



OFFICE OF THE
CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER CUM
DISTRICT MISSION DIRECTOR,
NATIONAL HEALTH MISSION, KORAPUT



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Bid No. *102/2025/NTEP*

Date: *01-05-2025*

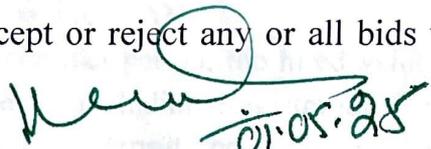
Tender Call Notice

Sealed tenders are invited from reputed travel agencies, tour operators, private individuals, and NGOs for providing A/C or Non-A/C diesel-driven vehicles (such as Tata Sumo, Safari, Mahindra Bolero, Scorpio, Xylo, Toyota Qualis, Travera, or similar models) on a monthly hire basis for use under the NTEP Unit, National Health Mission, Koraput. The vehicles and services must comply with the Terms & Conditions outlined in Annexure-I.

General Terms and Conditions:

- The vehicle must be in roadworthy condition, not more than three years old from the date of initial registration, and possess valid documents including the registration certificate, insurance certificate, fitness certificate, contract carriage permit, and proof of up-to-date tax payment. All documents are mandatory for the operation of the vehicle.
- The driver must hold a valid driving license for light transport passenger vehicles and have sufficient experience in operating such vehicles. The driver should be well-behaved, courteous, and obedient.
- A security deposit of Rs. 5,000/- (Rupees Five thousand only) must be submitted by the intending bidder in the form of an account payee bank draft drawn in favour of "ZSS Non-NHM Account" payable at Koraput. This deposit should accompany the tender. The security deposit will be refunded to unsuccessful bidders after the tender process and to the successful bidder upon completion of the agreement period. The deposit will be forfeited in case of non-compliance with the tender conditions.
- The vehicle must achieve a minimum fuel efficiency of 12 km per litre for non-A/C use and 10 km per liter for A/C use.
- The general bid information (Annexure-III) submitted with the tender must clearly specify the make and year of manufacture of the vehicle, registration number, mileage (km per liter), and the name, driving license number, and validity period of the driver.
- The sealed tender must reach the office of the undersigned by Registered Post, Speed Post, or Courier **on or before 26.05.2025 by 5:00 P.M. The tenders will be opened on 26.05.2025 at 05:15 P.M.** in the presence of the bidders or their authorized representatives in the office chamber of the Chief District Medical & Public Health Officer, Koraput.
- The envelope containing the bid must be clearly superscribed as "Tender for Hiring of Vehicle for NTEP, UNIT, NHM Koraput."

- The tender application form, including general bid information and terms and conditions, can be downloaded from the Koraput district website (<https://koraput.odisha.gov.in>) between 02.05.2025 and 26.05.2025. Applicants must submit a Demand Draft of Rs. 500/- (Rupees Five hundred only) in favour of "ZSS Non-NHM Account" payable at Koraput towards the cost of the application, along with the completed form.
- The undersigned reserves the right to accept or reject any or all bids without assigning any reason.


01.05.25
CDM & Public Health Officer,
Koraput

Annexure-I

Terms & Conditions of Hiring Vehicle:

The following terms and conditions must be fulfilled by the bidder for providing vehicle on a monthly rental basis:

1. **Eligibility:** The bidder must have a valid GSTIN and an operative PAN.
2. **Vehicle Documentation & Responsibility:** During the contract period, the hired vehicles must possess all necessary and valid Motor Vehicle documents, including Registration Certificate, Insurance Certificate, Fitness Certificate, Contract Carriage Permit, proof of up-to-date tax payment, and the driver's valid Driving License, at all times. The department/office hiring the vehicle shall not be responsible for any damage or loss caused to the hired vehicles, loss of life/injury to any person, or damage to any property arising from the use of the hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
3. **Hire Charges & Expenditure:** The monthly hire charge is final and does not include the cost of diesel. All expenses related to repairs, replacement of spare parts, lubricating oil (engine, gearbox, differential), coolant, tyres & tubes, battery, etc., will be borne by the bidder.
4. **Driver Provision:** The bidder is responsible for providing a qualified driver. The salary or wages of the driver shall be borne by the owner.
5. **Breakdown & Replacement:** In case of a breakdown for any reason, the owner/bidder must provide a replacement vehicle of the same or better model.
6. **Vehicle Age & Condition:** The vehicle must not be more than 3 years old from the initial registration as of 26/05/2025 and must remain in good condition throughout the contract period.
7. **Agreement & Termination:** There will be an agreement between the authority and the party for availing the services. Either party may discontinue the service with one month's prior written notice to the other party.
8. **Non-Compliance:** If the vehicle does not report regularly, the authority reserves the right to terminate the agreement and engage a vehicle from another source.
9. **Availability:** The vehicle must be available at the office on all working days. In exceptional cases, it may be required on holidays, for which no extra payment will be made.
10. **Payment Terms:** No advance payment will be made by the authority. Billing shall be done on a monthly basis and must be submitted by the party in the first week of the following month.
11. **Engagement of New Vehicles:** If a vendor wishes to engage a brand new vehicle, they must specify the make and model and provide a declaration of engagement within 30 days. In such cases, the bidder must submit a declaration in Annexure-II and an additional account payee Demand Draft (DD) of Rs. 5,000/- per vehicle in favour of "ZSS Non-NHM Account" payable at Koraput, as commitment security. The additional commitment security will be forfeited if the vehicle is not provided within one month.
12. **Branding Rights:** The authority reserves the right to brand the vehicle as per the requirements of the scheme.
13. **Tax Deductions:** TDS on GST and Income Tax, as applicable, will be deducted from the hiring charges.

Dispute Resolution: In the event of any dispute arising between the parties in connection with these terms and conditions, the parties shall first attempt to resolve the dispute amicably. If reconciliation fails, the matter will fall under the jurisdiction of the Civil Court of Koraput.

Signature of the bidder



Annexure-II

Undertaking

I, Sri/Ms....., Son/Daughter/Wife of resident of PS....., District.....intends to participate in the tender for hiring of vehicle to NTEP, NHM, Koraput. I hereby undertake to provide a brand new vehicle of model and make to the NTEP, NHM, Koraput, if I am successful in the bidding process.

In the event of my failure to provide a new vehicle within the stipulated time, I shall have no objection if my commitment security is forfeited by the tender inviting authority.

Signature of the bidder

Place:

Date:



Annexure-III
GENERAL INFORMATION FOR HIRING VEHICLE

VEHICLE FOR NTEP UNIT, NHM KORAPUT

Sl. No.	General Information & Price offered	
1	Registration No. of the vehicle	
2	Types of the vehicle (AC/Non-AC)	
3	Year of Manufacture	
4	Model	
5	Date of Registration	
6	Name and Complete address of the owner of the vehicle	
7	Contact number of the bidder	
8	GSTIN of the Bidder	
9	PAN of the Bidder	
10	DD No., date & amount for Application Fees (Non refundable)	DD No/ dated Rs. 500/- (Rupees five hundred only)
11	DD No., date and amount for Security Deposit	DD No/ dated Rs. 5,000/- (Rupees five thousand only)
12	DD No., date and amount for Commitment Security, if any	DD No/ dated Rs. 5,000/- (Rupees five thousand only)
13	Fitness certificate validity	
14	Permit validity	
15	Insurance validity	
16	Name/Address of the Driver	
17	DL No & Validity of the DL of the Driver	
18	Proposed hire charges per Month, (Maximum Rs.27,000/- including GST)	Rs..... (Rupees.....)

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the Bidder

