

## Short Tender Call Notice

Sealed tenders are invited from Travel Agencies / Private Organizations / NGOs / Individuals for hiring of a multi utility A.C. / Non A.C four wheeler commercial vehicle (MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL 6) only for engagement of the Vehicle on Contract Basis for the Following:

Sl No.	Vehicle to be used as	Types of Vehicle	Nos of Vehicle	Terms & Conditions
1	BPMSU Vehicle	MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL 6	01 Nos.	
2	MHU (SS) Vehicle	MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL 6	01 Nos.	
3	MHT (RBSK) Vehicle	MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL 6	02 Nos.	

The details regarding the terms & conditions and formats available at Office of the Medical Officer Incharge, CHC Pottangi. The tenders should reach the office of the undersigned by 08.07.2025 till 05.00 A.M/PM only via **Speed or Registered post**. The Tender will be opened on 09.07.2025 at 11.00 A.M/ P.M in the chairmanship of Medical Officer Incharge, CHC, Pottangi. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
 Medical Officer Incharge  
 CHC, Pottangi, Koraput  
 Medical Officer I/c.  
 CHC, Pottangi, Koraput



**OFFICE OF THE MEDICAL OFFICER I/C,  
CHC, POTTANGI, DIST: KORAPUT**



E-mail : chcpottangi2025@gmail.com

Phone: 9439990529

Letter No. 162 /BPMU/CHC, Pottangi

Date 20-06-2025

**SHORT TENDER CALL NOTICE**

Sealed tenders are invited form from Travel Agencies / Private Organizations / NGOs / Individuals for hiring of a multi utility A.C. / Non A.C four wheeler commercial vehicle (MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL 6) only for engagement at BPMU, CHC, Pottangi, Koraput on contract basis. Details regarding the terms & conditions and formats available at Office of the Medical Officer Incharge, CHC Pottangi. The tenders should reach the office of the undersigned by 08.07.2025 till 05.00 A.M/PM only via **Speed or Registered post**. The Tender will be Opened on 09.07.2025 at 11.00 A.M/P.M in the chairmanship of Medical Officer Incahrge , CHC, Pottangi. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Medical Officer Incharge  
CHC, Pottangi, Koraput  
20/06/25

Memo No: 163 /BPMU/CHC, Pottangi

Date: 20-06-2025

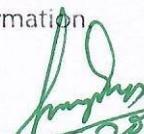
Copy forwarded to DeGM, Koraput for favour of information and requested to upload in Koraput District website ([www.koraput.odisha.gov.in](http://www.koraput.odisha.gov.in)).

  
Medical Officer Incharge  
CHC, Pottangi, Koraput  
20/06/25  
Medical Officer I/c.  
CHC, Pottangi, Koraput

Memo No: 164 /BPMU/CHC, Pottangi

Date: 20.06.2025

Copy submitted to the CDM & PHO cum DMD, Koraput for favour of kind information

  
Medical Officer Incharge  
CHC, Pottangi, Koraput  
20/06/25  
Medical Officer I/c.  
CHC, Pottangi, Koraput

**Hiring of a multi utility A.C. / Non A.C four wheeler vehicle (MAHINDRA BOLERO, SCORPIO, Maruti Suzuki Ertiga/XL6) only for engagement at BPMU, CHC, Pottangi, Koraput on contract basis.**

**MEDICAL OFFICER INCHARGE,  
CHC, POTTANGI, KORAPUT**

**Tel: 9439990529**

**Tender Reference No:**

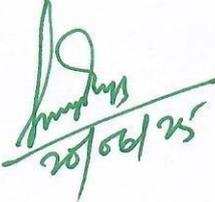
**Dated: \_\_\_\_\_**

**TENDER DOCUMENT**

**FOR**

**Hiring of multi utility A.C. / Non A.C four  
wheeler vehicle (MAHINDRA BOLERO,  
SCORPIO, Maruti Suzuki Ertiga/XL 6) only for  
engagement at BPMU, CHC, Pottangi, Koraput  
on contract basis**

**Address for Correspondence-  
OFFICE OF THE  
MEDICAL OFFICER, INCHARGE,  
CHC, POTTANGI, KORAPUT  
At/Po-Pottangi, Dist- Koraput, Odisha  
Pin-764039.**

