

EKLAVYA MODEL RESIDENTIAL SCHOOL KOTPAD

Vill- Dhamanahandi, P.O.- Kotpad, Block- Kotpad,

Dist.- Koraput, Odisha, 764058

TENDER CALL NOTICE

Letter No. 44/Tender File/EMRSK /2025-26

Date: 20/05/2025

Sealed tenders are invited from the registered and reputed firms for the supply of the school **grocery, vegetables, perishable items, stitching of school uniform by SHGs, daily use toiletries, reading writing materials & office stationery, sports items, hostel equipment, bedding items & vehicle hiring** to Ekalavya Model Residential School, Kotpad, Koraput, Odisha for the session 2025-26. The tender forms with other Particulars/ list of items must be downloaded from the web site www.koraput.odisha.gov.in / www.emrskotpad.com Completed quotation forms along with EMD and downloaded tender form cost Rs. 200/- (Two Hundred Only) for each item in the shape of Bank Draft in favour of ORISSA MODEL TRIBAL EDUCATION SOCIETY, E.M.R.S SCHOOL, KOTPAD, DHAMNAHANDI, KORAPUT must be reached by Speed Post / Registered Post/ hand by 4 pm by **10.06.2025**. at EMRS Kotpad at Village Dhamanahandi Koraput, Odisha (**Bank Draft for EMD and Tender form Cost must be made separately**). The school shall not be responsible for any postal delay. The sealed tender documents will be opened in the presence of District Level Committee members and bidders or their authorized representatives in the office of the Principal, EMRS, Kotpad, Koraput at 11 A.M. on **16.04.2025**. The Chairman of the District Level Committee of the school reserves the right to accept/reject the quotation in whole or in part without assigning any reason thereto. Any dispute in this process would be subject to the court jurisdiction of the Koraput District Headquarters.

Principal

EMRS Kotpad, Koraput

EMRS

Kotpad Koraput

Memo No. 45

Date: 20/05/2025

Copy Submitted to Collector-cum-DM-Chairman, GM, DIC-Member, Principal JNV-Member, PA, ITDA, Jeypore-Member, Handloom & Textile officer, Koraput -Member, DWO, Koraput-Member for kind information.

Principal

EMRS Kotpad, Koraput

EMRS

Kotpad Koraput

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

To

M/s _____

Sub: Tender for the supply of _____.

- 1) Sealed tender for the supply of the articles down in the attached statement are invited by the undersigned on behalf of EMRS, kotpad up to 4 pm. dated 10.06.25. The tender should be sent under sealed cover marked as "TENDER FOR THE SUPPLY OF _____" and not by the name. The tenders will be opened in the Office of the Principal, EMRS, Kotpad, Koraput at 11.00A.M. on dated 16.06.25 .
- 2) The tender should be submitted according to the terms and conditions specified in paragraphs 3 to 24 unless specified in otherwise in the tender, It shall be construed that the terms and conditions stipulated hereunder have been agreed to .
- 3) The rate should be F.O.R to school and should include excise duty, sales tax and any other taxes or imposition whatever liable in respect of the suppliers. The school shall not pay freight etc. The articles should be supplied to the school store.
- 4) The tenderers should quote the price in amount not in percentage (%). There should not be any over-writing, corrections in the quotation. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
- 5) The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide.
- 6) The tenderer should submit his /her tender form along with **Earnest money amounting as fixed and detailed here with** in the form of Bank Draft in favour of ORISSA MODEL TRIBAL EDUCATION SOCIETY, E.M.R.S SCHOOL, KOTPAD, DHAMNAHANDI, **KOTPAD** payable at SBI, Kotpad. The earnest money will be forfeited in the event of failure to comply with the contract. If the contractor fails to supply the articles within the time stipulated in the guideline and the letter of acceptance / supply order issued by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price , if any , shall be deducted from the earnest money and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount .
- 7) The Brand /Make other than the specification given in the tender schedule will not be accepted.
- 8) The rate quoted by the contractor shall hold good till the approval of next tender. For the branded item, if there would some free gift schemes, marked on the packing, the same would liable to be supplied with the articles on free of cost and also mention in the bill.

