



ଜିଲ୍ଲାପାଳ ଓ ଜିଲ୍ଲା ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, କୋରାପୁଟ, ଓଡ଼ିଶା
 OFFICE OF THE DISTRICT ELECTION OFFICER, KORAPUT
 email-dycoelekpt13@gmail.com/e.mail-dycoelekpt@nic.in. Phone No: 06852-291045



No. 402 / IV-272024

Dated: 14. 02.2024

TENDER CALL NOTICE

Sealed tenders are hereby invited from the reputed firms for installation of CCTVs during Simultaneous General Elections-2024 in Koraput District jurisdiction as per the details given below.

List of Items

Sl. No.	Items
1	Installation of CCTV including cables, DVR and 2 nos. of cameras on hired basis for Polling Booths.
2	Installation of CCTVs including cables, 8 TB NVR and 15 to 24 nos. of Cameras in each Strong Rooms etc. at Govt. College, Koraput & Vikramdev University, Jeypore and two nos. of 55 inches Display unit(TV)

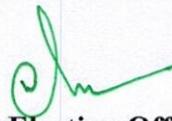
The schedule of events i.e. last date of receipt of tender papers and opening of Tender papers etc. are as follow-

SCHEDULE OF EVENTS	
1.Last date for receipt of Tender papers	26.02.2024(Monday) by 5.00 PM
2.Opening of Tender Paper/Bids (Both Technical & Financial bids)	27.02.2024(Tuesday) at 3.00 PM

The application form of the tender containing General bid and terms and conditions are available in the District website <https://koraput.nic.in> . Interested bidders can download the tender documents from the website and sealed tender paper should be dropped into the Tender Box meant for the purpose kept in the District Election Section, Collectorate, Koraput or submit through Speed Post/ Registered Post along with security money (refundable) of Rs.20,000/- (Rupees Twenty Thousand) only and Rs.500/- (Rupees five hundred) only towards cost of tender paper (Non-Refundable) in shape of Bank Draft/ Demand Draft drawn in favour of DEO & Collector, Koraput. Separate bank draft or demand draft is required for security deposit and Tender Paper.

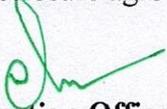
Last date of submission of Bid is **26.02.2024(Monday) by 5.00 PM.**
 No Bid will be received after due time.

The DEO & Collector, **Koraput** reserves the right to accept or reject any or all the tenders without assigning any reason thereof and also issue Corrigendum/ addendum to the Tender Call Notice ,which will be published in the District Website/ Office Notice Board, if felt necessary. Hence, the bidders are advised to visit frequently the District Website i.e. <https://koraput.nic.in> to track any modifications/ corrigendum etc.


 District Election Officer &
 Collector, Koraput

Terms and Conditions:

1. The bidder shall have to submit his bid under two bid system as “Technical Bid” and “Financial Bid”. The technical bid (**Annexure-A**) envelop should contain all the required documents such as 1. Aadhaar Card, 2. Valid PAN CARD, 3. GSTIN registration certificate, 4. GSTIN Return, 5. Income Tax clearance (preceding 3 years) 6. Bank drafts towards EMD, 7. Cost of tender papers. The financial bid envelop should contain the rates of items quoted as per **Annexure-B**. Both the envelops should be marked separately as “**Technical Bid**” and “**Financial Bid**” and put in a large envelop marked as “**Tender for CCVT**”. All envelops should be duly sealed.
2. All the pages of the tender papers should be signed with seal of the firms/ agencies.
3. Financial Bid will be accepted only in the prescribed form as **Annexure-B**
4. Bids received after due date will not be entertained and shall liable for rejection.
5. All the rates should be quoted including GST.
6. The Technical Bid shall be opened first. The financial bids of only technically qualified bidders shall be opened.
7. Any legal dispute arises out of this is subject to jurisdiction of Koraput only.
8. The tenderer should have not been blacklisted by any Government organization,
9. If found later on, action shall be initiated against the firm as per the law.
10. The District Election Officer & Collector, Koraput reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot/ distribute the work to L2 firm at the Lowest (L1) rate in case of L1 bidder fails to deliver the services/installation of CCTV.
11. In case of breach of any terms and conditions and failure to supply the required videographers with video cameras by the successful bidder, the District Election Officer, Koraput will have the right to cancel the order/ contract without assigning any reason thereof and the security deposit of the bidders will be forfeited.
12. The earnest money/ security money shall be retained as performance security till the completion of contract.
13. TDS and GST shall be deducted at source as per applicable rates by the deductee (DDO).
14. Payment will be made within 15 days after receipt of the invoice/ bills & after due production of the DVDs/CDs of all the events of the Videography taken during the election period.
15. After finalization of the Bid, the L1 bidder has to execute a non-disclosure agreement.


District Election Officer &
Collector, Koraput

**GENERAL BID
(Technical)**

Sl No	PARTICULARS	
1	Name of the firm	
2	Name & complete address of the persons/firm	
3	Contact No	
4	Email ID	
5	GST Number	
6	Bank account Number & IFSC Code	
7	PAN Number	
8	Adhaar No	
10	GSTIN Return (paid upto)	
11	Income Tax clearance (preceding 3 years)	
12	Bank drafts No: & Date towards deposit of EMD Amount	
13	Bank Draft for deposit of Cost of tender papers vide Bid No:..... Dated:..... Rs.....	

Certified that the above information furnished by me is true to the best of my knowledge & belief.

**Signature of the Tenderer /Firm
with Seal**

FINANCIAL BID

Annexure-B

I Sri _____

_____ (Name & address) hereby offer my rates for supply the items as under:

Sl. No.	Items	Rate/Hiring Charges (including GST)
1	Installation of CCTV including cables, DVR and cameras on hired basis for Polling Booths (Hiring charges may be quoted per 1 set of CCTV, DVR, Cameras and Display Unit(TV)	
2	Installation of CCTV including cables, 8 TB NVR and Cameras in each Strong Rooms etc. at Govt. College, Koraput & Vikramdev University, Jeypore two nos. of 55 inches Display unit(TV)	

Date:

**Signature of Tenderer/Firm
with seal**