



**CHIEF DISTRICT MEDICAL OFFICER
KORAPUT**

Tel: 06852-252064

Tender Reference No. CDMO/2018-19/ 576 / NCO/KPT/
Dt. 01-12-2018 .

**TENDER DOCUMENT
FOR
SUPPLY of STRETCHER**

**Address for Correspondence- Office of the
Chief District Medical Officer Koraput
At/Po-Koraput, Dist- Koraput, Odisha
Pin-764020.**

ABSTRACT OF CONTENTS IN THE TENDER PAPER

Sl. No.	Content	Page No.
1	Section-I Notice Inviting Tender	3
2	Section-II Important Instructions to be Noted Carefully by the Bidders	4
3	Section-III Terms & Conditions for Supply & Installation of Medical Equipments, Instruments & Furniture	5-13
4	Section-IV Technical Specifications with Approved Quantity Stretcher	14
6	Section-V Annexure (Technical Bid, Price Bid, Agreement, Undertaking)	15-34
	Annexure-I Checklist	
	Annexure-II List of Items Quoted	
	Annexure-III Details of Bidder & Local Contact Person/ Service Centre	
	Annexure-IV Declaration Form	
	Annexure-V Manufacturer's Authorization Format	
	Annexure-VI Annual Turn Over Statement	
	Annexure-VII Performa for Performance Statement	
	Annexure-VIII A: Statements Regarding Deviations from Technical Specifications-If Any	
	Annexure-VIII B: Details of Technical Specification of the Products Offered by the Bidder	
	Annexure-IX Price Schedule	
	Annexure-X Agreement Format	
	Annexure-XI Guarantee; Warrantee & Undertaking	
	Annexure-XII Undertaking	

12

OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER-KORAPUT

SECTION -I

NOTICE INVITING TENDER

Tender Reference No. : . CDMO/2018-19/EQUIPMENT

Dated:

TENDERS ARE INVITED FROM ELIGIBLE BIDDERS AS PER THE ELIGIBILITY CRITERIA FOR SUPPLY of STRETCHER UNDER NHM.

1	Period of Availability of Tender Document	(Downloadable from website: www.Koraput.nic.in) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay / omission on part of the bidder. 01-12-2018 to 21-12-2018,1.00 P.M
2	Last date & time for submission of Tender	Date: 21.12.18 Time:1.00 PM Address of Submission of Bid: OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER Koraput Koraput, Odisha. (Through Speed post / Registered post)
4	Date, time and place of opening of Tender	A. Technical Bid (Cover A) opening:21.12.18 at 05.00 P.M in the address mentioned above. B. Financial Bid (Cover B): <i>(Venue is mentioned at the address mentioned above)</i> <i>(Bidders / authorized representative may remain present at the time of opening of bid)</i>



SECTION -II

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE BIDDERS

1.	Mode of Procurement	Through Open Advertisement
2.	Purchaser	Chief District Medical Officer, Koraput
3.	Consignee	Chief District Medical Officer, Koraput
4.	Delivery Period	Within 30 days from issue of the purchase order.
5.	Mode of Delivery	By Air / Road / Rail
6.	Guarantee / Warranty /CMC	Two Years warranty from the date of Supply(i.e. stock entry certification)
7.	Tender Document Cost	Rs. 5,000/- . The tender document cost is to be submitted in the shape of bank draft in favour of the ZSS Koraput from any Nationalized / Scheduled Bank payable at Koraput.
8.	Earnest Money Deposit (EMD)	The Earnest Money Deposit of Rs.30,000/- will be paid in the shape of demand Draft only in favour of ZSS, Koraput from any Nationalized / Scheduled Bank payable at Koraput
9.	Performance Security	The selected firm should submit the performance security in shape of Bank Draft /Bank Guarantee, equal to the amount of 10 % of the purchase order value (excluding the gst)of the items within 21 days of issue of the purchase order & the same will be returned back after completion of warranty period
10.	Pre-qualification (Eligibility Criteria)	Detail eligibility criteria is mentioned at Clause 2.1& 2.2 in Section -III



SECTION -III

TERMS AND CONDITIONS FOR SUPPLY & INSTALLATION OF MEDICAL EQUIPMENTS: INSTRUMENTS, FURNITURE & LINEN

- 1.1 Sealed tenders will be received till by the office of the Chief District Medical Officer Koraput. Any tender received after the due date & time will be rejected / returned to the sender unopened. **The tenders will be received through Regd. Post / Speed Post./Quorier.**
- 1.3 The bidder(s) are to submit their tenders in **separate** sealed covered envelops for **technical bid** and **Financial bid** by super scribing **Cover "A" (Technical Bid) & Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be super scribed as "Tender for supply of stretcher under NHM,Koraput:Tender Reference No. _____".
- 1.4 The Sealed tenders "Cover A" (Technical Bid) submitted by the Bidders will be opened in the office chamber of the Chief District Medical Officer, Koraput on dtd.**21.12.18 at 05.00 P.M**.The Bidder or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.

