

**OFFICE OF THE CHIEF ADMINISTRATOR,
SPECIAL AREA DEVELOPMENT PROJECT, KBK,
KORAPUT.-764020(ODISHA)
(Tel.No.06852-296325, FAX No.06852-252388, E.mail-cakbk@nic.in)**

Lr.No. 211 /KBK- /2021

Dated: 25 /08/2021

Quotation Call Notice

Sealed Quotations are invited from interested reputed suppliers/ Dealers/ firms/ agencies for providing Laptop as per the specification given below for official use of Chief Administrator, KBK. The evaluation forms & format of Quotation completed in all respect should reach the undersigned on or before 13th September 2021 by 1:00 PM through Registered Post.

The undersigned reserves to accept or reject the quotation for any reason thereon.

Name of the Items:-

TABLE-A

Name of the Items	Specification	Delivery period	Installation Requirement if any	Quantity in No	Warranty	Brand
Laptop	Processor: Intel core i7- (11th gen) RAM: 8GB or Above Hard disk: 1 TB or above Display: 15.6"(Inches) OS: Windows 10Professional)	Within 10 days of receipt of Purchase Order	Yes	01	2 years or above on-site warranty or above, considerable	HP/Dell/or equivalent (HP and Dell will be given higher priority)
	Price:					

2. The transportation & installation charges also to be included in the Bid Price.
3. All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
4. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
5. The Prices should be quoted in Indian Rupees only.

6. Eligibility Criteria of the Bidder:

The bidder shall furnish the following documents to establish the bidder's eligibility.

- a. Attested photocopies of PAN Number
- b. GST Registration Certificate.

7.1. Quotation received late and incomplete will not be considered. The bidder should sign and stamp each page of the quotation document.


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K.B.K., Koraput

7.2. The prices quoted should be inclusive of all taxes, transportation cost and installation cost. Each Bidder shall submit only one quotation at a time.

8. Validity of quotation:

Quotation shall remain valid for a period not less than 60 days after the last date as specified in the quotation document.

9. Evaluation of Quotations

The Purchaser will evaluate and compare the quotation determined to be substantial / responsive i.e. which

- (a) Are properly signed and sealed
- (b) Confirm to the terms and conditions, and specifications.
- (c) submitted as per the prescribed format
- (d) The quotation would be evaluated for each item separately.

10. Award of contract

10.1 The Purchase Order will be placed on the selected bidder whose bid will be determined to be substantially responsive.

10.2 Purchase order will be placed to the selected bidder as per the requirement by Special Area Development Project, KBK, Koraput.

10.3 The bids are liable to be rejected if any of the above conditions are not complied with proper required documents.

10.4 Payment shall be made after delivery of the goods through A/C payee Treasury or account transfer after submission of the bills and vouchers.

10.5 Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.

10.6 Any legal dispute arising out of this is subject to concerned district jurisdiction only.

10.7 Notwithstanding the above, the Special Area Development Project, KBK, Koraput reserves the right to accept or reject any Quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of their representative(s) during the opening of Quotations as per the date and time fixed by the Joint Administrator, KBK, Koraput.

10.8 The selection of bidder will be considered as per the basing on the order given below.

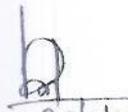
A) Specification (as given in Table -A above)

B) Brand preference

((i). 1st pref. H.P. ii.) 2nd pref. Dell and iii) any other

C) Price.

10.9 The 1st Lowest Bidder cannot claim to supply the articles, as the article will be purchased as per the specification, quality & requirement of KBK, Office.


Joint Administrator
KBK, Koraput
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11. Interested bidders may submit their sealed Quotations in the prescribed form at mentioning "Quotation for Laptop on cover of the envelop to the Office of Chief Administrator, Special Area Development Project, KBK Koraput latest by 1:00 PM on 13th September 2021 through registered post & the Quotation will be open on the same day at 11:00 AM in the presence of the bidder/authorized person.

Memo No. 213


Joint Administrator
K.B.K. Koraput
Joint Administrator, KBK,
Koraput
Dated. 25/08/2021

Copy to Private Secretary to Chief Administrator, KBK, BBSR for information and necessary action.

Memo No. 214


Joint Administrator
K.B.K. Koraput
Joint Administrator, KBK,
Koraput
Dated. 25/08/2021

Copy to the Editor, Smaj (Odiya Newspaper) board for wide publicity.

Memo No 215

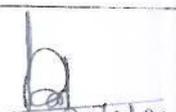

Joint Administrator
K.B.K. Koraput
Joint Administrator, KBK,
Koraput
Dated. 25/08/2021

Copy submitted to the DIO, NIC for webhosting in koraput.nic.in.


Joint Administrator, KBK,
Koraput
Joint Administrator
K.B.K., Koraput

EVALUATION FORM

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3	Are you a dealer/reseller	
4	Trade Tax / Sales Tax Registration no. with Place (Copy to be attached)	
5	PAN No. (with copy of certificate)	
6	Up to date GST Registration Certificate (Copy to be attached)	


Joint Administrator
K.B.K., Koraput

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid personally/under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Signature:

Date:

Name

Address

Designation:

FORMAT OF QUOTATION *

Sl. No.	Description Goods	Specifications	Rates offered	Warranty period


Joint Administrator
K.B.K., Koraput
23/12/2018
94-87

Name of the Firm/Agencies
Address
Date
Place
Seal

Signature of the Bidder

The Joint Administrator, KBK, Koraput will not be bound to accept the lowest Quotation. The decision of the Joint Administrator, KBK, Koraput shall be final in this regard.


Joint Administrator
K.B.K., Koraput
24.04

Submitted

A Laptop having following specification may be purchased from open market by following due official procedure for the use in the KBK camp Office, BBSR for smooth functioning of official work. So, this may kindly be placed before Chief Administrator, KBK, for kind approval to invite quotations, which may kindly be published in one major odiya daily news paper namely "Samaj" for the above purpose.

Name of the Item	Specifications
Laptop	Processor: Intel core i7- (11th gen) RAM: 8GB or Above Hard disk: 1 TB or above Display: 15.6"(Inches) O.S: Windows 10Professional

FFO/DFA

Joint Administrator, KBK, Koraput

Chief Administrator
K.B.K. Koraput


Joint Administrator
K.B.K., Koraput
04.8.21