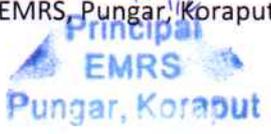


EKLAVYA MODEL RESIDENTIAL SCHOOL
AT-PUNGAR, PO- KUNDULI, VIA-SEMILIGUDA
DIST-KORAPUT-764036 (ODISHA)
TENDER CALL NOTICE

Letter No.: EMRSP / Tender/2025-26 /261

Date: 14.06.2025

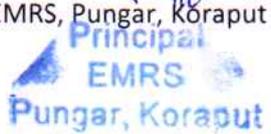
Sealed tenders are invited from the registered and reputed firms for supply of the School **Grocery, Vegetable, Perishable items, Stitching of school uniform by SHGs, Uniforms, Daily use Toiletries, Hair cutting, Reading Writing Materials & Office Stationery, Sports Items, Hostel Equipment, Bedding Items & Vehicle Hiring (Maruti Suzuki Eeco)** to Ekalavya Model Residential School, Pungar, District Koraput, Odisha for the session 2025-26. The tender forms with other Particulars/ list of items must be downloaded from the web site www.koraput.odisha.gov.in. Completed quotation forms along with EMD and downloaded tender form cost Rs. 200/- (Two Hundred Only) for each item in the shape of Bank Draft in favour of **ORISSA MODEL TRIBAL EDUCATION SOCIETY, E.M.R. SCHOOL, PUNGAR, KUNDULI, SEMILIGUDA, KORAPUT** payable at **SBI, Semiliguda** must be reached by Speed Post / Registered Post by 4 P.M. on 07.07.2025. (**Bank Draft for EMD and Tender form Cost must be made separately**). School shall not be responsible for any postal delay. The sealed tender documents will be opened in the presence of District Level Committee members and bidders or their authorized representatives in the office of the Principal, EMRS, Pungar, Koraput at 10 A.M. on Dt 08.07.2025. **The Chairman of the school's District Level Committee reserves the right to accept/ reject the quotation in whole or in part without assigning any reason thereto.** Any dispute in this process would subject to the Court jurisdiction of the Koraput District Headquarter only.


Principal
EMRS, Pungar, Koraput

Principal
EMRS
Pungar, Koraput

Memo No. EMRSP / Tender/2025-26 /262

Date: 14.06.2025

Copy Submitted to Collector-cum-DM-Chairman, GM, DIC-Member, Principal JNV-Member, PA ITDA, Koraput-Member, Handloom & Textile Officer, Koraput -Member, DWO, Koraput- Member for favour of kind information.


Principal
EMRS, Pungar, Koraput

Principal
EMRS
Pungar, Koraput

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

To

M/s _____
_____.

Sub: Tender for the supply of _____.

- 1) Sealed tender for the supply of the articles down in the attached statement are invited by the undersigned on behalf of EMRS, Pungar up to 4:00P.M. Dated 07.07.2025. The tender should be sent under sealed cover marked as " TENDER FOR THE SUPPLY OF _____ " and not by the name , The tenders will be opened in the Office of the Principal, EMRS, Pungar, Koraput at 10.00A.M.on dated 08.07.2025. The tenderers/their authorized representative may remain present.
- 2) The tender should be submitted according to the terms and conditions specified in paragraphs 3 to 24 unless specified in otherwise in the tender , It shall be construed that the terms and conditions stipulated hereunder have been agreed to .
- 3) The rate should be F.O.R to school and should include GST and any other taxes or imposition whatever liable in respect of the suppliers. The EMRS Pungar shall not pay freight charges etc. The articles should be supplied at the school store.
- 4) There should not be any over-writing, corrections in the quotation. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected .
- 5) The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide.
- 6) On the acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.
- 7) The tenderer should submit his /her tender form along with Earnest money amounting as fixed and detailed herewith_in the form of Bank Draft in favour of **ORISSA MODEL TRIBAL EDUCATION SOCIETY, E.M.R. SCHOOL, PUNGAR, KUNDULI, SEMILIGUDA, KORAPUT** Payable at SBI, Semiliguda. The earnest money will be forfeited in the event of failure to comply with the contract.
- 8) **If the contractor fails to supply the articles within the time stipulated in the guideline and the letter of acceptance / supply order issued by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price , if any , shall be deducted from the earnest money and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay that amount .**
- 9) The Brand /Make other than the specification given in the tender schedule will not be accepted. The quantity of articles approved or indicated in the attached statement may be increased or decreased or nil at the discretion of the undersigned without assigning any reason.

- 10) The rates quoted by the contractor shall hold goods up to **30th June, 2026/till the approval of next tender**. For the branded items, if there would be some free gift schemes marked on the packing, the same would be liable to be supplied with the articles free of cost and be shown in the bill. Payment will be made by PFMS / A/c pay Cheque once in a month after full supply. In case of payment by DD, Bank Charges will be deducted from the payment.
- 11) In the event of acceptance of the tender and placing of the order for purchase , the articles ordered for would be subjected to an inspection by the undersigned/his representative/Physical verification committee are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications/ brand prescribed. At the time of taking delivery of material received are counted, measured/ weighed as the case may be, by the committee members.
- 12) The amount of EMD money shall be retained by the School for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period. SD/EMD will be returned by crossed cheque/DD/ Bankers Cheque/PFMS by deducting the service charges of the bank.
- 13) The Tenderers are requested to submit the samples at the time of submission of tender in a sealed packet. Loose articles minimum 200gms should be submitted in a transparent jar. Packet items and pieces should be submitted one in number invariably printed label of the firm.
- 14) Payment will be made only after verification of the supplied articles by the quality checking committee/ undersigned and entry in the stock register and scrutiny of bills after full supply as per the order placed with party.
- 15) Quality should be invariably maintained throughout the year /period of agreement as per the sample and specification. Materials cannot be accepted if the item is found substandard or different from the sample and specification. Articles may be sent for the laboratory testing if required; the articles must be fresh and good in quality.
- 16) The rate should be quoted in terms of metric weight measure i.e. Kg / Quintal as the case may be.
- 17) In no case, the payment will be made above maximum retail price (MRP).
- 18) It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called and supply order will be placed as per actual requirement.
- 19) No interest will be paid by the undersigned for the EMD money kept in this School.
- 20) In case the date and time of opening of the tender is changed, the same will be displayed on the notice board of the School.
- 21) Only one rate should be quoted for each item, More than one rate for each item shall be rejected.
- 22) The tenderer must write the detail postal address, E-mail ID and Telephone No. of their shop in the tender paper.
- 23) In case of any document submitted by the tenderer in support of their claim are found to be false or forged , the tender is liable for cancellation and EMD deposited by the tenderer will be forfeited.
- 24) 2% TDS on GST bill will be deducted where the total value of such supply under a contract, exceeds two lakh and fifty thousand rupees.

