among the interested firms, entrepreunering in individuals, to prepare and provide Artisan data base & Identity Card for the tribal Artisan of Koraput District.

The firm should take the entire responsibility for preparing the Artisan database & issue of Artisan cards with due approval of the concerned Department. i.e. Department of Industries, Govt. of India. The rate of expenditure per card should be quoted inclusive of all expenses like GST, transportation, monitoring supervision etc. No extra payment will be made beyond quoted price. The intending firms should apply in prescribed proforma available in the District website www.koraput.nic.in.

The expression of Interest complete in all respect should reach to the **Project Administrator, ITDA, Koraput** within 15 days from the publication of advertisement i.e. from **09.07.2018** to **23.07.2018**.

Eligibility Criteria

1. The Firms must have been registered under GST Act.
2. The Firms must possess experience in similar type of work in Govt. Sector.
3. The Firms must have its office inside the State of Odisha.
4. The Firms should furnish a certificate that it has not been black listed anywhere.
5. The Firm must have PAN & should submit the latest IT clearance.
6. The Firm should submit of their credibility and experience certificate.

SCOPE OF WORK

The firm will prepare the data base with the information provided by the SDC Members/ WEOs/ IPOs of Koraput District and will take the responsibility of issuing I-Card to the Artisan, who have not availed the Artisan I-Card earlier.

Terms and Conditions

1. The tender documents must be accompanied with EMD of **Rs. 5,000 /-** in shape of DD drawn in favour of **Project Administrator, ITDA, Koraput payable at Koraput.**
2. The envelope containing the tender documents must be super scribed "EOI for providing Artisan Identity Card.
3. The EOI completing in all respect must reach the **Project Administrator, ITDA, Koraput** by **23.07.2018** at **5.00 PM** through Speed Post/ Registered Post/ Courier which shall be opened on **24.07.2018** at **4.00 P.M** in presence of the bidders/ their authorized representatives.
4. The Authority (Collector-cum-Ex Officio Chief Executive Officer, SDC Koraput) reserves the right to cancel the tender/ contract of successful bidder at any point of time without assigning any reason thereof.



**Collector-cum-Ex Officio Chief Executive Officer,
Special Development Council, Koraput**

PROFORMA FOR EXPRESSION OF INTEREST

Name of the firm/entrepreneur

(in CAPITAL Letters)

Details address of communication with

FAX/ Telephone with STD Code/ Mobile No.

TAN No.:

Address: AT _____

Po _____

District _____

PIN _____

Phone No. _____

FAX No. _____

Mobile No. _____

I do hereby render Expression of Interest to execute the under mentioned description of work in accordance with the condition noted in the EOI as specified in the following schedule.

Sl. No	Name of the Item	Specification	Rate	Total Cost
1	2	3	4	5

I shall abide by all the terms and conditions as mentioned EOI papers.

Date: _____

Signature of Firm with Seal
Rendering EOI

Proforma for Photo Identity Card for Handicrafts Artisan

1	Full name of artisan :		Photograph of Artisan (4.5 x 3.5)	
	Name of the head of the Household :			
2	Gender : Male () Female () Transgender ()			
3	Date of Birth :			
4	Address : C/o (), D/o (), S/o (), W/o (), H/o ()			
	House No./ Bldg./ Apt.	Stree/ Road/ Lane		
	Landmark	Area/ Locality/Sector		
	Village/ Town/ City	Post Office		
	District	Sub-District	State:	
	E-mail :	Tel/ Mobile No.	Pin Code :	
5	Educational Qualification			
6	Social Group : SC(), ST(), OBC (), GEN (), MIN ()			
	Economic Group : APL (), BPL (), Antyodaya ()			
	Card No. (APL/ BPL/ Antyodaya, if any)			
7	Bank Details :			
	Bank Name/ Branch	State:		
	Account No.	IFSC Code		
8	Aadhaar No.			
9	Identity Card Number of Handicrafts Artisans, if any			
10	S No. in the latest Census of handicrafts Artisan _____ (if not available AD verify & Certify that the applicant is a genuine craftsman.			
11	Name of the Craft practices (Major/specific (Carpet & other floor covering/ Art Metal ware/ Wood Ware/ Hand printing textiles/ Scarves/ Embroidery & Croacheted Goods/ shawl as art ware/ Zari & Zari Goods/ Jewellery/ Cane & Bamboo.			
12	Year of Experience in practicing the craft.			
13	Annual income from craft practiced.			
14	Annual Income from other sources : Agriculture/ Other			
15	Family details (Family consists of artisans, His/Her spouse & dependent minor children only)			
	Member Name :	Relation	Age	
	Member Name :	Relation	Age	
	Member Name :	Relation	Age	
16	Name of the working unit :			
	(i) Registration Number			
	(ii) Year of Registration			
	(iii) Turn over Below 1 Lakh/ 1.5 Lakh/ above 5 Lakh			
	(iv) Total Artisans employed : (Hired) Household member (Self Employed)			
17	Whether Holding Credit Card : Artisans Credit Card (ACC/SSC/Other)			
18	Status whether Shilpi Guru/ National Award/ National Merit Certificate Holder/ State Award			

Declaration

I certified that information provided by me and information contained herein is my own and is true, correct accurate.

Verify by Assistant Director (M & SEC)

Applicants Signature/ Thumb Print.