

OFFICE OF THE CDM & PHO, KORAPUT

No. 695

Date: 18.2.19

SHORT TENDER CALL NOTICE

Sealed tenders are invited from the manufacturer /Authorized Distributors/Registered Agencies (With GST Registration having GSTIN) for supply of different Printing assignment and installation of Hoarding at different sites of the district. Details regarding the items and terms and conditions may be downloaded from the website www.koraput.nic.in . The tender should reach the office of the undersigned as per the date mentioned in the tender paper through the registered post/ speed post only. The last date of the bid submission on 27/2/19 at 01 P.M. and the technical bid will be opened on the the same day at 05 PM in the office chamber of the CDM & PHO, Koraput. The undersigned will not be held responsible for any postal delay and reserves the right to reject any or all the tenders without mentioning the reason there of.

Sd/-
CDM & PHO, KORAPUT

This is for your kind information & necessary action.

Yours faithfully,

[Signature]
18/2/19
CDM & PHO CUM DISTRICT MISSION DIRECTOR
Koraput

**CHIEF DISTRICT MEDICAL & PUBLIC
HEALTH OFFICER, KORAPUT**

Tel: 06852-252064

Tender Reference No-

Dated

TENDER DOCUMENT

FOR

**Taking up different Printing Assignment
and Hoardings**

Address for Correspondence-
**OFFICE OF THE
CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, KORAPUT
At/Po-JAIL ROAD, Dist- Koraput, Odisha
Pin-764020.**


**CDM & Public Health Officer,
Koraput**

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
KORAPUT**

SECTION - I

NOTICE INVITING TENDER

Tender Reference No. : . /CDMO/2019-20/Printing Assignments, Dated:

TENDERS ARE INVITED FROM ELIGIBLE BIDDERS

1	Period of Availability of Tender Document	(Downloadable from website: www.Koraput.nic.in) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay / omission on part of the bidder.
2	Date, time & place of Pre-bid meeting	Date : <u>21-2-19</u> , Time : <u>03 PM</u> Place : OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KORAPUT
3	Last date & time for submission of Tender	Date: <u>27-2-19</u> Time: <u>01 PM</u> Address of Submission of Bid: OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KORAPUT <i>(Through Speed post / Registered post) only</i>
4	Date, time and place of opening of Tender	A. Technical Bid (Cover A) opening: _____ at <u>05.00</u> P.M in the address mentioned above. B. Financial Bid (Cover B): <i>The date of opening of financial bid will be intimated to the firms found successful in the technical bid evaluation. (Venue is mentioned at the address mentioned above) (Bidders / authorized representative may remain present at the time of opening of bid)</i>


**CDM & Public Health Officer,
Koraput**

TENDER DOCUMENT FOR PRINTING OF MATERIALS

Section – I (Instruction to Bidders)

01. Sealed tenders are invited from registered printing agencies (with GST registration having GSTIN) having adequate experience in printing & supply of different type of printing assignments.

02. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may down load the tender document from the website www.koraput.nic.in

03. The tender should be submitted in two parts i.e. Technical Bid (Cover-A) and Financial Bid (Cover-B). The bidders should submit their technical and financial bid separately in two separate envelopes and the same should be put into another cover envelop superscribed as "**Tender for Different Printing Assignments and Installation of Hoarding to adv. No. _____**". The Technical & Financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The tenders should be addressed to:

*The Chief District Medical & Public health Officer,
Koraput,
Jail Road, Koraput, Pin -764020, Odisha*

04. Bidders who qualified in technical Bid[as per submission of relevant valid documents as asked to be submitted in Technical Bid – Part 1 - Tender Forms (T1,T2 & T3), fulfilling all the terms & condition of the tender document and inspection of infrastructure of the bidder if required], their Financial Bid (Part 2) shall only be opened. The circulars issued by the Finance Department, Govt.of Odisha from time to time regarding tax matters shall be taken into account for evaluation and shall be binding on the bidders. The bidders are requested to clearly mention the % of GST along with HSN Code of GST separately against each item as mentioned in the price bid format (Part 2). The unit price (exclusive of tax) shall be taken into account for evaluation. Also during evaluation, as per the Govt. of Odisha Finance Deptt. Office memorandum No. 13290 dtd. 2.4.2013 (Clause 2), the price preference system shall be applicable to local micro & small enterprises registered with respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC.

