

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
KORAPUT**

Tel: 06852-299964

Tender Ref No-. 2169/DPMU/NHM/KPT Dated: 17.12.2024

TENDER DOCUMENT

FOR

FOOD CATERING SERVICES UNDER NHM, KORAPUT

Address for Correspondence-

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC
HEALTH OFFICER, KORAPUT
At/Po-Jail Road, Dist- Koraput, Odisha, Pin-
764020.**


17-12-24
CDM & Public Health Officer
Koraput

DISCLAIMER

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17.12.24
CDM & Public Health Officer
Koraput

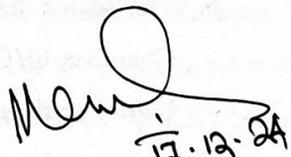
SECTION 1 - NOTICE INVITING PROPOSAL

Tender Reference No. : 2169 /DPMU/NHM/KPT,

Dated: 17.12.2024

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE AGENCIES FOR FOOD CATERING SERVICES UNDER NHM, KORAPUT

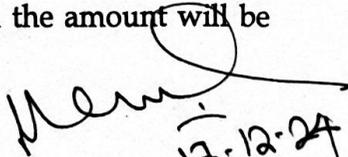
1	Period of Availability of Tender Document	From <u>18.12.2024</u> to <u>31.12.2024</u> (Downloadable from website: https://koraput.odisha.gov.in)
2	Last date and address for submission of Proposal	Date: <u>31.12.2024</u> , Time: <u>05.00 P.M.</u> Address: O/o CDM&PHO, Koraput, Jail Road, Koraput-764020 <i>NB : Proposals should be submitted through Speed post / Registered post / Courier only</i>
3	Date, time and place of opening of Proposal and presentation	a) Technical Proposal (Part A) opening : <u>02.01.2025</u> at <u>11.00 A.M.(Time)</u> b) Financial Proposal (Part B): <i>The date of opening of financial proposals will be intimated by the CDM & PHO, Koraput to the agency found successful in the technical proposal evaluation.</i> <i>(Bidders / authorized representative may remain present at the time of opening of proposal)</i>


17.12.24
CDM & Public Health Officer
Koraput

Section-2

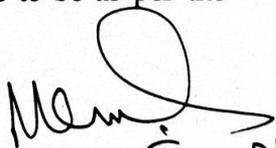
TERMS AND CONDITIONS FOR FOOD CATERING SERVICE UNDER NHM, KORAPUT

1. The bidders can download the tender from the District Web Site: <https://koraput.odisha.gov.in> and submit the bid with Tender Paper Cost (Non-returnable) of Rs.3,000/- (Rupees Three Thousand Only) and EMD (Returnable) Cost. Rs.10,000/- (Rupees Ten Thousand) only in shape of Demand Draft in favor of "ZSS NON-NRHM FUND ACCOUNT" Payable at Koraput.
2. The tender paper will be rejected if the bidder changes any clause or Annexure of the bid documents downloaded from the website.
3. Sealed tenders must be received on or before 31.12.2024 till 05:00 PM. Any tender document received after the due date and time will be rejected/returned to the sender unopened. The tender paper must be received through Speed Post/ Regd. Post only. The Sealed tenders will be opened on dated 02.01.2025 at 11.00 A.M. in the presence of Purchase Committee Members. Bidders /their authorized representative may remain present at the time of opening of tender.
4. The CDM & PHO, Koraput shall have no responsibility for any delay / Omission on part of the bidder and reserves the right to reject any or all the tenders without assigning any reason thereof.
5. The bidder(s) are to submit their tenders in separate sealed covered envelopes for Technical Bid and Financial Bid by superscripting Cover 'A' (Technical Bid) and Cover 'B' (Financial Bid) & both the sealed covers should be put into a third outer cover which should be superscripted as "Tender for Supply of Food Catering Service under NHM, Koraput" and Tender Reference No _____/DPMU/NHM/KPT/2024-25.
6. The sealed tenders will be opened by the CDM & PHO, Koraput in the Office Chamber, O/O- CDM&PHO, Koraput on dated 02.01.2025 at 11.00 A.M. The bidder or their duly authorized representatives are allowed to be present during the opening of the tenders if they desire.
7. The rate quoted by the bidder should be inclusive of all taxes.
8. Bidders should submit the valid Food License.
9. The Authority will not make any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be


17.12.24
CDM & Public Health Officer
Koraput

paid only after satisfactory completion of the job and submission of bill in that regards.