**DETAILS OF DURATION OF SUPPLY AND ITEM-WISE EARNEST MONEY IN RUPEES TO BE SUBMITTED
ALONG WITH TENDER PAPER**

Sl. No	Name of items	Duration of supply	Amount of Earnest Money
1	Grocery /Mess items	1Day	Rs.20000.00
2	Vegetables	1Day	Rs.5000.00
3	Perishable Item (Chicken, Egg, Fish, Milk, Paneer, Mushroom, Sweets)	1Day	Rs.3000.00
4	Stitching of School Uniform by SHGs	45Days	-
5	Uniforms	45Days	Rs.20000.00
6	Daily Use Toilet Items	1Day	Rs.3000.00
7	Hair Cutting	1 Day	Rs. 500.00
8	Reading Writing material, School bag & Office Stationery	15Days	Rs.3000.00
9	Sports Items	15Days	Rs. 2000.00
10	Hostel Equipment/Bedding Items	30days	Rs.5000.00
11	Vehicle Hiring	24 X 7	Rs. 10,000.00

(Registration of firm, GST clearance and copy of PAN is mandatory except Sl. No 2, 3, 4 & 10)

25)The sealed tenders should invariably contain

- I. Current GST and other Tax clearance certificate or Deposit Receipt as applicable/ GST Number from the competent authority.
- II. Copy of the GST Registration certificate and copy of PAN Number.
- III. EMD in the shape of Demand Draft.
- IV. Lowest Quoted list with specification.
- V. Undertaking for accepting the term and condition.
- VI. In case of Authorized dealers the Authorization Certificate issued by the Manufacturer /company.
- VII. Signature of the tenderer/authorized person in all pages with date in tender form.
- VIII. **Tender Form Cost in the form of Demand Draft Must be made separately**

26) All disputes are subject to jurisdiction of Koraput Courts only.

27) All rights are reserved with the Chairman, District Level Committee for Procurement.

(Bank Draft for EMD and Tender form Cost must be made separately)

Place: Pungar, Koraput

Principal
EMRS, Pungar, Koraput

UNDERTAKING BY THE SUPPLIER

We M/s _____ do fully agree with the terms and conditions specified in Paragraph 3 to 27 (other conditions in the list) and enclose the rates of items as per list and specifications given by Principal, **EMRS,Pungar, Koraput.**

Signature: _____

Name of the Proprietor: _____

Complete address of the Firm with PIN code: _____

Phone No with STD code / Mobile No.: _____

E-mail ID: _____

Date:

Seal of the Firm

Witness (Signature, Name & Address)

1. _____

2. _____

PLACE -

DATE -

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for supply of Grocery/ Mess items for the Financial year - 2025-26

1. Name &Address of the party /Firm:_____.
2. Earnest Money Deposited Rs._____ Vide Bank Draft No._____ Dt._____.
3. Tender form cost Rs._____ Vide Bank Draft No._____ Dt._____.
4. Note:- **The supplier should go through the specifications & Unit very strictly before quoting the rates.** The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SI NO	Name of the articles	Specifications	Unit	Rate	Discount
1	Amul Spray	Poly pack	Per kg	xxxxxxx	%
2	Arhar Dal	Tulsi	Per Kg		xxxxxxx
3	Arhar Dal	BKR Gold	Per Kg		xxxxxxx
4	Arhar Dal	Manpasand	Per Kg		xxxxxxx
5	Aruwa Rice	Sabberi column Green packet	Per Kg		xxxxxxx
6	Aruwa Rice	Delicious Kolam	Per Kg		xxxxxxx
7	Atta	Ashribad	Per Kg		xxxxxxx
8	Atta	Fortune	Per Kg		xxxxxxx
9	Basumati Kheer Rice	Good quality	Per Kg		xxxxxxx
10	Besan	Fortune	Per Kg	xxxxxxx	%
11	Biryani Masala	Ruchi	Per Kg	xxxxxxx	%
12	Biryani Masala	Bharat	Per Kg	xxxxxxx	%
13	Biryani Rice	India Gate	Per Kg	xxxxxxx	%
14	Biscuit (MRP – RS. 10/-) (Without cream)	Britania	Per pkt	xxxxxxx	%
15	Biscuit (MRP – RS. 10/-) (Without cream)	Biskfarm	Per pkt	xxxxxxx	%
16	Biscuit (MRP – RS. 10/-) (Without cream)	Anmol	Per pkt	xxxxxxx	%
17	Biscuit (Mrp-5)(without cream)	Britania	Per pkt	xxxxxxx	%
18	Biscuit (Mrp-5)(without cream)	Biskfarm	Per pkt	xxxxxxx	%
19	Boil Rice (Ushna)	Good Quality	Per Kg		xxxxxxx
20	Bournvita	Polypack	Per Kg	xxxxxxx	%
21	Cake (Rs. 10)	Britannia	Per Packet	xxxxxxx	%
22	Chana Dal	Good quality (Stone less)	Per kg		xxxxxxx