05. As per Finance Department office memorandum no.21926 dtd. 12.8.2015, Local micro & small enterprises registered with respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC while participating in tenders of Government Departments & Agencies under its control shall be exempted from payment of earnest money. On conclusion of the bidding process, the local MSE bidder, if selected, shall be required to pay 25% of the value of performance security.


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06 .SHEDULED OF REQUIREMENT WITHSPECIFICATIONS

Sl. No	Name of the Item	Specification	Qty(in nos)
01	Poster	1) Size – 56 CM X 44 CM, Process – Multi Colour (four colour) & Paper – 130 GSM Art paper.	As per requirement
02		2) Size – 56 CM X 44 CM, Process – Multi Colour (four colour), Paper – 130 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster.	
03		3) Size – 56 CM X 44 CM, Process – Multi Colour (four colour) & Paper – 90 GSM Art Paper.	
04		4) Size – 56 CM X 44 CM, Process – Multi Colour (four colour), Paper – 90 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster.	
05	Leaflet	1) Size – 28 CM x 22 CM, Process – Multi Colour(four colour)& Paper – 130 GSM Art Paper; Print - Single side	As per requirement
06		2) Size – 28 CM X 22 CM, Process – Multi Colour(four colour)& Paper – 90 GSM Art Paper; Print- Single Side	
07		3) Size – 28 CM X 22 CM, Process – Multi Colour(four colour)& Paper – 90 GSM Art Paper; Print- Both side.	
08	Change of Flex banner for Hoarding	Size- 16'x 8' (with fitting in 20 nos. health institution inside Koraput district) In Sq. Ft.	As per requirement
09	Wall Painting	Size – 8' x 4', Process – Multi colour, plastic emulation paint.	As per requirement
10	Painting of natural art	Size – per sq. ft., Process – Multi colour(four colours), Real Art Painting with enamel colour.	As per requirement
11	Kanth Kahe Kahani Calendar	Size- 75 CM X 50 CM, Process – Multi Colour (Four Colour), Paper – 170 GSM Art Paper & Fixing with adhesive double side Gum tape in the back side of Calendar.	As per requirement
12	UHND Display Branding	Size – 5'-0" X 3'-6", Sun board Vinyl Pasting, Thickness – 3 MM ECO Solvent Printing.	As per requirement
13	UHND Signage Board	Size- 0'- 5"X 1'- 6", Sun board Vinyl Pasting, Thickness – 3 MM ECO Solvent Printing.	As per requirement
14	RBSK Screening register	Unit : Register; Size : (Closing Size : 32 cmx20 cm) Inner Pages: 100sheet; Inner paper: 70 GSM Maplitho White Paper ; Both side black offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label.	28
15	Office register	Unit : Register; Size : (Closing Size : 29 cmx17 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side black offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. (one format for single unit)	50

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16	PIP book	Unit: Book; Paper Size: A4; No. of sheets: 100; Printing Type: Double side, Paper Quality: 70 GSM (White paper), Binding Type: Book binding; One Multicolor drawing sheet cover with front & Back side, paper for front cover page: 170 GSM paper glossy. (Single matter for each 100 page x 3 copy x 30 nos. Institute)	20
17	Institution Branding	Size- 3'-0" X 2'-0", Board: Sun board, Thickness – 3 MM; Print: ECO Solvent print with Pasting.	As per requirement
18	Display Board	Size – 3' X 2', Iron gauze bar 20 Gauze 1", Printing of message on flex & pasting print quality front lit them.	As per requirement
19	ASHA Folder	Size- 14 CM X 22 CM (A4 ½), Process- Multi Colour, Paper – 220 GSM Art Paper, Page- 4 side printing.	As per requirement
20	Handout for AWW /ASHA (6 Page Folder)	Unit: Booklet; Paper Size : A4; No. of sheets : 1; Printing Type : Both side Multi color; Paper Quality : 170 GSM White glossy paper	As per requirement
21	ASHA Standard Reporting Format in Duplicate	Unit: Booklet; Paper Size : A5; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho paper;	As per requirement
22	Reporting Format A4 size 2side	Unit: single sheet; Paper Size : A4; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper	As per requirement
23	Reporting Format A4 size 2 side pad	Unit: Booklet; Paper Size : A4; No. of sheets : 100; Printing Type : Both side Black color Paper Quality : 70 GSM White paper, Binding : Top side	As per requirement
24	Reporting Format A4 size 1 side	Unit: single sheet; Paper Size: A4; No. of sheets: 1; Printing Type : single side Black color; Paper Quality : 70 GSM White paper.	As per requirement
25	Reporting Format A4 size 1 side pad	Unit: Booklet; Paper Size: A4; No. of sheets: 100; Printing Type: single side Black color Paper Quality: 70 GSM White paper, Binding: top binding.	As per requirement
26	Reporting Format legal size	Unit: Booklet; Paper Size : Legal; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper	As per requirement
27	HMIS reporting format-SC	Unit: Booklet; Paper Size : A4; No. of sheets : 100 pages(single side printing); Printing Type : Single side, Black Paper Quality: 70 GSM White Maplitho paper; Binding Type : Top Pad binding , printed cover page mentioning month, year, name of the Sub centre with hard straw board on back side; Cover Page : 1 colour cover page of 70 GSM; One original and duplicate should be mentioned at the right hand top corner. The original copy should have a provision for a dotted line which should be tearable	337
	HMIS reporting format-PHC(N)	Unit: Booklet; Paper Size : A4; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho	