10. Under no circumstances the successful bidder shall appoint any sub-contractor or sub-lease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
11. Rates quoted against this tender notice shall remain valid up to 12 months after the award of contract. No request for an increase in rates, if any, will be allowed or entertained during this period. However, the contract may be renewed for another one year by mutual consent and satisfactory performance of the successful bidder.
12. Bidders should submit the photocopy of valid GST Registration Certificate & PAN Card.
13. In case of non receipt of required number of bids the bidding period may be extended by the tender inviting authority.
14. The bidder should have atleast one year experience in the food catering services.
15. The bidder has to submit affidavit in Non-Judicial Stamp Paper with appropriate value (i.e Rs.20/-) that his or her agency has not been blacklisted by any Govt./PSU organization.
16. Bidders should not change the item list as per the tender Sl. No.
17. Bidder has to submit Annual Turnover Certificate (Annexure- I) for FY 2023-24 duly certified by a Chartered Accountant mentioning UDIN.
18. The bidder must submit the Declaration form Annexure - II duly signed by the tenderer before the Notary public / Executive Magistrate.
19. In case of tie in quoted price, the bidder having maximum average annual turnover will be considered as L1 bidder.
20. The successful bidder will supply the food items adhering to the specification as per the purchase order issued to carry out day to day work of O/o CDM&PHO, Koraput.
21. The agency has to submit the bill within 3 days of completion of the programme and payment will be made to the Bank account of the agency within 15 days after verification of supporting documents.
22. The agency has to take the responsibility to supply the food with Plates, Glass, and Container etc.
23. The suppliers shall also ensure that the quality and quantity have to be as per the supply order and approved rate contract.


17.12.24

**CDM & Public Health Officer
Koraput**

24. Delivery of the materials shall be made by the supplier at their own cost & risk.
25. The price should be quoted inclusive of all taxes & catering charges on per plate basis and the agency will arrange the personnel to serve the food at the designated venue.
26. The agency cannot use non biodegradable polythin, polythin of less than 50 macro meter or thermocool materials as disposable serving materials.
27. The utensils used for preparation & services must be cleaned & hygienic to the satisfaction of the consumer.
28. For any dispute, decision of CDM&PHO-cum-District Mission Directorate, Koraput shall be final.
29. All legal disputes are subject to the jurisdiction of Koraput court only.
30. The CDM&PHO-cum-District Mission Directorate, Koraput reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason thereof.
31. Serving Schedule:
 - Tea & Tiffin Time : 10.30 AM to 11.00 AM
 - Lunch Time : 01.30 PM to 02.00 PM

N.B. Above schedule may change as per training/meeting requirement and accordingly the agency will be informed telephonically.


17.12.24
**CDM & Public Health Officer
Koraput**

Technical Bid

(To be submitted in Technical Bid Envelope)

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Organization/Firm/Agency/Person	
2	Type of Organisation (i.e. Company/Partnership Firm/Proprietorship Firm/Trust/SHG)	
3	Detail Address	
4	Name of authorized signatory (in capital letters)	
5	Authorization and specimen signature of the authorized signatory (If any)	
6	Telephone number of authorized signatory/ Organization	
7	Tender Document Cost Rs.3,000/- (DD to be submitted)	
8	PAN (Photo copy to be attached)	
9	Security Deposit (EMD) Rs.10,000/- (DD to be Submitted)	
10	Annual Turnover Certificate for FY 2023-24 duly signed by Chartered Accountant.	
11	GST Registration No. (Photo copy to be attached)	
12	Valid Food License (Photo copy to be attached)	
13	Affidavit of declaration certified by Notary that the Affidavit in original stamp paper organization does not have any legal suit/ criminal certified any Notary with clauses as case pending against it for violation of mentioned in clause no.4 of the GST act or any other law and agrees terms & conditions) to abide by all terms & conditions of the tender	
14	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal.	

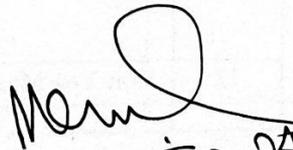
DECLARATION

I/we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I/we understand that in case of any deviation/forged information in the above statement at any stage, our firm/Agency will be black listed and will not have any dealing with your organization in future.

