



DISTRICT MISSION MANAGEMENT UNIT
Odisha Livelihoods Mission
Department of Mission Shakti, Govt. of Odisha
E.Mail. koraputdpm.olm@gmail.com

No. 990 / XI - 117

Date: 17 / 08 / 2022

Tender Call Notice

Sealed Tenders are invited from interested reputed Printing Press / Printing Farms or Agencies for printing of materials (SHG, CLF & GPLF training Modules) as per specifications given below for SHGs, CLF, & GPLFs in intensive blocks. The completed tenders should reach the undersigned on or before 11.08.2022 by 1.00 P.M through Registered Post and shall be opened on the same day at 3:30 PM in presence of the bidders or their authorized representatives.

1. SHG Training Module (6 nos)

Brief description of items	No of Pages (Cover)	No of Pages (Inner)	Specification	Place of Delivery	Rates to be quoted
• Need & Importance of SHG	4	30	As per specification attached (Total 222 Pages)	OLM Cell, DRDA, Koraput	Rates to be quoted for one set including transportation cost & GST
• Function & Management of SHG	4	34			
• Group Dynamics, Conflict, Resolution & Leadership	4	22			
• Boos of Records of SHG & its maintenance	4	56			
• Financial Literacy	4	38			
• Micro Investment Plan	4	18			

2. Flip Book of SHG

Name of the Training Material	No of Pages (Both Inner & Cover)	Specification	Place of Delivery	Rates to be quoted
• Flip Book	14	As per specification attached (Total 14 Pages)	OLM Cell, DRDA, Koraput	Rates to be quoted for one set including transportation cost & GST

3. CLF Training Module

Brief description of items	No of Pages (Cover)	No of Pages (Inner)	Specification	Place of Delivery	Rates to be quoted
• CLF Management	4	84	As per specification attached (Total 88 Pages)	OLM Cell, DRDA, Koraput	Rates to be quoted for one set including transportation cost & GST

4.

GPLF Training Module

Brief description of items	No of Pages (Cover)	No of Pages (Inner)	Specification	Place of Delivery	Rates to be quoted
• GPLF Management	4	57	As per specification attached	OLM Cell, DRDA, Koraput	Rates to be quoted for one set including transportation cost & GST
• Financial Management of GPLF	4	73			

1. Bid Price

- The transportation cost & GST Charges to be included in the Bid Price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

2. Eligibility Criteria of the Bidder

The Bidder shall furnish the following documents to establish the bidder's eligibility.

- Attested photocopies of PAN number.
 - GST Registration Certificate and up-to date GST clearance certificate.
 - Bid Security as specified in the Tender Document.
3. Tender received late or incomplete will not be considered.

4. Bid Security:

The bidder shall furnish bid security of Rs 50,000/- (Rupees Fifty Thousand) only in the shape of Bank Draft in favour of Chief Development Officer, ZP, Koraput payable at SBI, Koraput after finalization of Rate. The Bid Security will be refunded after supply of the required quantity to DMMU, OLM, Koraput.

5. Interested bidders may submit their sealed quotations in the prescribed format mentioning "Printing of SHG, CLF & GPLF Training Modules" on cover of the envelop to the CDO-cum-DMC, OLM, Koraput latest by 1:00 PM on 11.09.22 through registered post. The Quotation will be open on the same day at 3:30 PM in the presence of the bidder/authorized person.

The undersigned reserves to accept or reject the quotation any reasons thereon.

Memo No 991

Copy submitted to the DIO, NIC for webhosting in koraput.nic.in.

CDO-cum-DMC,
OLM, Koraput
Dated 17/08/2022

Memo No 992

Copy to Collector, Koraput for kind information.

CDO-cum-DMC,
OLM, Koraput
Dated 17/08/2022

CDO-cum-DMC,
OLM, Koraput

EVALUATION FORM

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3.	GST Registration No. (Copy to be attached).	
4	Up to date GST Clearance Certificate (Copy to be attached)	
5	PAN No. (with copy of certificate)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name

Address

Mobile No:

Format of Price Bid

Sl. No	Name of the Items	Rate Quoted per Set
01	02	03
1	SHG Training Module,	
2	Flip Book of SHG & CLF Module Training	
3	CLF Training Module	
4	GPLF Training Module	

Signature of the Bidder
Name of the Firm/Agencies
Address
Date and Seal

Guiding note for printing of Training Modules & Flipbook of SHG, CLF and GPLF

Odisha Livelihoods Mission (OLM) under Department of Mission Shakti has developed 9 nos. of training modules for SHG, CLF & GPLF and one Flip Book for SHG & CLF. It will be a very helpful material for the trainers and project staff to impart the training to SHG, CLF and GPLF members. The detailed specification of SHG, CLF and GPLF with Flipbooks including front & back cover as well as inner page for printing are described below:

A. Specification of SHG Training Module (6 nos.) for printing:

A. Specification of SHG Training Module (6 nos.) for printing						
Sl. No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	Need & Importance of SHG	4	Multi-colour, Portrait, A4 size, single side print of Front & Back cover page, 220 GSM, glossy paper	30	Multi-colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
2	Function & Management of SHG	4		34		
3	Group dynamics, conflict, Resolution & Leadership	4		22		
4	Books of records of SHG & it's maintenance	4		56		
5	Financial Literacy	4		38		
6	Micro Investment Plan	4		18		
				Total pages		222

B. Flip Book of SHG & CLF Module Training

Sl No	Name of the training Materials	No of Page (Both Cover and Inner Page)	Page specification (Colour, size & Quality)	Remarks
1	Flip Book	14	Multi-colour, Landscape, A3 size, both side printing, 300 GSM, glossy paper with lamination	Spiral binding
	Total pages	14		14

C. Specification of CLF Training Module for printing:

Sl. No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	CLF Management	4	Multi-colour, Portrait, A4 size, single side print of Front & Back page, 220 GSM, glossy paper	84	Multi-colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
Total pages						88

D. Specification of GPLF Training Module (2 nos.) for printing:

D. Specification of GPLF Training module (2 nos.)						
Sl. No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	GPLF Management	4	Multi-colour, Portrait, A4 size, single side print of Front & Back page, 220 GSM, glossy paper	57	Multi-colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
2	Financial Management of GPLF	4		73		
Total pages						138

E. Provision for Printing of Training Modules (SHG, CLF and GPLF) per District

SI No	Name of the Training Module	No of Copies to be printed per district			
		CLF	GPLF	BMMU	DMMU
1	SHG Training Module (01 Set @ 6 nos. of Books)	@ 1 set per CLF X No. of CLF	@ 1 set per GPLF X No. of GPLF	10 sets (for the use of BMMUs & BLTs)	20 sets (for the use of DMMU & DLTs)