- 9) In the event of the acceptance of the quotation and placing of the order for purchase, the articles ordered for would be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications/ brand prescribed .
- 10) The amount of EMD money shall be retained by the School for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period.
- 11) The Tenderers are requested to submit the samples at the time of submission of tender in a sealed packet. Loose articles minimum 200gms should be submitted in a transparent jar. Packet items and pieces should be submitted one in number invariably printed label of the firm.
- 12) Payment will be made only after verification of the supplied articles by the quality checking committee/ undersigned and entry in the stock register and scrutiny of bills after full supply as per the order placed with party.
- 13) Quality should be invariably maintained throughout the year /period of agreement as per the sample and specification. Materials cannot be accepted if the item is found substandard or different from the sample and specification. Articles maybe sent for the laboratory testing if required; the articles must be fresh and good in quality.
- 14) The rate should be quoted in terms of metric weight measure i.e quintal /Kg as the case may be.
- 15) It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called and supply order will be placed as per actual requirement.
- 16) No interest will be paid by the undersigned for the EMD money kept in this School.
- 17) Payment will be made in shape of A/C payee cheque only. If payment will be made in shape of Demand Draft, the Bank charges will be borne by the tenderer.
- 18) In case the date and time of opening of the tender is changed, the same will be displayed on the notice board of the school.
- 19) Only one rate should be quoted for each item. More than one rate for each item shall be rejected.
- 20) At the time of supply/distribution of materials the concerned class teachers, catering assistant, School level committee members must to be present with the bidders.
- 21) The tenderer must write the detail postal address, E-mail ID and Telephone No. of their shop in the tender paper.
- 22) In case of any document submitted by the tenderer in support of their claim are found to be false or forged, the tender is liable for cancellation and EMD deposited by the tenderer will be forfeited

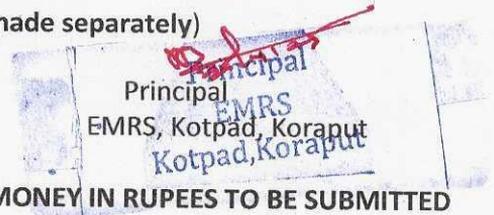
23) Tenderers applying for vehicle hiring must have his/ her Driving License & Fitness Certificate and valid Insurance of vehicle.

24) The sealed tenders should invariably contain

- I. Up-to-date GST Clearance Certificate.
- II. Copy of PAN.
- III. In case of Authorized dealers the Authorization Certificate issued by the Manufacturer /company.
- IV. Signature of the tenderer in all pages with date.
- V. These instruction to tenderers are to be signed by the tenderers and return in original with the tender with all enclosures.
- VI. Bank Draft for cost of tender form.
- VII. EMD in the shape of Bank Draft.

(Bank Draft for EMD and Tender form Cost must be made separately)

Place: Kotpad, Koraput



DETAILS OF DURATION OF SUPPLY AND ITEM-WISE EARNEST MONEY IN RUPEES TO BE SUBMITTED ALONG WITH TENDER PAPER

Sl. No	Name of items	Duration of supply	Amount of Earnest Money
1	Grocery /Mess items	1Day	Rs.20000.00
2	Vegetables	1Day	Rs.5000.00
3	Perishable Item (Chicken, Egg, Fish, Milk, Paneer, Mushroom, Sweets)	1Day	Rs.3000.00
4	Stitching of School Uniform by SHGs	45Days	-
5	Uniforms	45Days	Rs.10000.00
6	Daily Use Toilet Items	1Day	Rs.11000.00
7	Reading Writing material, School bag & Office Stationery	15Days	Rs.6000.00
8	Sports Items	15Days	Rs. 6000.00
9	Hostel Equipment/Bedding Items	30days	Rs.5000.00
10	Hair cutting	-	-

11	Vechile	-	Rs. 15000
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(Registration of firm, GST clearance and copy of PAN is mandatory except SI. No 2, 3,4& 10)

We M/s _____ agreed to accept the terms and conditions specified in above para 03 to 24 and also enclose the rate of the items as per list and specifications given by the Principal EMRS, Kotpad , Koraput.

Witness (Signature, Name &Address) _____

Name of the Proprietor & Address of the firm

Full Signature of the Proprietor with Seal of the Firm.

Mobile Number: _____

E-mail ID: _____

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

Tender for the supply of grocery/ mess items for the financial year -2025-26

1. Name & Address of the party /Firm: _____.
2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.
3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.
4. Note: The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl No	Name of the articles	Specifications	Unit	Rate quoted (Rs) with Tax + transport
1	Cream /butter Biscuit (MRP-5)	Sunfeast/ Unibic/Parle/Britania	Per pkt	
2	Biscuit (MRP-5)	Sunfeast/ Unibic/Parle/Britania		
3	Pickle mix	Priya/Swastik/ Prime/Nilon's	Per 5kg jar	
4	Haldi Powder	Everest/Catch/MDH/TATA sampann	Per kg (500 gm pouch)	
5	Red Chili powder	Everest/Catch/MDH/TATA sampann	Per kg (500 gm pouch)	
6	Panchphoran	Everest/Catch/MDH/TATA sampann	Per kg (500 gm pouch)	
7	Curry Masala Powder	Everest/Catch/MDH/TATA sampann	Per kg (500 gm pouch)	
8	Chicken Masala	Everest/Catch/MDH/TATA sampann	Per Kg (500 gm pouch)	
9	Dhania Powder	Everest/Catch/MDH/TATA sampann	Per Kg (500 gm pouch)	

