

## Short Tender Call Notice

Sealed tenders are invited from Travel Agencies / Private Organizations / NGOs / Individuals for hiring of a multi utility A.C. / Non A.C four wheeler commercial vehicle (MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL 6) only for engagement of the Vehicle on Contract Basis. The details regarding the terms & conditions and formats available at Office of the Medical Officer In charge, CHC Bandhugaon. The tenders should reach the office of the undersigned by 25-07-2024 till 05.00 A.M/PM only via Speed or Registered post. The Tender will be opened on 26-07-2024 at 11.00 A.M/ P.M in the chairmanship of Medical Officer Incharge, CHC, Bandhugaon. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Medical Officer I/c  
CHC, Bandhugaon  
Medical officer I/c  
CHC Bandhugaon

OFFICE OF THE MEDICAL OFFICER IN CHARGE, CHC BANDHUGAON  
BLOCK PROGRAMME MANAGEMENT UNIT  
(GOVT. OF ODISHA)



Email ID: [nhm.bandhugaon232@gmail.com](mailto:nhm.bandhugaon232@gmail.com)

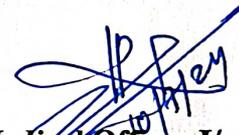
Ph.No: 06853-263285

Letter No: **392** /NHM-2024

Dated- **10/07/2024**

### Short Tender Call Notice

Sealed tenders are invited form from Travel Agencies / Private Organizations / NGOs / Individuals for hiring of a multi utility A.C. / Non A.C four wheeler commercial vehicle (MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL 6) only for engagement of the Vehicle on Contract Basis. The details regarding the terms & conditions and formats available at Office of the Medical Officer In charge, CHC Bandhugaon. The tenders should reach the office of the undersigned by **25-07-2024** till **05.00 A.M/PM** only via Speed or Registered post. The Tender will be opened on **26-07-2024** at **11.00 A.M/ P.M** in the chairmanship of Medical Officer Incahrge, CHC, Bandhugaon. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Medical Officer I/c  
CHC, Bandhugaon  
Medical officer I/c  
CHC Bandhugaon

Memo No: **393** /BPMU/CHC, Bandhugaon

Date: **10/07/2024**

Copy submitted to the Notice Board of Block office/Tahasil office. Bandhugaon, koraput for wide circulation.

  
Medical Officer I/c  
CHC, Bandhugaon  
Medical officer I/c  
CHC Bandhugaon

Memo No: **394** /BPMU/CHC, Bandhugaon

Date: **10/07/2024**

Copy forwarded to DIO,NIC Koraput for favour of information and request to upload in koraput District website ([www.koraput.nic.in](http://www.koraput.nic.in)).

  
Medical Officer I/c  
CHC, Bandhugaon  
Medical officer I/c  
CHC Bandhugaon

**Memo No: 395 /BPMU/CHC, Bandhugaon**

**Date: 10/07/2024**

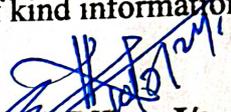
Copy submitted to the Deputy Director, I&PR Deptt. Odisha Bhubaneswar for publication of advertisement in two widely circulated Odia daily news papers (All Odisha Edition) & submit the bill to the undersigned as per I & PR rate.

  
**Medical Officer I/c  
CHC, Bandhugaon**  
Medical officer I/c  
CHC Bandhugaon

**Memo No: 396 /BPMU/CHC, Bandhugaon**

**Date: 10/07/2024**

Copy submitted to the CDM&PHO cum DMD, Koraput for favour of kind information.

  
**Medical Officer I/c  
CHC, Bandhugaon**  
Medical officer I/c  
CHC Bandhugaon

**Hiring of a multi utility A.C. / Non A.C four  
wheeler vehicle (MAHINDRA BOLERO,  
SCORPIO, Maruti Suzuki Ertiga/XL6) only for  
engagement at ~~BANDHUGAON~~, RBSK CHC,  
Bandhugaon, Koraput on contract basis.**