23	Chicken Masala	Ruchi	Per Kg	xxxxxxx	%
24	Chicken Masala	Bharat	Per Kg	xxxxxxx	%
25	Chili Sauce	NILONS	Per 750 mL	xxxxxxx	%
26	Chili Sauce	Good quality	Per 1 Litre		xxxxxxx
27	Chowmin (Thick)	Good quality	Per Kg		xxxxxxx
28	Chuda	Good quality	Per Kg		xxxxxxx
29	Cornflower Powder	Fortune	Per Kg	xxxxxxx	%
30	Cornflower Powder	Best Quality (Packet)	Per Kg		xxxxxxx
31	Curry Masala Powder	Ruchi	Per Kg	xxxxxxx	%
32	Curry Masala Powder	Bharat	Per Kg	xxxxxxx	%
33	Curry Masala Powder	Everest	Per Kg	xxxxxxx	%
34	Dates(Khojora)	Good Quality	Per kg		xxxxxxx
35	Dhania Powder	Ruchi	Per Kg	xxxxxxx	%
36	Dhania Powder	Bharat	Per Kg	xxxxxxx	%
37	Disco Papad	Suruchi	Per kg	xxxxxxx	%
38	Dry Chilly	Good quality (Packet)	Per Kg		xxxxxxx
39	Food colour(MRP-Rs 20/-)	Good quality	Per piece		xxxxxxx
40	Food Soda	Ruchi / Bharat	Per Kg		xxxxxxx
41	Fruit Jam (MRP – RS. 2/-)	Good Quality	Per pc		xxxxxxx
42	Garam Masala	Ruchi	Per Kg	xxxxxxx	%
43	Garam Masala	Bharat	Per Kg	xxxxxxx	%
44	Garam Masala	Everest	Per Kg	xxxxxxx	%
45	Ghee(cow)	Omfed	Per Kg	xxxxxxx	%
46	Ghee(cow)	Patanjali	Per Kg	xxxxxxx	%
47	Gota Biri(Polish)	Good quality	Per Kg		xxxxxxx
48	Green Pease	Good quality	Per Kg		xxxxxxx
49	Groundnut seed	Good quality	Per kg		xxxxxxx
50	Guda	Good quality	Per kg		xxxxxxx
51	Haldi Powder	Ruchi	Per Kg	xxxxxxx	%
52	Haldi Powder	Bharat	Per Kg	xxxxxxx	%
53	Horlicks	Polypack	Per Kg	xxxxxxx	%
54	Idli Suji	Good quality	Per Kg		xxxxxxx
55	Iodised salt	TATA	Per kg	xxxxxxx	%
56	Iodised salt(Rs. 10/-)	Best Quality	Per kg		xxxxxxx
57	Jeera gota(Packet)	Best Quality	Per Kg		xxxxxxx
58	Jeera Powder	Ruchi	Per Kg	xxxxxxx	%
59	Jeera Powder	Bharat	Per Kg	xxxxxxx	%
60	Jhudunga seeds	Good quality	Per kg		xxxxxxx
61	Kabuli chole	Good quality	Per kg		xxxxxxx
62	Kaju (Gota)	Good quality	Per kg		xxxxxxx
63	Kandul Dal	Good quality	Per Kg		xxxxxxx
64	Kashmir Mircha Powder	Ruchi	Per Kg	xxxxxxx	%

65	Kashmir Mircha Powder	Bharat	Per Kg	xxxxxxx	%
66	Kasturi methi	Good Quality	Per Kg		xxxxxxx
67	Kismis	Good quality	Per kg		xxxxxxx
68	Maida	Good quality	Per kg		xxxxxxx
69	Masur Dal	Good quality	Per Kg		xxxxxxx
70	Meal maker soya badi	Patanjali (Formely known as Ruchi Industries)	Per 20 Kg Packet		xxxxxxx
71	Meal maker soya badi	Local made good quality	Per 20 Kg Packet		xxxxxxx
72	Meat Masala	MDH	Per Kg	xxxxxxx	%
73	Milk Maid	Nestle	400 gm	xxxxxxx	%
74	Milk Maid	Amul	400 gm	xxxxxxx	%
75	Moong Dal	Good quality	Per Kg		xxxxxxx
76	Mustard (Packet)	Good Quality	Per Kg		xxxxxxx
77	Mustard Oil	Fortune	Per Litre	xxxxxxx	%
78	Nattichana	Good Quality	Per kg		xxxxxxx
79	Palm Oil	Ruchi	Per Litre	xxxxxxx	%
80	Panchphutan	Best Quality (Packet)	Per Kg		xxxxxxx
81	Paneer Masala	Ruchi	Per Kg	xxxxxxx	%
82	Paneer Masala	Bharat	Per Kg	xxxxxxx	%
83	Paneer Masala	Everest	Per Kg	xxxxxxx	%
84	Papad (Triangular size)	Haldiram	Per kg	xxxxxxx	%
85	Pickle (Sour)	Suswad	Per 5kg jar	xxxxxxx	%
86	Pickle (Sweet)	Nilons	Per 5kg jar	xxxxxxx	%
87	Ragi flour	Good Quality	Per Kg		xxxxxxx
88	Rajma	Good quality	Per kg		xxxxxxx
89	Red Chilly powder	Ruchi	Per Kg	xxxxxxx	%
90	Red Chilly powder	Bharat	Per Kg	xxxxxxx	%
91	Refine Sunflower Oil	Freedom	Per Litre	xxxxxxx	%
92	Refine Sunflower Oil	Fortune	Per Litre	xxxxxxx	%
93	Refine Sunflower Oil	Sunrich	Per Litre	xxxxxxx	%
94	Rice Papad	Good Quality	Per Kg		xxxxxxx
95	Scrubber (Rs. 10)	Steel	Per packet		xxxxxxx
96	Semiya	Bharat	Per kg	xxxxxxx	%
97	Semiya	Ruchi	Per kg	xxxxxxx	%
98	Semiya	Bambino	Per Kg	xxxxxxx	%
99	Soya Sauce	NILONS	Per 750 mL	xxxxxxx	%
100	Soya Sauce	Good quality	Per 1 Litre		xxxxxxx
101	Sugar	Crystal with Bada dana	Per Kg		xxxxxxx
102	Suji (Bada dana)	Good quality	Per kg		xxxxxxx
103	Tamarind(Tentuli)	Good Quality	Per Kg		xxxxxxx

104	Tej Patta	Good quality	Per Kg		xxxxxxx
105	Tomato Sauce	NILONS	Per 950 gm	xxxxxxx	%
106	Tomato Sauce	KISAN	Per 950 gm	xxxxxxx	%
107	Tomato Sauce	TOPS	Per 950 gm	xxxxxxx	%
108	Vim bar (MRP Rs.10/-)	Vim	Per piece		xxxxxxx
109	Vinegar	NILONS	Per 750 mL	xxxxxxx	%
110	Vinegar	Good Quality	Per Litre		xxxxxxx
111	Washing Powder	Wheel	Per kg		xxxxxxx
112	Wheat Daliya	Tata	Per Kg	xxxxxxx	%
113	Wheat Daliya	Ruchi	Per Kg	xxxxxxx	%
114	White Matar	Good quality	Per kg		xxxxxxx

Note : The Sample must be submitted with proper packet for good quality items (50gm to 100gm) indicating the Firm Name on the date of opening tender.

