

OFFICE OF THE DMO(MS)-CUM-SUPERINTENDENT, DHH KORAPUT AT JEYPORE.
Email. dhhkptjeypore1@gmail.com  sdmojeypore@gmail.com

Letter No. 5628 /2023.

Dated. 08.12.2023

OFFICE ORDER

Sealed tenders are invited from the prospective bidders for auction sale of different condemned equipments, furniture, instruments etc. of DHH Koraput at Jeypore as a whole. The prospective bidders can avail the detailed list with term and conditions from the office of the undersigned and inspect the said items (Annexure-A) during the office working hour (10 AM to 2 PM).

Last date of submission of bid
Date and time of opening of bid

Dt.29.12.2023 at 12.00 noon.
Dt.30.12.2023 at 11.30 AM

The Bidders have to download the Tender Documents directly from the WEBSITE available at www.koraput.nic.in. The Tender cost of Rs.500/- (Five hundred) by way of separate Demand Draft drawn in favour of "RKS DHH Koraput" payable at SBI, Jeypore Bazar branch should be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, "DOWNLOADED FROM THE WEBSITE" on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee and the EMD amount should be submitted in shape of demand drafts in the technical bid. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office before last date of purchase of tender document and the DMO (MS)-cum-Superintendent, DHH Koraput at Jeypore shall have no responsibility for any delay / omission on part of the bidder.

Price of bid document Rs. 5,00/- (Rupees five Hundred) (Non-refundable)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

The sealed tender should reach to the office of the undersigned on or before Dt.29.12.2023 by 12 Noon and will open on 30.12.2023 at 11.30 A.M in presence of the members and quotationers or their authorized representative. The quotation reached after the specified time will not be entertained. The undersigned reserves the right to accept or cancel any or all quotations without assigning any reason thereof.

TERMS AND CONDITIONS

1. Introduction.

- I. This bid is open to agency/agencies/ persons satisfying the criteria laid down in this bid document.
- II. The selection committee will select an agency/individual, in accordance with the method of selection specified in this bid document.
- III. The authority is not bound to accept any bid/s, and reserves the right to terminate the selection process at any time prior to the award of the contract, without showing any reason thereby.
- IV. The potential bidder can avail the tender/bid document from the office of the DMO (MS)-cum-Superintendent, DHH Koraput at Jeypore by paying Rs.500/- for the bid document. The amount paid towards the bid document fees would be non-refundable. The cost of tender document fee must be


MO(MS) -cum- Superintendent
DHH Koraput.

deposited along with the Bid documents by way of demand draft in favour of "RKS DHH Koraput" payable at SBI Bazar Branch Jeypore. The Tender Document is not transferable to any other bidder.

- V. The bidder is expected to examine all instruction, forms, terms, specifications and other information in the bid/ tender document. Failure to furnish all information required for bidding or to submit the bid may be consider for rejection.
- VI. All goods will be sold on "**As is where is basis**" bidder will be deemed to have been on the clear understanding that they have satisfied themselves fully in regard to the condition, quality and quantity of unserviceable items proposed to be auctioned.

2. Eligibility Criteria:

- I. The bid documents should be submitted to the office through registered post/ speed post / courier only.
- II. The tender documents downloaded from web site or from office along with other forms and document should be self attested in every pages.
- III. The tender document must be annexed with demand draft of Rs.500/- in favour of "RKS DHH Koraput" payable at SBI Bazar Branch Jeypore & financial proposal format.
- IV. The Envelope must be superscripted as (***Auction sale bid for different condemned instrument, equipment and furniture's etc of DHH Koraput at Jeypore***)

3. Number of Bids:

- I. The bidder can apply only one bid in this tendering/bidding process.
- II. In case if a singly bidder submits multiple bids, either singly or in collaboration, all bids except one that most suitable as the decision of the committee would be liable for rejection.

4. Tender Fee:

All bidders are required to pay Rs. 500/- (Rupees Five Hundred) only towards Tender Fees in the form of Demand Draft drawn in favour of RKS DHH Koraput. The Tender Fees is non-refundable and cannot be claimed by the tendering agency.