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28		page mentioning month, year, name of the PHC(N) with hard straw board on back side; Cover Page : 1 colour cover page of 70 GSM; One original and duplicate should be mentioned at the right hand top corner. The original copy should have a provision for a dotted line which should be tearable.	54
29	HMIS reporting format-CHC/SDH/DHH	Unit: Booklet; Paper Size : A4; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho paper; Binding Type : Top Pad binding printed cover page mentioning month, year, name of the CHC/SDH/DHH with hard straw board on back side; Cover Page : 1 colour cover page of 70 GSM; One original and duplicate should be mentioned at the right hand top corner. The original copy should have a provision for a dotted line which should be tearable.	18
30	RKS Slip	Unit: Booklet; Paper Size : 1/10; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho paper; Top pad binding	As per requirement
31	User charges Receipt book	Unit: Booklet; Paper Size: 1/10 ; No. of sheets : 100 (With duplicate copy); Printing Type : Single side, Black Paper Quality : 60 GSM color Maplitho paper; Receipt book binding; with unique numbering.	
32	User fee collection Receipt book	Unit: Booklet; Paper Size : 1/12 ; No. of sheets : 100 (single copy) ; Printing Type : Single side, Receipt binding with par-potting; Black Paper Quality : 60 GSM color Maplitho paper; with unique numbering	As per requirement
33	ASHA Voucher	Unit: Booklet; Paper Size : 1/8 ; No. of sheets : 100 (single copy) ; Printing Type : Single side black, Receipt binding with par-potting & unique numbering; Paper Quality : 60 GSM color Maplitho paper; cover print paper : 130 GSM art paper; Print: Both side; colour: Multi colour.	As per requirement
34	Flex Banner Printing	240 GSM Flex Banner with 3 Pass Printing Quality	As per requirement
35	Vinyl Printing	Solvent Vinyl Printing (per sq. ft. wise)	
36		Eco Solvent Vinyl Printing (per sq. ft. wise)	As per requirement
37	Branding Material Acrylic Signage Display (Sandwich Model)	Base Sheet : Imported Acrylic Sheet Size (3x2)Ft & 4mm thickness Topping Sheet : Imported Acrylic Sheet Size (3x2)Ft & 3mm thickness Fitting Type : Wall Mount by stainless steel stud (all 4 corners) Printing : Multicolour Eco-solvent Vinyl Printing Lamination : Gloss type Lamination Pasting: Flash cut and should be orderly pressing without air bubble inside.	As per requirement
38	Standee	Width: 3 feet with aluminum base. Height: flexible aluminum rod extendable minimum of 6 feet height. Flex: 3 feet x 6 feet (two set)	As per requirement

