



OFFICE OF THE PANCHAYAT SAMITI: BORIGUMMA

No. 1205 /2025

Dated: 02 /04/2025

QUOTATION/TENDER CALL NOTICE FOR HIRING OF VEHICLE FOR OFFICE PURPOSE

Sealed Quotation/Tenders are invited from interested reputed Travel Agencies/ Tour Operators /Private individual's for providing one (01) nos. TUV 300 / Bolero / Ertiga of AC Petrol/ Diesel driven vehicle having sitting capacity not more than 07 including driver, which shall conform to the Terms and conditions (Annexure-A) for official use in Panchayat Samiti Borigumma(MGNREGS Section) on monthly rental basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in Road worthy condition, shall not be more than 3 year old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof up- to- date tax permit etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
4. The driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Block Development Officer, Borigumma and submit along with tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge not more than the ceiling limit of Rs.31,000/- be quoted separately in the general bid information (excluding fuel and lubricants).
7. The vehicle must achieve a fuel efficiency of 10 Km per litre.
8. The detail of the make and year of manufacture of the vehicle, registration no. Mileage(Kms covered per liter) and name of the Driver with Driving License No and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Appendix-B)
9. The Sealed Quotation completed in all respect should reach the undersigned on or before 10.04.2025 by 3:00 PM through by Regd. Post/ Speed Post (in hand submission shall not be entertained and the authority shall not be responsible for postal delay) and shall be opened on the same day at 04:00 PM in presence of the bidders or their authorized representatives.

10. The application form of quotation/tender containing General Bid information & Terms and condition for Hiring of Vehicle etc. will be available with Section Officer of the Panchayat Samiti, Borigumma on payment of Rs.1,000/- from 02.04.2025 to 10.04.2025 or can be downloaded from Website www.koraput.nic.in from 02.04.2025 to 10.04.2025. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs.1,000/- (Rupees One Thousand)only in favour of BDO Borigumma towards the cost of application along with the application.


Block Development Officer,
Borigumma

Memo No 1206 /2025

Date 02 /04/2025

Copy to DIO, NIC, Koraput for information with a request to publish the quotation in the district website for wide publicity among the general public.


Block Development Officer,
Borigumma

Memo No 1207 /2025

Date 02 /04/2025

Copy submitted to the CDO-cum-EO ZP, Koraput/Sub-Collector, Jeypore/ Dy.Collector, Nizarat Section Collectorate, Koraput/ All BDO'S/ All Tahasildars of the district for information and necessary action. It is request to exhibit the notice in the office Notice Board of their office for wide publicity.

Copy to this office Notice Board.


Block Development Officer,
Borigumma

TERMS AND CONDITION FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc, will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be proved by the owner of the vehicle/bidder.
6. In case of the vehicle does not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement, No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel(as per actual) and lubricants(as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible with in fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 03 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it will be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violets any of the terms of contract, Government shall forfeit the entire amount of security deposit.


**Block Development Officer,
Borigumma**

General Information

Sl.No	Particulars	
1.	Name of the Service Provider	
2.	Complete Address	
3.	OGST Number	
4.	Bank Account No. and IFSC Code	
5.	Registration No. of Vehicle	
6.	Year of Manufacture	
7.	Made & Model	
8.	Date of Registration	
9.	Name & complete address of the owner of vehicle	
10.	Fitness Certificate validity	
11.	Pollution Certificate validity	
12.	Permit validity	
13.	Insurance validity	
14.	Name/Address of the Driver	
15.	D.L No. & Validity of the D.L of the Driver	
16.	Proposed hire charge of the vehicle per month excluding fuel cost.	
17.	Rate of fuel consumption/ Mileage per litre	
18.	Contact Number of the Service provider	
19.	Contact number of the Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of
Quotationer/Tender