ELIGIBILITY CRITERIA

- 2.1 Manufacturing units / Importers are eligible to participate in the tender provided, they full fill the following conditions:
- (i) Import License (In case of Importer only). In case of importers, they have to furnish the authorization from the manufacturer.
 - (ii) Valid ISO certificate of 9001 certification for quality management standards, Manufacturer should have ISO 14001 certification for environmental Management system.
 - (iii) Manufacturer should have BS OHSAS 18001 certification for occupational Health & safety management.
 - (iv) Should furnish stainless steel grade certification form Govt/ Govt. approved testing laboratory. Approved laboratory procedure like impact test, bend test, salt spray chamber test ,epoxy power coating & phosphate coating for quoted item.
 - (v) Product must be BIFMA/ ISI/BIS /CE / US FDA etc. (valid ISI/BIS /CE /US FDA certificate) certified (As per **Section IV** - technical specification).
 - (vi) Bidder should have proof of supply **the required quantity** (executed directly by manufacturer or through distributor) of the equipment(s)/similar equipments mentioned in the schedule of requirement mentioned in the schedule of requirement to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies and purchase order copies in support of that in last 3 years. (As per format Annexure VII – (Item wise)
 - (vii) Proof of annual average turnover (Manufacturers/Importer) of Rs.4.00 Cores or more along with Audit Report in the last three (3) financial years (FY-2015-16,2016-17 &2017-18) certified by the Chartered Accountant as per the format at **Annexure VI**.
 - (viii) Proof of compliance with IEC Certificate (As per **Section IV**- technical specification) –
 - (ix) Manufacturing unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the

tender for that item during the period of blacklisting. Copies of stay order(s) if any against the blacklisting should be furnished along with the bid.

2.2 Authorized distributors are eligible to participate in the tender provided:

- (i) They submit manufacturer's authorization from original equipment manufacturer (OEM) as per the format at **Annexure - V**.
- (ii) Average Turnover for Equipment items is Rs.4 .00 Cores along with Audit Report in last three (3) financial years (FY-2015-16, 2016-17 &2017-18) as per **Annexure VI**. In addition to this, the distributor shall also submit the average annual turnover of the **manufacturer/importer** of the item(s) as mentioned in 2.1 (vii) above
- (iii) Proof of supply of the quoted item (s) (executed directly by manufacturer or through distributor) of the equipment(s)/similar equipments mentioned in the schedule of requirement to any Govt. organization /Corporate Hospitals / PSU Hospitals / UN Agencies and purchase order copies in support of that in last 3 years. (**Annexure VII-Item wise**)
- (iv) The authorized distributor will submit the following documents in support of the manufacturer along with the tender:
 - a) Valid ISO certificate of manufacturer as per above clause 2.1(ii) 2.1(iii) &2.(iv)
 - b) CE / US FDA / IEC certificates of the manufacturer as per technical specification.

DOCUMENTS TO BE SUBMITTED

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

All the photocopies are to be attested by a Notary Public / Gazetted Officer.

COVER – A TECHNICAL BID:

- 3.1 Checklist with detail of the documents enclosed in **Cover "A"** (as per **Annexure - I**) with **page number**. The documents should be **serially arranged** as per this **Annexure - I** and should be securely tied and bound.
- 3.2 List of Item (s) Quoted with name of the Make & Model of the item (s) (**Annexure – II**)
- 3.3 Tender document fee of Rs.5,000/- in shape of Demand Draft.
- 3.4 Earnest Money Deposit(s) of Rs.30,000/- in shape of Demand Draft). Details of EMD and the name of the equipment quoted should be clearly mentioned.
- 3.5 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor / service centre / contract person / office in Odisha (**Annexure - III**).
- 3.6 The declaration form in **Annexure - IV** duly signed by the Bidder before Notary Public / Executive Magistrate.
- 3.7 Manufacturer's Authorization Format in **Annexure –V** (In case the bidder is not the manufacturer). Importers are also required to furnish the authorization from the manufacturer.
- 3.8 Certificate duly filled by the Auditor / Chartered Accountant (as per **Annexure –VI**) that the annual average turnover of the firm is Rs.4 crore or more in last 3 financial years - for bidders who are manufacturer/importer) OR annual average turnover of Rs.4 Crore or more in the last 3 (three) financial years for bidders who are authorized distributors of the manufacturer). The authorized distributor shall **also** submit the annual average turnover of the Manufacturer/importer along with his own turnover.

- 3.9 Performance Statement (**Annexure - VII**) (**Item wise**) during the last three years towards proof of supply of Equipments/similar equipments to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies. The copy of Purchase orders and certificate from the user should be furnished in support of the information provided in the performance statement . Fails to furnish user certificate for supply of stretcher leads to cancellation in technical prospective.
- 3.10 Deviation/No Deviation Statement from Technical Specification & details of technical specification of the product (**Annexure-VIIIA & B**)
- 3.11 Sample of stretcher in compliance to the technical prospect. Without sample bid will not be considered for opening.
- 3.12 Copy of Import License by the Importer (in case of Importer).
- 3.13 Copy of Valid ISO certificate as mentioned in clause 2.
- 3.14 Copy of Valid ISI / CE /US FDA certificate (as per Section V - Technical Specification).
- 3.15 Copy of Certificate in support of IEC certificate (as per Section V-Technical Specification).
- 3.16 Copy of the **up to date IT** clearance certificate for last three years.
- 3.17 The Original Tender Booklet with Conditions and the schedules signed by the Bidder at the bottom of each page with his official seal duly affixed.
- 3.18 Certificate in support of service centre in Odisha or undertaking to set up service centre in Odisha within one month from the date of installation if approved (for those who have no service centres in Odisha).