  
20/06/25

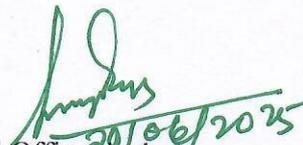
## MEDICAL OFFICER, INCHARGE, CHC, POTTANGI, KORAPUT

### TERMS & CONDITIONS FOR HIRING OF VEHICLE

1. The tender documents may be available at BPMSU, CHC, POTTANGI
2. *The bidders may send their Bid documents in the prescribed format through Speed post / Registered post only to OFFICE OF THE MEDICAL OFFICER, INCHARGE, CHC, POTTANGI, KORAPUT-764039.*
3. The envelope must be super scribed with “ Tender for Hiring of vehicle for \_\_\_\_\_ BPMU, CHC, POTTANGI, KORAPUT ”
4. The last date for receipt of bids through *Speed post / Registered post* by the undersigned is 08.07.2025 (05.00 P.M) and the bids will be opened on 09.07.2025 (11.00 A.M./PM) at the office chamber of the MEDICAL OFFICER, INCHARGE, CHC, POTTANGI.
5. The authority will not be held responsible for any postal delay or missing of the bid. The incomplete application in any form is liable for rejection.
6. *EMD amounting Rs. 10,000/- (Rupees Ten Thousand only) must reach to the address mentioned above by 08.07.2025 (05.00 P.M.) in shape of A/c payee Demand Draft drawn in favour of “ROGI KALYANI SAMITI, POTTANGI” payable at Pottangi.*
7. The EMD shall be refunded to the unsuccessful bidders within 7 days of completion of the process, and to the successful bidder on completion of the term. The same will be forfeited on the event of non compliance.
8. Vehicle must not be more than 3 years old at the time of advertisement.
9. The vehicle should have valid – Registration, Commercial permit, Insurance coverage, Fitness certificate and Road tax clearance.
10. The person other than owner can also apply with due power of attorney/agreement from the owner which needs to be attached to the bid document.
11. The vehicle to be engaged should not belong to any employee of NHM/Health Department.
12. Maintenance and all the taxes of the vehicle will be borne by the owner (Except toll tax, entry tax, permit fee, parking charge etc.)
13. Newer vehicles will be preferred over the older ones within a rate difference of 5% of the lower rate.
14. Bidder or their authorized agents may be present at the time of opening of the tender and the tender committee can ask for presentation of the vehicle for examination at any time during selection.
15. The preference will be given to local bidder or bidder having office in the concerned area.
16. The vehicle on selection has to remain in the campus of the Medical Officer Incharge office with the Driver available at Block HQ 24x7.
17. The vehicle has to be available office on all working days. But in exceptional cases it may be called for on holidays on case to case basis for which no extra cost will be paid.
18. Owner must make alternative arrangements if regular vehicle/driver is not available or the vehicle become off road.
19. The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the vehicle but excludes the cost of fuel (Diesel) only which will be borne by the office.
20. *In case of hiring of vehicle on daily basis, the daily rate for providing the vehicle shall include all incidental charges including cost of fuel.*

*[Signature]*  
20/06/25

21. No advance payment will be made by the authority to the party. The billing will be done on a monthly basis and it should be submitted by the party by the first week of the following month. The payment will be made only to those who have log books and duty slips which have been duly signed by the authority or any authorized officer. It will be the responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
22. The vehicle will stay in the concerned office premises.
23. No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behavior etc.
24. The vehicle should be well cleaned and the seats should be wrapped with towels.
25. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
26. There will be an agreement between authority and party for availing the services. Either party can discontinue the service with 1 month prior intimation to other party.
27. In case of the service executed is not to the satisfaction then the authority shall issue show cause notice to the party to comply the conditions as mentioned in the agreement. In case of non-compliance, the authority may terminate the agreement and also can forfeit any amount due to party.
28. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
20/06/2025  
Medical Officer incharge,  
CHC, Pottangi, Koraput  
Medical Officer I/c.  
CHC, Pottangi, Koraput

**BID DOCUMENT FOR HIRING OF VEHICLE ON MONTHLY BASIS FOR BPMSU,  
CHC, Pottangi KORAPUT**

Sl. No.	Particulars	Descriptions
1	Name of the Bidder	
2	Status of the Bidder (Travel Agent / Private Organisation/NGO/Individual)	
3	Detail Address with Phone no. of bidder	
4	Registration Certificate in case of (Travel Agent / Private Organisation/NGO) (Proof to be attached)	
5	GST CERTIFICATE (Proof to be attached)	
6	PAN Detail (Proof to be attached) for all category of vendors	
7	No. of Vehicle available including bid vehicle	
8	No. of drivers employed by the organisation. (Proof of Driving License to be attached)	
9	<b>Vehicle Details</b> (All proof to be attached and originals to be produced within one day of selection. No time extension will be allowed. Non submission will be liable for discard without any further opportunity and next lowest bidder may be considered.)	Name of Owner
		Year of Manufacturing
		Registration No.
		Commercial License
		Fitness Certificate
		Road tax Clearance up to
		Validity of Insurance up to
10	Price Details	Monthly Hiring charges (Including all incidental charges Max Rs. 37,200/-)
		Mileage Covered per litre DOL(minimum 12 KM/Lit of HSD)

