

## INVITATION OF TENDER FOR PROVIDING SERVICES OF VIDEOGRAPHY

Sealed tenders are invited from the reputed firm/agencies having valid GST registration No. and clearance certificate from Sales Tax Authority for "Providing services of Videography" as detailed below in the prescribed format on following terms and conditions.

Sl. No.	Item/ nature of work	Nos. required	Price for each video.
1	Videography per day/ part of the day without editing.	40 nos.	Rs.

### Terms & Conditions

- The rate quoted by the firm/agency shall be in Indian Rupees only and GST or any other tax should be clearly mentioned separately in the terms of percentage and amount. The rate quoted in the tender shall be valid for a period of one year from the date of approval..
- They should furnish the attested photocopy of PAN No, up-to-date clearance certificate from the Sales Tax Authority.
- The authority will evaluate, examine and compare the tender.
- The firm/agency submitted tender for service of Videography should have sufficient experience.
- The order shall be placed with the lowest bidder as per decision of the Tender Committee.

Interested firm/agency may submit their sealed tender in the prescribed format on the cover mentioning "Tender for providing service Videography" through **Registered post/Speed post** only latest **by 25.10.2018**. Tender paper shall not be received in the office by hand.

The concerned firm/agency who have submitted tender should be present in person or through representative during the opening of quotation at **4.00 P.M on 25.10.2018**.

### DECLARATION

I/We agreed to supply the above goods in good condition as per quoted price within a period of 15 days from the receipt of office order.

I/We agree to other terms and conditions of the tender and also confirm I/We will provide the materials as per the standard specification in the document.

Name of the Firm/Agency

Address

Contact No.

Signature of the Firm/Agency  
With date and seal.

**OFFICE OF THE DISTRICT ELCTION OFFICER & COLLECTOR, KORAPUT.**

No 701 /2018 Elect.

Dated 15 10.2018.

Copy to the Notice Board of this office for wide publication.

Copy to the Sub-Collector, Koraput/Jeyapore/All Block Development Officers/ Tahsildars/  
Executive Officer, ULBs for wide publication.

Copy to the DIO, NIC, Koraput with a request to hoist in the district website.

  
**DEO & COLLECTOR, KORAPUT.**