

**DISTRICT RURAL DEVELOPMENT AGENCY: KORAPUT**  
**(DPMU-BYV)**

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No. 4768/XXXVII. 2/2018

Dated: 02.8.2018

**TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT**

Sealed Tenders are invited by District Rural Development Agency, Koraput District from reputed Firms/Agencies as per tender specifications for "Supply of Sports Equipment" under Biju Yuva Vahini programme. The detailed tender document may be downloaded from the website ([www.koraput.nic.in](http://www.koraput.nic.in)).

Interested bidders may submit their sealed tender documents in the prescribed format mentioning "Supply of Sports Equipment" on the cover of the envelope to the District Rural Development Agency, Koraput District by **16.8.2018** up to **1.30 pm**. Bidders are required to submit Technical Bid and Financial Bid in separate envelopes enclosed in a common envelope mentioning "Supply of Sports Equipment" on the cover of the envelope through registered/speed post only.

The Technical Bid will be opened on the same day at 4.00 P.M in presence of the District level committee members, bidders or their authorized representatives. The date and time of opening of the Financial Bids will be intimated to the shortlisted bidders after opening of technical bids on the same day itself.

Tenders received after due date and time will not be accepted. District Rural Development Agency, Koraput shall not be responsible for Postal delay or similar reasons. Tenders sent through an electronic means shall not be accepted. Any corrigendum/addendum, if any, will be uploaded in the above mentioned website.

District Rural Development Agency, Koraput reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact, District Sports Officer, Koraput (Cell No 9437145404).

  
PROJECT DIRECTOR  
DRDA, KORAPUT

Date: 02.08.2018

Memo No: 4769/2018

## **Background**

State Youth Welfare Board (SYWB), Government of Odisha, having its office at Kalinga Stadium, Bhubaneswar, Odisha - 751012, is the Nodal Agency for implementation of the sub scheme Biju Yuva Vahini. Under the Biju Yuva Vahini, an amount of Rs.50,000/- has been approved towards purchase of sports equipment for each Biju Yuva Vahini. SYWB has placed the funds to the PD, DRDA and approved the indicative list of sports equipment and its quantity to be procured for the BYVs. The fund for procurement of sports equipment has been placed with Project Director, DRDA Koraput.

PD, DRDA Koraput intends to procure sports equipment as per the indicative list (@ Rs.50,000/- for each BYV) for 274 BYVs in the district. The detail list of equipment required for each BYV will be given to the successful Bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation and a kit box (all the sports equipment to be kept in a box except Carrom Board., specification of kit box provided along with the indicative list) with printing of BYV logo on it. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items. (Inclusive of all charges etc.)

## **Scope of Work**

The bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample as and when required by the undersigned.

The selected bidder is required to make delivery at all Block headquarter (BDO/Executive Officers' Office) (14 Blocks & 4 ULBs) of the district within 20days of assignment of the Order/Contract.

## Sports Equipment Specifications: Indicative List

Sl No	Name of Sport	Indicative List Of Sports Equipment	Maximum Qty.(one Time)	Price Limited to maximum (Per unit in Rs.)	Illustrative List of Brands	Remarks
1	Football	Football	12 nos.	550/-	Nivia,Cosco	Spherical, Made of leather, circumference not more than 70 cm (28 cm (27 ins)
		Football Net	2 nos.	1300/-	Vinex,Fenta	Should cover 24 x 8ft area with mesh size such that ball should not pass through, made by nylon
		Goal Keeper Glover	4 Pairs	250/-	Vinex,Fenta	
2	Cricket	Cricket Bat	12 nos.	900/-	SG,SS,Gray Nicolls,G&M	Specifically made for tennis Ball
		Cricket Tennis Ball	40 Nos.	60/-	Vicky,Vinex,Nivia	
		Stumps	12 Nos.	80/-	Wooden	Wooden
		Batting Gloves	12 Pairs	375/-	SG,SS	
3	Volleyball	Volleyball	12 Nos.	600/-	Nivia,Cosco	Synthetic Leather materia Multi colour,Weight-260-280 gm, Circumference: 65-67 cm,18 strips
		Volleyball Net	2 Nos.	700/-	Vinex,Fenta	The net is 1m wide and 9.5 to 10mt long (with 25 to 50cm on each side of the side bands)Top horizontal band 7 Cm wide and bottom 5 Cm wide made of Nylon
4	Carrom	Carrom Board Set(With striker & Coins)	10 nos.	1450/-	Stag,Vinex	Size 29" x 29"
5	Gym. Kit	PVC 20Kg Combo 9 WB Width-121.92 cm Hight-33.02 cm	1 Set	6000/-	NELCO, Vinex viva, Fizon, KRK	20kg of PVC weight (2 kg x 4=8 kg + 3 Kg x 4=12 Kg),1 x 4 feet plain rod(Shoulder/Bicep) + 2 14" dumbbell rods,100% pure leather gym gloves +1 Skipping Rope +1 Hand Gripper + 2 Locks and clippers comes with the rods
6	Badminton	Racquet(2 teams)	8 nos.	400/-	Yonex, Silvers, Lining	Frame Shall not exceed 680 mm in overall length and 230 mm in overall width
		Shuttle Cork(Plastic)	24 Nos.	30/-	Vinex,Vicky	Plastic
		Badminton Net	4 Nos.	600/-	Vinex, Fanta	Depth of the Net 760 mm & length 6.1 mt made of Nylon

