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Samagra Shiksha



**DISTRICT PROJECT OFFICE**  
SAMAGRA SHIKSHA, KORAPUT, ODISHA, PIN-764020  
E-mail:-dpckoraputssa.osepa@nic.in

Letter No. 2368/2025

XII-PLG-12/25

Date. 29/7/2025

**SHORT TENDER CALL NOTICE FOR PRINTING & SUPPLY OF PM SHRI LOGO BADGE FOR TEACHERS AND STUDENTS OF PM-SHRI SCHOOLS (2024-25)**

Sealed Tenders are invited in prescribed format from reputed firms / individuals having valid GST Registration No and valid PAN for printing and supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools for the year 2024-25. The Quotation papers containing detailed specification with terms and conditions can only be downloaded from the district website i.e. <https://koraput.odisha.gov.in> and OPEPA website <https://osepa.odisha.gov.in>. The Firms/ Bidders are to submit their Bid documents in the prescribed format in the envelope duly superscribed "*Tender for Printing and Supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)*" and must be sent to the District Project Coordinator, Samagra Shiksha, Koraput through Regd. Post / Speed Post/Courier on or before 11/08/2025 by 5:30 PM (No tender paper will be received by hand). Any tender received after the stipulated date & time shall not be entertained and the authority will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same. The Bid documents will be opened on 12/08/2025 at 11:00 AM in the Office chamber of the District Project Coordinator, Samagra Shiksha, Koraput in presence of the members of District Purchase Committee, Bidders or their authorized Agents / Representatives, if they desire, for finalisation of bid. The authority reserves every right to accept/reject/ cancel in full/part, this tender without assigning any reasons thereof.

  
29.07.25  
District Education Officer-cum-DPC,  
Samagra Shiksha, Koraput

# DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, KORAPUT



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Samagra Shiksha

## Terms and Conditions for Printing & Supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)

1. Tender Papers must be submitted in sealed, covered and addressed to the District Project Coordinator, Samagra Shiksha, Koraput, Near Collectorate Campus, Shiksha Sadan, Koraput-764020 by Speed Post/Registered Post/Courier only for printing and supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools. The sealed envelopes containing the quotation should be superscribed with "*Sealed Quotation for printing and supply of PM SHRI Logo Badge for Teachers and Student under PM SHRI Scheme*".
2. Tender papers will be received from 29/07/2025 to 11/08/2025 (Up to 5:30 PM) during office hours (except holidays) and will be opened on dated 12/08/2025 at 11.00 AM in the presence of the District Purchase Committee members and the bidders or their authorized representatives,
3. Specification of PM SHRI Logo Badge to be supplied: The specification of PM SHRI Logo Badge is as follows.

PM SHRI Logo Badge Sample : PM SHRI Logo Badge approved design enclosed as Annexure-A

Shape: Round/Circular  
Size: 2 inch Diameter  
Thickness: 1mm  
Quality: Full Brass Material with back side clip  
Finish: Glossy  
Printing: Multi colour

A sample of PM SHRI Logo Badge for which the quotation is submitted needs to be enclosed along with the quotation for physical verification by the members of purchase committee at the time of opening the quotation. The sample should be submitted in a sealed enveloped super scribed "Sample for Logo Badge under PM SHRI Scheme". The quotation will be rejected if submitted without sample. Selection will be done on the basis of sample quality.

4. Bank Draft / Demand Draft of Rs. 1,000/- (Rupees One Thousand) only (Non Refundable) is to be submitted by the bidder drawn at any nationalised Bank in favour of District Project Coordinator, Samagra Shiksha, Koraput towards cost of tender paper.
5. Earnest Money Deposit: EMD of Rs. 10,000/- (Rupees Ten Thousand) only is to be submitted by the bidder in shape of Bank Draft / Demand Draft drawn at any nationalised Bank in favour of District Project Coordinator, Samagra Shiksha, Koraput (Refundable). No exemption certificate will be accepted.
6. Performance Security: The successful bidder shall have to submit the security deposit i.e. 5% of the order value in shape of Bank Draft / Demand Draft drawn at any nationalized bank in favour of District Project Coordinator, Samagra Shiksha, Koraput payable at Koraput at the time of executing agreement with the undersigned. The same will be refunded without interest after completion of contract in all respect. No exemption certificate will be accepted.