Place:

Date:

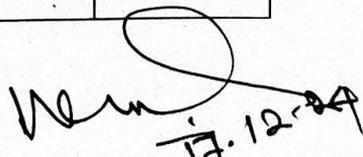
Signature with Seal


17.12.24
CDM & Public Health Officer
Koraput

Financial Bid

(To be submitted in separate envelope)

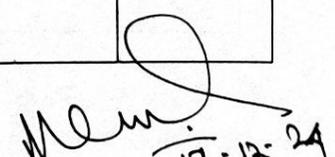
SI No	Category	Items to be supplied	Estimated Price (Rs.)	Quoted Price (Rs.)
1	Veg Meal	Rice (200 gm), Dal (50 gm), Mix Veg Curry (200 gm), Khata (75 gm), Papad (1 pc)/Disco Chips (25 mg), Raita (75 gm)	60	
2	Non-Veg Meal	Rice (200 gm), Dal (50 gm), Fish (1 Pc) Curry (200 gm), Mix Bhaja (100 gm), Papad (1 pc)/Disco Chips (25 mg), Raita (75 gm)	80	
3	Veg Meal	Rice (200 gm), Dal (50 gm), Paneer Mix Veg Curry (200 gm), Khata (75 gm), Papad (1 pc)/Disco Chips (25 mg), Raita (75 gm)	80	
4	Non-Veg Meal	Rice (200 gm), Dal (50 gm), Fish (2 Pc) Curry/Chicken Curry (200 gm), Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Raita (75 gm)	100	
5	Veg Meal	Rice (200 gm), Dal (50 gm), Mushroom Curry (200 gm), Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Salad (75 gm)	100	
6	Non-Veg Meal	Rice (200 gm), Dal (50 gm), Fish (2 Pc) Curry/Chicken Curry (200 gm), Veg Kurma (100 gm), Papad (1 pc)/Disco Chips (25 mg), Sweet (50 gm), Water Bottle (500 ml.)	130	
7	Veg Meal	Rice (200 gm), Dal (50 gm), Paneer Kurma (200 gm), Mix Veg Chilly (100 gm), Papad (1 pc)/Disco Chips (25 mg), Sweet (50 gm), Raita (75 gm), Water Bottle (500 ml.)	130	
8	Non-Veg Meal	Jeera Rice/Fried Rice/White Rice (200 gm), Dal (50 gm), Fish (2 Pc) Curry (200 gm)/Chicken Curry (200 gm), Potala Kasa/Besara (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm), Raita (75 gm), Water Bottle (500 ml.)	160	
9	Veg Meal	Jeera Rice/Fried Rice/White Rice (200 gm), Dal (50 gm), Paneer Masala (200 gm), Potala Kasa/Besara (100 gm), Govi Masala (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm), Water Bottle (500 ml.)	160	
10	Non-Veg Meal	Jeera Rice/Fried Rice/White Rice (200 gm), Dal (50 gm), Fish (2 Pc) Curry (200 gm)/Chicken Curry (200 gm), Prawn Ghanta (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm), Raita/Ambula Raai (75 gm), Water Bottle (500 ml.)	190	
11	Veg Meal	Veg Biryani/Jeera Rice/Fried Rice/White Rice (200 gm), Dal (50 gm), Chilli Mushroom (100 gm), Potala Kasa (100 gm), Paneer Mix Veg (100 gm), Dahi Baigan (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm), Raita/Ambula Raai (75 gm), Water Bottle (500 ml.)	190	
12	Non-Veg Meal	Jeera Rice/Fried Rice/White Rice (200 gm), Dal Fry (50 gm), Motton Curry (150 gm), Prawn	210	


 17.12.24
CDM & Public Health Officer
Koraput

		Ghanta (100 gm), Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)		
13	Veg Meal	Jeera Rice/Fried Rice/White Rice (200 gm), Dal Fry (50 gm), Paneer Butter Masala (100 gm), Mushroom-65 (100 gm), Navaratna Kurma (100 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), Kheer (100 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	210	
14	Non-Veg Meal	Chicken Fried Rice (100 gm), Plain Rice (100 gm), Dal Fry (50 gm), Motton Curry (150 gm), Fish (2 Pc) Fry (100 gm), Non Veg Ghanta (100 gm), Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm)/Sweet (50 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	240	
15	Veg Meal	Veg Biryani (100 gm), White Rice (100 gm), Dal Fry (50 gm), Motter Paneer Masala (100 gm), Mushroom Dopiyaj (100 gm), Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), Kheer (100 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	240	
16	Non-Veg Meal	Veg Biryani (100 gm), Plain Rice (100 gm), Dal Fry (50 gm), Motton Curry (150 gm), Chilli Chicken (100 gm), Non Veg Ghanta (100 gm), Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm)/Sweet (50 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	250	
17	Veg Meal	Veg Biryani (100 gm), White Rice (100 gm), Dal Fry (50 gm), Paneer Kofta (100 gm), Mushroom Masala (100 gm), Mix Veg (100 gm), Chilli Govi (100 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), Kheer (100 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	250	
18	Non-Veg Meal	Non-Veg Biryani (100 gm), Plain Rice (100 gm), Roti (2 Pc.), Dal Fry (50 gm), Motton Curry (150 gm), Prawn Curry (100 gm), Mix Non Veg Ghanta (100 gm), Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm)/Sweet (50 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	300	
19	Veg Meal	Veg Biryani (100 gm), White Rice (100 gm), Roti (2 Pc.), Dal Fry (50 gm), Paneer Butter Masala (100 gm), Mushroom Manchuriyan (100 gm), Mix Veg (100 gm), Govi-65 (100 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), Kheer (100 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	300	
20	Non-Veg Meal	Starter -(Non Veg Soup-100 ml, Chicken Pakoda-100 gm), Main Course-Non-Veg Mix Fried Rice (100 gm), Plain Rice (100 gm), Roti (2 Pc.), Dal Makhni (50 gm), Motton Kassa (200	350	

