

**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER,  
KORAPUT, JEYPORE**

No. *4700*

Dated. *04.12.2024*

**Expression of Interest**

Expression of Interest (Eoi) is invited by the Chief District Agriculture Officer, Koraput, Jeypore for Selection of Cluster Level Self Help Group for establishment of Bio-input production unit for Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the blocks Narayanpatna, Laxmipur, Dasmantpur, Lamtaput, Boipariguda and Kundra. The Interested Self-Help Group (SHG) are required to submit the application/ proposals in sealed envelope super-scribed as "**Application/ Proposals for engagement of Cluster Level Self Help Group for establishment of Bio-input production unit for Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in Koraput district** as per the enclosed application format by registered/ speed post/by hand. Application/ proposals in e-mail will not be entertained in this regard. The duly filled Eoi should be addressed to the **Block Agriculture Officer of the concerned block**. The last date for receipt of application/proposal is **20.12.2024 upto 11.00 AM** and the same shall be opened on the same day at **02.00 PM** in Block Agriculture Office Laxmipur, Narayanpatna, Dasmantpur, Lamtaput, Boipariguda and Kundra in presence of authorized signatories or representatives of the participating SHGs/ agencies. The application form and the terms & conditions are available at the website of (koraput.odisha.gov.in).

SI No	Name of the Block	No. of WSHG to be selection
1	Laxmipur	5
2	Narayanpatna	5
3	Dasamantpur	8
4	Boipariguda	5
5	Lamtaput	5
6	Kundra	5
<b>TOTAL</b>		<b>33</b>

The authority shall not be responsible for any sort of postal delay and application/ proposals received beyond scheduled date and time shall not be entertained & out right to be rejected. The authority reserves the right to cancel/ reject any or all the Eoi without assigning any reason thereof. Criterial for selection of SHG is enclosed in Annexure-E.

*4/12/2024*  
Chief District Agriculture Officer,  
Koraput, Jeypore

**Expression of Interest for Engagement of  
Block-Level Community-Based SHG  
for Promotion of indigenous aromatic and non-aromatic paddy  
with export potential/ local market in the State of Odisha**

**Introduction: -**

Department of Agriculture & Farmers' Empowerment, Government of Odisha is scaling up a new Programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local marketing the State of Odisha" initially in 13 districts namely **Mayurbhanj, Keonjhar, Gajapati, Rayagada, Koraput, Malkangiri, Kalahandi, Sundargarh, Sambalpur, Nuapada, Nabarangpur, Dhenkanal & Anugul** under the state plan scheme "Crop Diversification". Further, the programme Promotion of indigenous aromatic and non- aromatic paddy with export / local market other districts in coming years. For smooth implementation of the programme at block level, there is a requirement of Block Level Community Based SHG (FPC/FPO). In accordance with approval from the Directorate of Agriculture & Food Production, Odisha, this Expression of Interest (Eoi) is being floated for selection of Block Level Community Based SHG (FPC/FPO)for managing & executing the Programme.

**Objective of the programme: -**

Major objectives of the new programme Promotion of indigenous aromatic and non-aromatic paddy cultivation initiative are as follows: -

1. Promotion of selected indigenous paddy (aromatic/ non-aromatic having special characteristics) having better market potential for export.
2. To make indigenous aromatic/ non-aromatic paddy cultivation a remunerative enterprise by linking export promotion.
3. To make available these selected indigenous non-basmati paddy varieties through pure line selection/other suitable breeding techniques of paddy.
4. To maintain the paddy seed chain of selected varieties in formal & informal manner.
5. To promote organic cultivation of indigenous paddy (aromatic/ non-aromatic having special characteristics).
6. To develop organic improved package of practices for indigenous paddy and Post-Harvest Management techniques to meet export standards.
7. To promote Line Transplanting/ DSR for higher productivity.
8. Linkage of FPOs/ FPCs for Production, Marketing, and Export of indigenous paddy.
9. To assess the nutritive and other special characteristics of the selected varieties.
10. Establishment of the organic product brand as "**KALINGA-ORGANIC**".

## Annexure-E

### 9.2. Process of selection of SHG at Cluster level

#### 9.2.1. Selection Procedure of SHG:

For 100Ha. cluster, 1 no of SHG will be selected for establishment of Bio-input production unit under the programme "Promotion of Indigenous aromatic and non-aromatic paddy with export potential/ local market". Advertisement of Expression of Interest is to be published/notified by the CDAO of the district concerned for a period of at least 15 days. Once applications are received at the block level, scrutiny of documents, field verification and shortlisting of SHG will be done by Block Level Committee:

##### 9.2.1.1. Block Level Committee

The Block Level Committee is formed of the following members.