N.B: Valid means the certificate should be valid on or beyond the date of opening of tender (Cover-A).

COVER – B PRICE BID

4. The price to be quoted for medical equipments should be sent in the prescribed price format in a separate sealed covers hereafter called **Cover "B" (Price Bid)**. **Cover –B (Price Bid) of the Bidders who qualify in it's Technical Bid (Cover – A) and complies to tender specification & find to be as per technical specification and Product demonstration (if required) will only be opened .**

- 4.1 The tender format (Price Schedule) in duplicate in the prescribed form (as per **Annexure – IX**), must be submitted in Cover-B. The price of the item should be quoted inclusive of excise duty, insurance, packing, forwarding, freight (door delivery) and warranty for 2 years or more. The rate should be quoted both in figures and words. **In case of difference in words and figures, words will be taken into consideration for evaluation.**
- 4.2 The Cover "B" of Bidders , who qualifies in their technical bid, will only be opened at the office of CHIEF DISTRICT MEDICAL OFFICER- KORAPUT date & time which will be intimated to them by C.D.M.O, Koraput.



REJECTION OF TENDER

5. The tender submitted by the bidder will be rejected, if any of the following documents are wanting / not submitted with the tender:

- (i) Import License (In case of Importer)
- (ii) Manufacturer's authorization in case of distributor/importer
- (iii) Earnest Money Deposit (EMD).
- (iv) Annual average turnover of the firm is Rs.4 Core or more in last 3 financial years (for bidders who are manufacturer/importer) **OR** annual average turnover of Rs.4.00 Cores or more in the last 3 (three) financial years (for bidders who are authorized distributors of the manufacturer). In case of authorized distributor, they will also have to furnish along with their own turnover, the Annual Average turnover statement as per Annexure-VI from the Manufacture/Importer of the item(s) as mentioned above.(in case of Authorised Distributor both Annual Turn audit report for manufacturer or his own are required. Without Manufacture's Audit Report leads to disqualified in technical bid)
- (v) Valid ISO certificate ,BS OHSAS certificate & other test report of Manufacturer as mentioned in clause 2 (ii),(iii) &(iv).
- (vi) Valid BIFMA/ISI / CE / US FDA certificate of the manufacturer as per Section IV – Technical Specification.
- (vii) IEC Certificate of the manufacturer as per as per Section IV – Technical Specification.
- (viii) Proof of supply/ installation of the quoted item (executed directly by manufacturer or through distributor) for Equipments/similar Equipments mentioned in the schedule of requirement to any Govt. Organization / Corporate Hospitals / PSU Hospitals / UN Agencies and certificate in support of that from the user during the last three years.(without user certificate it leads to cancellation in technical prospect).
- (ix) sample of stretcher for demonstration. without sample bid will not be entertained.
- (x) Major deviations from the technical specification of the item(s) as per tender.
- (xi) Price bid / quoted rate with signature and seal (Hard Copy).

EARNEST MONEY DEPOSIT (Rs.30,000/-)

- 6.1 The amount of Earnest Money Deposit required is mentioned in the Section-II. The Earnest Money Deposit will be submitted in the shape of **demand Draft only** in favour of **ZSS, Koraput** from any Nationalized / Scheduled Bank payable at Koraput
- 6.2 The EMD of the unsuccessful Bidders will be returned back without interest after placement of purchase order to the successful Bidder and EMD of successful Bidder will be returned after submission of performance security (ies).
- 6.3 The EMD will be forfeited if the Bidder withdraws its tender / furnish forged documents which is found during bid evaluation **OR** doesn't sign the contract / doesn't furnish performance security / doesn't supply the items (in case of successful bidder) within the stipulated time period.

PERFORMANCE SECURITY & AGREEMENT

- 7.1 The Performance Security should be submitted in shape of Bank Draft/Bank Guarantee from a Nationalized / Scheduled Bank in favour of ZSS, Koraput equal to the amount of 10% of the purchase order value of the item excluding gst within 21 days of issue of the purchase order.
- 7.2 The agreement (as per Annexure – X) will be signed between the supplier and the purchaser and will be kept by the purchaser.
- 7.3 The performance Security Money will be returned back to the Bidder without interest after the expiry of the warranty period .
- 7.4 Security money will be forfeited if there is any violation of the tender terms and conditions.