Date : _____

Signature & Name of the firm with
Address & Seal

Phone No :

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for supply of Vegetables for the Financial year - 2025-26

1.Name & Address of the party /Firm:_____.

2.Earnest Money Deposited Rs._____ Vide Bank Draft No._____ Dt._____.

3.Tender form cost Rs._____ Vide Bank Draft No._____ Dt._____.

4.Note:- The supplier should go through the specifications and unit very strictly before quoting the rates.

The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl No.	Name of the Item	Unit	Rate quoted with transport from July 2025 to December 2025	Rate quoted(Rs) with transport from January 2026 to June 2026
1	Patato Big size (Net weight at the delivery point)	Per Kg		
2	Kahmba Aloo (Desi Aloo)	Per Kg		
3	Onion (Net weight at the delivery point)	Per Kg		
4	Garlic (Net weight at the delivery point)	Per Kg		
5	Ginger (Good quality)	Per Kg		
6	Brinjal	Per Kg		
7	Pumkin	Per Kg		
8	Water guard (Louki)	Per Kg		
9	Beans	Per Kg		
10	Carrot	Per Kg		
11	Beet Root	Per Kg		
12	Cabbage(Bandha kobi)	Per Kg		
13	Cauliflower (Fula kobi)	Per Kg		
14	Tomato	Per Kg		
15	Drum stick (Muniga)	Per Kg		
16	Green Papaya	Per Kg		
17	Jhudanga	Per Kg		
18	Green Leafy. Veg(Bhaji sag)	Per Kg		
19	Green Chilly	Per Kg		

20	Ridge guard(janhi)	Per Kg		
21	Arum (saru)	Per Kg		
22	Shimla Mircha (Capsicum)	Per Kg		
23	Parwal (Potala)	Per Kg		
24	Kunduri	Per Kg		
25	Ladies Finger (Bhendi)	Per Kg		
26	Bitter Guard (Kerala)	Per Kg		
27	Green Banana	Per Kg		
28	Kankad	Per Kg		
29	Cucumber (Kakudi)	Per Kg		
30	Raddish (Muli)with out leaves	Per Kg		
31	Coconut (Big Size)	Per Pc		
32	Snake gourd (Chachindra)	Per Kg		
33	Coarinder leaf (Dhania patta)	Per Kg		
34	Joint Cabbage (with out leaves)	Per Kg		
35	Green Jack fruit	Per Kg		
36	Runner bean (Aladi)	Per Kg		
37	Ripe Banana (Big size)Good Quality	Per pc		
38	Simba	Per kg		

Date :-

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for supply of **Perishable** items for the Financial year - 2025-26

1. Name & Address of the party /Firm:_____.

2. Earnest Money Deposited Rs._____ Vide Bank Draft No._____ Dt._____.

3. Tender form cost Rs._____ Vide Bank Draft No._____ Dt._____.

4. Note:- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SL No	NAME OF THE ARTICLES	SPECIFICATIONS	UNIT	RATE QUOTED (RS) WITH TAX + TRANSPORT
1	Dressed (Chicken without skin)	Without skin	Per Kg	
2	Egg(Big size)	Good quality	Per Pc	
3	Rohi(fish)	Good quality (After dressing apart from Head and Tail)	Per Kg	
		Good quality (After dressing with Head and Tail)	Per Kg	
4	Mushroom	Button	Per Kg	
5	Paneer	Omfed	Per Kg	
		Milkymoo	Per Kg	
		Local	Per Kg	
6	Milk	Omfed	Per Ltr	
		Vishakha	Per Ltr	
		Heritage	Per Ltr	
		Milkymoo	Per Ltr	
7	Curd	Vishakha	Per 450 mL	
		Omfed	Per 500 mL	
		Milkymoo	Per 500 mL	
8	Frozen green pea (mutter)	Good Quality	Per Kg	
9	Sweets (Rasgula)	Good quality	Per Pc	

10	Bun (MRP-5/-)	Good Quality	Per Pc	
11	Mudhi	Good Quality	Per Kg	
12	Mixture	Good Quality with sample	Per Kg	
13	Cake (MRP-5/-)	Good Quality	Per Pc	
14	Cream Bread (MRP-5/-)	Good Quality	Per Pc	
15	Mutton	Good Quality	Per Kg	

Date :-

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for Stitching of School Uniform by SHGs for the Financial year - 2025-26

1.Name&Address of the party /Firm:_____.

2.Earnest Money Deposited Rs._____ Vide Bank Draft No._____Dt._____.

3.Tender form cost Rs._____ Vide Bank Draft No._____Dt._____.

4.Note:- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SL .NO	NAME OF THE ARTICLES	SPECIFICATIONS	RATE QUOTED (RS) With TRANSPORTATION
1	Boys Uniform (VI to XII) Full Pant Full Shirt with Logo (for one Pair)	As per the NESTS guideline	
2	Girls Uniform (VI to XII) Salwar Kurta Waist Coat with Logo (for one Pair)	As per the NESTS guideline	

***SHGs under Mission Shakti of Koraput District will be given preference.**

Date :-

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT
Tender for supply **School Uniform**. items for the Financial year - 2025-26

