

GOVT. ANM TRAINING CENTER, JEYPORE,

DIST-KORAPUT

Tel: 06854-230665

Tender Ref No-. 187 / ANMTC/2025-26 Dated: 28.04.2025

TENDER DOCUMENT

FOR

PROCUREMENT OF ACADEMIC BOOKS FOR ANM
STUDENTS

Address for Correspondence-

OFFICE OF THE PRINCIPAL TUTOR, GOVT ANMTC,
JEYPORE, MAIN ROAD, JEYPORE-764001

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28/4/25
PRINCIPAL TUTOR
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JEYPORE (K)

DISCLAIMER

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SECTION 1 - NOTICE INVITING PROPOSAL

Tender Reference No. : 187 / ANMTC/2025-26,

Dated: 28.04.2025

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE AGENCIES FOR PROCUREMENT OF ACADEMIC BOOKS FOR ANM STUDENTS

1	Period of Availability of Tender Document	From 01.05.2025 to 15.05 2025 (Downloadable from website: https://koraput.odisha.gov.in)
2	Last date and address for submission of Proposal	Date: 15.05.2025, Time: 05.P.M Address: OFFICE OF THE PRINCIPAL TUTOR, GOVT ANMTC, JEYPORE, MAIN ROAD, JEYPORE-764001 <i>NB : Proposals should be submitted through Speed post / Registered post / Courier only</i>
3	Date, time and place of opening of Proposal and presentation	a) Technical Proposal (Part A) opening : 17.05.2025 at 11A.M (Time) b) Financial Proposal (Part B): <i>The date of opening of financial proposals will be intimated by the Principal Tutor, Govt ANMTC, Jeypore to the agency found successful in the technical proposal evaluation.</i> <i>(Bidders / authorized representative may remain present at the time of opening of proposal)</i>

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Section-2

TERMS AND CONDITIONS FOR PROCUREMENT OF ACADEMIC BOOKS FOR ANM STUDENTS

The bidders will download the tender from the District Web Site: <https://koraput.odisha.gov.in> by Tender cost (Non-returnable) of Rs.2,000/- (Rupees Two Thousand Only) and EMD (Returnable) Cost. Rs.10,000/-(Rupees Ten Thousand) only in shape of Demand Draft in favor of "Principal Tutor, Govt ANMTC, Jeypore" Payable at Jeypore.

1. The tender paper will be rejected if the bidder changes any clause or Annexure of the bid documents downloaded from the website.
2. Sealed tenders must be received on or before 15.05.2025 till 05:00 PM. Any tender document received after the due date and time will be rejected/returned to the sender unopened. The tender paper must be received through Speed Post/ Regd. Post only. The Sealed tenders will be opened on dated 17.05.2025 at 11.00 A.M. in the presence of Purchase Committee Members. Bidders /their authorized representative may remain present at the time of opening of tender.
3. The Principal Tutor, Govt ANMTC, Jeypore shall have no responsibility for any delay / Omission on part of the bidder and reserves the right to reject any or all the tenders without assigning any reason thereof.
4. The bidder(s) are to submit their tenders in separate sealed covered envelopes for Technical Bid and Financial Bid by superscripting Cover 'A' (Technical Bid) and Cover 'B' (Financial Bid) & both the sealed covers should be put into a third outer cover which should be superscripted as "Tender for Supply of Academic Books For ANM Students " and Tender Reference No 187/ ANMTC/2025-26.
5. The sealed tenders will be opened by the Principal Tutor, Govt ANMTC, Jeypore in the Office Chamber, O/O- Principal Tutor, Govt ANMTC, Jeypore on dated 17.05.2025 at 11.00 A.M. The bidder or their duly authorized representatives are allowed to be present during the opening of the tenders if they desire.
6. The rate quoted by the bidder should be inclusive of all taxes (GST/ET/Freight/insurance etc.).
7. Conditional tenders are liable to be rejected. All Disputes are subjected to District Court, Jeypore, Odisha
8. If the successful bidder/ bidders fail to supply within the stipulated period i.e. 15 (Fifteen) days from date of receipt of order from Principal Tutor, Govt ANMTC, Jeypore, liquidated damage @ 0.5% of the tender value per week of delay shall be

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deducted from the final payment. The maximum delay time acceptable is 8 weeks. Hence, the maximum liquidated damage shall be up to 4% of purchase order. If the bidder fails to supply within the maximum delay time his order stands cancelled automatically.

