

Model Bidding Document
Government of Odisha
District Excise Office, Koraput

No. 173 / Ex., Dated 22.01.2025

Quotation / Tender Call Notice

In pursuance to the O. M. No.22924/F., Dated 14.08.2023 of Finance Department, Odisha and as per permission vide Letter No.8950/Niz., Dated 19.09.2024, No.9253/Ex dated 30.09.2024 & 10192/Ex., Dated 02.11.2024 of Joint Excise Commissioner, Odisha, Cuttack sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing **04 (Four) Diesel/Petrol** driven vehicle (**preferably Bolero for enforcement work**) (as per the table below) for **1. Narayanpatna Excise Station, 2. Nandapur Excise Station and 3. Potangi Excise Station & Jeypore Excise Station** having sitting capacity not more than **10 (ten)** including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in the said offices under Superintendent of Excise, Koraput on monthly rent basis:

T A B L E

Sl No.	Type of Vehicle	Maximum hire charges per month exclusive of all taxes	Minimum average mileage in Kms per Liter
1	2	3	4
1	Bolero /Sumo Gold	Rs.31,000/-	10

1. The vehicle must be in road worthy condition, shall not be more than 03 (Three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.

4. A sum of **Rs.5000/-** (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Superintendent of Excise, Koraput and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders. The cover should be super-scribed as "Quotation / Tender for vehicle to be engaged at **1. Narayanpatna Excise Station, 2. Nandapur Excise Station and 3. Potangi Excise Station & Jeypore Excise Station** .
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). Service Tax would be reimbursed separately over and above the hire charges.
6. The Vehicle must achieve a fuel efficiency of **10 Kms** per liter.
7. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure –III).
8. The Quotation completed in all respect should reach through Post / Courier in the office of the Superintendent of Excise, Koraput on or before 10.02.2025 by **5 P.M.** and shall be opened on dated 11.02.2025 at **11 A.M.** in the office chamber of Sub-Collector, Koraput in presence of the bidders or their authorized representatives.
9. The application form of quotation / tender containing general Bid information & terms and conditions for hiring of vehicles etc. will be available with **District Excise Office, Koraput on payment of Rs.100/-** in shape of Demand Draft or can be downloaded from Koraput district website www.koraput.nic.in from 28.01.2025 to 10.02.2025 . In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees One Hundred) only in favour of Superintendent of Excise, Koraput towards the cost of application along-with the application.
10. The Tenders are requested to file more than 3(Three) applications for each Excise Station / Excise Range.
11. Any applicant may apply more Excise Station / Range and clearly mention the Excise Station / Range.


Collector & D.M., Koraput,
Quotation / Tender Calling Authority