1. Name & Address of the party /Firm:_____.
2. Earnest Money Deposited Rs._____ Vide Bank Draft No._____ Dt._____.
3. Tender form cost Rs._____ Vide Bank Draft No._____ Dt._____.
4. Note:- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single items in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SI No	Name of the Articles & Specification	Quantity/ Price per unit	Rate quoted	Remark if any
1	Blazer with School Logo (Dark Green colour readymade) (Good Quality)	Per Piece		
2	Sweater full sleeve with School Logo for Boys & Girls (Dark Green Colour) (Good Quality)	Per Piece		
3	Track Suit with School Logo for Boys & Girls (Medium Brown & Maroon) (Branded)	Per Pair		
4	House T –Shirts with School Logo for Boys & Girls (Colour – Blue, Green, Red, Yellow)	Per Piece		
5	Neck Tie for Boys (The EMRS Logo is Woven on the Tie in a single color) Color – Coffee Brown & Beige)	Per Piece		
6	Socks (Color – Medium Brown)	Per Pair		
7	Belt with Monogrammed Buckle (The School Logo is printed on the buckle in a single colour for higher visibility) (Dark Green)	Per Piece		

8	Jercy Full Pant for Boys & Girls(Branded)	Per Piece		
9	Black Shoes for Boys (Branded)	Per Pair		
10	Black Shoes for Girls (Branded)	Per Pair		
11	Sleeper for Boys & Girls (Branded)	Per Pair		
12	Canvas (Branded)	Per Pair		
13	Sports Half Pant (Boys & Girls) (Blue, Green, Red, Yellow)	Per Piece		
14	Winter Caps(Woolen)	Per Piece		
15	House Colour Ribbon (Blue, Green, Red, Yellow)	Per Piece		

Note : The Sample of the SL No 1 to 15 must be submitted with proper packet indicating the Firm Name on the date of opening tender.

Date: -

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for supply Daily Use Items for the Financial year - 2025-26

1.Name& Address of the party /Firm:_____.

2. Earnest Money Deposited Rs._____ Vide Bank Draft No. _____ Dt._____.

3.Tender form cost Rs._____ Vide Bank Draft No. _____ Dt._____.

4.Note :- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl .No	Name of the articles	Specifications	Unit	Rate quoted (Rs) with Tax + transport	Discount (in %)
1	Phenyl	Nimyle (ITC)	Per Ltr.	xxxxxxx	%
2	Phenyl	Sanitol	Per Ltr.	xxxxxxx	%
3	Phenyl	Black (Doctors)	Per Ltr.	xxxxxxx	%
4	Phenyl (Concentrated)	Best Quality	Per 5 Ltr Jar		xxxxxxx
5	Harpic	Liquid	Per Ltr.		xxxxxxx
6	Shoes polish cream (Daily use Item)	Cherry/Kiwi (Small)	Per pcs	xxxxxxx	%
7	Tooth Brush (MRP-Rs 20/-)	Cibaca	Per Pcs		xxxxxxx
8	Tooth Brush (MRP-Rs 20/-)	Colgate	Per Pcs		xxxxxxx
9	Tooth Brush (MRP-Rs 20/-)	Anchor	Per Pcs		xxxxxxx
10	Tooth Paste(Mrp 10/-)	Close Up / Dabur / Colgate	Per Pcs		xxxxxxx
11	Tongue Cleaner	Good Quality	Per Pcs		xxxxxxx
12	Napkin stay free regular / Whisper	Wing 8 pads	Per Pkt.		xxxxxxx
13	Amla Oil	Dabur	Rs. 10/-		xxxxxxx
14	Hair oil jasmine	Coconut Oil	Rs. 20/-		xxxxxxx
15	Coconut Oil	Plain	Rs. 10/-		Xxxxxxx

16	Washing powder (Mrp-10/-)	Surf Excel	Per Pkt		xxxxxxx
		Tide	Per Pkt		xxxxxxx
17	Lifebuoy /Dettol soap bath	Mrp - 10/-	Per Pcs		xxxxxxx
18	Detergent Bar (Mrp-10/-)	Rin/Surf Excel/Tide	Per Pcs		xxxxxxx
		Kapil	Per Pcs		xxxxxxx
19	Bleaching Powder	Good Quality	Per Kg		xxxxxxx
20	Broom(PhulaJhadu)	Good Quality	Per Pcs		xxxxxxx
21	Broom(Khadika Jhadu)	Good Quality	Per pcs		xxxxxxx
22	Toilet Brush	Good Quality	Per pcs		xxxxxxx
23	Shampoo (MRP Rs.10/-)	Clinic Plus	Per pcs		xxxxxxx
24	Talcom Powder (MRP Rs.10/-)	Ponds	Per pcs		xxxxxxx
		Wild Stone	Per pcs		xxxxxxx
25	Hand wash	Life Buoy (Rs. 30)	Per pcs		xxxxxxx
		Dettol (Rs. 35)	Per pcs		xxxxxxx
26	Vaseline	MRP Rs.10/-	Per pcs		xxxxxxx
27	Glow and Lovely	MRP Rs.10/-	Per pcs		xxxxxxx
28	Nail Cutter	MRP Rs.10/-	Per pcs		xxxxxxx
29	Hair Band	MRP Rs.10/-	Per pcs		xxxxxxx
30	Ponds Cream	MRP Rs.10/-	Per pcs		xxxxxxx
31	Fair and Handsome	MRP Rs.10/-	Per pcs		xxxxxxx
32	Comb	MRP Rs.10/-	Per pcs		xxxxxxx
33	Body lotion	MRP Rs.10/-	Per pcs		xxxxxxx

Note : The Sample of the SL No 1 to 33 must be submitted with proper packet indicating the Firm Name on the date of opening tender wherever necessary.

Date :-

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR,KORAPUT

Tender for Hair Cutting of Boys for the Financial year - 2025-26

1.Name& Address of the party /Firm:_____.

2. Earnest Money Deposited Rs._____ Vide Bank Draft No. _____ Dt. _____.

3.Tender form cost Rs._____ Vide Bank Draft No._____ Dt._____.

4.Note :- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SL .NO	NAME OF THE ARTICLES	RATE QUOTED (Rs.) Per Student
1	Boys Hair Cutting(Maximum-Rs 40/- per student)	

Date :-

Signature of Supplier
Address & Phone No

EKLAHYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for supply of Reading Writing Materials / Office Stationary items for the Financial
Year - 2025-26

1. Name & Address of the party / Firm: _____.
2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.
3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.
4. Name of the Bank : _____.