9. The Authority will not make any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.
10. The items should be delivered by the successful bidder within 15 days of placing the order by the Principal Tutor, Govt ANMTC, Jeypore and the bidder shall submit the bill for payment as per the approved rate in respect to quantity of items supplied. The transportation of items is sole responsibility of the successful bidder and must deliver the items on destination delivery basis.
11. In case of failure on the part of the approved bidder to supply of the required items as per supply order within stipulated period, the Principal Tutor, Govt ANMTC, Jeypore shall be at liberty to purchase the required items from open sources and the approved bidder shall be liable to pay the excess amount which this office have to incur being the difference of actual amount of purchase minus the amount as per approved rates and difference aforesaid shall be recoverable and adjustable against the security deposit amount.
12. Under no circumstances the successful bidder shall appoint any sub-contractor or sub-lease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
13. Rates quoted against this tender notice shall remain valid up to 12 months after the award of contract. No request for an increase in rates, if any, will be allowed or entertained during this period.
14. Bidders should submit the photocopy of valid GST Registration Certificate & PAN Card.
15. In case of non receipt of required number of bids the bidding period may be extended by the tender inviting authority.
16. The bidder should have experience in the supply of the same & similar items to Govt. / Pvt. Organizations during the last two years. The bidder has to furnish the work order/ contract copies in support of that.

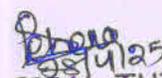
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17. The bidder has to submit affidavit in Non-Judicial Stamp Paper with appropriate value (i.e Rs.20/-) that his or her agency has not been blacklisted by any Govt./PSU organization.
18. The bidder has to submit copy of IT Return for last three years i.e. AY 2021-22, 2022-23 & 2023-24.
19. The bidder has to submit the copy of GST Return for the 2nd quarter of F.Y 2024-25.
20. The bidder shall submit Rs. 10,000/- (Rupees Ten Thousand) only towards EMD (Earnest Money Deposit -Refundable without Interest). The EMD shall be deposited in the form of Demand Draft from any nationalized bank in India drawn in favor of "Principal Tutor, Govt ANMTC, Jeypore" Payable at Jeypore.
21. EMD of the successful bidder will be returned without interest after one year from the date of 1st order and EMD of the unsuccessful bidder will be returned without interest after the finalization of the tender process.
22. Bidders should not change the product list as per the tender Sl. No.
23. Bidders has to submit the Audited Financial Statements duly certified by a Chartered Accountant for last three Financial Years (2021-22, 2022-23 & 2023-24) along with Average Annual Turn Over Certificate duly certified by a Chartered Accountant with UDIN. The average annual turnover during the last three financial years (2021-22, 2022-23 & 2023-24) should not be less than 10 Lakh as per the format in Annexure- I.
24. Format for List of item(s) Quoted for Price Bid (Cover - B) (Annexure-II).
25. The Declaration form Annexure - III duly signed by the renderer before the Notary public / Executive Magistrate.
26. In case of tie in quoted price, the bidder having maximum average annual turnover will be considered as L1 bidder.

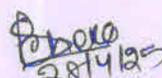
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List of Items for Academic Books for ANM Students

