

INVITATION OF TENDER FOR HIRE CHARGES OF PRINTER

Sealed tenders are invited from the reputed firm/agencies having valid GST registration No. and clearance certificate from Sales Tax Authority for "Hire Charges of Printer" as detailed below in the prescribed format on following terms and conditions.

Sl.No.	Item/ nature of work	Price
1	Hire Charges of Printer per day/ per month.	

Terms & Conditions

- a. The rate quoted by the firm/agency shall be in Indian Rupees only and GST or any other tax should be clearly mentioned separately in the terms of percentage and amount. The rate quoted in the tender shall be valid for a period of one year from the date of approval..
- b. They should furnish the attested photocopy of PAN No, up-to-date clearance certificate from the Sales Tax Authority.
- c. The authority will evaluate, examine and compare the tender.
- d. The bidder shall submit **EMD of Rs.5000/-** through Bank Draft in favour of the **Collector, Koraput** which will be refunded after successful web-casting and full satisfaction of the authority.
- e. The order shall be placed with the lowest bidder as per decision of the Tender Committee.

Interested firm/agency may submit their sealed tender in the prescribed format on the cover mentioning "Tender for Hire charges of Printer" through **Registered post/Speed post** only latest **by 20.8.2018**. Tender paper shall not be received in the office by hand.

The concerned firm/agency who have submitted tender should be present in person or through representative during the opening of quotation at **3.30 P.M on 25.8.2018**.

DECLARATION

I/We agreed to supply the above item in good condition as per quoted price within a period of 5 days from the receipt of office order.

I/We agree to other terms and conditions of the tender and also confirm I/We will provide the materials as per the standard specification in the document.

Name of the Firm/Agency

Address

Contact No.

Signature of the Firm/Agency
With date and seal.