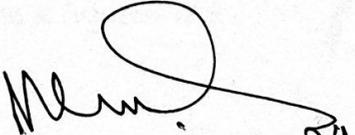

 17.12.24
CDM & Public Health Officer
Koraput

		gm), Chilly Fish (2 Pc) (100 gm), Paneer Mix Veg (100 gm), Papad (1 pc)/Disco Chips (25 mg), Kheer (100 gm)/Sweet (50 gm), Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)		
21	Veg Meal	Starter -(Veg Soup-100 ml, Spring Roll-75 gm & Corn Pakoda-75 gm), Main Course- Mix Veg Biryani /Kaju Rice (100 gm), White Rice (100 gm), Roti (2 Pc.), Dal Fry (50 gm), Paneer Dopiyaja (100 gm), Mushroom Kadhai (100 gm), Baby Corn Chilly (100 gm), Govi Masala (100 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), Kheer (100 gm), Mix Khata/Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.)	350	
22	Non-Veg Meal	Starter -(Chicken Soup-100 ml, Chicken Pakoda-100 gm, Chuna Fish Pakoda-75 gm), Main Course-Non-Veg Biryani/Non-Veg Mix Fried Rice (100 gm), Plain Rice (100 gm), Butter Naan (2 Pc.), Dal Makhni (50 gm), Motton Kassa (200 gm), Fish Besara (2 Pc) (100 gm), Mix Veg (100 gm), Potala Kasa (75 gm), Dahi Baigan (75 gm), Green Salad (75 gm), Papad (1 pc)/Disco Chips (25 mg), Water Bottle (500 ml.), Desert- Ice Cream (100 gm), Kheer (100 gm)/Sweet (50 gm)	400	
23	Veg Meal	Starter -(Lacha Ball (75 gm), Veg Soup-75 ml, Spring Roll-75 gm & Sweet Corn Pakoda-75 gm), Main Course- Mix Veg Biryani /Kaju Rice (100 gm), White Rice (100 gm), Butter Naan (2 Pc.), Dal Makhni (50 gm), Paneer Hydrabadi (100 gm), Mushroom Kadhai (75 gm), Govi-65 (75 gm), Baby Corn Chilly (75 gm),Potala Mustard (75 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), , Mix Khata/Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.), Desert- Ice Cream (100 gm), Kheer (100 gm)/Sweet (50 gm)	400	
24	Non-Veg Meal	Starter -(Chicken Soup-100 ml, Chicken Pakoda-100 gm, Fish Pakoda-75 gm), Main Course-Non-Veg Biryani/Non-Veg Mix Fried Rice (100 gm), Plain Rice (100 gm), Butter Naan (2 Pc.), Dal Makhni (50 gm), Motton Curry (200 gm), Chicken Dopiyaja (100 gm), Prawn Masala (100 gm), Mix Veg Manchuriyan (100 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), Mix Khata/Raita/Ambula Raai/Dahi Bundi (75 gm)Water Bottle (500 ml.), Desert- Ice Cream (100 gm), Kheer (100 gm)/Sweet (50 gm)	450	
25	Veg Meal	Starter -(Lacha Ball (75 gm), Veg Soup-75 ml, Paneer Tikka-75 gm & Sweet Corn Pakoda-75 gm), Main Course- Mix Veg Biryani /Kaju Rice (100 gm), White Rice (100 gm), Butter Naan (2 Pc.), Dal Makhni (50 gm), Pallak Paneer (75 gm), Mushroom Manchuriyan (75 gm), Veg Kofta (75 gm), Bhindi Mustard (75 gm), Kabuli Chilly (75 gm), Govi Masala (75 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), , Mix	450	