- Block Development Officer—Chairman
- Block Agriculture Officer/Assistant Agriculture Officer—Convener
- Assistant Agriculture Engineer—Member
- CDPO— Member
- BPM, OLM - Member

- a. The Block Level Committee shall be convened within 5 days of receipt of the proposal from the SHGs.
- b. BAO/AAO shall prepare a list based on the received Expression of Interest and place it before the Block Level Committee.
- c. The Block Level Committee shall examine the proposal of SHGs considering the feasibility of the proposed agri-ventures with respect to adequate availability of raw materials, financial viability and marketing.
- d. The Block Level Committee will examine the list on a case-to-case basis and suitable SHGs will be recommended to the District Level Committee.
- e. Preference should be given to the SHGs those are working inside clusters of the Block.
- f. The District Level Expert Committee shall be convened within 10 days of receipt of the proposal from the Block Level Committee.
- g. The District Level Expert Committee will examine the recommendations of the Block Level Committee and approve suitable SHGs as per the requirements of different clusters.
- h. The CDAO shall furnish the approved list of SHGs along with the respective agri-venture unit to the Director of Agriculture and Food Production.

##### 9.2.1.2. Common minimum criteria for selection of SHG:

- a. SHGs must be registered under any appropriate authority (SHG/WSHG/LG etc).
- b. SHGs should be interested to be involved with the project activities and should submit a letter of intent along with a resolution to CDAO.
- c. The SHGs will arrange minimum land required for establishment of Bio-input Production Unit before the signing of tripartite MoU with CDAO and CBO.
- d. If the required land does not stand recorded in the name of the SHG, the land recorded in the name of any member of the SHG to be considered. In such a case,

there will be an unregistered agreement for a period of 5 years on non-judicial stamp paper between the land owing member and the concerned SHG. This will be passed through or recorded a general meeting resolution of the SHGs.

- e. Must have completed at least 1 year of existence.
- f. The SHG must not default on the Bank loan.
- g. SHGs must have an active bank account in the name of group.
- h. SHGs must be regular in systematic book-keeping such as Meeting Register, Cash-book and other mandatory documents.
- a. Preference should be given to the SHGs having prior experience in the production & marketing of bio-inputs.

#### **9.2.1.3. Specific criteria for establishing Bio-input units**

- a. The Bio-input unit shall be run and managed by SHG.
- b. The unit should be established based on easy access to biomass, required raw materials like cow dung, cow urine, agriculture wastes etc.
- c. They should engage in creating diversity also with planting activities of required plants commonly used for bio-manure and bio-pesticide preparations.
- d. The SHG shall be responsible for the complete mobilizing community and delivery services for Bio-inputs suggested in the programme.

## Annexure-A

### Details of the SHG:

#### 1. Introduction

- a. Name of the SHG-
- b. Registered Office of the SHG -
  - i. Complete Address:
  - ii. Mail:
  - iii. Landline:
  - iv. Visiting office time:
- c. Contact Person
  - i. Name -
  - ii. Designation / Title -
  - iii. Telephone No - Landline -  
Mobile -  
Email -
  - iv. Address of Contact Person, if different from (c) -

#### 2. Identity/ Legal Status

- i. Is SHG registered- Yes No
- ii. If yes, Under Company Act- Yes No
- iii. Year of registration-
- iv. Since how long it is operational (No. of years)-
- v. Operational area of the SHG (only indicate the number)  
District/s- Block/s- Village/s-

#### i. What are sources of fund for the SHG Corpus

Govt. Grant - (Yes/ No)

Donor/ Partner's grant - (Yes/ No)

Other if other, please specify -

### 3. Work Experience

#### a. District and Block proposed for the program

District Name	Block Name

#### b. Key Focus areas of work of the SHG for last years in proposed district:

District Name	Block Name	Focus Area	No of Years of Experience	Coverage (No of Acres)	Partner Agency (Govt/ Donor / NABARD etc)

#### c. Experience in working on Agriculture Departments of Govt. of Odisha: briefly describe:

District Name	Block Name	Year	Project Name	Crops	No of years of experience	Coverage in Ha

#### d. Experience in working on Organic/Natural Farming; Briefly describe:

District Name	Block Name	Year	Project Name	Crops	No of Years of Experience	Coverage in Acres

This is to certify that the information given above are true to the best of my knowledge and believe.

Authorized Signatory and Seal

Note below:

Required supporting documents should be attached with Annexure A.

**Annexure -D**

**UNDERTAKING**

[On the letter head of the SHG regarding Ineligibility of the Bidder and non- blacklisting]

I/we, hereby undertake that, our company has not been blacklisted / debarred by any of the Central / State Government Ministry / Department/ Office or by any Public Sector Undertaking (PSUs)/ any Indian or international donor and I/we are not blacklisted by any authority during the recent past.

**Yours sincerely,**

**Authorized Signature** [In full and initials]:

**Name and Designation of the Signatory:**

**Name of the Bidder and Address:**

**Annexure-E**

**Declaration**

[On the letter head of the SHG]

I, Shri \_\_\_\_\_, Director/ Authorized signatory  
Of \_\_\_\_\_ (Name of the Agency),  
Competent to sign this declaration and execute this tender;

- a. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
- b. The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

**(Signature of Authorized Representative with seal)**

Place: .....

Date: .....