Note :- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, in case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl .No	Name of the articles	Specifications	Unit	Rate Quoted (Rs)
1	Long Exercise Note Book (Rolling) with school Name and Logo(A4 size)	Camlin: (Pages – 160) Size (cm) : 29.7×21	Per Pc	
		Urban Edge (172 Pages), Size (cm) : 29.7×21	Per Pc	
2	Practical Notebook Physics, Chemistry, Biology, Science, Computer Science, Mathematics	Camlin : Pages – 116 Size(cm) : 26.5×21.5	Per Pc	
		Urban Edge : Pages- 104 Size (cm) : 26.5×21.5	Per Pc	
		Shape : Pages- 96 Size (cm) : 26.5×21.5	Per Pc	
3	Drawing Notebook	Urban Edge (36 Pages), Size (cm) : 29.7×21	Per Pc	
		Shape: Pages- 60 Size (cm) : 22×28	Per Pc	
		Camlin : Pages - 64 Size(cm) : 27.5× 34.7	Per Pc	
4	Scrap Book	Shape (32 Pages), Size (cm) : 22× 28	Per Pc	
		Camlin (32 Pages), Size (cm) : 22× 28	Per Pc	
5	Pencil (HB-10 PC)	Natraj	Per Pkt	
6	Eraser, On-dust (20pc packet)	Apsara	Per Pkt	
7	Scale, 30 cm ~ Plastic	Camlin	Per Pc	
8	Graph Book	Urban Edge: 32 pages Size (cm) : 19 × 15.5	Per Pc	
9	Geometry Box	Natraj	Per Pc	
10	Map Outline ~ India, World	Good quality paper	100 Sheet	
11	Gel /Ink Pen (Blue / Black/Red) MRP - Rs. 5	Linc/Cello/Win/Totem	Per Pc	

12	Register 288 Pages (30x18cm) Lion/ Sigma Binding	Good quality paper	Per Pc	
13	Register 192 pages (30x18cm) Lion./ Sigma Binding	Good quality paper	Per Pc	
14	Register 144 Pages (30 x18cm) Lion./ Sigma Binding	Good quality paper	Per Pc	
15	Register 96 Pages (30 x18cm) Lion./ Binayak/Boss/ Sigma Binding	Good quality paper	Per Pc	
16	Dust and sand free Chalk -100 stick	Kores	Per Pkt	
17	Duster	Good Quality	01 pkt (10nos)	
18	Pencil Cutter	Apsara	Per 10 pc	
19	Water color Tube (12 Shade)	Camlin	Per PKT	
20	Water color Tube (06 Shade)	Camlin	Per PKT	
21	Color Pencil (12 Shade)	Camlin	Per PKT	
22	Oil Pastle color (12 Shade)	Camlin	Per PKT	
23	A4 size Photocopy paper (JK) 75GSM (210x297mm) Red 500sheet	JK	Per PKT	
24	Legal Photocopy paper (JK) 75GSM (210x297mm) Red 500sheet	JK	Per PKT	
25	Stapler Pin (Big size)	Kangoro	Per 10Pc pkt	
26	Stapler Pin (Small Size)	Kangoro	Per 10Pc pkt	
27	Cash Book	Alankar	285 pages	
28	Stapler big size	Kangoro	Per pc	
29	Stapler small size	Kangoro	Per pc	
30	Punch machine (Single hole)	Kangoro	Per pc	

Note : The Sample of the SL No 1 to 30 must be submitted with proper packet indicating the Firm Name on the date of opening tender where ever necessary.

Date :-

Signature of Supplier
Address & Phone No

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for supply Sports items for the Financial year - 2025-26

1. Name & Address of the party / Firm: _____.

2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.

3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4. **Note** :- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl. No.	Name of the commodity	Brand	Rate quoted	Remark if any
1	FOOTBALL	NIVIA SINGING STAR, COSCO DELTA FORCE		
2	VOLLEYBALL	COSCO SUPER VOLLEY, COSCO VOLLEY – 32, SPARTAN,		
3	VOLLEYBALL NET(SYNTHETIC)	NIVIA		
4	BASKET BALL	NIVIA (ENGRA VER)		
5	JUDO DRESS	USI, EAGLE		
6	BADMINTON NET	REDLAY (TETRON)		
7	BADMINTON CORK	NIVIA PLASTICK, VICKY 350		
8	FOOTBALL GK GLOVES	NIVIA (WEB)		
9	JAVELIN THROW (BAMBOO) (MEN & WOMEN)	BEST QUALITY		
10	JAVELIN THROW (ALLUMINIUM 600gm, 700 gm, 800gm)	BEST QUALITY		
11	CRICKET BAT SS, MRF	BEST QUALITY		
12	VOLLEY BALL POLE 1 SET (IRON)	2.5" * 3" ADJUSTABLE PIPE		
13	VOLLEY BALL ANTINA	FIBRE		
14	FOOT BALL POLE	FOOTBALL GOAL POST 4" THICK PIPE WITH BACK SUPPORT		
15	CARROM BOARD COINS	PER SET (BEST QUALITY)		
16	TUG OF WAR ROPE	PER SET (BEST QUALITY)		
17	KHO KHO POLE(WOODEN)	PER SET (BEST QUALITY)		
18	KHO KHO POLE (STEEL)	PER SET (BEST QUALITY)		

Note : The Sample of the SL No 1 to 16 must be submitted with proper packet indicating the Firm Name on the date of opening tender.

Place :

Signature & Seal of the Bidder

Date:

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT

Tender for supply Hostel Equipments / Bedding Items for the Financial year - 2025-26

1. Name & Address of the party / Firm: _____.

2. Earnest Money Deposited Rs. _____ Vide Bank Draft No. _____ Dt. _____.

3. Tender form cost Rs. _____ Vide Bank Draft No. _____ Dt. _____.

4. Note :- The supplier should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. It may be noted that for standard quality only single rate against the items should be quoted, In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

Sl. No.	Name of the commodity	SPECIFICATION / BRAND	Rate quoted	Remark if any
1	STEEL TRAY	5 COMPARTMENTS STAINLESS STEEL BEST QUALITY		
2	BED SHEET	KHADI (COTTON) LINING 88"x48" BEST QUALITY		
3	PILLOW	17"x26" BEST QUALITY		
4	Pillow Cover	Cotton		
5	Steel Glass (Capacity- 200ML)	Good Quality		
6	Steel Spoon	Good Quality		
7	Steel Bowl (Capacity- 200ML)	Good Quality		
8	Plastic Bucket with Mug (Capacity : 20 Litre)	Good Quality		
9	TOWEL	29"x58" COTTON BEST QUALITY		
10	BLANKET	8'X4' Best Quality		
11	Coir Matress	(6 feet x 3 feet), 3 inch coir & 1 inch foam		
12	School Bag (The Bag Printed with Logo, School name and Address)	(42 cm x 32 cm x 18 cm) inside two thaka , good quality chain and fita) Per Piece		

Note : The Sample of the SL No 1 to 12 must be submitted with proper packet indicating the Firm Name on the date of opening tender where ever necessary.