- Kit Box-Specification-it should be made of aluminium sheet (thickness 20 gauge(0.8-0.9 mm),size -length 42 inches x width 30 inches x height 24 inches and with lock & key at the both side in front of the box with branding of BYV logo at the front and top of the Box.

## Technical Evaluation Criteria

Bidders who fulfill all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

## Technical Evaluation Criteria

<u>Sl No</u>	<u>Criteria</u>	<u>Supporting Documents to be Submitted</u>
1.	The Bidder should be a Proprietorship/ Partnership/ Company established in India	Bidder must submit the Proprietorship/ Partnership/ Company registration Certificate/Incorporation details along with a copy of <ul style="list-style-type: none"><li>➤ PAN Card</li><li>➤ Income Tax Return of 3 years (FY 2014-15, FY 2015-16, FY 2016-17</li><li>➤ GST Registration Certificate</li></ul>
2	The Bidder should have experience of executing Supplying of Sports Equipment at least Rs.50 lakh order supplied in single lot against a single work order in last 3 years	Copy of work order clearly specifying the date of award, contracting authority and the quantity and cost of sports equipment
3	Supply Capacity	The Bidder must submit an undertaking stating that it has capacity of supplying Sports Equipment up to Rs.1.5 cr. (Attached as Annexure C)
4	Financial Details of the Bidder	The Bidder should have an average annual turnover of at least INR 5 Crore in each of the immediately preceding last two Financial years (i.e 2014-15, 2015-16 and 2016-17). Proof to be submitted by the Bidder in form of a statement by a chartered Accountant /Audit Report
5	The Bidder should submit a Bid Processing Fee of Rs 5,000/-	Demand Draft in favor of Project Director, DRDA, Koraput district payable at Koraput

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|---|--|--|
| 6 | The Bidder should submit an Earnest Money Deposit (EMD) of Rs 5,00,000/-   | Demand Draft in favor of Project Director, DRDA, Koraput district payable at Koraput   |
| 7 | Bidder should submit an undertaking that there are no major legal cases pending against it.  | Attach self-certification /undertaking on company letter head duly signed and stamped by the competent authority of the Bidder. (Attached as Annexure 'D') |
| 8 | Bidder should submit an undertaking that it is not Blacklisted by Government of India or the State Government of Odisha or any other Government authority. | Attach Self-Certification/Undertaking on Company Letterhead duly signed and stamped by the competent authority of the Bidder.                              |
| 9 | Samples of each item of Sports Equipment   | The bidder must submit samples of each item of Sports Equipment in conformity With the specifications mentioned in the Tender documents.                   |

**Note: All the documents must be self-attested by the Bidder.**

The agency will be considered strictly on the basis of the quality of the sample of Sports equipment submitted by the bidders which will be evaluated by a committee to be constituted by District Committee for Biju Yuva Vahini of Koraput district. The Tender evaluation committee formed at the District level among other must necessarily include APD (Finance) of the concerned district as a member.

If the Technical Bid is found complete in all respect, than only financial bid will be opened, otherwise Financial Bid will be returned to the bidder without opening it.

### **Financial Bids**

The Financial bids of only the Bidders whose samples are selected by the evaluation committee (technical) will be opened. Financial Bid must be submitted as per the format at Annexure B.

Contract shall be awarded to the firm (s) offering the lowest/net bundled price and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net-bundled price offered shall not be accepted.