5. Tender processing Fee:

All bidders are required to pay Rs. 500/- (Rupees Five Hundred) only towards Tender Processing Fees in the form of Demand Draft drawn in favour of " RKS DHH Koraput" payable at SBI Bazar Branch Jeypore. The Tender Fees is non-refundable and cannot be claimed by the tendering agency.

6. Earnest Money Deposit:

The bidder should submit one demand draft of **Rs. 6500/- (Rupees Six Thousand Five Hundred)** only in favour of "**RKS DHH Koraput**" payable at SBI Bazar Branch Jeypore along with the tender documents, which will be returned back if the bidder will not qualify for the tender without any interest.

DMO(MS) -cum- Superintendent
DHH Koraput, Jeypore

The EMD shall be forfeited if the bidder unilaterally withdraws amends, impairs or derogates from his offer in any respect within the period of validity of his offer.

7. The bid of the highest acceptable responsive bidder should normally be accepted. However, if the price offered by the bidder is not acceptable, negotiation will be held only with that bidder. In case such negotiation does not provide the desired result, the reasonable or acceptable price may be counter offered to the next highest responsive bidder(s).
8. Full payment, i.e. the residual amount after adjusting the earnest money should be obtained from the successful bidder before releasing the goods.
9. In case the selected bidder does not show interest in lifting the goods, its earnest money should be forfeited and other actions initiated including re-sale of the goods in question at the risk and cost of the defaulter, after obtaining legal advice.
10. If the bidder offer is not accepted, the bidders EMD shall be refunded to him. No interest shall be payable on such refunds.

11. Last date for submission of Bid.

The bid would be submitted in an appropriate form in a sealed envelope on or before 29.12.2023. The bids received after the due date would not be accepted and liable for rejection.

12. Bid withdrawal:

After the submission of the bid, if so wished by the bidder, s/he may withdraw the bid with a payment of non-refundable amount of Rs.500/- towards processing fees.

13. Right to accept or Reject the bid:

The undersigned reserves the right to accept or reject any bid and the bidding process and reject all such bids at any time prior to award of contract, without showing any reason thereby.

14. Opening of Bids:

The bids would be opened on 30.12.2023 at 11.00 AM in the office chamber of the DMO (MS)-cum-Superintendent, DHH Koraput in the presence of the person nominated for the purposes and in presence of the bidders. The bidders would be requested to attend the bid opening and all present bidders shall put their signature on the bid as an evidencing of their attendance.

15. Bid Evaluation Criteria:

The bids would be evaluated on the basis of the fulfilling all eligible criteria as per tender terms and conditions & highest quoted rate. At first the highest quoted bidder would be awarded the contract.

16. Disqualification:

The undersigned, seeking this bid, reserves under its sole discretion to disqualify any bid document if:

- I. The bidder submits the bid after last date of submission of bid.

DMO(MS) -cum- Superintendent
DHH Koraput, Jeypore

- II. No attachment of bank draft towards processing fees of Rs.500/- and EMD amounting to Rs.6500/-in favor of RKS DHH Koraput payable at SBI Bazar Branch Jeypore.
- III. The main Envelope not superscripted as (**Auction sale bid** for different condemned instrument, equipment and furniture's etc of DHH Koraput at Jeypore)
- IV. The bid not received through Speed post/ courier/ registered post.
- V. Not signed in each page by the bidder.

17. Adequacy of information:

Once the bidder submits the bid document, it will be assumed that the bidder carefully examined the bid documents to his/her entire satisfaction. Once the agency/person is selected on the basis of its submitted bid, the agency would be responsible to fulfill his/her obligation as per the submitted bid.

18. Address submission of bid:

The bidder should be address to the following:

DMO (MS)-cum-Superintendent,
DHH Koraput at Jeypore.

At- Phulbado.

Po- Umuri,

Dist- Koraput.

Pin- 764002, Odisha

19. Clarification on the bid:

In case the bidder seeks further clarification, s/he may contact the following designated person for correspondence and providing clarification on the bid.

Name : Sri. Uma Sankar Achary,

Designation : Junior Assistant.

Telephone No. Mob- 9437814831

Signature

(Name and designation of the person signing on behalf of the agency)

Date & Place

Name of the Bidder/Applicant.


DMO(MS) -cum- Superintendent
DHH Koraput, Jeypore