 17-12-24
 CDM & Public Health Officer
 Koraput

		Khata/Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.), Desert- Ice Cream (100 gm), Kheer (100 gm)/Sweet (50 gm)		
26	Non-Veg Meal	Starter -(Chicken Soup-100 ml, Chicken Tanduri-100 gm, Fish Pakoda-75 gm), Main Course-Non-Veg Biryani/Non-Veg Mix Fried Rice (100 gm), Plain Rice (100 gm), Butter Naan (2 Pc.), Dal Makhni (50 gm), Motton Curry (200 gm), Chicken Mughlai (100 gm), Prawn Mughlai (100 gm), Chilli Egg Chips (4 Pcs.), Non Veg Ghanta (75 gm), Mix Veg (75 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), Mix Khata/Raita/Ambula Raai/Dahi Bundi (75 gm)Water Bottle (500 ml.), Desert- Ice Cream (100 gm), Kheer (100 gm)/Sweet (50 gm), Cool Masala Drinks (100 ml)	500	
27	Veg Meal	Starter -(Lacha Ball (75 gm), Veg Soup-75 ml, Paneer Tikka-75 gm & Baby Corn Crispy-75 gm), Main Course- Mix Veg Biryani /Kaju Rice (100 gm), White Rice (100 gm), Butter Naan (2 Pc.), Dal Makhni (50 gm), Paneer Butter Masala (75 gm), Mushroom Kadhai (75 gm), Govi-65 (75 gm), Veg Chilly (75 gm), Baby Corn Masala (75 gm), Bhendi Dopiyaj (75 gm), Papad (1 pc)/Disco Chips (25 mg), Green Salad (75 gm), , Mix Khata/Raita/Ambula Raai/Dahi Bundi (75 gm), Water Bottle (500 ml.), Desert- Ice Cream (100 gm), Kheer (100 gm)/Sweet (50 gm), Cool Masala Drinks (100 ml)	500	
28	Tiffin (Dry)	Bara, Allu Chup and Cutlet (01 each) with Tissue Paper	20	
29	Tiffin (Dry)	Bara, Samosa, Allu Chup & Sweet (01 each) with Tissue Paper	25	
30	Tiffin (Dry)	Bara, Paneer Samosa, Allu Chup & Sweet (01 each) with Tissue Paper	30	
31	Tiffin (Dry)	Bara, Paneer Samosa, Allu Chup, Veg Cutlet & Sweet (01 each) with Tissue Paper	40	
32	Tiffin (Dry)	Bara, Mushroom Samosa, Spring Roll, Veg Cutlet, Fruity & Sweet (01 each) with Tissue Paper	50	
33	Tea	Per Cup (75 ml)	05	
34	Coffee	Per Cup (75 ml)	10	
35	Packed Drinking Water	Per Bottle (500 ml)	10	

Signature with Seal


17.12.24
CDM & Public Health Officer
Korapat

ANNEXURE - I

(To be furnished in the letter head of the auditor / Chartered Accountant)

ANNUAL TURNOVER STATEMENT

The Annual Turnover of M/s for the last financial year is given below and certified that the statement is true and correct to the best of our knowledge and belief.

Sl No	Financial Year	Turnover (Rs.)
1	2023-24	
Amount in Words:		

Date:

Place:

Signature of the Auditor/ Chartered Accountant (Name in Capital)

UDIN.....

Membership No.-

Registration No. of

Firm

Note: To be issued on the letterhead of the auditor / Chartered Accountant.


17.12.24
CDM & Public Health Officer
Koraput

ANNEXURE - II

(To be submitted on a Stamp Paper of relevant value)

DECLARATION FORM

I/We.....
..... having My /
Our.....
.....office
at.....

..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the..... Odisha for the supply Food Catering Services under NHM, Koraput. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Tender Reference No _____/DPMU/NHM/KPT/2024-25.

I/We do hereby declare I/We have not been de-recognized/black listed by any State Govt./ Union Territory/ Govt. of India / Govt. Organization/Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items/non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security Deposit and blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid Food License (s) bearing No. Valid upto..... I /We.....do hereby declare that I/ we will supply the Food Catering Service under NHM, Koraput as per the terms, conditions & specifications of the tender document.

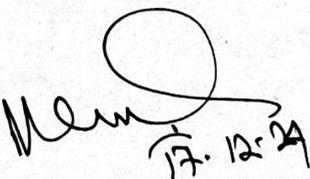
Signature of the bidder

Seal

Date

Name & Address of the Firm:

Affidavit before the Executive Magistrate / Notary Public.


17.12.24
CDM & Public Health Officer
Koraput