### **Earnest Money Deposit**

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit amounting to INR Five Lakh (INR 5,00,000) in form of a demand draft. The demand draft should be in favour of Project Director, DRDA, Koraput, payable at Koraput. The EMD of unsuccessful Bidders will be returned to them within two weeks of the selection of successful Bidder. For successful bidder, the EMD will be returned upon signing of the contract and submission of Performance Security in the form of Bank Guarantee for a value equal to 5% of the total contract value. The said Performance Security shall be valid beyond 60 days after the end of all contractual obligations on the part of the supplier including warranty obligations, if any. Any bid submitted without EMO will be rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons.

- The Bidder withdraws its Bid during the validity period as specified in Bid
- The Bidder does not respond to requests for clarification of its Bid
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.

- In case of a Selected Bidder, the said Bidder fails to sign the Agreement in time; or does not furnish the mandatory Performance Security.
- The Bidder materially alters his Bid during the Bid processing period.

### **Bid Processing Fee**

As part of its Technical bid submission, the bidder would be required to submit a Bid

Processing Fee amounting to INR Five Thousand (Rs 5,000/-) in form of a demand draft payable at Bhubaneswar. The demand draft should be in favour of Project Director, DRDA, Koraput payable at Koraput. The Bid Processing Fee is Non Refundable.

### **Delivery Mechanism**

The delivery of the sports equipment in a box (with lock and key) as per the list of each BYV shall be made by Bidder at the respective Block headquarters. A random quality and quantity check will be conducted at the time of each delivery. If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the Order value.

## **Annexure A - Technical Submission Checklist**

The Checklist to be provided as first page of the Technical Bid:

<b>Sl No</b>	<b>Documents</b>	<b>Attached(Yes/No)</b>
1	Entry Registration Details	
2	INCOME TAX Return acknowledgement	
3	PAN Card	
4	GST Registration Certificate	
5	Proof of Experience/ Contracts	
6	Undertaking for capacity to deliver in stipulated time frame	
7	Turnover of the Bidder	
8	Earnest Money Deposit	
9	Undertaking for no pending legal cases	
10	Undertaking for no blacklisting	
11	Undertaking for no cross ownership	

## Annexure B-Financial Bid

SI No	Product	Specification	Brand	Quantity	Unit Cost (In.RS.)	Total Cost (in Rs.)
<b>1</b>	<b>Football</b>					
(a)	Football					
(b)	Football Net					
<b>2</b>	<b>Cricket</b>					
(a)	Cricket Bat					
(b)	Cricket Tennis Ball					
(c)	Stumps					
(d)	Batting Gloves					
<b>3</b>	<b>Volleyball</b>					
(a)	Volleyball					
(b)	Volleyball Net					
<b>4</b>	<b>Badminton</b>					
(a)	Racquet(2 Teams)					
(b)	Shuttle Cork(Plastic)					
(c)	Badminton Net					
<b>5</b>	<b>Carrom</b>					
(a)	Carrom Board Set with Striker & Coins					
<b>6</b>	<b>Gym. Kit</b>					
(a)	1(one) Complete Set					

Total Cost of each items/equipment (in words in INR):

The Cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a kit box with printing of BYV logo on it and any other costs involved.

Annexure C – Undertaking that Firm/ Institution has the capacity to supply Rs..... lakhs sports equipment in the time frame of 20 days from award of contract

UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT

We confirm that we have the capacity to supply the required sports equipment amounting Rs.....lakhs to all BYVs of the district (.....nos) as per their requirement in a time frame of 20 days from award of contract.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (With Seal)

To:

The Project Director,  
District Rural Development Agency,  
.....KORAPUT.....District.

**Annexure D – Undertaking that Firm/ Institution is not Blacklisted**

**UNDERTAKING THAT THE FIRM/INSTITUTION IS NOT BLACKLISTED**

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

**For and on behalf of:**

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**Signature (With Seal)**

**To:**

**The Project Director,  
District Rural Development Agency,  
...KORAPUT.....District.**

### Format for Distribution of Sports Equipment to the Biju Yuva Vahini

Name of the BYV		Date of Distribution	
Name of the GP		Place of Distribution	
Name of the Block		Name of the District	

Sl. No	Name of the Sports	Name of the Sports Equipment	Name of the Brand/Manufacturer	Quantity	Cost of the item (In Rs.)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Signature of Treasurer(BYV)  
with seal

Signature of Secretary(BYV) with seal

Signature of President(BYV) with  
seal