10	Jeera Powder	Everest/Catch/MDH/TATA sampann	Per Kg (500 gm pouch)
11	Palau Masala	Everest/Catch/MDH/TATA sampann	Per kg (500 gm pouch)
12	Garam Masala	Everest/Catch/MDH/TATA sampann	Per Kg (500/200 gm pouch)
13	Jeera Gota	JK/Catch/Aashirvaad	Per kg (500 gm pouch)
14	Paneer Masala	Everest/Catch/MDH/TATA sampann	Per kg (500/100 gm pouch)
15	Kashmir Mircha Powder	Everest/Catch/MDH/TATA Sampann	Per Kg (500/100 gm pouch)
16	Besan	Fortune/Aashirvad	Per Kg
17	Ghee(cow)	Amul	Per Kg
18	Refined Sunflower Oil	Fortune	1 ltr pouch
19	Milk Maid	Nestle /Amul	Per kg
20	Amul Spray	Amul	Per kg
21	KISHMISH	TATA Sampann/Happilo/Farmley/JK	Per kg
22	Elaichi small	JK	Per Kg (100 gm pouch)
23	Kaju (Gota)	TATA Sampann/Happilo/Farmley/JK	Per kg (500 gm pouch)
24	Sugar	Fortune/Madhuri	Per Qntl. (30/50 kg)
25	Iodised salt	TATA Salt	Per kg
26	Meal maker soya badi	Nutrella /Fortune	Per kg
27	Papad	Madurai Meenakshi Appalam/Ruchi/Haldiram	Per pckt. /kg
28	White Matar	Double Deepak	Per kg
29	Kabuli chole	Hena	Per kg
30	Chana Dal	Prem Darbar/ Dollar	Per kg

31	Moong Dal	Abhinandan	Per Kg	
32	Mustard Oil	Fortune	Per litre	
33	Arhar Dal	BKR/Manpasand	Per Qntl	
34	Masur Dal	Trishool/Gabbar	Per Qntl	
35	Guda (jaggery liquid)	Anchal	Per kg	
36	Suji (Bada dana)	Fortune/Ganesh/Bhagyashree/Vijayashree	Per kg	
37	Dry Chilly	Good quality	Per Kg	
38	Groundnut	Good quality	Per kg	
39	Semiya	Ruchi/Haldiram	Per kg	
40	Atta	Aashirbad/Fortune	Per Qntl	
41	Chuda	Reliance/OK	Per Qntl	
42	Basumati Kheer Rice	Fortune/Kolam	Per Kg	
43	Tej Patta	Ruchi/Swadist/Prime		
44	Washing bar	VIM	Per piece	
45	Nattichana	Good quality	Per kg	
46	Mustard seeds	JK/Catch/Aashirvaad/Ruchi	Per Kg	
47	Dates (Khejur)	TATA Sampann/Happilo/Farmley/Lion/Date Crown	Per kg	
48	Fruit Jam	Kissan	Per pc	
49	Black Pepper (Gota)	Ruchi/Swadist/MDH/Everest	Per kg	
50	Tea	Tata Premium/Red Label	Per Kg	

Note : The Sample must be submitted with proper packet (50gm to 100gm.) indicating the Firm Name on the date of opening tender.

Date : _____

Signature & Name of the firm with
Address & Seal

Phone No :

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT
Tender for the supply of vegetables for the financial year -2025-26

1.Name &Address of the party /Firm: _____.

2.Earnest Money Deposited Rs _____ Vide Bank Draft No. _____ Dt. _____.

3.Tender form cost Rs _____ Vide Bank Draft No. _____ Dt. _____.

4.Note: The supplier should go through the specifications very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl No.	Name of the Item	Unit	Rate quoted with transport from July 2025 to November 2025	Rate quoted (Rs) with transport from December 2025 to April 2026
1	Potato Big size (Good quality)	Per KG		
2	Kahmba Aloo (Desi Aloo)	Per Kg		
3	Onion (Good quality)	Per Qtl		
4	Garlic (Good quality)	Per Kg		
5	Ginger (Good quality)	Per Kg		
6	Brinjal	Per Kg		
7	Pumpkin	Per Kg		
8	Bottle gourd (Louki)	Per Kg		
9	Beans	Per Kg		
10	Carrot	Per Kg		
11	Beet Root	Per Kg		
12	Cabbage (Patarkopi)	Per Kg		
13	Cauliflower (Fulkopi)	Per Kg		
14	Tomato	Per Kg		
15	Drum stick (Moringa)	Per Kg		
16	Green Papaya	Per Kg		
18	Green Leafy. Veg (Bhaji sag)	Per Kg		
19	Green Chilly	Per Kg		
22	Shimla Mircha (Capsicum)	Per Kg		
23	Parwal (Potala)	Per Kg		
24	Kunduri	Per Kg		
25	Ladies Finger (Bhendi)	Per Kg		
26	Bitter gourd (Kerala)	Per Kg		
27	Green Banana	Per Kg		
29	Cucumber (Kakudi)	Per Kg		
30	Radish (Muli) without leaves	Per Kg		
31	Coconut (Big Size)	Per Pc		
32	Dhania Patta	Per Kg		
33	Green Chilli	Per Kg		

34	Snake gourd (Chichinga)	Per Kg		
36	Coriander leaf (Dhania patta)	Per Bunch		
37	Joint Cabbage (without leaves)	Per Kg		
38	Green Jack fruit	Per Kg		
39	Runner bean (Aladi)	Per Kg		
40	Ripe Banana (Bigsize) Good Quality	Per pc		
41	Simba	Per kg		
42	Frozen matar	Per kg		

Date :-

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

Tender for the supply of perishable items for the financial year -2025-26

1.Name & Address of the party/Firm: _____

2.Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.