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39	Hand out brochure of 3 fold	Size- 15 inch X 10 inch, Process- Multi Colour, Paper – 170 GSM Art Paper, Print: Both sides.	As per requirement
40	Invitation card	Size-6 inch x 4 inch, Process- Multi Colour, Paper – 170 GSM Art Paper, Print: Single sides.	As per requirement
41	Due list cum Tally sheet	Unit: single; Paper Size: A3; No. of sheets: 1; Printing Type: single side, Paper Quality: 70 GSM White paper.	As per requirement
42.	Mini Hoarding (6 x3) ft	<p>Hoarding category-1 Display area : 6 ft x3 ft Display material : Preferably 18 gauge printed or printed tin plate</p> <p>Total height from inside the ground : 10 ft L iron angle (2" L iron Angle should be used) Base (Inside ground) 2 ft in side cement concrete</p> <p>Above Ground: Ground to Top 8 ft. Length 6 ft L iron angle (2" L iron angle should be used) Mid joist bar to support display material : 3 ft L iron angle (2" L iron angle should be used)</p>	As per requirement
43.	Mini Hoarding (4x 3) ft	<p>Hoarding category-2 Display area : 4 ft x3 ft Display material : Preferably 18 gauge printed or printed tin plate</p> <p>Total height from inside the ground : 10 ft L iron angle (2" L iron Angle should be used)</p> <p>Base (Inside ground) 2 ft in side cement concrete</p> <p>Above Ground: Ground to Top 8 ft. Length: 4 ft L iron angle (2" L iron angle should be used)</p>	As per requirement
44.	Hoarding (8' x 16') ft	<p>Hoarding category-3 Display area : 8 ft x16 ft Display material: Flex should be best quality with digital multicolored printing.</p> <p>Flex should be fixed by iron pipes and GI wires. Base (Inside ground) 3 ft in side cement concrete</p> <p>Above Ground: structure of the hoarding will be 5 ft height from ground level.</p> <p>Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"</p> <p>The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording.</p> <p>The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc.</p>	As per requirement
45.	Hoarding (6' x 10') ft	<p>Hoarding category-3 Display area : 6 ft x10 ft Display material: Flex should be best quality with digital multicolored printing.</p> <p>Flex should be fixed by iron pipes and GI wires. Base (Inside ground) 2.5 ft in side cement concrete</p> <p>Above Ground: structure of the hoarding will be 5 ft. height from ground level.</p> <p>Joist = 4" x 2" / Angle= 3" x 3" / Angle= 2" x 2"</p> <p>The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording.</p>	As per requirement


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46	Small Sticker	Multi Color 5 CM × 10 CM 90 GSM	89180
47	Big Sticker	Multi Color 56 CM × 44 CM 90 GSM	2800
48	IEC Folder for School Level Sensitization Programme	<ul style="list-style-type: none"> • Size : 14 cm X 28 cm two fold (Total 4 Pages) • Colour : Multi Colour • Paper : 220 GSM Art Paper Lamination : Gloss Lamination of both sides (All 4 Pages)	6685

Registers under RNTCP

Sr. No.	Item Name	Specifications	Quantity
1	Tuberculosis Treatment Card	Size: A4 Type of paper : 300 GSM Paper Printing: Black and white; both side; landscape	2500 Cards
2	Patient's TB Identity Card	Size: A5 Type of paper : 300 GSM Printing: Black and white; both side; portrait	3000 Cards
3	RNTCP PMDT Treatment Card	Size: A3 Type of paper : 300 GSM Paper Printing: Black and white; single side; landscape Binding: Centre folding with binding & Belt	1000 Cards
4	RNTCP PMDT Treatment booklet	Size: A5 Cover page : 150 GSM Paper Inside page: 70 GSM Printing: Black and white; both side Binding: Stapled No. of pages: 36	500 Booklet
5	TB Notification register	Size: A3 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 95 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side No. of Pages: 101 sheets (with number)	65 Register


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6	RNTCP PMDT Treatment Register	<p>Size: A3 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 95 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side No. of Pages: 101 sheets (with number)</p>	5 Registers
7	Tuberculosis Laboratory Register	<p>Size: A4 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside : 95 GSM map litho paper Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on top; Perfect sewn No. of Pages: 151 sheets (with number)</p>	25 Registers
8	Culture and DST Register	<p>Size: A3 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 95 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side No. of Pages: 101 sheets (with number)</p>	5 Registers
09	RNTCP PMDT Treatment Register	<p>Size: A3 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 95 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side No. of Pages: 101 sheets (with number)</p>	5 Registers
10	Tuberculosis Laboratory Register	<p>Size: A4 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside : 95 GSM map litho paper Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on top; Perfect sewn No. of Pages: 151 sheets (with number)</p>	5 Registers

11	Culture and DST Register	<p>Size: A3 size</p> <p>Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 95 GSM map litho</p> <p>Printing: Black and white; both side; landscape</p> <p>Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side</p> <p>No. of Pages: 101 sheets (with number)</p>	5 Registers
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Note:

* The samples can be inspected at Office of Chief District Medical & Public Health Officer on or before submission of tender.