Place :

Signature & Seal of the Bidder

Dt.

EKLAVYA MODEL RESIDENTIAL SCHOOL, PUNGAR, KORAPUT, ODISHA

**TENDER FOR HIRING OF VEHICLE FOR MEDICAL EMERGENCY & TRANSPORTATION
OF FOOD & LPG (ON CONTRACT)**

FOR THE SESSION 2025-26
Vechile Type: Maruti Suzuki Eco

1. Name & Address of the party:

----- Phone No with STD Code-----

Mobile No: -----

2. Regd. No. of the Vehicle : _____

3. Model : _____

4. Year of Manufacture : _____

5. Date of Purchase & make of the Vehicle : _____

6. Seating capacity : _____

7. Road taxi permit valid upto : -----

8. Insurance policy valid up to : _____

9. Rate of the Vehicle : ` _____/- per month.

10. Road Milege i.e. the Kilometers run by : _____ Kilometers

the vehicle per one litre Diesel/Petrol

11. The tenderer should submit Earnest money ` . 10,000 /- (refundable in shape of demand draft in favour of **ORISSA MODEL TRIBAL EDUCATION SOCIETY, E.M.R. SCHOOL, PUNGAR, KUNDULI, SEMILIGUDA, KORAPUT payable at SBI, Semiliguda.**

Demand Draft No: _____ dtd: _____ for ` . 10,000 /-.

12. The tender should be submitted according to the terms & conditions specified in the enclosed contract agreement and the contractor shall be bound to abide by the terms and conditions stipulated therein.

13. The Principal, EMRS. PUNGAR reserves the right to accept or reject any tender without assigning any reason thereof.

DECLARATION

I do hereby declare that I have gone through the contract agreement & terms and conditions of EMRS and will abide by the terms & conditions as stipulated in the contract agreement for Hiring of Vehicle for EMRS, PUNGAR, KORAPUT (Odisha).

Encl: (Xerox copy of Registration

Signature: _____

Certificate, Road Tax, Permit &

Insurance certificate of Vehicle)

Name of the Party: _____

Dated: _____

A. Term and Conditions of hiring Vehicle.

1. Vehicle is to be hired along with Driver from the owner of the company.
2. The rates quoted should include all forms of taxes/charges.
3. EMRS will bear only the cost of diesel/Petrol for the distance actually plied for official use for which a log book will be maintained by the Accountant & Driver and Principal will certify the same. All other liabilities including wages of driver, oil and lubricants, maintenance, repair replacement of parts and servicing obligations on account of Motor Vehicle Act and other related Acts like labour laws, Road Tax, Insurance Laws (like insurance of vehicle in accident, theft, fire etc.) shall be the sole responsibility of the owner of the company.
4. The vehicle shall be hired on 24 hours basis for a maximum period of 10 months in a year.
5. The vehicle to be hired should be latest model, preferably not more than 2 years old.
6. The contract will be for a period of minimum **one** year, extendable up to 5 years. The EMRS hire the vehicle for 10 months in a year.
7. The vehicle should have capacity to carry upto 5 persons having a comfortable seat for carrying a sick child and having facility for transportation of food & LPG cylinders.
8. Payment will be made out of the grant of EMRS on a monthly basis subject to applicable TDS.
9. Vehicle will be parked in the School premises only at the risk of the owner of the company.
10. The Driver of the vehicle can be provided accommodation in the EMRS wherever possible subject to availability of accommodation otherwise the arrangements will be made by the owner of the company within approachable distance from the School.
11. Alternate vehicle shall be provided by the owner in case of maintenance/servicing. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges per day paid by EMRS.
12. Use of the vehicle will be restricted as per guideline of NESTS and for School purposes only.
13. The rates so revised would be the maximum but the lowest rate as per the tender or as decided by the PAC of the EMRS depending upon the condition of the vehicle would prevail but in no case the hiring charges should be more than the revised ceiling.

14. One month's hiring cost is to be kept as Security Deposit from the successful bidder, which will be refunded after satisfactory completion of the contract.
15. The vehicle is provided to meet exigencies of services for students and staff. In addition to this, Principal / Office can also utilize it for the official purpose.
16. The vehicle hired shall have valid taxi permit for entire period of hiring.
17. The vehicle hired shall have valid insurance for entire period of hiring.
18. The fuel consumption average of the vehicle hired shall be got certified from the company / authorised dealer of the vehicle. Charges for fuel will be borne by EMRS strictly as per the guidelines of NESTS .
19. Inter District movement of School Vehicle shall be justified by the Principal.
20. Log book of vehicle shall be maintained by the Accountant & Driver of the vehicle and each individual entry shall be certified by the user of vehicle and both co-signatures of financial powers.
21. Valid driving license of the driver and character verification by police shall be made available to School.
22. Vehicle hiring is to be done by following latest GFR instruction.
23. The agency should have to submit valid proof of Bank Account Number, Pan Card, GST Certificate and undertaking that firm has not been blacklisted.

Principal
EMRS, PUNGAR

Accepted.

Signature of the tenderer

Name : _____

Date; _____

CONTRACT AGREEMENT FOR HIRING VEHICLE

This agreement made on thisday of2025 between the Principal, EMRS, Pungar, Koraput, Odisha hereinafter to be called as "EMRS" and M/s, hereafter to be called as "Agency".

