

**OFFICE OF THE DEAN AND PRINCIPAL  
SAHEED LAXMAN NAYAK MEDICAL COLLEGE AND HOSPITAL  
KORAPUT: ODISHA**

**TENDER CALL NOTICE**

NO. 438 Date: 02-02-2022

Sealed quotation /tender are invited from interested reputed Travel Agencies/Tour Operators/Private individuals having GST registration & GeM registration for providing 1 No number of AC/Non-AC petrol/Diesel Maruti Swift Dezire/ Etios vehicles having sitting capacity of five including Driver which shall conformed to the Terms & condition at **Annexure-II** for official use in the office of the Dean and Principal, SLNMCH, Koraput on monthly basis. The authority reserve the right to accept /reject/cancel any or all the tenders in full or part without assigning any reason thereof.

1. The vehicle must be in road worthy condition & shall not be more than three years old from the date of initial registration and must have valid Registration certificate, Insurance Certificate, Fitness Certificate, Pollution Under Control Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have valid Driving Licence for Driving Light transport passenger vehicle and should be sufficiently experienced in Driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of account payee Bank Draft from any Nationalised Bank drawn in favour of the **Dean & Principal, Saheed Laxman Nayak Medical College and Hospital, payable at Koraput** as security deposit which will be refunded to the unsuccessful bidders after completion of tender process.
5. The monthly rent of hire charge to be quoted separately in the general bid information (excluding fuel and lubricant.).
6. The vehicle must achieve a fuel efficiency of 17Kms per liter.
7. The details of the make in the year of manufacture of the vehicle registration no mileage (Kms covered per liter) and name of the driver with driving license no and period of valid should be specifically provided in the general bid information to be furnished with the Quotation /Tender(**Annexure-III**).
8. The quotation completed in all respect should reach the under signed on or before **24.02.2022** by **3 P.M.** shall be opened on **25.02.2022** at **11.00 A.M.** in presence of the bidders or their authorised representatives.
9. The application form of quotation / Tenders containing General Bid information and Term and condition for Hiring Vehicle etc. will be available with Office of the **Dean & Principal Saheed Laxman Nayak Medical College and Hospital, Koraput** on Payment Rs.100/- from **03.02.2022 to 24.02.2022** or can be downloaded from **http://.koraput.nic.in and http://slnmch.nic.in** from Dt. **03.02.2022 to 24.02.2022** till **11.00 A.M** in case the application form is downloaded from the Govt. website, the applicant shall furnish a Demand Draft from any Nationalised Bank to an amount Rs.100/- (Rupees One Hundred ) only in favour of Dean and Principal, Saheed Laxman Nayak Medical college and Hospital, Payble at Koraput toward the cost of application form.

  
Dean and Principal,  
SLNMCH, Koraput

**TERM & CONDITION FOR HIRING**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and Driving License of the driver available all the times. The Authority hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person / damages to any property on account of use of hired vehicle in any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hired charges to be paid on monthly basis which does not include cost of fuel, Fuel charges be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating Oil of Engine, Gear Box & differential coolant, tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of vehicle do not report regularly, the authority will be liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly Hired charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidders will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 Years from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the service office vehicle and terminate the agreement, it shall be mandatory open him to grant one month before such withdraw of service and termination of agreement.
12. If the bidder violets any of the terms contract, Government shall forfeit the entire amount of security deposit.
13. GST registration & Gem registration are compulsory for any service provider/provide hired vehicles to Government Offices through Gem or through open bidding.
14. Tender is valid for one year.

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of the Vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacturer :
4. Model :
5. Date of Registration :
6. Name and complete Address  
Of the owner of Vehicle :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Insurance Validity :
10. Name and address of the Driver :
11. D.L.No. and validity D.L of Driver :
12. Proposed hire charges of the vehicle per month:  
Excluding fuel cost.
13. Rate of fuel consumption / Mileage per litre :
14. Contact No. of the Service Provider / Tenderer Cell:  
Land line:

Certified that the information submitted above is true to the best of my knowledge and belief.

**Seal and Signature of the  
Quotationer / Tenderer**