TENDER CONDITIONS:

- 8.1 The details of the medical equipments with specifications are mentioned in **Section IV. The firm must clearly mention their specification, special features, upgraded version (if any), detail technical catalogue of the offered model in their tender.**
- 8.2 Tenders should be typewritten or computerized and every correction in the tender should invariably be attested with signature by the Bidder with date before submission, failing which the tender will be ineligible for further consideration.
- 8.3 Rates inclusive of excise duty / customs duty, packing, forwarding, insurance, transportation charges with 2 years or more onsite comprehensive warranty and exclusive of Sales Tax/VAT & Entry Tax should **be quoted for the medical equipments (Item wise) on door delivery basis.** The rates quoted should be in **Indian Rupees only.** Rates quoted in any other currency will not be accepted.
- 8.4 The purchaser shall be responsible only after delivery and due verification, installation and commissioning of the equipment.
- 8.5 The rate per unit shall not vary with the quantum of order placed for destination point.
- 8.6 If there is difference between figures & words, words will be taken into consideration.
- 8.7 In the event of the date being declared as a holiday by Govt. of Odisha, the due date of sale, submission of bids and opening of bids will be the following working day at the scheduled place & time.
- 8.8 The price quoted by the Bidders shall not in any case, exceed the controlled price, if any, fixed by the Central / State Government / DGS&D and the Maximum Retail Price (MRP). The purchaser, at his discretion, will in such case, exercise the right of revising the price at any stage so as to confirm to the controlled price or MRP as the case may be deleted.
- 8.9 The rate quoted and accepted will be binding on the Bidder for a period of **one year** from the date of approval of the rate contract and on no account; any increase in the price will be entertained till the completion of this tender period.
- 8.10 No Bidder shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him. Clerical error / typographical error, etc. committed by the Bidders in the tender forms shall not be considered after opening of tenders. Conditions such as "**SUBJECT TO AVAILABILITY**" / "**SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED**" etc., will not be considered under any circumstance and the tenders of those who have given such conditions shall be treated as incomplete and for that reason, shall be rejected.

- 8.11 If at any time during the period of rate contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government or the bidder. The Bidder shall be morally and statutorily bound to inform the purchaser immediately about such reduction in the contracted price. The purchaser is empowered to unilaterally effect such reduction in rate, in case the Bidder fails to notify or fails to agree for such reduction of rate.
- 8.12 Approved rate with terms, conditions & the quoted price of the tender shall remain valid for a period of 12 months from the date of approval of the rate contract.
- 8.13 If the relevant documents / certificates which are required to be furnished along with the tender are written in language other than English, the tendering firm shall furnish English version of such documents / certificates duly attested by a Gazetted Officer / Notary with his seal and signature.
- 8.14 If any information or documents furnished by the Bidder with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm for three (3) years.
- 8.15 Rate should be quoted in Indian Currency, both in words and figures against each item as the payments will be made in Indian currencies only (The Bidder shall not quote the rate for any item other than the item specified in the list. (**Section V – Schedule of Requirement**)).
- 8.16 Both Cover-A and Cover-B should have an **index and page number** of all the documents submitted inside that cover.
- 8.17 The Tax will be charged as per the guidelines given by the Finance Dept., Govt. of Odisha from time to time. Either C.S.T or V.A.T (as applicable) will be paid to the supplier. In case of Entry Tax, the supplier has to deposit the original receipt to claim it, if finished goods are brought from outside the State. The Sales Tax & entry tax components should be shown **separately** in the Price Schedule.
- 8.18 The requirement of items may increase or decrease depending on the situation.
- 8.19 The bidder may quote any other advance model over the specification cited in Section-V if any & decision of the purchase committee members in consultation with the concerned end user will be final in that case.

PACKAGING:

- 9.1 All the packaging should be New. The supplier shall provide such packaging of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packaging shall be sufficient to withstand without any limitation including rough handling during transit, exposure to extreme temperature, salt and precipitation during transit and upon storage.

COMPREHENSIVE WARRANTY

(Undertaking as per Annexure – XI & XII)

- 10.1 The comprehensive warranty will remain valid for **2 years** from the date of supply of stretcher with stock entry certification. The original copy of warranty documents will be submitted to the purchaser at the time of installation.
- 10.2 The warranty will cover **all the parts of the machine or item and any replacement or repair required** within the warranty period and will be provided by the supplier free of cost at the destination point (installation point). The supplier will take back the replaced parts / goods at the time of their replacement. No claim whatsoever

shall be on the purchaser for the replaced parts / goods thereafter. No travelling allowances or transportation cost will be paid by the purchaser during the warranty period.

10.3 The Supplier shall warrant that the Goods supplied under this contract are new, unused, of the most recent or current models and they incorporate all recent improvements in design and materials. The Supplier shall further warrant that all Goods supplied under this contract shall have no defect arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the place of final destination. Within warranty period the service engineer has to provide minimum two preventive maintenance (six month interval) visit other than complain and this has to be ensured by service report. Penalty: Any delay in attending the PM the delay period will be added to the warranty period.

10.4 The selected firm should have a service centre in Odisha.

10.5 All the warranty certificates must be handed over to the consignee after installation.

LABELLING:

11.1 The equipment supplied must be properly labelled with Sl. No., Model Name, Make & year of Manufacture

ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

12.1 The Purchaser reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.

12.2 The Purchaser will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The Bidders will not be entitled to any compensation whatsoever for such termination.

12.3 The **supply should be completed within 30 days** from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or within 58 days with liquidated damage from the date of issue of the purchase orders such orders will stand cancelled automatically without further notice. Penalties shall also thereafter be applied to the Bidders decided by the committee. The approved firm shall also suffer forfeiture of the EMD and Performance Security Deposit.

12.4 The tender inviting authority or his authorised representative (s) has the right to inspect the factory of those company who have quoted for the tender, before accepting the rate quoted by them or before releasing any purchase order (s) or at any point of time during the validity period of tender and has also the right to reject the tender or terminate / cancel the orders issued or not to reorder based on the facts brought out during such inspections.