Whereas, the EMRS has agreed to hire following vehicle as per its need from M/s....., on monthly payment basis indicated below

Name & Address of the Agency	Particulars	Vehicle Type
	(i) Rs. _____ Monthly basis for vehicle hiring charges including salary of a driver for a period from _____ to _____ (ii) Fuel charges will be paid considering average of _____ KM/Litre as certified by the Company / Authorised Agency	_____ alongwith Driver

This agreement shall be valid for a period from _____ to _____ and it may be extended further with mutual consent and the need of EMRS on the same terms and condition, if desired by the EMRS.

This agreement shall automatically expire on its stipulated date, unless both the parties intend in writing to renew the same prior to its expiry. EMRS reserves the right to terminate this agreement, if M/s _____, fails to render service as per terms and conditions mentioned in this agreement or if it violates any Clause of the agreement.

The **TERMS AND CONDITIONS** of the contract are as under:-

- 1) Vehicle is to be hired alongwith Driver from the Service Provider Company. The rates quoted above as hiring charges are including Driver's Salary.
- 2) The rates quoted above are including all forms of taxes/charges.
- 3) In addition to monthly hiring charges EMRSs will bear only the cost of diesel/Petrol for the distance actually plied for official use. The fuel consumption bills will be reimbursed on the basis of average of the vehicle hired i.e. _____ KM /litre as got certified from the Company Authorised dealer of the vehicle. Charges for fuel will be borne by EMRS strictly as per the certified aerge.
- 4) A log book in the format prescribed by the EMRS, for each of he journey performed, duly signed by the officers/officials, would be maintained and submitted by the Agency alongwith bill.
- 5) Actual parking charges toll taxes for journeys will be reimbursed alongwith the monthly hiring charges bills.
- 6) All other liabilities including wages of driver, oil and lubricants, maintenance, repair, replace of parts and servicing obligations on accont of Motor vehile Act and other related Acts like Labour laws, Road Tax, Insurance Laws (like insurance of vehicle in accident, theft, fire etc) whall be the sole responsibility of the Service Provide Agency.
- 7) The vehicle shall be hired on 24 hours basis for a maximum period of 10 months in a year(excluding vacation period of the EMRS concerned). **The Vehicle will remain available in the School for 24 × 7 basis for the entire contract period.**
- 8) Vehicle will be parked in the School premises only at the risk of the owner of the company.
- 9) The Driver of the vehicle can be provided accommodation in the EMRS wherever possible subject to availability of accommodation otherwise the arrangements will be made by the owner of the company within approachable distance from the Vidyalaya.
- 10) Alternate vehicle shall be provided by the owner in case of maintenance/servicing. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges per day paid by EMRS. Use of the vehicle will be restricted as per guideline of NESTS and for School purposes only.
- 11) One month's hiring cost is to be deposited by the Agency as "Performance guarantee" which will be refunded after satisfactory completion of the contract. However, the

Performance Guarantee may be forfeited in the event of any breach or negligence or non observance of any terms and conditions

- 12) The vehicle is provided to meet exigencies of services for students and staff in addition this, Principal / Office can also utilize it for the official purpose.
- 13) The payment shall be made on post monthly basis against a bill duly supported with photocopies of log book signed by the users, for the said month.
- 14) The payment shall be subject to deduction of TDS as per rules, which is presently @ 02%.
- 15) The antecedents of drivers to be deployed should be properly verified, identity of the Driver be authenticated as per Govt. Rules and norms and their details will have to be provided to this office. In case of change of Driver, prior permission of EMRS will be required to be taken
- 16) The service providing agency should be in a position to provide standby vehicles within a hour of reporting of any break down to the Agency telephonically. All expenses are to be borne by the Agency in case of break-down of a vehicle(s). The taxi charges from the point to break down are to be borne by the firm to complete the trip.
- 17) Rs.1000/- (Rupees One thousands only) per day per vehicle will be deducted in case of non availability of vehicle/driver.
- 18) No request for escalation in rates would be entertained for whatsoever reasons, during the currency of the contract.
- 19) The Agency should provide a landline / mobile number on which he or his representative can be contacted any time (24 hrs). The driver should also possess the mobile phone.
- 20) All liabilities arising out of any legal dispute, accidents, challans, etc shall be borne / paid by the Agency.
- 21) The vehicles to be supplied should be registered in the name of the firm / owner / partner.
- 22) The Agency will be required to submit the copies of Registration Certificates, Insurance Papers, PUC, Taxi permits, Driver's Driving License, etc in r/o the vehicle to EMRS PUNGAR.
- 23) The vehicle hired shall have valid taxi permit for entire period of hiring.
- 24) The vehicle hired shall have valid insurance for entire period of hiring.
- 25) Valid driving license of the driver and character verification by police shall be made available to School.
- 26) EMRS shall reserve the right to cancel / withdrawn the hiring contract at any time without assigning any reason thereof.
- 27) No compromise will be made by EMRS, towards on punctuality, cleanliness, obedience, promptness, appearance and behavior of the driver etc. If the tenderer, at any point of time during official duty, fails to perform duties as directed by EMRS the contract shall be cancelled without any notice.
- 28) In the matter of any disputes, between the parties regarding the terms and conditions of the contract and execution thereof, the matter shall be referred to an Arbitrator(s) as may be appointed by the District Collector and Chairman DLSCM for arbitration under the Arbitration and Conciliation Act, 1996. The contractor shall not question the decision of the

arbitrator(s) on the ground that the Arbitrator(s) is / are Government servants(s). The decision of the Arbitrators(s) shall be final and binding on both the parties.

- 29) The vehicle to be provided should be in good condition, not more than 02 year old on the date of hiring and should be fitted with proper upholstery and accessories etc. The drivers should hold the valid driving license and other statutory documents.
- 30) The payment will be released on post monthly basis after deduction of Taxes as applicable on production of bill in duplicate, after deducting the penalty if any.
- 31) The service provider has agreed to follow all the terms and conditions of EMRS mentioned in the agreement and related orders / letter
- 32) The contract agency shall be required to comply statutory provision as per Service level Agreement and Packages as per condition mentioned above.

(Signature & Seal)

(Signature & Seal)

M/s _____

for EMRS, Pungar, Koraput

Witness

Witness

01.

01.

02.

02.