07. An Amount of Rs.50,000/ in shape of DD may be drawn in favor of "ZSS non- NRHM, Koraput. Exemption of EMD applicable to local MSEs or DIC Registered Firm in Odisha. As applicable

08; Tender Fees Non –refundable of Rs.5,000/- (Rupees Five Thousand only) in favor of "ZSS non- NRHM, Koraput" payable at Koraput, In absence of bid document cost the technical proposal of the bidder shall be rejected.

09: Delivery time: 7 days/15 days for reporting format and Hoarding items respectively.

10. Place of delivery: DPMU/ Site will be intimated in orders.


CDM & Public Health Officer,
Koraput

TERMS AND CONDITIONS

	Terms & Conditions	Documents to be Submitted
1	The organization should be a bonafide registered body	Photo copy of the Registration certificate
2	The organization must have GST registration certificate (with mention of GSTIN) and PAN	Photo copy of GSTIN & PAN
3	Annual turnover of the bidder must be \geq 50 Lakhs in each year of last three preceding financial years.	Audited Balance Sheet & P&L account of last three preceding financial years duly certified by Chartered Accountant with membership No.
4	<p>The organization will have to submit an Affidavit (<i>On original Stamp Paper of relevant value</i>) with the following clauses:-</p> <ol style="list-style-type: none"> 1. It has not been blacklisted by any Government Organization 2. The organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law. 3. The Directorate will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization. 4. That the organization agrees to abide by all terms & conditions of tender 5. The organization will quote prices (Exclusive of GST) 	Affidavit
5	Tender must be accompanied by EMD of Rs.50000/- (if the bidder is other than local MSME) as mentioned in Para 07 of Section-I by way of Demand Draft (Must be submitted), drawn on any Nationalized / Scheduled Bank in favour of "ZSS non- NRHM, Koraput". Tenders (if the tenderer is other than local MSE) if not accompanied by EMD will not be entertained.	Demand Draft
6	The tenderer should furnish the copies of the work order executed in similar type of printing works during the last three years.	Photocopies of work orders executed.
7	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory if any.	Authorization regarding specimen signature of authorized signatory

8	<p>The successful bidder (if other than Local MSE) will have to deposit Performance Security @ 10% of the work order value by way of demand draft drawn on any Nationalized / Scheduled Bank payable at Koraput in favour of Chief District Medical Officer, Koraput/ Bank Guarantee from any Nationalized / Scheduled Bank. The successful bidder (if Local MSE) will have to deposit 25% of the stipulated Performance Security (i.e. 25% of 10% of the work order value) by way of demand draft drawn on any Nationalized / Scheduled Bank payable at Koraput in favour of Chief District Medical Officer, Koraput / Bank Guarantee from any Nationalized/ Scheduled Bank. The performance security shall be returned on successful completion of the assignment without interest. The performance security may be forfeited towards compensation for any loss resulting from the successful bidder's failure to fulfil the obligations under the scope of work and terms & conditions of the Purchase Order.</p>	To be submitted at the time of Acceptance of the work order
9	<p>Conditional Tenders (like alternative price offers etc.) are liable to be rejected. In the event of acceptance, Chief District decision will be final. The tender, which is not as per our required specifications will not be considered.</p>	
10	<p>A committee selected by the authority may inspect the printing press of the qualified bidder before finalization of financial bid to verify the capacity of printing & other aspects of the offset press & relevant documents.</p>	
11	<p>If the successful bidder/ bidders fails to supply the entire quantity within the stipulated period (as mentioned against each item in Para 07 in Section I), liquidated damage @ of the following % of the relevant contract value, per week of delays after the stipulated time shall be calculated: 1% for 1st week, 2% for 2nd week, 4% for 3rd week, 8% for 4th week, 16% for 5th week & 30% for 6th week. Default beyond 6th week shall amount to cancellation of work order/contract. The defaulting firm shall not be allowed to participate in the next tender for any item under NHM. Performance Security deposited by the defaulting firm s shall be forfeited.</p>	
12	<p>The undersigned will not make any advance payment to the organization. The organization will have to carry out the entire job on its own. 100% payment shall be made after delivery of the full quantity. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard .</p>	
13	<p>All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of Chief District Medical & public Health Officer, Koraput. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise. directly or indirectly except</p>	

