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**OFFICE OF THE  
DISTRICT PROJECT  
COORDINATOR,  
RTE-SSA, KORAPUT**

***TENDER  
DOCUMENT FOR  
SUPPLY AND  
PRINTING OF  
QUESTION-CUM-  
BLANK ANSWER  
SHEETS FOR  
SUMMATIVE  
ASSESSMENT-II,  
2018-2019***

***Today's Call  
Education for All***



DISTRICT PROJECT OFFICE  
SAMAGRA SHIKSHA ABHIYAN {S. S.A.}  
SHIKSHA SADAN, KORAPUT-764020



(06852) – 252421 (Off)



ଶିକ୍ଷା ଅଧିକାର



E-mail:- dpckoraputssa.opepa@nic.in

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ସର୍ବିଏ ପଦ୍ମ: ସର୍ବିଏ ପଦ୍ମ

Letter No: 4716 /Ped/18

IX-Ped- 05/2018

Date: 27 / 12 /2018

**SHORT TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER SHEETS FOR SUMMATIVE ASSESMENT-II, 2018-19**

Sealed Tenders are invited in prescribed format from reputed firms having GST Certificate and valid PAN for printing, packing and supply of Question-cum-Blank Answer Sheets ( Odia / English / Hindi/ Sanskrit/Telugu) for Summative Assessment-II, 2018-19 from Class-I to VIII of all Primary, Upper Primary and High Schools ( Govt. & Govt. Aided) under Koraput district. Tender should be submitted abiding by the terms and conditions as specified in the Detailed Tender Call Notice. The tender papers (Bid Documents) containing detailed specification with terms and conditions can only be obtained by downloading the same from Koraput District website i.e. [www.koraput.nic.in](http://www.koraput.nic.in) & [www.opepa.odisha.gov.in](http://www.opepa.odisha.gov.in). The cost of Tender Paper is **Rs. 1500/-** (Rupees One Thousand and Five Hundred ) only which is non-refundable & to be deposited along with the Tender paper in shape of Bank Draft drawn in favour of **District Project Coordinator, RTE-SSA, Koraput**. The Bidders are required to submit their Bid document in the prescribed format in the envelope duly superscripted “**Tender for printing and supply of Question-cum-Blank Answer Sheets for Summative Assessment-II, 2018-19**” and must be sent to the District Project Coordinator, RTE-SSA, Koraput through **Regd. / Speed Post** only on or before 14 / 01 /2019 by **05.00 PM**. Any tender received later than the stipulated date & time shall not be entertained. The intending bidders have to deposit **Rs. 60, 000/-** (Rupees Sixty Thousand) only as EMD along with the tender application form in shape of A/C Payees Bank Draft from any Nationalized Bank drawn in favour of **District Project Coordinator, RTE-SSA, Koraput** payable at Koraput. No exemption of EMD & Security deposit is allowed for NSIC / DIC certificate holders.

The Bid documents will be opened on 15 / 01 /2019 at **11A.M** in the Office chamber of the District Project Coordinator, RTE-SSA, Koraput in presence of members of the District Purchase Committee, Bidders or authorized Agents / Representatives, if they desire, for finalization of bid.

The Authority reserves every right to accept / reject/cancel in full / part of any tender without assigning any reason thereof.

  
Collector-cum-Chairman  
Samagra Siksha, Koraput

**DISTRICT PROJECT OFFICE, RTE-SSA, KORAPUT**  
**TERMS AND CONDITIONS**  
**For Short Tender Call Notice for Printing & Supply of Question-cum-Blank Answer Sheets**

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1. Tender Papers must be submitted in sealed cover and addressed to District Project Coordinator, SSA, Koraput, by **Speed post or Registered Post** only for printing and supply of Question-cum-Blank Answer Sheets ( Odia / English / Hindi/Sanskrit/Telugu ) from Class- I to Class- VIII for **Summative Assessment-II, 2018-19**. The sealed envelope containing the quotation should be superscripted with **“Sealed Quotation for printing and supply of Question-cum-Blank Answer Sheets for Summative Assessment, 2018-19.”**
2. Tender papers will be received from dated 28/12/2018 to 14/01/2019 (Up to 5.00 PM) during office hours (Except holidays) and will be opened on dated 15/01/2019 at 11 A.M in the presence of District Purchase Committee members and the bidders or their authorized representatives.
3. Tender papers should be submitted along with the following documents failing which tender document is liable to be rejected.
  - GST certificate registration number
  - PAN certificate
  - STC/ ITC certificate
  - **Bank Draft of Rs. 1500/-** drawn in favor of **District Project Coordinator, RTE-SSA, Koraput** towards cost of tender paper and payable at Koraput.
  - **EMD of Rs. 60,000/-** (Rupees Sixty Thousand only) will have to deposited along with the tender paper by the tenderer in shape of Bank Draft drawn in favor of **District Project Coordinator, RTE-SSA, Koraput** from any nationalized bank. If the successful tenderer fails to make agreement or withdraws the tender, then the EMD amount will be forfeited.
4. No Exemption Certificate in respect of EMD and Security deposit will be accepted.
5. The bidders have to furnish sample paper along with tender application form for consideration of the District Purchase Committee.
6. Only one sample paper with single quotation will be entertained. If any individual or firms intends to quote different rates with more than one sample papers, then he has to furnish with separate tender application form along with separate associated documents and EMD. Any

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deviation from this term and condition, tender paper will be rejected assigning no reason thereof.