**MEDICAL OFFICER INCHARGE,  
CHC, BANDHUGAON, KORAPUT**

**Tel: 9439990517**

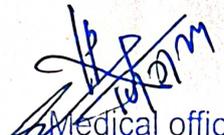
**Tender Reference No:**

**Dated: \_\_\_\_\_**

**TENDER DOCUMENT**

**FOR**

**Hiring of multi utility A.C. / Non A.C four  
wheeler vehicle (MAHINDRA BOLERO,  
SCORPIO, Maruti Suzuki Ertiga/XL 6) only for  
engagement at ,RBSK CHC, Bandhugaon,  
Koraput on contract basis**

  
Medical officer I/c  
CHC Bandhugaon

**Address for Correspondence-**  
**OFFICE OF THE**  
**MEDICAL OFFICER, INCHARGE,**  
**CHC, BANDHUGAON, KORAPUT**  
**At/Po-Bandhugaon, Dist- Koraput, Odisha**  
**Pin-764027.**



Medical officer I/c  
CHC Bandhugaon

## MEDICAL OFFICER, INCHARGE, CHC, BANDHUGAON, KORAPUT

### TERMS & CONDITIONS FOR HIRING OF VEHICLE

1. The tender documents may be available at BPMSU, CHC, BANDHUGAON
2. *The bidders may send their Bid documents in the prescribed format through Speed post / Registered post only to OFFICE OF THE MEDICAL OFFICER, INCHARGE, CHC, BANDHUGAON, KORAPUT-764028.*
3. The envelope must be super scribed with “ **Tender for Hiring of vehicle for BPMU,MHU,RBSK CHC, BANDHUGAON, KORAPUT** ”
4. The last date for receipt of bids through *Speed post / Registered post* by the undersigned is 25.07.2024 (05.00 P.M) and the bids will be opened on 26.07.2024 (11.00 A.M.) at the office chamber of the MEDICAL OFFICER, INCHARGE, CHC, BANDHUGAON.
5. The authority will not be held responsible for any postal delay or missing of the bid. The incomplete application in any form is liable for rejection.
6. *EMD amounting Rs. 10,000/- (Rupees Ten Thousand only) must reach to the address mentioned above by 25.07.2024 (05.00 P.M.) in shape of A/c payee Demand Draft drawn in favour of “**ROGI KALYANI SAMITI, BANDHUGAON**” payable at Bandhugaon.*
7. **The EMD shall be refunded to the unsuccessful bidders within 7 days of completion of the process, and to the successful bidder on completion of the term. The same will be forfeited on the event of non compliance.**
8. **Vehicle must not be more than 3 years old at the time of advertisement.**
9. **The vehicle should have valid – Registration, Commercial permit, Insurance coverage, Fitness certificate and Road tax clearance.**
10. **The person other than owner can also apply with due power of attorney/agreement from the owner which needs to be attached to the bid document.**
11. **The vehicle to be engaged should not belong to any employee of NHM/Health Department.**
12. **Maintenance and all the taxes of the vehicle will be borne by the owner (Except toll tax, entry tax, permit fee, parking charge etc.)**
13. **Newer vehicles will be preferred over the older ones within a rate difference of 5% of the lower rate.**
14. **Bidder or their authorized agents may be present at the time of opening of the tender and the tender committee can ask for presentation of the vehicle for examination at any time during selection.**
15. **The preference will be given to local bidder or bidder having office in the concerned area.**
16. **The vehicle on selection has to remain in the campus of the Medical Officer Incharge office with the Driver available at Block HQ 24x7.**
17. **The vehicle has to be available office on all working days. But in exceptional cases it may be called for on holidays on case to case basis for which no extra cost will be paid.**
18. **Owner must make alternative arrangements if regular vehicle/driver is not available or the vehicle become off road.**
19. **The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the vehicle but excludes the cost of fuel (Diesel) only which will be borne by the office.**

