

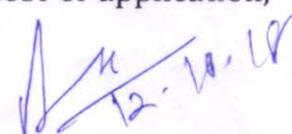
GOVERNMENT OF ODISHA
ST & SC DEVELOPMENT DEPARTMENT
INTEGRATED TRIBAL DEVELOPMENT AGENCY: JEYPORE
SHORT QUOTATION CALL NOTICE

No. 2599/2018

Dated, the 12th October, 2018.

Sealed Quotations are invited from interested reputed Travel Agencies /Tour Operators /Private Individuals for providing **01 No of Non A/C Diesel driven vehicle** having sitting capacity of **6+1 including driver**, which shall conform to the terms and conditions for official use in the Office of the Project Administrator, I.T.D.A. Jeypore under the control of ST & SC Development Department, Odisha on monthly rent basis.

01. The vehicle must be in Road Worthy condition, shall not be more than 02 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc which are mandatory for plying of vehicle.
02. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
03. The Driver should be well behaved, gentle and obedient in nature.
04. A sum of Rs.5,000/- shall be deposited by the intending bidder in shape of Account Payee Bank Draft drawn in favour of the **Project Administrator, I.T.D.A. Jeypore** towards Security Deposit and submit the same with the Quotation, otherwise the Quotation will be liable for rejection. After completion of tender process, the amount will be refunded to unsuccessful bidder.
05. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants)
06. The Vehicle must achieve a fuel efficiency of **12** Kms per Liter.
07. The details of the make and year of manufacture of the vehicle, registration no. mileage (KMs covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided
08. The quotation completed in all respect should reach the undersigned on or before 22.10.18 by **2.00PM** and shall be opened on the same day at **4.00PM** in presence of the bidder or their authorized representatives.
09. The application form of quotation containing Terms and Conditions for Hiring of Vehicle etc. will be available in the Official Website i.e. **www.koraput.nic.in** from 15-10-18 to 22-10-18 upto 5.00PM which can be downloaded from website. The interested Quotationer should furnish the related documents (Xerox copy) of Vehicle alongwith a **Demand Draft** for an amount of **Rs.100/- (Rupees One Hundred)** only in favour of **Project Administrator, ITDA, Jeypore** payable at **Jeypore** towards the cost of application, otherwise the Quotion will be liable for rejection.


Project Administrator,
I.T.D.A. Jeypore

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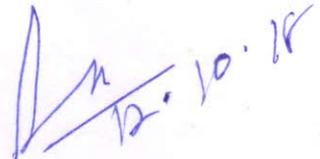
TERMS & CONDITIONS FOR HIRING OF VEHICLES:

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

01. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. and Driving License of the Driver available all the times. The Department/Office hiring the vehicle shall not responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The Owner of the Vehicle shall be responsible for all such litigation.
02. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential Coolant, Tires and Tubes, Battery etc. will be borne by the bidder.
03. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver must have the quality of honesty, integrity & devotion to duty and free from alcohol drinks.
04. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
05. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
06. The vehicle shall report for duty for minimum of 25 days in a month. Generally the vehicle is to be used by Assistant Executive Engineer of this Agency.

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07. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
08. The maintenance/servicing of the vehicle shall be done in off-day only.
09. The vehicle shall not be used by anybody else other than official works by this Agency.
10. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the bidder and no advance payment will be made.
11. The vehicle shall not be more than 02 years old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, agreement can be terminated by the Authority by issuing one month notice to the bidder.
13. In case the bidder intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any of the terms of contract, the undersigned shall forfeit the entire amount of security deposit.


12.10.18

**Project Administrator,
I.T.D.A. Jeypore**

GENERAL INFORMATION FOR HIRING VEHICLE:-

01. Registration No. of Vehicle :-
02. Type of Vehicle (AC / Non AC) :-
03. Year of Manufacture :-
04. Model :-
05. Date of Registration :-
06. Name & Complete address of the Owner :-
of Vehicle
07. Fitness Certificate validity :-
08. Permit validity :-
09. Insurance Validity :-
10. Name / Address of the Driver :-
11. D.L. No. & Validity of the D.L. of the :-
Driver
12. Proposed hire Charge of the vehicle per :-
month excluding fuel cost
13. Rate of Fuel consumption/ Mileage per :-
Litre
14. Cost of Application Fees with details :-
15. Cost of Security Deposit with Details :-
16. Contact Number of the Bidder :-
(Tenderer/Quotationer)
Mobile.....
Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

**Seal & Signature of the
Quotationer/ Tenderer**