*[Signature]*  
20/06/25

I/We hereby declare that above information given by me/us are true complete and correct to the best of my/our knowledge and belief. In the event of any information found false or incorrect before or after selection my candidature will be cancelled and appropriate action can be taken by the authority. I/We am/are also declare that, I/We am/are not involved in any major litigation that may have an impact affect or compromise the delivery of services as required under this tender and I/We are not black listed by any Central/State government/Public Sector Undertaking in India.

Signature of the bidder

  
20/06/25

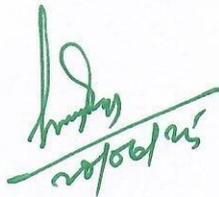
**BID DOCUMENT FOR HIRING OF VEHICLE ON MONTHLY BASIS FOR MHU (Swathya Sanjog), CHC, Pottangi KORAPUT**

Sl. No.	Particulars	Descriptions
1	Name of the Bidder	
2	Status of the Bidder (Travel Agent / Private Organisation/NGO/Individual)	
3	Detail Address with Phone no. of bidder	
4	Registration Certificate in case of (Travel Agent / Private Organisation/NGO) (Proof to be attached)	
5	GST CERTIFICATE (Proof to be attached)	
6	PAN Detail (Proof to be attached) for all category of vendors	
7	No. of Vehicle available including bid vehicle	
8	No. of drivers employed by the organisation. (Proof of Driving License to be attached)	
9	<b>Vehicle Details</b> (All proof to be attached and originals to be produced within one day of selection. No time extension will be allowed. Non submission will be liable for discard without any further opportunity and next lowest bidder may be considered.)	Name of Owner
		Year of Manufacturing
		Registration No.
		Commercial License
		Fitness Certificate
		Road tax Clearance up to
		Validity of Insurance up to
10	Price Details	Monthly Hiring charges (Including all incidental charges Max Rs. 25,000/-)
		Mileage Covered per litre DOL(minimum 12 KM/Lit of HSD)

*Handwritten Signature*  
25/06/25

I/We hereby declare that above information given by me/us are true complete and correct to the best of my/our knowledge and belief. In the event of any information found false or incorrect before or after selection my candidature will be cancelled and appropriate action can be taken by the authority. I/We am/are also declare that, I/We am/are not involved in any major litigation that may have an impact affect or compromise the delivery of services as required under this tender and I/We are not black listed by any Central/State government/Public Sector Undertaking in India.

Signature of the bidder



Handwritten signature in green ink, appearing to be 'S. S. S. S. S.' with a horizontal line underneath.

**BID DOCUMENT FOR HIRING OF VEHICLE ON *MONTHLY BASIS* FOR MHT (RBSK),  
CHC, Pottangi KORAPUT**

Sl. No.	Particulars	Descriptions
1	Name of the Bidder	
2	Status of the Bidder (Travel Agent / Private Organisation/NGO/Individual)	
3	Detail Address with Phone no. of bidder	
4	Registration Certificate in case of (Travel Agent / Private Organisation/NGO) (Proof to be attached)	
5	GST CERTIFICATE (Proof to be attached)	
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9	<b>Vehicle Details</b> (All proof to be attached and originals to be produced within one day of selection. No time extension will be allowed. Non submission will be liable for discard without any further opportunity and next lowest bidder may be considered.)	Name of Owner
		Year of Manufacturing
		Registration No.
		Commercial License
		Fitness Certificate
		Road tax Clearance up to
		Validity of Insurance up to
10	Price Details	Monthly Hiring charges (Including all incidental charges Max Rs. 22,000/-)
		Mileage Covered per litre DOL(minimum 12 KM/Lit of HSD)

  
 20/06/25

I/We hereby declare that above information given by me/us are true complete and correct to the best of my/our knowledge and belief. In the event of any information found false or incorrect before or after selection my candidature will be cancelled and appropriate action can be taken by the authority. I/We am/are also declare that, I/We am/are not involved in any major litigation that may have an impact affect or compromise the delivery of services as required under this tender and I/We are not black listed by any Central/State government/Public Sector Undertaking in India.

Signature of the bidder