Sl. No	Name of the Book/ Edition	Name of the Author	Publication	Quantity Required (Nos.)
1	Ross and Wilson Anatomy and Physiology in Health and illness- 16th Edition	Anne Waugh, Allison Grant	Elsevier	20
2	Community Health Nursing for ANM	Ambika Kanwar	Vardhan Publishers	40
3	Community Health Nursing for ANM	Keshav Swarnakar	N.R Brothers	40
4	Community Health Nursing for ANM	Heaven Dahiya	Kumar Publishing house	40
5	D.C Dutta's Text Book of Obstetric including Perinatology & Contraception/10th Edition	Hiralal Konar	Jaypee Brothers Medical Publisher	10
6	Midwifery for ANM students	Harpreet Kaur	Kumar Publishing house	40
7	Midwifery for ANM students	Anu Joykutty	Vardhan Publishers	40
8	Adult Health Nursing-I	Sukhpal Kaur	Jaypee Brothers Medical Publisher	5
9	Adult Health Nursing-II	Sukhpal Kaur	Jaypee Brothers Medical Publisher	5
10	A Text book of Nutrition for Nurses	Mollysum	Jaypee Brothers Medical Publisher	15
11	Child Health Nursing for ANM	Savita Grewal	Kumar Publishing house	40
12	Child Health Nursing for ANM	Kavita Gary	Vardhan Publishers	40
13	Essential Paediatrics for Nurses, 4th Edition	Meharban Singh	CBS Publishers	10


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14	First aid for Nurses, 3rd Edition	T.K Indrani	Jaypee Brothers Medical Publisher	40
15	Fundamentals of Nursing	Maninder Kaur	S. Vikas & Co	10
16	Health Centre Management	Heaven Dahiya	Kumar Publishing house	40
17	Health Centre Management	Ambika Kanwar	Vardhan Publishers	40
18	Health Promotion	Harpreet Kaur	Kumar Publishing house	40
19	Text book of Health Promotion for ANM students	S.S Randhawa	S. Vikas & Co	40
20	Primary Health Care in Nursing for ANM	Dr. Aashna Dhingra	Vardhan Publication	40
21	Primary Health Care in Nursing for ANM	Heaven Dahiya	Kumar Publishing house	40
22	Text book of Primary Health Promotion for ANM Students	Shipra Damir	Vardhan Publication	40
23	A Hand book of ANM	Aashna Dhingra	Vardhan Publication	40
24	Prime Nurses Dictionary	Amitav Ghosh	Vardhan Publication	20
25	Child Health Nursing	Pooja Pallavi	Vardhan Publication	20
26	A Text book of First Aids	Ambika Kanwar	Bookera Publication	40
27	A Comprehensive Textbook of Midwifery and Gynaecological Nursing	Annamma Jacob	Jaypee Brothers Medical Publisher	15


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CHECK LIST

(To be submitted in Cover "A" Technical Bid)

Note: The documents have to be arranged serially as per the order mentioned in the Check List

Please put \checkmark in the respective box

COVER - A (TECHNICAL BID) DOCUMENTS: SUBMITTED OR NOT

Sl. No	Particulars	Page No	Yes	No
1	List of Item (s)			
2	Tender Cost of Rs.2,000/-			
3	EMD of Rs.10,000/-			
4	affidavit in Non-Judicial Stamp Paper with appropriate value (i.e Rs.20/-) that his or her agency has not been blacklisted by any Govt./PSU organization			
5	Experience during the last Two years (From Govt. organization or PSU if any, Order to be attached for related items)			
6	Photocopy of valid PAN			
7	Photocopy of Valid GST Registration certificate			
8	Photocopy of GST Return for the 2 nd quarter of F.Y 2024-25			
9	Average Annual Turn Over Certificate (10 Lakh or above) of last three Financial Years (2021-22, 2022-23 & 2023-24) duly certified by a CA mentioning UDIN.			
10	Audit Financial Statements duly certified by a Chartered Accountant for last three Financial Years (2021-22, 2022-23 & 2023-24)			
11	Copy of original Tender and schedules, duly signed by the bidder along with seal of the organization.			
12	Photocopy of ITR for last three years i.e. AY 2021-22, 2022-23 & 2023-24			

Signature of the Bidder

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ANNEXURE - I

(To be furnished in the letter head of the auditor / Chartered Accountant)

AVERAGE ANNUAL TURNOVER STATEMENT

The Average Annual Turnover of M/s Who is a manufacturing unit / Authorized unit for the last three financial years are given below and certified that the statement is true and correct to the best of our knowledge and belief.