7. Delivery should be made within 15 days of receipt of supply order at District Project Office, RTE-SSA, Koraput unfailingly.
8. Conditional tender is not acceptable and will be rightly rejected.
9. Order for supply will be placed in bulk as per requirement, which are approximately **45, 00, 000** pages (Forty Five Lakhs) of Question-cum-Answer Sheets in both side printing. The number may increase or decrease.
10. Payment will be made only after obtaining clearance / No Objection Certificate and delivery challan from the Block Education Officers and report from TBPM on the basis of testing the quality of papers used as directed by OPEPA, Bhubaneswar.
11. The tenderer has to quote the price including all taxes as prescribed under govt. norms the rate quoted will remain valid up to the agreement period.
12. The bidder should quote the rate of Question-cum-Blank Answer Sheet including the cost of paper printing, packing & folding per **2500** sheets.
13. The undersigned reserves every right to decrease or increase quantity of question-cum-blank answer sheets.
14. The tenderer shall print the question paper in Odia, English, Hindi, Sanskrit and Telugu as per the specification and indent given.
15. The tenderer shall be held responsible for printing, packing and supply of question papers as per the sample paper approved.
16. In case of re-examination in any subject due to fault of printers, the cost of re-examination including the cost of printing, packing and delivery shall be recovered from the tenderer following due procedure under law.
17. The provision of Orissa Conduct of Examination-1988-V shall be applicable for any leakage of question papers at printing level.
18. The printing work and day-to-day progress will be verified by DPC/Pedagogy Coordinator or any other officer authorized by District Magistrate & Collector/DPC.
19. Quality of the paper of Question-cum-Answer paper should be **60 GSM**, good quality **cream wove**.
20. Printing must be in Offset process using eco-friendly ink (ISO/ISI) standard as directed by Hon'able High Court, Odisha.
21. For printing of Question-cum-Answer Sheets, quotation has to be made as per (**Annexure-A**)

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22. The bidder shall deliver printed Question-cum-Answer Sheets at District Point. Transportation cost from press to the office (or destination) will be charged as per local rate.
23. 2 % spoilage of paper cost will be allowed.
24. The Question-cum-Blank Answer Sheets should be stapled properly and packed.
25. The successful bidder will arrange the Question-cum-Answer sheet subject wise, class wise, school wise with proper labeling, and then cluster wise and finally the question packet of each cluster should be placed in a Gunny Bag for supply to BEO point as per the requirement in presence of District Level Officials. Selected bidder will be responsible for proper counting & printing of exact number of Question paper as per the indent.
26. If the successful bidder fails to execute the order of supply in the scheduled date and time, the EMD and Security Money will be forfeited and penalty will be imposed under rules with legal action.
27. The successful bidder will maintain secrecy while printing the Question paper-cum-blank answer sheet. Any leakage of question paper before the date of assessment at press level will attract penal provision as well as forfeiting EMD, security deposit and initiation of legal action.
28. The successful bidder has to deposit **Rs. 1, 20, 000/- (Rupees One Lakh and Twenty Thousand)** only as security money in shape of DD drawn in favor of District Project Coordinator, RTE-SSA , Koraput from any nationalized bank which will be refunded without interest after completion of contract in all respect. **No exemption certificate will be accepted.**
29. The DPO, SSA, Koraput shall initiate the process to pay the bills for printing charges as agreed above immediately after successful completion of Summative Assessment-II, 2018-19 on submission of bills and clearance form OPEPA, Bhubaneswar i.e. verification of paper quality of the sample questions paper submitted by the firm, which will be sent to the Director, Text Book Production & Marketing, Bhubaneswar and on receipt of the quality report of the paper, the final payment will be made in favor of the firm.
30. The Collector-Cum-Chairman, RTE-SSA, Koraput reserves every right to accept /reject/cancel in full/part of any tender without assigning any reason thereof.

  
**Collector-cum-Chairman  
Samagra Siksha, Koraput**

**Annexure-A**

**PRESCRIBED FORMAT FOR QUOTATION FOR 2 PAGED QUESTION PAPER AND OF 10000 SETS**

**PARTICULARS**

1. Name and Address of Tenderer :
2. Bank Draft No. & Date submitted  
towards tender cost :
3. Bank Draft No. & Date submitted  
towards EMD :
4. GST Certificate Registration No. :
5. STC/ITC Certificate. :
6. Phone No. / Mobile No. of the firm :

| Sl. No   | Item   | Quantity  | Approved Cost by OPEPA                     | Rate Quoted by the firm |              | Amount in Rs. |
|--|--|---|--|-------------------------|--------------|---------------|
|  |  |   |  | ( in figures )          | ( in words ) |               |
| 1  | Paper 60 GSM good quality ( Cream Wove) spoilage ( 2% of 2500) | <u>2 pages x 10,000</u><br>8<br>= 2500 Sheets<br><u>50 Sheets</u><br>= <u>2550 Sheets</u> | Rs. 3, 060/-<br><br>(600x2550)<br>500      |                         |              |               |
| 2  | Printing   | <u>2 Pages x 10,000</u><br>20,000   | Rs. 200/-<br><br>(10.00 x20, 000)<br>1,000 |                         |              |               |
| 3  | Plate Making   | One Plate   | Rs. 300/-                                  |                         |              |               |
| 4  | Packing  | Rs.10,000 x 2 =<br>20,000 Pages   | Rs. 200/-                                  |                         |              |               |
| <b>Total ( Excluding Transportation Cost )</b> |  |   |  |                         |              |               |

1. Certified that the documents and information furnished above are correct and no part of it is false and fabricated.
2. We agree to supply the required quantity of printing materials within the stipulated date in accordance with the technical specifications and as per the terms and conditions specified in the Tender Call Notice.

Date:

Seal & Signature of the Tenderer