7. PM SHRI Logo Badge as per actual requirement for each PM SHRI School needs to be supplied at school point. The proper acknowledgement from school in support of receipt needs to be submitted along with the bill for payment to undersigned.
8. The cost of PM SHRI Logo Badge must be inclusive of all transportation cost to be supplied at school point. No extra cost to be entrained.
9. As per present requirement status around 9500 PM SHRI Logo Badge needs to be supplied to 18 numbers of PM SHRI Schools located in different block of the district. The actual requirement may be increase and decrease as per actual requirement at the time giving the order for supply.
10. Others terms and conditions-
  - i. Both EMD & Security deposit are refundable after successful delivery of printing materials. In case of any deviation in terms and conditions, the same will be forfeited.
  - ii. The successful bidder has to execute an agreement with the undersigned in non-judicial stamp paper for printing and supply of PM SHRI Logo Badge failing which the EMD amount will be forfeited.
  - iii. No separate transportation cost to be allowed.
  - iv. No Exemption Certificate in respect of EMD and Security Deposit will be accepted.
  - v. The bidder must submit the rate in prescribed format enclosed as Annexure-B.
  - vi. TDS will be charged as per the Income Tax rule.
  - vii. The bidder has to submit the copy of Trade Licence, GST registration certificate, PAN and latest acknowledgement of income tax returns for last 3 FY- i.e 2022-23,2023-24,2024-25 (i.e. AY-2023-24,2024-25,2025-26). Besides the above document, the tender paper submitted without EMD shall not be entertained.
  - viii. Valid Aadhar Udyog registration certificate for similar kind of works.
  - ix. Shop & Commercial establishment certificate under Labour department.
  - x. Certified Turn over certificate by C.A with UDIN for past three financial years with average turnover of Rs. 1 Cr.
  - xi. Undertaking with tender call notice number & purpose of tender regarding that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
  - xii. Conditional tender is not acceptable and will be out rightly rejected.
  - xiii. Payment will be made in favour of the firm at District point after submission of proof of delivery and after observing formalities of the Tender Call Notice.
  - xiv. Printing and supply of PM SHRI Logo Badge must be completed within 10 days of issue of order failing which the EMD and Security Money will be forfeited and necessary steps for penalty under rules will be initiated along with legal action.
  - xv. All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Koraput.
  - xvi. The Collector-cum-Chairman, Samagra Shiksha, Koraput reserves every right to accept/reject/cancel in full/part of any tender without assigning any reason thereof.

  
29-07-25  
District Education Officer-cum-DPC,  
Samagra Shiksha, Koraput

Memo No. 2369 /Plg/2025

Dated 29/7 /2025

Copy to the District E-Governance Manager , Collectorate, Koraput for information and necessary action. He is requested to upload the enclosed the Notice Inviting Tender and the Bid Document in the official website of Koraput district.

  
29-07-25  
District Education Officer-cum-DPC,  
Samagra Shiksha, Koraput

Memo No. 2370 /Plg/2025

Dated 29/07 /2025

Copy to the Asst Director, MIS OSEPA Bhubaneswar for information with a request to upload the enclosed Notice Inviting Tender and the Bid Document in the official website of OSEPA for information of all concern.

  
29-07-25  
District Education Officer-cum-DPC,  
Samagra Shiksha, Koraput

Memo No. 2371 /Plg/2025

Dated 29/07 /2025

Copy submitted to all Dist. Level Officers of Koraput district for information. They are request to display the Short Tender Call Notice in their notice board for wide circulation.

  
29-07-25  
District Education Officer-cum-DPC,  
Samagra Shiksha, Koraput  
Dated 29/07 /2025

Memo No. 2372 /Plg/2025

Copy submitted to the State Project Director, OSEPA, Bhubaneswar for favour of kind information and necessary action.

  
29-07-25  
District Education Officer-cum-DPC,  
Samagra Shiksha, Koraput

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**PM SHRI LOGO FOR BADGE**

**Annexure-A**



**Annexure-B**

**(Bidder to submit in his letter Head of Firm)**

<b>Particulars</b>	<b>Rate Quoted in Rs.</b>	<b>Rate Quoted in words</b>	<b>Remarks (if there any)</b>
Shape : Round/Circular Size : 2 inch Diameter Quality : Brass Material with back side clip Thickness : 1mm Finish : Glossy Printing : Multi colour			

Place:

Date:

BIDDER'S OFFICIAL SIGNATORY  
Name & Designation with Rubber  
Stamp/Official Seal of the Firm