  
 Medical officer I/c  
 CHC Bandhugaon

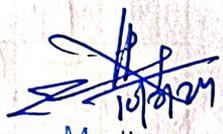
20. *In case of hiring of vehicle on daily basis, the daily rate for providing the vehicle shall include all incidental charges including cost of fuel.*
21. No advance payment will be made by the authority to the party. The billing will be done on a monthly basis and it should be submitted by the party by the first week of the following month. The payment will be made only to those who have log books and duty slips which have been duly signed by the authority or any authorized officer. It will be the responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
22. The vehicle will stay in the concerned office premises.
23. No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behavior etc.
24. The vehicle should be well cleaned and the seats should be wrapped with towels.
25. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
26. There will be an agreement between authority and party for availing the services. Either party can discontinue the service with 1 month prior intimation to other party.
27. In case of the service executed is not to the satisfaction then the authority shall issue show cause notice to the party to comply the conditions as mentioned in the agreement. In case of non-compliance, the authority may terminate the agreement and also can forfeit any amount due to party.
28. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Medical Officer I/c,  
CHC, Bandhugaon, Koraput  
CHC Bandhugaon

**Request for Proposal (RFP) document for Hiring of vehicles under RastriyaBalSwasthyaKaryakram (RBSK)**

**PART-II**

**0/0- The Medical Officer I/c, CHC – Bandhugaon  
At/- Bandhugaon Dist- Koraput.**

  
Medical officer I/c  
CHC Bandhugaon

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## SECTION-7

### Date & Time of Tender Submission and Finalization

RFPNo. RBSK/MHT/VEHICLES/

Dated: \_\_\_\_\_

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES AT LEVEL UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK)

1.	Period of Availability of RFP Document	From _____ to _____ Receive the form BPMU, O/o: Medical Officer I/c, CHC, Bandhugaon
2.	Last date for submission of Tender & address	Date: _____, Time _____ Address: BPMU, O/o: Medical Officer I/c, CHC, Bandhugaon At/ Post: Bandhugaon Dist.: Koraput (Through speed Post/Registered Post/Courier)
3.	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: _____, Time _____ Place of the Tender Opening: O/o: Medical Officer I/c, CHC, Bandhugaon (Bidders / authorized representative may remain present at the time of opening of Tender)
4.	Finalization of comparative Statement by CDMO, Koraput	Date:
5.	Approval by Block procurement/RKS committee & communication of approved list of successful bidders for engagement	Date:
6.	Issue of award of contract by the MO I/c	Date:
7.	Signing of agreement by RKS	Date:

  
Medical officer I/c  
CHC Bandhugaon

## SECTION-II

### INSTRUCTIONS TO BIDDERS

1. **Scope**

Interested bidders fulfilling the eligibility criteria may submit their bid **separately for one or more than vehicle of their interest.**

**The vehicle (s) engaged as per tender reference no.**

2. **Eligibility Criteria**

- i.* Any private individuals/Tour Operators/Travel Agency / Society / Firm can participate in the tender Process.
- ii.* Should submit the required **EMD @ Rs. 10, 000/-** for each vehicle offered.

**Note: Vehicles with only commercial registration shall be accepted.**

3. **Submission and signing of Tender**

Interested eligible bidders may submit their bid. The bidder submitting bid with **EMD & documents** as set forth in this RFP document **at the office of the Medical Officer I/c, CHC- Bandhugaon Koraput**, the details of which is mentioned in Section IV : Schedule of Tender submission.

4. **Packing, sealing and Marking of Bid**

- i) The **sealed envelope** containing the Annexure- I, photocopy of the required documents & Annexure - II should clearly be **super scribed** with the following:

**Tender for "Hiring of vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)".**

- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed to** the Medical Officer I/c, CHC, Bandhugaon Koraput for which they want to bid (as mentioned at section - IV: Schedule of Tender Submission)

- ii) If the envelope is not sealed and marked as mentioned above, then the O/o Medical Officer I/c, CHC – Bandhugaon Koraput will assume no responsibility for the tender's misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.

5. **Content of the Tender submission**

**The sealed envelope shall contain the following:**

- a) **EMD of Rs. 10,000/-** in the shape of a Demand Draft in favour of the Medical Officer I/c, CHC- Bandhugaon Koraput payable at Bandhugaon (of Tender submission for which the bidder is interested to bid).
- b) **Annexure-I** duly filled in
- c) Any other details, the bidder like to include in the proposal.
- d) **Annex-II (Financial Bid)** with proper signature and seal of the bidder.