	as agreed to by the Directorate. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.	
14	Bidder must have sound knowledge of latest intellectual and property right. The authority who assigns the work is in no way responsible for any deviation made by the printer in this regard.	
15	The cost towards the testing of paper (as mentioned in clause 19) will be borne by the successful bidder.	
16	The Authority reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever	
17	Rates quoted against this tender notice shall remain valid up to 12 months after award of contract. No request for increase in rates, if any, will be allowed or entertained during this period. Printing should be as per Specification.	
18	Page numbering of the Proposals must be done otherwise rejected.	
19	Jurisdiction: All legal disputes are subject to the jurisdiction of Koraput courts only.	
20	The bidder shall submit its proposal in the form and manner specified in the Tender.	


CDM & Public Health Officer,
 Koraput

FORMATS - Part 1

FORM – T1

(To be submitted in Technical Bid Envelop)

(The documents has to be arranged serially as per the order mentioned below)

<u>1</u>	Name of the Organization	
<u>2</u>	Address of the organization	
<u>3</u>	Name of authorized signatory (in capital letters)	
<u>4</u>	Authorization and specimen signature of the authorized signatory	
<u>5</u>	Telephone number of authorized signatory / Organization	
<u>6</u>	Registration no (Attach photocopy of registration certificate of the Firm / Registration certificate issued from DIC in case of DIC registered firm)	
<u>7</u>	GST registration acknowledgement (Photocopy of GST registration)	
<u>8</u>	GSTIN (GST identification number)	
<u>9</u>	PAN (Photocopy of PAN)	
<u>10</u>	Annual turnover certificate duly signed by Chartered Accountant must be submitted for last 3 years (Turnover must be \geq 50 Lakhs each year) .	
<u>11</u>	Draft number & date of tender document Cost (Non-Refundable) of Rs.5, 000/-.	
<u>12</u>	Draft number and date of the EMD of Rs.50000/- [Pl. refer to the Clause 07 of Section – I related to submission of EMD]	
<u>13</u>	Affidavit of declaration (<i>On original Stamp Paper</i>) as per Clause 4 of the terms & condition	
<u>14</u>	Whether all documents submitted signed by the authorized signatory of the organization (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by my/our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place
Date


CDM & Public Health Officer,
Koraput

Seal

FORM T3

(Refer Clause No. 3 relating to annual turnover)

(To be submitted in *Cover A -Technical Bid*)*(To be furnished in the letter head of the Auditor/ Chartered Accountant firm in original refer to this tender call notice No)*ANNUAL TURN OVER STATEMENT

The Annual Turnover for the last three financial years of M/s _____ who is a Manufacturer /Distributor/Importer (*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.	2015 - 2016 (FY) -	
2.	2016 - 2017 (FY) -	
3.	2017- 2018 (FY) -	

Average Annual Turnover (for the above three years) in (Rs.) _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Seal

Membership No.-
Registration No. of Firm

Note:

- a) *To be issued in the letter head of the Auditor/Chartered Accountant mentioning the Membership no.*


**CDM & Public Health Officer,
Koraput**

FORM T4

(To be furnished in Technical Bid)

PAST EXPERIENCE IN EXECUTING MAJOR PRINTING WORKS

Name of Assignment	Name/address of the Organization for which similar printing works have been executed	Date of award of Assignment	Date completion of assignment	Value of the Work order (Rs.)

Note: Please furnish the Work order copies of the works executed in support of the information mentioned above.