3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4.Note: The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SL .NO	NAME OF THE ARTICLES	SPECIFICATIONS	UNIT	RATE QUOTED (RS) WITH TAX + TRANSPORT
1	Dressed (Chicken without skin)	Without skin	Per Kg	
2	Dressed (Chicken with skin)	With skin	Per Kg	
3	Egg (big size)	Good quality	Per Pc	
4	Rohi (fish)	Good quality	Per Kg	
5	Mushroom	Button	Per Kg	
6	Paneer	Omfed/Milk Malai/Amul	Per Kg	
7	Dahi	Omfed/Amul	Per Kg	
8	Milk	Omfed/Amul	Per Ltr	
9	Sweets (Rasgulla/Gulab Jamun)	Good quality	Per Pc	
10	Bread (MRP-20/-)	Good Quality	Per Pc	

11	Mudhi	Good Quality	Per Kg	
12	Mixture	Good Quality	Per Kg	
13	Cake (MRP-10/-)	Britania/winkles	Per Pc	
15	Mutton	Good Quality	Per Kg	

Date:

Signature of the Supplier

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

Tender for stitching of school uniform by SHGs for the financial year -2025-26

1.Name & Address of the party /Firm: _____.

2.Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.

3.Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4.Note: The supplier should go through the specifications very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered. Measurements of each student must be taken by the stitching agency.

PARTICULARS OF THE ITEMS

SL .NO	NAME OF THE ARTICLES	SPECIFICATIONS	RATE QUOTED (RS) With TRANSPORT
1	Boys Uniform (VI to VIII) Full Pant Full Shirt with Logo (for one Pair)	As per the NESTS guideline	
2	Girls Uniform (VI to VIII) Salwar Kurta Waist Coat with Logo (for one Pair)	As per the NESTS guideline	

*SHGs under Mission Shakti of Koraput District will be given preference which is in circumference of 8km within school or centre.

Date:

Signature of The Supplier

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT
Tender for the supply of school uniform items for the financial year -2025-26

1. Name & Address of the party /Firm: _____.
2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.
3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4. Note: The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single items in the name of quality, the same will not be considered. Measurements of each student must be taken by the suppliers and only measured articles should be supplied within stipulated time. The specifications of school uniform items must be according to the NESTS guidelines.

PARTICULARS OF THE ITEMS

Sl. No	Name of the Articles & Specification	Quantity/ Price per unit	Rate quoted	Remark if any
1	Blazer with School Logo (Dark Green colour readymade) (Good Quality)	Per Piece		
2	Sweater full sleeve with School Logo for Boys & Girls (Dark Green Colour) (Good Quality)	Per Piece		
3	Track Suit with School Logo for Boys & Girls	Per Pair		

	(Medium Brown & Maroon) (Branded)			
4	House T -Shirts with School Logo for Boys & Girls (Colour -Blue, Green, Red, Yellow)	Per Piece		
5	Neck Tie for Boys (The EMRS Logo is Woven on the Tie in a single color) Color - Coffee Brown & Beige)	Per Piece		
6	Socks (Color - Medium Brown)	Per Pair		
7	Belt with Monogrammed Buckle (The School Logo is printed on the buckle in a single colour for higher visibility) (Dark Green)	Per Piece		
8	Jercy Full Pant for Boys & Girls(Branded)	Per Piece		
9	Black Shoes for Boys (Branded)	Per Pair		
10	Black Shoes for Girls (Branded)	Per Pair		
11	Sleeper for Boys & Girls (Branded)	Per Pair		

12	Canvas (Branded)	Per Pair		
13	I-Card	Per pc		
14	School Bag (The Bag Printed with School name and Address	(42cmX 32cmx18cm) with two compartment s and chain and belt of premium quality)		

Note: The Sample of the SL No 1 to 14 must be submitted with proper packet indicating the Firm Name on the date of opening tender. Deviation from sample and stipulated time will not be entertained and school may take items from any firm from same role.

Date: -

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

Tender for the supply of the daily use items for the financial year -2025-26

1.Name & Address of the party /Firm: _____.

2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.