**The bidders have to submit their proposal (s) to the Medical Officer I/c, CHC- Bandhugaon Koraput.**

  
Medical officer I/c  
CHC Bandhugaon

## SECTION-III

### TERMS OF REFERENCE

#### **Hiring of Vehicles for Mobile Health Teams (MHT) Under RBSK**

##### **1. What is RBSK**

The National Health Mission is launching a new initiative of **Rashtriya Bal Swasthya Karyakram (RBSK)**, a Child Health Screening and Early Intervention Services programme to provide comprehensive care to all the children in the community.

The objective of this initiative is to improve the overall quality of life of children (0 - 18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly to child mortality, morbidity and out of pocket expenditure of the poor families. Child health screening and early intervention services envisage covering 30 identified health conditions for early detection, free treatment and its management.

##### **2. Mobile Health Team under RBSK**

Under RBSK, **Mobile Health Team (MHT)** will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential schools, bi-annually to Anganwadicentres and quarterly to Residential schools. Per day each MHT will screen average 90 children at AWCs or 150 schools / college students as per the prepared micro plan.

The MHT will comprise of two AYUSH Doctors (one male & one female), one pharmacist & one ANM.

Total of 39 teams will be formed across the Koraput district at the rate of 3 teams per block shall be allotted. The Block CHC wise list of MHTs proposed to be engaged is at section IV. The vehicle (s) engaged as per tender reference no. **RBSK/MMT/VEHICLE/50/13 Dated. 28-12-2013** need not apply again.

##### **3. Location & Operational Area of MHTs**

- Each Mobile Health Teams (MHT) will be allotted with a specific operational area under the block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the disposal of MO 1/c.
- In case the Block CHC isn't located centrally, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicle will be stationed at respective health institution.

##### **4. Essential Features of Vehicles to be engaged for MHT**

- The vehicle shall not be more than 5 years old at the time of hiring / award of contract from the initial registration.
- The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration certificate, insurance certificate, fitness certificate, valid Contract Carriage permit, proof of up to date tax payment etc. And D.L of the driver available all the times.
- The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system.
- The Department/ office hiring the vehicle shall not be responsible for any damage/ Loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

  
Medical officer I/c  
CHC Bandhugaon

**Specifications:** (as per office memorandum of Finance Deptt. No. 34085 / Fin- COD-MV-0007-2012, dated 29-09-2012)

Type of Vehicles Permissible to be hired	Make & Model	Minimum Average Mileage/ Lit. For reimbursement purpose	Maximum Hire Charges per month	Remarks
Non-AC Diesel driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshal/ Bolero/ Tata Sumo/ Victa	12 KMPL	Rs. 18, 000/-	Service Tax would be reimbursed separately over & above the hire charges.

- **The Driver of the vehicle must have a valid Driving license** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the vehicle owner.**
- **The driver should have a clean track record** without any history of convection in the court of law.
- The vehicle will be connected with **GPRS by the Health Department.** The GPRS by the equipment would be installed in the vehicle by the Health Department.

#### **5. Major Features of Contract**

- Vehicle will be hired locally on contractual basis. The contract shall be initially for a period of one year which may be extended up to **next one year** subject to satisfactory performance assessed by appropriate authority (MO I/c) every year.
- Any private individuals/Tour operators/ Transport Agency/ Society/ Firm can participate in the tender process.
- The monthly rate of hire charge shall be quoted separately in the price bid (excluding fuel and lubricants).
- The agency interested will quote the financial bid keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc for which state Government or RogiKalyanSamiti (RKS) will not pay.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The vehicle shall report for duty for minimum of **26 days** in a month.
- The vehicles shall be required generally for **10 hours** in a day (8 AM to 6 PM).
- In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for RBSK related health services.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT and counter checked by the MO I/c of block CHC/PHC on regular basis.
- NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.



