

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KORAPUT
(ST & SC DEVELOPMENT SECTION)

Letter No. 4111 / SSD

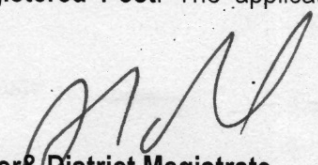
Dtd. 13/11/23

ADVERTISEMENT

Applications are invited in prescribed form from intending female candidates of age 35 years & above, belonging to ST, SC, SEBC categories of Koraput District only for the post of Lady Matron, purely on contractual basis with monthly consolidated remuneration of Rs. 10000/- respectively per month for engagement in ST/SC Girls hostel under ST & SC Development Department in Koraput District. The application form, duties & responsibilities along with the list of schools where Lady Matrons are to be engaged can be obtained from the District website i.e. www.koraput.nic.in.

Designation	Qualification	Age as on 01.01.2023	Consolidated monthly remuneration
Lady Matron	+2 or Graduation	35 years or above	Rs. 10000/-

The application should reach to the District Welfare Office, Koraput on or before 13-12-2023 upto 5.00 PM only through **Speed Post or Registered Post**. The applications received after the due date shall not be entertained.


Collector & District Magistrate,
Koraput

**APPLICATION FORM FOR THE POST OF MATRON IN THE
GIRLS HOSTELS OF ST & ST DEVELOPMENT DEPARTMENT
IN KORAPUT DISTRICT**

Photograph with
full signature of
candidate on the
front side

1. Name of the candidate (in full) :
2. Father's / Husband's Name :
3. Marital status (Married/ Single/ Widow/ Divorcee) :
4. Date of Birth (As recorded in HSC) :
5. Age as on (01.01.2023) : ___ Year ___ Months ___ Days
6. Permanent address : Village - _____
Block- _____ Post- _____
PS- _____ Dist- _____
Pin- _____ State- _____
Phone No - _____
7. Present address :
8. Category : (ST/SC/SEBC) _____ and Sub Caste - _____
9. Religion : Hindu
10. Nationality : Indian
11. Name of the Employment Exchange & Registration No. :

12. Educational Qualification

Name of the Examination passed	Name of the Board	Year of passing	Total Marks	Aggregate of marks secured	Grade / Division	% of marks secured
H.S.C						
+2						
+3						

13. Experience, if any :

- (a) Hostel Management : Yes/No
- (b) Working Knowledge of Computer : Yes/No
- (c) Certificate in Nutrition : Yes/No
- (d) Certificate in Music : Yes/No
- (e) Certificate in Art : Yes/No
- (f) Certificate in Co-curricular activities : Yes/No

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- NB : 1. Self attested copies of HSC/ CHSE/ Graduation/ Caste (ST, SC, SEBC),
Residence, Aadhar Card/ Passport size photo & Experience certificates to be
submitted along with application.
2. For single women certificate of concerned Tahasildar is to be attached.
 3. For Divorcee, Certificate of Divorce is to be attached.
 4. For widow, death certificate of husband is to be attached.

DECLARATION

I, _____ wife of _____ age ____ Years resident
of _____ do hereby declare that, the information given above and in
the enclosed documents is true to the best of my knowledge and belief and nothing has been
concealed therein. I am well aware of the fact that if the information given by me is proved
false/not true, I will be liable for punishment as per law. Also, all the benefits availed by me
shall be summarily withdrawn.

Date :

Place :

Signature of the Candidate

(In full)

District Welfare Officer,
Koraput
Dt. 15/11/2018