Sl No	Financial Year	Turnover (Rs.)
1	2021-22	
2	2022-23	
3	2023-24	
<i>Average Annual turnover</i> (for the above three years) (Rs.) <hr style="width: 30%; margin-left: 0;"/>		

Date:

Place:

Signature of the Auditor/ Chartered Accountant (Name in Capital)

UDIN.....

Membership No.-

Registration No. of

Firm

Note: To be issued on the **letterhead** of the auditor / Chartered Accountant.

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ANNEXURE - II

Financial Bid (Academic Books for ANM Students)

LIST OF LIST OF ITEM(S) QUOTED FOR PRICE BID (COVER - B)

Sl. No	Name of the Book/Edition	Name of the Author	Publication	Latest Year of Edition/ Reprint	Rate Excluding GST (Rs.)	% of GST	Rate Including GST (Rs.)
1	Ross and Wilson Anatomy and Physiology in Health and illness-16th Edition	Anne Waugh, Allison Grant	Elsevier	17th			
2	Community Health Nursing for ANM	Ambika Kanwar	Vardhan Publishers	2024-25			
3	Community Health Nursing for ANM	Keshav Swarnakar	N.R Brothers	3rd			
4	Community Health Nursing for ANM	Heaven Dahiya	Kumar Publishing house	2nd			
5	D.C Dutta's Text Book of Obstetric including Perinatology & Contraception/10th Edition	Hiralal Konar	Jaypee Brothers Medical Publisher	10th			
6	Midwifery for ANM students	Harpreet Kaur	Kumar Publishing house	2024-25			
7	Midwifery for ANM students	Anu Joykuty	Vardhan Publishers	2024-25			
8	Adult Health Nursing-I	Sukhpal Kaur	Jaypee Brothers Medical Publisher	2024-25			
9	Adult Health Nursing-II	Sukhpal Kaur	Jaypee Brothers Medical Publisher	2024-25			
10	A Text book of Nutrition for Nurses	Mollysum	Jaypee Brothers Medical Publisher	2024-25			
11	Child Health Nursing for ANM	Savita Grewal	Kumar Publishing house	2024-25			
12	Child Health	Kavita	Vardhan	2024-25			

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	Nursing for ANM	Gary	Publishers				
13	Essential Paediatrics for Nurses, 4th Edition	Meharban Singh	CBS Publishers	2024-25			
14	First aid for Nurses, 3rd Edition	T.K Indrani	Jaypee Brothers Medical Publisher	2024-25			
15	Fundamentals of Nursing	Maninder Kaur	S. Vikas & Co	2024-25			
16	Health Centre Management	Heaven Dahiya	Kumar Publishing house	2024-25			
17	Health Centre Management	Ambika Kanwar	Vardhan Publishers	2024-25			
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24	Prime Nurses Dictionary	Amitav Ghosh	Vardahan Publication	2024-25			
25	Child Health Nursing	Pooja Pallavi	Vardhan Publication	2024-25			
26	A Text book of First Aids	Ambika Kanwar	Bookera Publication				
27	A Comprehensive Textbook of Midwifery and Gynaecological Nursing	Annamma Jacob	Jaypee Brothers Medical Publisher	6th			

Signature of the Bidder

[Handwritten Signature]
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ANNEXURE - III
DECLARATION FORM

I/We.....
..... having My /
Our.....
.....office
at.....

..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the..... Odisha for the supply of Academic Books for ANM Students. The approved rate will remain valid for a period of one year from the date of approval. I will abide with **all the terms & conditions** set forth in the **Tender Reference No 187 ANMTC/2025-25.**

I/We do hereby declare I/We have not been de-recognized/black listed by any State Govt./ Union Territory/ Govt. of India / Govt. Organization/Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items/non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security Deposit and blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing license (s) bearing No. (s)..... Valid upto..... I /We.....do hereby declare that I/ we will supply the..... as per the terms, conditions & specifications of the tender document.

Signature of the bidder

Seal

Date

Name & Address of the Firm:

Affidavit before the Executive Magistrate / Notary Public.

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