EVALUATION:

13.1 The price bid of the tenders who qualify in the technical bid fulfilling the eligibility criteria and complying to the technical specification shall only be opened.

13.2 The tender inviting authority may ask for demonstration of the equipment by the bidders at the premises of the tender inviting authority or a place as decided by the tender inviting authority as a part of the technical evaluation before opening of price bid in order to verify the compliance to technical specification.

13.3 The rates of the item quoted by the Bidders who qualify technically will be evaluated after taking the following points into consideration: -

- a) Rate of the stretcher will be taken after inclusion of the excise duty / customs duty, transportation, insurance, packing & forwarding & comprehensive warranty for two (2) years or more,
- b) The circulars issued by the Finance Department, Govt. of Odisha from time to time regarding tax matters shall be taken into account for evaluation and shall be binding on the bidders. As per the Govt. of Odisha Finance Deptt. Order No. 48317(230)/F dt.23.11.2010, in comparing the cost of an article, if purchased from within the State with the price of similar article if purchased from outside the State, the amount of Odisha Sales Tax (OST) now VAT shall be deducted from the total cost since it accrues back as revenue to the State. If after such deduction, the cost of articles to be purchased within the State is not more than the cost of including Central Sales Tax, transport and other charges of similar articles from outside the State, it would be economical to purchase articles within the State.

LIQUIDATED DAMAGE:

14.1 The C.D.M.O may allow extension for a maximum period of 4 (four) weeks (28 days), after the stipulated date of supply (i.e. 30 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) of delay up to a maximum 2% on the value of the goods.

14.2 If the supplier fails to complete the supply within the extended period, i.e. 58 days after being allowed by the purchaser, no further purchase order will be placed to the firm for the said item including forfeiture of the Performance security and the concerned firm will be blacklisted for two (2) years from the date of issue of letter for the said item.

TERMS OF PAYMENT :

15.1 No advance payments towards cost of Stretcher will be made to the Bidders .

15.2 90% of the cost of the equipment (excluding gst) + 100% tax shall be paid to the supplier on receipt of the stock entry certificate, installation and demonstration of the item from the consignee. The balance 10% of the payment of equipment will only be made after receipt of certificate on working status of the equipment from the consignee after 6 weeks of installation and commissioning of the equipment.

15.3 Payments as mentioned above will only be made after keeping the **performance security deposit** from the supplier, if they have not deposited the same before. Payment will only be made after ensuring signing of the Agreement, undertaking and handing over of warranty papers of equipment

15.4 No claims shall be made against the purchaser in respect of interest on earnest money deposit or performance security deposit or any delayed payment or any other deposit.

PENALTIES:

- 16.1 If the successful Bidder fails to deposit the required performance security within the time specified or withdraws his tender after acceptance of his tender owing to any other reasons or unable to undertake the contract, his contract will be cancelled and the earnest money deposit / performance security deposit shall stand forfeited by the purchaser.
- 16.2 Violating the tender terms and conditions & non supply / supply which is not as per technical specification will disqualify the firm to participate in the tender for a period of 2 (two) years from the date of issue of letter and his E.M.D & performance security deposit will be forfeited and no further purchase order will be placed to that firm for that item.
- 16.3 In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the High Court of Odisha.

CONDITIONS APPLICABLE TO LOCAL MSEs / SSI OF ODISHA:

The MSE / SSI Units of the State of Odisha will be given the following preferences in the tenders provided they produce the following documents as per MSME Development Policy-2009 and IRP - 2007:

- 17.1 Attested copy of valid manufacturing licence.
- 17.2 P.M.T Certificate from the Director of Industries, Odisha or General Manager District Industries Centre that it is a MSE / SSI Units of the State of Odisha, provided that MSE / SSI units has not been derecognised by the Govt. for that specified period.
- 17.3 Local Micro & Small Scale Enterprises (MSE) and Khadi & Village industrial units including handloom and handicrafts will enjoy a price preference of 10% vis-à-vis over local medium and large industries as well as industries outside the State.
- 17.4 Local Micro & Small Scale Enterprises having ISO, ISI Certification for their product shall get an additional price preference of 3% as per provision of IPR-2007.
- 17.5 Local MSEs registered with respective DICs, Khadi, Village, Cottage and Handicraft Industries, OSIC, NSIC shall be exempted from payment of earnest money and shall pay 25% of the prescribed performance security deposit.
- 17.6 Clause number 1 to 16 is also applicable to the Small Scale Industry Units of the State of Odisha.

Section: IV :(Technical Specification)

STRETCHER:

At present 645 Nos of stretcher are required, it may be increased or decreased as per the requirement or availability of fund position, approved activities in PIP.

Quality standard

- Should be CE/BIFMA/BIS approved model.
- Manufacturer should have ISO 9001 Certification for quality management standards
- Manufacturer should have ISO 14001 certification for environmental management systems.
- Manufacturer should have BS OHSAS 18001 Certification for occupational health & safety management.
- Should furnish stainless steel grade certificate from Govt/Govt. Approved testing laboratory.
- Manufacturer should produce test certificate from Govt/Govt. Approved laboratory for test procedure like impact test, bend test, salt spray chamber test, epoxy powder coating & phosphate coating for quoted item.