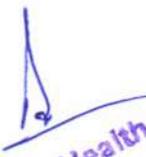
Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

(Company Seal)


CDM & Public Health Officer
Koraput

FORWARDING LETTER/SELF DECLARATION FORM

(To be submitted on Bidder's in non-judicial paper)
[To be submitted in Technical Bid]

To
CDM & PHO cum District Mission Director
Koraput
At/Po- Koraput-764020
Dist- Koraput

Dear Madam/Sir,

Sub: Your Tender Ref. No. _____, Dated _____.

This is with reference to your above mentioned tender for supply of Printing Materials. Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that NHM reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: _____/_____/2019

Authorized Signatory:

Name:

Designation:

Place:

Phone:

Email:


**CDM & Public Health Officer,
Koraput**

TECHNICAL BID:

Documents to be submitted in the Technical Bid otherwise rejected are follows:

- i. Demand Draft towards EMD amounting to ₹.50,000/- (Rupees twenty Thousand Only)/- in favor of "ZSS non- NRHM, Koraput" payable at KORAPUT only DD from any national Bank.
- ii. Copy of PAN card and IT return acknowledgement slip of last three F.Y 2015-16, 2016-17 & 2017-18.
- iii. The bidder must furnish copy of GST Registration certificate.
- iv. Forwarding letter/Self-Declaration form on non-judicial paper as per Page No-18.
- v. Registration certificate of the firms.(DIC /Firm act.)
- vi. Sample paper for each item.
- vii. Last three years experience (order copy of same category of work for each 3year).
- viii. Tender cost ₹5000/- in favor of "ZSS non- NRHM, Koraput" payable at Koraput only DD from any nationalize Bank.
- ix. Annual turnover certificate duly signed by Chartered Accountant must be submitted for last 3 years(Turnover must be ≥ 50 Lakhs each year).

1. PRICE BID

- i. Hard Copy signed & sealed both in words and figures as per Page No-21-28.
- ii. The Price bid of the technically qualified bidders will only be opened.
- iii. The net quoted price (Cost of Printing along with all taxes & transportation) should both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.

2. EARNEST MONEY DEPOSIT – (EMD)

- 2.1 Rs 50,000 (Rupees Fifty Thousand only) should be paid as EMD in the form of Demand Draft from a Nationalized Bank located in India, drawn in favor of ZSS Non-NRHM, Koraput payable at Koraput and submitted in the Technical Bid. The bidder should write the organization name at the back side of the DD. *Bids without EMD shall be treated as non-responsive and will not be accepted. No exemption from submission of EMD is allowed.*
- 2.2 The EMD of successful bidder is liable to be forfeited if the tenderer, revokes any terms of the tender within the validity period that will liable towards *blacklisting for minimum 2 years & concerned party could not participate in further bidding in under Zilla Swasthya Samiti, Koraput.*
- 2.3 EMDs given by unsuccessful bidders will be refunded after placing of work order to the successful bidder.
- 2.4 EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/execute the order.
- 2.5 EMD of successful bidder will be returned after receiving of successful delivery certificate of all items.
- 2.6 EMD shall not carry any interest.

3. EVALUATION :

The rates of the item quoted by the technically qualified bidders will be evaluated after taking the following points into consideration: -

- 3.1 Rate of items of each bidder will be taken after inclusion of all taxes as applicable.
- 3.2 After Evaluation the lowest Eligible Bidder (NET Price) will be selected.


**CDM & Public Health Officer,
Koraput**

PRICE BID FORMAT

Sl. No	Name of the Item	Specification	Quoted rate Per unit/set exclusive of GST	% of GST	HSN code (4 digit code) of the % of GST mentioned in column „d

Note: The prices should be quoted by taking into account the place of delivery mentioned against the item (mentioned at Para 08- Section I) and the two stage paper testing procedures (as mentioned at clause – 19 of Section – II).

(Rates per Unit quoted should be inclusive of cost of paper, pages design, proof reading, DTP, printing, binding as per specifications; paper testing charges, transportation to the consignee place (as mentioned in Para 08 in Section-I) & exclusive of GST if any as applicable (The % of GST if any must be mentioned in the separate column mentioned above).

Evaluation shall be made on the Price per Unit (Exclusive of GST). In case of different % of GST for the relevant item (s) quoted by bidders, the correct % of GST shall be applicable.

Place:

Date:

(Signature of the authorized signatory)

Seal


CDM & Public Health Officer
Koraput