3.Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4.Note: The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case, more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl .No	Name of the articles	Specifications	Unit	Rate quoted (Rs) with Tax + transport
1	Phenyl (Daily use Item)	Sanitol	Per Ltr.	
2	Bathroom cleaner	Harpic	Per Ltr.	
3	Floor Cleaner	Harpic	Per ½ Ltr.	
4	Shoes polish cream (Daily use Item)	Cherry/Kiwi (Small)	Per pcs	
5	Tooth Brush	Cibaca/ Dabur/ Colgate/Anchor	Per Pcs	
6	Tooth Paste	Anchor/ Close Up/Dantkanti (Mrp10/-)	Per Pcs	
7	Tongue Cleaner		Per Pcs	
8	Sanitary Napkin	Stayfree regular / Whisper ultra choice	Per Pkt.	
9	Hair Oil (Amla)	Dabur Amla	Rs. 10/-	

10	Hair oil (coconut)	Nihar/Shalimar	Rs. 20/-	
11	Washing powder	Rin/ Tide Mrp-10/-	Per Pkt	
12	Bathing soap	Dettol/Savlon/Santoor/Margo Mrp-10/-	Per Pc	
13	Kapil detergent bar	Mrp-10/-	Per Pcs	
14	Shoes Polish	Kiwi (Small)	Per Pcs	
15	Bleaching Powder	Locally available	Per Pkt	
16	Broom	Milton	Per Pcs	
17	Broom (Coconut Jhadu)	Locally available	Per pcs	
	MOP	Milton	Per pc	
	Swift Wiper	Milton	Per pc	
18	Toilet Brush	Milton	Per pc	
	Dust pan	Milton	Per pc	
	Bucket	Milton	Per pc	
	Mug	Milton	Per pc	
19	Shampoo (MRP Rs.10/-)	Clinic Plus/Head & Shoulder	Per pc	
20	Fabric whitener	Ujala MRP Rs.10/-	Per pc	
21	Talcom Powder	Ponds MRP Rs.10/-	Per pc	
22	Hand wash	Life Buoy/ Dettol MRP 20/-	Per pc	
23	Petroleum jelly	Vaseline MRP Rs.10/-	Per pc	
24	Beauty cream	Fair & Lovely/Emani MRP Rs.10/-	Per pc	
25	Nail Cutter	MRP Rs.45/-	Per pc	
26	Soap Case	MRP Rs.10/-	Per pc	
27	Hair Band	MRP Rs.10/-	Per pc	
28	Cold Cream	Ponds MRP Rs.10/-	Per pc	

29	Beauty cream	Fair and Handsome MRP Rs.10/-	Per pc	
30	Comb	MRP Rs.10/-	Per pc	
31	Body lotion	Boro plus/ emani MRP Rs.10/-	Per pc	
32	Washing bar	Rin/ Tide/ surf excel (MRP Rs 10/-)	Per pc	
33	Phenyl (Concentrated) 5 Ltr.	Tetra Clean	Per Ltr	

Note : The Sample of the SL No 1 to 33 must be submitted with proper packet indicating the Firm Name on the date of opening tender.

Date :-

Signature of the Supplier
Address & Phone No

EKLAHYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

Tender for supply of Reading Writing Marterials /Office stationery items for the financial year -2025-26

1. Name & Address of the party /Firm: _____.
2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.
3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4. Note: The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl.No	Name of the articles	Specifications	Unit	Rate Quoted (Rs)
1	Long Exercise Note Book (Rolling) Navneet/ Urban Edge/ CLASSMATE/Eureka	Good quality M.B Paper 54 GSM , Thick Cover page , Separate Index page and back page time table format	72Pages –per pcs Size :24 x 18 Cm	
			140 Pages –per pcs Size :24 x 18 Cm	
			172 pages A4 size	
			240 Pages A4 size	
			108Pages –per pcs Size :24 x 18 Cm	
			170 Pages –per pcs Size: 24 x 18 Cm	
			76Pages –per pcs Size :31.4 x 19.4Cm	
2	Long Exercise Note Book (White Plain) Navneet/ Urban Edge/Eureka	Good quality M.B Paper 54 GSM, Thick Cover page , Separate Index page and back page time table format	108Pages –per pcs Size :31.4 x 19.4Cm	
			140 Pages –per pcs Size:29.7x21Cm	
3	Small Binding science practical copy 72 pages(15.5x19cms)	Classmate	Per Pc	

4	Drawing Book 36 pages (Navneet) Size21CM x29CM		Per Pc	
5	Pencil (Natraj - HB-10 PC , packet/Apsara)		Per Pkt	
6	Eraser (Camel) Non-dust (20pc Packet)		Per Pkt	
7	Staff Attendance Register	SOUMESH Company (With printed school name and logo)	Per Pc	
8	Graph Book (Oxford 64 pages)		Per Pc	
9	Register 288 Pages (30x18cm) Lion/ Sigma Binding		Per Pc	
10	Register 192 pages (30x18cm) Lion./ Sigma Binding		Per Pc	
Sl .No	Name of the articles	Specifications	Unit	Rate Quoted (Rs)
11	Register 144 Pages (30 x18cm) Lion./ Sigma Binding		Per Pc	
12	Register 96 Pages (30 x18cm) Lion./ Binayak/Boss/ Sigma Binding		Per Pc	
13	Dust and sand free Chalk -100 stick (Kores Brand)		Per Pkt	
14	Duster (Good quality Deepk /Surya)		01pkt(10nos)	
15	A3 size photo copy paper (JK) 70GSM , 500Sheet		Per pc	