Medical officer I/c  
CHC Bandhugaon

- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the member secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference with in fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons,
  - If the behaviour of the driver is not proper.
  - Any attempt to tamper the log book/ GPRS device
  - In case the vehicle do not report regularly
  - In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement

#### 6. EMD/Security Deposit

- **Tenders shall have to deposit EMD of Rs.10,000/- (Rupees ten Thousand only)** per vehicle offered in the form of crossed Demand Draft/pay order in favour of **Medical Officer I/c, CHC, Bandhugaon Koraput, payable at Bandhugaon** along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon, and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/ security deposit.
- **Extension of EMD:** in case the contract signed with service provider (successful bidder) is extended beyond on year, on mutual consent, the service provider will have to submit fresh EMD for the extended period.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

#### 7. Tender Procedure:

- For timely completion of the tender process, **Tender notice will be published centrally** by the district office indicating block wise requirement of vehicles on hire basis. However, **tender documents will be submitted at district ofrespective Koraput CDMO.**
- **Sealed tender** in the prescribed form duly super-scribed "Tender for hiring of vehicles for Mobile Health Team under RBSK" addressed to the Medical Officer I/c, CHC, Bandhugaon Koraput.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorized signatory on each page.



Medical officer I/c  
CHC Bandhugaon

- **The Block procurement/RKS committee will open technical bids and only invite the qualified technical bidders for opening of financial bid.**
- **Late / delayed tenders to any reason whatsoever will not be accepted/ considered at all under any circumstances.**
- **Comparative statement duly signed by tender/ procurement committee will be approved.**
- **The agreement will be executed between the RKS of respective Block CHC and approved L1 bidder.**
- **The monthly hiring charges of all vehicles required for the block will be fixed as per the LI price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3. L4 and so on bidders shall be selected provided they match to the LI rate.**
- **In case, no bid is received/ finalized for any block, vehicle may be hired on daily basis as per prevailing market rate not more than Rs.500/- per day excluding DOL, till finalization of the tender.**

  
Medical officer I/c  
CHC Bandhugaon

NO -

Technical Bid for Hiring of Vehicle under RBSK

1.	Name of the Bidder			
2.	Address & Telephone/Mobile No.			
3.	E-mail of the contract person, if any			
4.	ID proof of the individual / Registration certificate of the organization (Photocopy)			
5.	Details of EMD enclosed (EMD @ Rs.10,000/- per vehicle to be submitted)			
6.	<b>Details of Vehicle (s) enclosed (Only vehicle with commercial registration shall be accepted)</b> <ul style="list-style-type: none"> <li>• Date of purchase-</li> <li>• Make &amp; Model-</li> <li>• Registration No.-</li> <li>• Insurance certificate-</li> <li>• Fitness certificate-</li> <li>• Up to date tax payment</li> </ul> Documentary evidence (photocopy) for all above details to be attached.	Vehicle -1	Vehicle-2	Vehicle-3
7.	Declaration- i/we are not black listed by any central/ state Government/ Public sector Undertaking in India (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)			

Yours faithfully

Signature of the Applicant

Name:

Designation:

Seal:



Medical officer I/c  
CHC Bandhugaon

# Financial Bid

Make & Model Vehicle	*Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel cost & service Tax)

(\* PI. Refer to the type of vehicle & the Max. Monthly hire charges requirement mentioned at Section-III of the RFP)

Signature

Name (Firm/ Company/Tour operator/ Individual) \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Seal \_\_\_\_\_



Medical officer I/c  
CHC Bandhugaon

OFFICE OF THE MEDICAL OFFICER IN CHARGE, CHC BANDHUGAON  
BLOCK PROGRAMME MANAGEMENT UNIT  
(GOVT. OF ODISHA)



Email ID: [nhm.bandhugaon232@gmail.com](mailto:nhm.bandhugaon232@gmail.com)

Ph.No: 06853-263285

Letter No: 397 /NHM-2024

Dated- 16/07/2024

To  
**The DIO,NIC Koraput**

**Subject: Communication of Tender Details for Website Upload**

Sir,

With reference to the subject cited above. As part of our ongoing procurement process, we would like to communicate the tender details for public access on the official Koraput website. These details are crucial for transparency and to ensure that interested parties have easy access to relevant information.

Below are the key points to be included in the communication:

Tender Title: Short Tender Call Notice

Description: RBSK, CHC Bandhugaon

Start Date: 11.07.2024

End Date: 25.07.2024

Please find attached the necessary documents related to the tender.

We kindly request your assistance in uploading this information on the website.

This is for your information and necessary action.

Yours faithfully

  
Medical Officer I/c  
CHC, Bandhugaon