Technical specification

- Overall approximate size 2030mm x 560mm x 150mm(L x W x H)
- Stretcher top made of aluminium sheet supported on tubular frame.
- The stretcher should be provided with non slop tubular handle at both ends to carry the patient.
- Minimum Ground clearance should be 40mm.
- Minimum weight bearing capacity should be of 135kg.
- All metal parts should be pre-treated and powder coated.
- Safety belts should be provided.



SECTION –V

ANNEXURES

**(Technical Bid, Price Bid, Agreement,
Undertaking)**

A handwritten mark in blue ink, consisting of a vertical line on the left, a diagonal line on the right, and a horizontal line at the bottom, with a small loop or flourish in the center.

CHECK LIST

(To be submitted in Cover A Technical Bid)

Note : The documents has to be arranged serially as per the order mentioned in the check list

Please put in the respective box

COVER – A (TECHNICAL BID)

DOCUMENTS : SUBMITTED OR NOT

1.	List of Item (s) – Annexure II	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Tender document Fee	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Earnest Money Deposit	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Details of Manufacturing Unit / contract person Liaisoning agent / servicing centre (Annexure III)	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Declaration form (Annexure -IV) signed by the Bidder & affidavit before Notary Public / Executive Magistrate	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Manufacturer's Authorization Format (Annexure – V)	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7.	Proof of avg. Annual turnover of Rs 4 crore/ or more With audit Report last 3 financial years (Annexure - VI)	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Performance Statement (Item wise) With user certificate during the last two year(Annexure -VII)	Page <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

9. Copies of Purchase order (Item wise) in support of the performance statement
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
10. Deviation/No deviation Statement (Item wise) & details of technical specification (Annexure –VIII A & B)
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
11. Copy of Manufacturing License / import license
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
12. Copy of Valid ISO Certificate ,BS OHSAS ,Test Report as required
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
13. Attested Photocopy of Up-to-date CE / US FDA/BIS Certificate (Item wise) (As per technical specification)
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
14. Attested Photocopy of Up-to-date IEC Certificate (As per technical specification)
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
15. Photocopy of PAN & GST certificate
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
16. Photocopy of last IT return last 3years
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|
17. Copy of original Tender and schedules, duly Signed by the Bidder
- | | | | | | |
|------|--|-----|--|----|--|
| Page | | Yes | | No | |
|------|--|-----|--|----|--|



ANNEXURE – III

(To be submitted in *Cover A -Technical Bid*)

DETAILS OF THE BIDDER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Orissa.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
Date of Inception	Copy of Certificate of incorporation of Manufacturer)	
Manufacturing License Nos. & Date	Copy of manufacturing licence of Manufacturer)	
Name of the issuing authority		
License valid up to		

Signature of the Bidder:

With seal

Date :

Official Seal :



(To be submitted in *Cover A -Technical Bid*)**DECLARATION FORM**

I / Wehaving
 My / ouroffice
 at.....do declare that I / We have
 carefully read all the terms & conditions of tender of the _____, Orissa for the
 supply of medical equipments. The approved rate will remain valid for a period of one year
 from the date of approval. I will abide with all the terms & conditions set forth in the Tender
 Reference no. _____

I/We do hereby declare I/We have not been de-recognised / black listed by any State
 Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for
 supply of Not of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit
 and or Security Deposit and blacklist me/us for a period of 5 years if, any information
 furnished by us proved to be false at the time of inspection / verification and not complying
 with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing license (s) bearing No. (s)
Valid upto I / We
 do hereby declare
 that I / we will supply the _____ as per the terms, conditions & specifications
 of the tender document. I / we further declare that I / we have a service centre / will establish
 a service centre within one month of installation of the equipment in Orissa.

Signature of the bidder :

Seal

Date

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.



(To be submitted in *Cover A -Technical Bid*)

MANUFACTURER'S AUTHORISATION FORMAT

To

The CDMO, Koraput
Deptt. of Health & Family Welfare
Govt. of Orissa.

Ref: Tender No. _____ Dated _____ for _____.

Dear Sir,

We, _____ are the manufacturers of _____

_____ (name of equipment(s) having factories at _____

_____.

1. Messrs _____ (name and address of the agent) is our authorized agent for sale and service of _____ (name of equipment(s))
2. We confirm that Messrs. _____ (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above goods manufactured by us.
3. We also extend our full guarantee / warranty and also full back-up support for AMC/CMC as required by the purchaser.

Yours faithfully,

(Signature with date, name and designation)

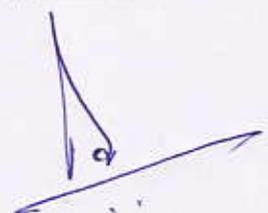
For and on behalf of Messrs _____

(Name & address of the manufacturers)

Seal

Note :This letter should be on the *letterhead* of the *manufacturer* and should be signed by a person having the power of attorney to legally bind the manufacturer.