16	Class Attendance (Company : PADMALAYA)	50 rolls	Per pc	
17	Lesion Dairy note book	Sila padma	Per pc	
18	Ball point pen (Blue / Black/Red) (Mrp Rs-10)	Cello /Montex	Per pc	
19	Pen (Use and Through) (Blue / Black/Red) Link		Per pc	
20	Pencil Cutter (Apsara)		Per10 pc	
21	Science Practical Record (Oxford / Classmate 140 pages) for Physics, Chemistry,Botany ,Zoology,IT		Per pc Size:26.5x21.5Cm	
22	A4 size Photocopy paper (JK) 75GSM (210x297mm)Red 500sheet		Per PKT	
23	Legal Photocopy paper (JK) 75GSM (210x297mm)Red 500sheet		Per PKT	
24	Stapler Pin (Big size)	Camel/ Kangaro	Per 10Pc pkt	
25	Stapler Pin (Small Size)	Camel/ Kangaro	Per 10Pc pkt	
26	Flag stick	Good quality	Per 10pc Pkt	
27	Pencil Battery	Nippo/Eveready	Per 24pcs Pkts	
28	Cash Book	Alankar	285 pages	
29	Calculator	Casio	Per pc	
30	Stapler big size	Kangoro	Per pc	
31	Stapler small size	Kangoro	Per pc	

Note: The Sample of the SL No 1 to 31 must be submitted with proper packet indicating the Firm Name on the date of opening tender.

Date:

Signature of the Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

Tender for the supply of sports items for the financial year 2025-26

1. Name & Address of the party /Firm: _____
2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____
3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____

4. Note: The supplier should go through the specifications very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl. No.	Name of the commodity	Brand	Rate quoted	Remark if any
1	CRICKET BAT	SS, MASTER		
2	FOOTBALL	NIVIA SINGING STAR, COSCO DELTA FORCE		
3	FOOTBALL NET(NYLON)	REDLAY KOKA DOUBLE		
4	VOLLEYBALL	COSCO SUPER VOLLEY, COSCO VOLLEY – 32, SPARTAN,		
5	VOLLEY NET(SYNTHETIC)	NIVIA		
6	BASKET BALL	NIVIA (ENGRA VER)		
7	JUDO DRESS	USI, EAGLE		
8	FLYING DISC	TECHNO BRAND		
9	BADMITTON RACKET	GR 303		
10	BADMINTON NET	REDLAY (TETRON)		
11	BADMINTON CORK	NIVIA PLASTICK, VICKY 350		
12	WICKET KEEPING GLOVES	SS (COLLEGE, CATCHER)		
13	FOOTBALL GK GLOVES	NIVIA (WEB)		
14	JAVELIN THROW (BAMBOO) (MEN & WOMEN)	BEST QUALITY		

15	JAVELIN THROW (ALUMINIUM 600gm, 700 gm, 800gm)	BEST QUALITY		
16	CRICKET BALL (TENNIS BALL)	NIVIA (RED, HEAVY WEIGHT)		
17	SKIPPING ROPE (NYLON THICK 8mm rope)	Best Quality		
18	RING BALL	NATIONAL		
19	THROW BALL	COSCO, NIVIA		
20	CRICKET STUMP	HERCULES		
21	ABDOMINAL GUARD(CRICKET)	SG		
22	HELMET(CRICKET)	SS (SLASHER)		
23	VOLLEY BALL POLE 1 SET (IRON)	2.5" * 3" ADJUSTABLE PIPE		
24	BADMINTON POLE 1SET(IRON)	2.5" THICK PIPE		
25	VOLLEY BALL ANTINA	FIBRE		
26	CLAPPER (WOODEN)	COVGAR		
27	STOP WATCH (RACER)	NIVIA		
28	MEASURING TAP 100 METER	BEST QUALITY		
29	REFEREE WHISHTLE(ACKME)	FOX - 40		
30	SPORTS UMBRELLA (48" DIA)	PER PIECE		
31	JUDO MATE	STAG		
32	CARROM BOARD WITH DOTS	HERCULES(6 INCHES PLY, 36 INCHES SIZE)		
33	CHESS BOARD WITH HEAVY SOLID DOTS	BEST QUALITY(33 INCHES)		
34	RELAY BATTLE (ALLUMINIUM)	BEST QUALITY		
35	HOCKEY STICK	ALFA - MAGNUM		
36	HOCKEY BALL	ALFA BALL		
37	FOOT BALL POLE	FOOTBALL GOAL POST 4" THICK PIPE WITH BACK SUPPORT		
38	MULTIFUNCTIONAL WEIGHT TRAINING KIT	BURN LAB		

39	Arrow set			
40	Bow set			
41	Target			
42	Arm guard			

Note: The Sample of the SL No 1 to 38 must be submitted with proper packet indicating the Firm Name on the date of opening tender.

