

COLLECTORATE: KORAPUT  
(GRAM PANCHAYAT SECTION)

Date: 06/09/2021

No: 1051/XVII-47/2021

**QUOTATION / TENDER CALL NOTICE**

Sealed quotations in Plain paper are invited from the intending Local Press(es)/DTP Firms(s) for printing of Ward wise Electoral rolls for 240 Gram Panchayats of 14 Blocks under Koraput District for ensuing General Election to PRIs-2022 with following terms and conditions.

1. The Electoral Roll of each Gram Panchayat shall be printed in 30 copies in 60 GSM Cream wove paper. This shall be printed with 84 entries on first page with heading on the top and qualifying date, date of publication of Electoral Roll and page no at the bottom. In the subsequent pages there shall be 96 entries with short heading at the top and qualifying date, date of publication of Electoral Roll and page no at the bottom. The Electoral Roll shall be printed in Odiya and each page of the Electoral Roll shall be of A-4 size.
2. The selected Press(es)/DTP firms(s) shall have to deposit one percent of the total value in shape of cash as security deposit with District Panchayat Officer, Koraput on the day of execution of agreement prior to issue of Printing Orders.
3. The Press(es)/DTP Firm(s) shall supply one soft copy in C.D. One Master copy and 30 spare copies either by printing /DTP to the office of the District Panchayat Officer, Koraput on the scheduled date as per Printing Order. They shall be responsible for cent percent accuracy of printing for which they shall have to make their own arrangements of proof reading.
4. The Press(es)/DTP Firm(s) shall without fail print the name(s) of their press/DTP Firm at the bottom of each page of the Electoral Roll.
5. The rates of printing of Electoral Roll, Cover page and Index page and Binding charges has been prescribed by the State Election Commission, Odisha is as follows.

Sl No	Details of Page	Quantity	Rate
1	Full page	For 30+1 copies	Rs. 50.00
2	Half Page	For 30+1 copies	Rs.25.00
3	Cover page	For 30+1 copies	Rs.30.00
4	Index Full Page	For 30+1 copies	Rs.32.00
5	Index Half Page	For 30+1 copies	Rs.16.00
6	Binding charges	Per Book Gram Panchayat wise	Rs.6.00

Besides above rates GST as applicable shall be taken into account.

The rate is applicable for one soft copy in CD one Master copy and 30 Spare Copies either by printing / DTP.

6. The Press(es)/DTP Firm(s) should submit copy of valid VAT clearance, PAN Card, Registration certificate as proof along with the quotations and failing to submit the required documents, the same will stand cancelled.
7. As per the guidelines of ECI, the following Foot Note (in Odiya) shall be printed at the bottom of the final Electoral Roll of each ward of all Gram Panchayats.

“ ଏହି ଭୋଟର ତାଲିକା ପଞ୍ଚାୟତ ନିର୍ବାଚନ ନିମନ୍ତେ ଗ୍ରହଣୀୟ । ବିଧାନସଭା ଓ ଲୋକସଭାର ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ନିର୍ବାଚନ କମିଶନ, ଭାରତୀୟ ଦ୍ଵାରା ପ୍ରକାଶନ କରାଯାଏ, ପ୍ରତ୍ୟେକ ବିଧାନସଭା ଓ ଲୋକସଭାର ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କ ନାମ ଅଛି କି ନାହିଁ ଦୟାକରି ତଦଖ୍ୟ କରନ୍ତୁ ।”

The sealed quotations should reach to the District Panchayat Office, Collectorate, Koraput by Registered Post / Speed Post only on or before 21.09.2021 by 4.00 P.M. The quotation will be opened on 21.09.2021 at 5.00 P.M in the office of the Project Director, DRDA, Koraput in presence of Committee Members and the quotationers or their authorized agents.

8. The details of tender & terms and conditions are available in the District web site i.e [www.koraput.nic.in](http://www.koraput.nic.in).

The authority reserves the right to cancel any or all the quotations without assigning any reason.

Memo No. 1052 /GP

Copy forwarded to the D.I & P.R.O., Koraput for information and necessary action.

COLLECTOR, KORAPUT

Date 06/09/2021

Memo No. 1053 /GP

Copy forwarded to the District Information Officer, NIC, Koraput for uploading of the quotation invitation in the district website for information to all the concerned.

COLLECTOR, KORAPUT

Date 06/09/2021

Memo No. 1054 /GP

Copy to the Notice Board of the Collector, Koraput/ Project Director, DRDA, Koraput / All Block Development Officers / Sub-Collector, Koraput / Jeypore for wide publication.

COLLECTOR, KORAPUT

Date 06/09/2021

COLLECTOR, KORAPUT