1. Original letter shall be attached to the technical bid.



(To be submitted in Cover A -Technical Bid)

ANNEXURE – VI

(To be furnished in the **letter head** of the Auditor)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for Equipment products of

M/s _____ who is a

manufacturing unit for the last three years are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in Crores (Rs.)
1.	2015 - 2016	-
2.	2016- 2017	-
3.	2017– 2018	-

Avg. Annual Turnover (for the above three years) in Crores

(Rs.) _____

Date:

Signature of Auditor/

Place:

Chartered Accountant

(Name in Capital)

Seal

Membership No.-

Registration No. of Firm

Note:

- a) To be issued in the **letter head** of the Auditor. **Separate certificates** should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers.

(To be submitted in Cover A - Technical Bid)

Annexure VII

PROFORMA FOR PERFORMANCE STATEMENT

Tender Reference No. _____ :

Name of Bidder : _____

Name of Manufacturer _____

Name of the Item (s) : _____

Sl.	Order placed by (Address of purchaser) (attach documentary proof)*	Order no. & Date	Item Name	Make & Model	Qty	Value of Contract (Rs.)	Date of Completion		Reasons for delay if any	Have the goods been functioning satisfactorily (attach documentary proof)**
							As per contract	Actual		
1										
2										
..										
..										

Signature and seal of the Tenderer

* The documentary proof will be copies of the purchase order (during the last 2 years or more) indicating Contract No. and date along with a notarized certification (by the bidder) authenticating the correctness of the information furnished.** The documentary proof will be certificate from the consignee/end user indicating Contract No. and date along with a notarized certification (by the bidder) authenticating the correctness of the information furnished.

(To be submitted in *Cover A -Technical Bid*)

Annexure VIIIA

STATEMENT REGARDING DEVIATIONS FROM TECHNICAL SPECIFICATIONS (IF ANY)

Following are the Technical deviations and variations from the purchaser's Technical Specifications.

Sl. No.	Item Name	Clause of Technical Specification	Statement of Deviations / Variations if any
1			
2			
..			
..			
..			

In case there is no deviation from technical specification, Pl. Mention **No Deviation**.

Signature of the Bidder

Name :

Date :

Place :

Seal

(To be submitted in *Cover A -Technical Bid*)



DETAILS OF TECHNICAL SPECIFICATION OF THE PRODUCT OFFERED BY THE BIDDER

Sl. No.	Item Name	Make	Model	Detail Specification of the product offered* (Pl. Describe the detail specification of the product offered)
1				
2				
..				
..				
..				

* Leaflets/Technical Brocheures of the product offered must be attached in support of the information provided above.

Signature of the Bidder

Name :

Date :

Place :

Seal

ANNEXURE IX

(To be submitted in COVER B - PRICE BID)



To be submitted in *Cover B – Price Bid*

(

MODEL TENDER FORMAT (PRICE SCHEDULE)

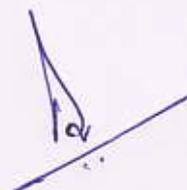
Name of the item	Make/ Model	Price without GST (Rs)	Rate of GST (%)	Amount of GST (Rs)	Total Price of GST (Rs)
Stretcher					

Note: Comparison will be made on unit price with out GST

Signature of the Bidder

Date:

Place



ANNEXURES-X

(Agreement Format)



AGREEMENT

THIS AGREEMENT IS MADE AT _____ THIS THE DAY OF _____
201__

BETWEEN

Name of the Supplier
with full address

Here in after called the "Supplier(s) _____" as 1st Party

AND

The C.D.M.O/C.M.O / M.O, I/c
Health & F.W. Department
Represented through the

_____/ **THE CONSIGNEE**
Hereinafter called the "PURCHASER" _____ as 2nd Party.

Relying on the documents and representation of facts connected to the issue of aforesaid parties to undertake the responsibilities of sell and purchase of following equipment(s) etc. with the terms & conditions hereinafter laid down.

And whereas the 2nd party "Purchaser(s)" is willing to purchase

Name of the Item:

Specifications: As per specifications laid down in the Tender terms & conditions

The Supplier(s) has agreed to sell the equipment(s) completed in all respects according to the Tender requirements and their / his offer dtd. _____ and the Supplier(s) has also agreed to install to make them operative at the destination mentioned in the Tender document with the following descriptions and their cost mentioned against each.

<u>Description of goods:</u>	<u>Offered Price</u>
<u>Total</u>	

The price / cost of the item also include the followings in addition to above.

1. Insurance
2. Freight
3. Transportation
4. Customs duty / Excise duty
5. Charges for documents, instructions manual, tools
6. F.O.R. at the destinations mentioned in the consignee list
7. Training to doctors & technicians.
8. Maintenance of the system includes all accessories supplied and their spare parts required during comprehensive warranty period of two year at free of cost from the date of successful installation and satisfactory functioning of the system at the site.
9. Installation and commissioning of the system by the Supplier's engineer at site.

10. Any other charges including loading & unloading, packing & forwarding etc. will be paid by the Supplier(s) till the completion of the installation and turnkey job if any.

ERMS AND CONDITIONS:-

PRICE:

Only the price quoted by the Supplier(s) in his / their financial proposal will be the price for payment and no other price escalation will be allowed at any circumstances.