Place:

Signature & Seal of the Bidder

Date:

EKLAVYA MODEL RESIDENTIAL SCHOOL, KOTPAD, KORAPUT

Tender for the supply of hostel equipment/ bedding items for the financial year -2025-2026

1.Name & Address of the party /Firm: _____.

2.Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.

3.Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4.Note: The supplier should go through the specifications very strictly before quoting the rates: The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl. No.	Name of the commodity	SPECIFICATION /BRAND	Rate quoted	Remark if any
1	STEEL TRAY	HAVING 5 COMPARTMENTS STAINLESS STEEL BEST QUALITY		
2	BEDSHEET	KHADI (COTTON) LINING 88"x48" BEST QUALITY		
3	PILLOW WITH COVER	17"x26" COTTON COVER BEST QUALITY		
4	MOSQUITO NET	48"x72" POLYSTER (WHITE) BEST QUALITY		
5	STEEL WATER BOTTLE	750 ML (MILTON)		
6	TOWEL	29"x58" COTTON BEST QUALITY		
7	BLANKET	4'X7' Best Quality		
8	SWEATER	FULL SLEEVE Best Quality		

9	Woolen cap	Best quality		
10	Bedsheet (Chadar)	Best quality		

Note : The Sample of the SL No 1 to 7 must be submitted with proper packet indicating the Firm Name on the date of opening tender.

Place :

Signature & Seal of the Bidder

EKLAVAYA MODEL RESIDENTIAL SCHOOL KOTPAD, KORAPUT (ODISHA)

TENDER FOR HIRING OF VEHICLE (ON CONTRACT) FOR THE SESSION 2025-26

1. Name & Address of the party:

Phone No with STD Code-----

Mobile No:-----

2. Regd. No. of the Vehicle

: _____

3. Model

: _____

4. Year of Manufacture

: _____

5. Date of Purchase & make of the Vehicle

: _____

6. Seating capacity

: _____

7. Road permit valid upto

:-----

8. Insurance policy valid up to

: _____

9. Rate of the Vehicle

: _____/- per month.

10. The tenderer should submit Earnest money ` 15,000 /- (refundable in form of bank draft in favour of ODISHA MODEL TRIBAL EDUCATION SOCIETY, E.M.R SCHOOL, KOTPAD, DHAMANAHANDI, KORAPUT payable at SBI, Kotpad.

11. Road mileage i.e. **the Kilometers run by the Vehicle per one liter of diesel** per liter

12. The tender should be submitted according to the terms & conditions specified in the enclosed contract agreement and the contractor shall be bound to abide by the terms and conditions stipulated therein.

13. The Principal, KOTPAD reserves the right to accept or reject any tender without assigning any reason thereof.

DECLARATION

I do hereby declare that I have gone through the contract agreement & terms and conditions of Eklavya Model Residential School, Kotpad and will abide by the terms & conditions as stipulated in the contract agreement for Hiring of Vehicle for EMRS Kotpad, Koraput (Odisha).

Encl: (Xerox copy of Registration Certificate, Road permit & Insurance certificate of Vehicle)

Signature: _____

Name of the Party: _____

Vehicle Regd. No: _____

1. Vehicle is to be hired along with Driver from the owner of the company and **commercial vehicle** only.
2. The rates quoted should include all forms of taxes/charges.
3. EMRS Kotpad will bear only the cost of diesel/^{petrol}for the distance actually plied for official use for which a log book will be maintained by the Driver and Principal will certify the same. All other liabilities including wages of driver, oil and lubricants, maintenance, repair replacement of parts and servicing obligations on account of Mote Vehicle Act and otherrelated Acts like labour laws, Road Tax, Insurance Laws (like insurance of vehicle in accident, theft, fire etc.) shall be the sole responsibility of the owner of the company.
4. The vehicle shall be hired on 24 hours basis for a maximum period of 10 months in a year (excluding vacation period of the EMRS concerned.).
5. The vehicle to be hired should be latest model vehicle preferably 2 years old, which can carry up to 4+2 persons having a comfortable seat for carrying a sick child & Staff Members.
6. The contract will be for a period of minimum one year, extendable up to 5 year at the level of Principal with mutual consent on the same terms and conditions.
7. Payment will be made on a monthly basis after deduction of Income Tax as per rules.
8. Vehicle will be parked in the Vidyalaya premises only at the risk of the owner of the company.
9. The Driver of the vehicle can be provided accommodation in the EMRS campus wherever possible subject to availability of accommodation otherwise the arrangements will be made by the owner of the company within approachable distance from the Vidyalaya.
10. Maximum one day per month i.e. 10 days in year shall be permitted for maintenance/servicing. The vehicle shall not be sent for repairs for more than four days at a stretch. Alternate vehicle shall be provided by the owner in case for non-availability is for the period exceeding the specified period mentioned above. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges per day paid by EMRS for substitute vehicle of Rs. 600/- per day whichever is higher.
11. One month's hiring cost is to be kept as Security Deposit from the successful bidder, which will be refunded after satisfactory completion of the contract.

