

OFFICE OF THE TAHASILDAR, NANDAPUR

E-mail: tah.nandapur@nic.in

Phone No: - 06855-273555

No: 15/2025

Date: 24/2/2025

QUOTATION CALL NOTICE

Sealed quotation / tenders are invited from interested reputed Travelling Agencies / Tour Operators or Private Individuals having valid GDT numbers for providing of Diesel driven TUV300/ BOLERO-NEO having sitting capacity not more than 10 including driver which shall confirm to the Terms and conditions (Annexure-II) official use in this Tahasil, Nandapur on monthly rent basis for supervision of official works.

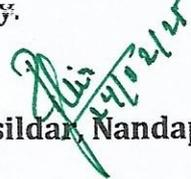
1. The vehicle must be in Road worthy condition shall not be more than 2 years old from the date of initial registration & must have valid registration certificate, Insurance Certificate, Fitness certificate, valid contract carriage permit, Odisha Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature & must have at least 3 years experience in driving.
4. A sum of Rs.5000/- shall be deposited by the tending bidder in shape of account payee bank draft drawn in favour of the Tahasildar, Nandapur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the General bid information (including Drivers monthly salary & excluding fuel). The vehicle must achieve fuel efficiency of at least 12 Kms/ per Litre.
6. The details of the make and year of manufacture of the vehicle, registration No. mileage (Kms Covered Per Litre) and name of the driver with driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation.(Annexure-II).
7. The quotation completed in all respect should reach the undersigned on or before 10.03.2025 through registered post by 1.00 PM and shall be opened on 10.03.25 in the chamber of Tahasildar, Nandapur at 3.00 PM in presence of the bidders or their authorized representatives.
8. The eligible bidder shall commence the services from the date of agreement and shall continue to provide their services for one year (as per the agreement made with the Tahasildar, Nandapur)
9. Other terms & conditions are available in the office of the Tahasildar, Nandapur. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons thereon.

Tahasildar, Nandapur

No: 616/2025

Date: 24/2/2025

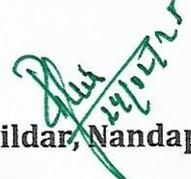
Copy submitted to the Nizarat, Collectorate, Koraput/ All Tahsildars/ All BDOs/ RTO, Koraput/ Sub-Collector, Koraput/ Jeypore with a request to affix the above quotation call notice in their notice board for wide publicity.


Tahasildar, Nandapur

No: 617 / 2025

Date: 24 / 2 / 2025

Copy Submitted to the D.E.G.M, Collectorate, Koraput with request to publish the Quotation call notice in the district website for general information of public.


Tahasildar, Nandapur

No: 618 / 2025

Date: 24 / 2 / 2025

Copy submitted to the Collector, Koraput/ CDO-Cum-EO Koraput for kind information and necessary action.


Tahasildar, Nandapur

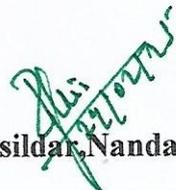
TERMS AND CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hier on monthly rent basis.

1. The hire vehicles during period of contract shall have all necessary valid MV Documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid contract carriage permit, proof of up-to-date tax payment etc and D.L. of the driver available all the times. The Department/ office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of income tax or any other tax as applicable by law for monthly basis is final but does not include cost of diesel. Which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, servicing charges, lubricating oil of Engine, Gear box and differential Coolant, Tyres, Tubes, Battery etc will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner/ bidder. The driver must have the quality of Honesty, Integrity, Devotion & Duty and free from Alcohol Drinks / Tobacco Usage
4. In case of Break Down for reasons whatsoever the replacement of a vehicle of the same or better model / vehicle shall be provided by the owner/ bidder
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 28 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursment towards cost of diesel (as per actual) and lubricants (as per Govt norm) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle must be less than one year old and the type is Bolero Neo. Must also be in good running condition during the period of contract.

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24/02/24

10. The monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawl of service and termination of agreement.
13. The vehicle owner/ bidder should apply in one form for all blocks or may specify the blocks for which he may apply and also , he can quote the rates separately for each block.
14. If the bidder voilates any of the term contract, Govt shall forfeit the enitre amount of security deposits.
15. The vehicle must not be involved in any illegal activities.
16. The application form must be signed by the vehicle owner or bidder and property sealed and also attached with all relevant documents including drafts as perr the terms & conditions.
17. Maximun hired charges is fixed as per the Ltr No.30464/F dtd. 06.09.2019 of Joint Secretary to Govt. Finance Deptt. Odisha.


Tahasildar, Nandapur

GENERAL INFORMATION FOR HIRING VEHICLE

- 1) Name of the Firm :-
- 2) Name of the Proprieter / Bidder / Vehicle Owner :-
- 3) Registration Certificate of the Vehicle (Y/ N) :-
- 4) Type of the vehicle (AC/NON-AC) :-
- 5) Year of Manufacturing :-
- 6) Date of Registration :-
- 7) Name and complete Address of the Owner of the vehicle:-
- 8) Fitness Certificate (Y/N) :-
- 9) Road Permit Validity (Y/N):-
- 10) Pollution Clearance Certificate (Y/N):-
- 11) GSTIN of the Bidder (Y/N) :-
- 12) Insurance Certificate (Y/N) :-
- 13) Contract Carriage Permit (Y/N) :-
- 14) Security Deposit Copy (Y/ N) :-
- 15) Name, Photo, present & permanent address of Driver :-
- 16) Contact No of Driver :-
- 17) Driving Licence Copy (Y/N) :-
- 18) Proposed hire charge of Vehicle p/m excluding fuel cost :-
- 19) Rate of Fuel Consumption / Mileage per litre :-
- 20) Contact No of the Quotationer / Tenderer/ Bidder / Owner :-
- 21) Date of Application :-
- 22) Aadhar Card / Pan Card / Voter ID of Bidder & Driver (Y/N):-

Format for price bid

Sl.No.	Name of the office	Name of the vehicle Owner	Hire Chrges (Including Drivers Monthly Salary & Excluding Fuel) in INR	Fuel (Kms per Litre)
	Tahasil office, Nandapur			

Certified that the information mentioned above is true to the best of my knowledge and belief.

(Signature / LTI of the Quotationer)