TERMS FOR PAYMENT:-

- A. The payment(s) shall be made by purchaser in Indian currencies No advance payments towards cost of Instruments and Equipments etc. will be made to the Bidder. No payment will be made to the supplier if he has not deposited the unconditional performance security in shape of Bank draft amounting to 10% of the purchase order value which will be deposited in RKS / ZSS fund of Koraput with the warranty for 2 years agreement to the consignee.
- B. Before release of payment the supplier has to submit his signed agreement, warranty documents of equipment. The undertaking as per Annexure – XI & XII will also be submitted to the consignee with photocopies to the purchaser.

TERMS OF CONTRACT :

The C.D.M.O/C.M.O will be at liberty to terminate the contract either wholly or in part without assigning any reason. The Bidders will not entitled to any compensation whatsoever in such terminations.

PENALTIES :

If the successful Bidder fails to execute the agreement and / or deposit the required security within the time specified or withdraws his tender after acceptance of his tender owing to any other reasons, he is unable to undertake the contract, his contract will be cancelled and the Earnest Money Deposit deposited by him along with his tender shall stand forfeited and he will also be liable for all damages sustained by the C.D.M.O/C.M.O by reasons of such breach, such as failure to supply / delayed supply including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the articles concerned. Such damages shall be assessed by the C.D.M.O/C.M.O whose decision is final & binding in the matter.

If any articles or things supplied by the Bidder have been partially or wholly used or consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality or description or are otherwise faulty or unfit for consumption / use & rusted then the contract price or prices of such articles on full will be recovered from the tenderer, if payment had already been made to him or the Bidder will not be entitled to any payment for that item & no further order will be given to him. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the C.D.M.O/C.M.O and the Bidder shall be liable for all losses sustained by the C.D.M.O/C.M.O in consequence of the termination which may be recovered from the Security Deposit made by the Bidder or other money due or become due to him.

Supply of sub-standard items or non - performance of tender terms & conditions will disqualify a firm to participate in the tender for the next five years.

ARBITRATIONS :

In the event of any dispute out of the contract, such dispute should be subject to the Jurisdiction of the Civil Court, Dist. Koraput or High Court, Orissa.

CHANGE OF TERMS AND CONDITIONS :

Any amendment to the terms & conditions and clauses of the agreement if required must be done in writing duly signed by the two parties.

IN WITNESS WHERE OF the parties herein to have set and subscribed their respective hands the day and year first herein above written.

Executed by Purchaser (s) / Consignee

Executed by Supplier(s)

In presence of (Witness)

In presence of (Witness)



WARRANTY / GUARANTEE / UNDERTAKING
(to be submitted on Rs.100/- stamp paper)

Tender ref. No. _____

Name of the equipment:

Date of Installation:

Name of the Consignee:

Name of the purchaser:

I / we / M/s _____

_____ hereby declare that

- i. I / we do Accept / Agree for the warranty / guarantee (2 years Warranty followed) as per this tender clause .I / we will not charge / quote any extra price on account of the above said warranty / guarantee.
- ii. The 2year comprehensive warranty is valid from dt. _____ to dt. _____

Date:

Place:

Signature of the competent authority
on behalf of the company / firm.

Seal of the firm.

N.B: 1. To be attested by Notary Public

2. Only to be submitted by the approved supplier / Bidder to the consignee and a copy to the purchaser before release of payment.



UNDERTAKING

(To be submitted on Rs.100/- stamp paper)

Tender ref. No. _____

Name of the equipment:

Date of Installation:

Name of the Consignee:

Name of the purchaser:

Sir,

I

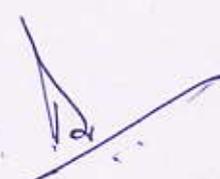
/

we

hereby

declare that

1. I / we am / are the manufacturers / authorized agents / distributors of _____.
2. I / we do accept / agree for the all clauses including the warranty 2 years I / we do hereby confirm that the prices / rates quoted are fixed and are at par with the prices quoted by me / us to any other Govt. of India / Govt. of Orissa Hospitals / Medical Institutions. I / we also offer to supply the stores at the prices and rates not exceeding those mentioned in the price bid.
3. I / we agree to abide by my / our offer for a period of 365 days from the date of approval of the tender.
4. I / we have necessary infrastructure for the maintenance of the equipment and will provide all the accessories / spares as and when required.
5. I / we also declare that in case of change of Indian Agent or for any other change, merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee / warranty / maintenance of the machinery / equipment and have provided written confirmation for the same.
6. I / we shall provide assistance to the consignee in clearance and delivery of store at consignee's stores / premises.



7. The demurrage / storage charges, if any, payable to the customs department, due to non-receipt of required documents in time by the hospital / delay due to incorrect entries, mistakes to the documents etc. shall be borne by me / us.
8. I / we have carefully read and understood all the terms and conditions of the tender and shall abide by them.
9. I / we undertake to get the equipment's repaired within 48 hours of receiving of the complaint from the indenting hospital / consignee failing which a penalty @ 1% of the cost may be recovered from the performance security. before releasing the same after completion of warranty period.

Signature of the witness
Name & address

Signature of the Tenderer
Name & address

Dated

Seal of the firm.

10. **N.B:** 1. To be attested by Notary Public.
11. 2. Only to be submitted by the approved supplier / Bidder to the consignee and a copy to the purchaser before release of pay