AGREEMENT FOR HIRING OF VEHICLE FOR THE EKLAVAYA MODEL RESIDENTIAL SCHOOL KOTPAD, KORAPUT, ODISHA

This agreement made on thisday of between the Principal, Eklavaya Model Residential School, Kotpad, Dist. Koraput Odisha hereinafter referred as the Party of the First Party to the contract (which expression shall unless excluded by or repugnant to the context by deemed to include its successors in office or assignee) on one part.

AND

M/s. (Which express shall unless excluded by or repugnant to the context be deemed to include its successor and permitted assignees) on the other part and hereinafter refer to as party of the second party to the contract.

WHEREAS the party of the First Party is responsible for management of EMRS, which are fully residential institutions providing education to children from class – VI to XII and is desirous of hiring private vehicles for EMRS, Kotpad, Dist. Koraput located in the state of Odisha for transport of students and staff and for procurement of materials required for use of the Vidyalaya. And whereas the party of the Second Part owns Public / Private Transport as for use by other parties on payment of charges on hire basis.

NOW IT IS HEREBY AGREED BY THE PARTIES OF THE CONTRACT UNDER:-

1. That the party of the first part has agreed to hire vehicles no..... owned by party of the second part for bonafide use of EMRS, Kotpad, Dist. Koraput (herein after referred to a EMRS) on the payment of ₹. (Rupees) only per month on yearly basis excluding the period of vacation of the Vidyalaya i.e. for 10 months. The payment will, however, be made on pro-rates monthly basis.
2. That the EMRS will bear only the cost of diesel for the distance actually plied for official use. All other liabilities including wages of driver, oil and lubricants, maintenance, repair, replacement of parts and servicing, obligations on account of Motor Vehilce Act and other related Acts like Labour laws, road tax insurance laws (like insurance of vehicles in accident, theft, fire etc.) shall be the sole responsibility of the owner / party of the Second Part.
3. That the present contract will be valid for a period of one year unless terminated prior to expiry of this period as per terms set forth herein after.
4. That the vehicles to be hired should be such that it can carry up to 4+2 persons having comfortable seatfor carrying a sick child running condition which shall be ensured by the owner.
5. That the Vehicle shall remain in the campus of EMRS on 24 hours basis and will be parked in the premises during the period of contract.

6. That the driver of the vehicle can be provided accommodation wherever possible in the campus of EMRS. Driver of the vehicle will be allowed to avail mess facility for food purposes only on payment basis.
7. That maximum of one day per month i.e. 10 days in year shall be permitted for maintenance / servicing of the vehicle. The vehicle shall not be sent for repairs for more than four days at a stretch. Alternate vehicle shall be provided by the party of the Second Part in case the non-availability is for the period exceeding the specified period mentioned above. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges of an alternate vehicle per day or Rs. 600 /- per day, or whichever is higher. **Owner of the vehicle shall furnish a refundable security deposit of one month's hiring cost with the concerned EMRS for this purpose.**
8. That the use of the vehicle will normally be restricted to the State for which it is hired and for Vidyalaya purpose only.
9. That the owner party of the Second part shall be responsible for efficient and diligent services. In case the services are not found satisfactory at any stage, the party of First Part shall be at liberty to cancel the contract any time by giving one month notice to the party of Second Part. Similarly Party of Second Part can terminate the contract by giving one month's notice in writing to the party of First Part.
10. That the driver engaged by the party of the Second Part for running the vehicle for the EMRS must possess a valid driving license for the type of vehicle and his credentials must be verified by the police before engagement. The owner / party of the Second Part shall be responsible for proper conduct of the driver and will change the driver in case his conduct is reported as improper by the Principal of EMRS at any time. In case the conduct of the driver is found unsatisfactory and he is not replaced within three days of receipt of a written report in this regard from the Principal of EMRS, the Party of the First Part shall be at liberty to cancel the contract on this ground without any further notice of the same to the owner.
11. That my disputes, differences and other questions arising out of or in any manner relating to or concerning this agreement which cannot be settled amicably then than unrecorded disputes or differences shall be referred to the arbitration of a single arbitrator appointed by the party of the first part. The venue of such arbitration proceedings shall be at the utilized Vidyalaya where the vehicle is being utilized.
12. This agreement shall be effective as and when executed by or on behalf of both the parties.

IN WITNESS WHERE OF the parties here to have set their hands and seals on this contract on
.....day of

FIRST PARTY

SECOND PARTY

Witness:-