



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER:  
KORAPUT**

No 3282

Date 06/10/2025

**TENDER DOCUMENT FOR SUPPLY OF NUTRITIONAL KIT TO THE TB PATIENTS  
OF THE KORAPUT DISTRICT UNDER ZSS, KORAPUT.**

Sealed tenders are invited for supply of Nutritional Kit for the TB Patients of the Koraput district under ZSS Koraput. Intending bidders may obtain Tender paper containing Terms & Condition in the district website i.e., <https://koraput.odisha.gov.in>. The sealed tender papers to be submitted to the CDM & PHO, Koraput on or before dt: 28/10/2025 by Regd. post/Speed post/courier up to 04.00PM and the tender will be i.e., dt: 29/10/2025 at 11.00 AM at O/o CDM & PHO, Koraput.

Sl. No.	Place of opening of the Tender Paper	Date of opening sealed Tender paper	Time of opening sealed tender paper
1.	O/o the CDM & PHO, Koraput	<u>29/10/2025</u>	11.00 AM

The Bidder or his/her authorized representative may remain present at the time of opening of the sealed tender as per the above schedule program. Authorization certificate will be submitted by the bidder to authorize his representative to attend the bidding process.

The authority reserves the right to accept or cancel any or all tenders without assigning any reason thereof.

## **TERMS AND CONDITIONS**

1. The firm should submit EMD of **Rs. 100,000/- (Rupees One Lakh) only** in shape of DD in favour of **ZSS NON NRHM FUNDS A/C, Koraput** and payable at Koraput.
2. The firm should be registered under **GST** and must have valid GSTIN.
3. The firm should submit Tender paper cost of **Rs.3,000/- (Three Thousand) Only** in shape of DD in favour of **ZSS NON NRHM FUNDS A/c, Koraput** and payable at Koraput.
4. The firm should have valid **PAN**.
5. The agency will supply Nutritional Kit for the TB Patients of the Koraput district as per requirement & the payment will be made after completion of the relevant activity.
6. The firm shall supply the Nutritional Kit for the TB Patients of Koraput district to the designated venue **i.e. the CHC of the designated blocks.**
7. The rates quoted is inclusive of all taxes & all other charges including packaging, stickering, labour charges, transportation, loading and unloading.
8. After completion of the activity the supplier/agency should submit the bill in duplicate along with all relevant document for release of payment.
9. The CDM & PHO, Koraput reserves the right to reject/consider any such proposal without assigning any reason thereof.
10. Instruction for submission of Tender: The tender will be in two parts i.e. **Technical Bid (Cover-A) and Price Bid (Cover-B)**. The bidders should submit their technical and price bid separately in two envelopes and these two envelopes should be put into another cover envelop superscripted as **"Tender for Supply of Nutritional Kit to the TB Patients of the Koraput district in reference to adv. no \_\_\_\_\_"**. The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: The Chief District Medical and Public Health Officer, Koraput, 764020, Odisha.
11. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.



12. That the organization agrees to abide by all terms & conditions of tender.
13. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
14. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.  
**(Details in Annexure-C)**
15. The bidder shall submit the original tender document with seal and signature on each page as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.
16. The bidder must submit FSSAI Registration/License as Food Business Operators (FBOs).
17. All pre-packaged food grains must be labelled with mandatory information as per FSSAI regulations. This includes details like product name, ingredients list, nutritional information, FSSAI license number, batch number, date of manufacture/packaging, best before/expiry date, and weight/quantity.
18. The label should be clear, unambiguous, and easily readable. Specific requirements exist for the type of packaging material allowed, ensuring its food-grade and doesn't contaminate the food.
19. Food grains must meet specific quality standards outlined in the regulations.
20. The detailed specification of the food grains are as mentioned in Annexure-D.
21. FBOs need to comply with GST regulations, including registration and payment of GST.
22. Food grains must be stored and transported under conditions that maintain their quality and safety. This includes maintaining appropriate temperatures and protecting them from contamination.
23. The items to be supplied must have at least 06 months validity to expire from the date of supply.



24. Sample of the offered items (for both categories) must be produced before the technical committee on or before opening technical bid.
25. Those bids which qualify in technical bid evaluation and respective samples are found acceptable in terms of quality and standard by the committee, shall be eligible for financial bid evaluation.
26. Legal proceeding if any, shall be subjected to the koraput district.
27. The authority reserves the right to cancel the bid at anytime without assigning any reason thereof.

\*\*\*\*\*

*Handwritten signature*

## TECHNICAL BID

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory / Firm	
5	Bank Pass book	(Photo copy to be attached)
7	Organization PAN.	
8	GST Certificate	(Photo copy to be attached)
9	EMD Rs.100,000/- (Rupees One lakh) Only in shape of DD.	
10	Tender paper fees of Rs.3,000/- (Three Thousand) Only in shape of DD.	
11	Whether all documents submitted signed by the authorized signatory of the firm ( Yes/ No)	
12	Financial BID (Annexure - A)	
13	GST return for the period April 2025 to June 2025	
14	FSSAI registration/License	
15	Notarized affidavit/declaration(Annexure-C)	

### DECLARATION

I / we hereby certify that the terms and conditions given with the tender call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)



PRICE BID

<b>Nutrition Kit to TB Patient</b>					
<b>Food groups</b>	<b>Quantity /Volume</b>	<b>Offered Brand with specification</b>	<b>GST Rate%</b>	<b>Rate Exclusive of GST@ Rs.</b>	<b>Rate inclusive of GST in Rs.</b>
Rice packet	2 kg				
Toor Dal	1 kg				
Soybean chunks	200 gms				
Vegetable cooking Oil (Mustard Oil)	250 ml				
Milk powder	500 gm				

**NB:-**

- All the above items of specified quantity shall be packed with good quality crafted box/bag with transparent front visibility along with branding as "NUTRITIONAL KIT FOR TB PATIENTS (NOT TO BE SOLD), DIST-KORAPUT" With logo of NALCO/OMC CSR fund.
- The bidder must take into consideration all the costs while quoting the finance bid. Rate is inclusive of above food grains, its packaging, branding, transportation up to the delivery point and taxes.

(Authorized Signatory with Seal)



**DECLARATION**

(Filled by the Bidder)

I / We \_\_\_\_\_ do hereby declare that I / We have quoted the rates for individual items **inclusive of GST and all other charges (if any)**.

**Signature of the Bidder with seal**



**DECLARATION**

I / We \_\_\_\_\_ do hereby declare that I / We have not been **de-recognized / black listed** by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of Not of Standard Quality Items / non-supply.

I / We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me / us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Seal & Signature of the Bidder/Authorised Signatory



<b>Detailed specification of food items in Nutrition Kit Food basket</b>		
<b>Food groups</b>	<b>Specification</b>	<b>Packaging</b>
Rice packet	Short grain raw (Arua-Swarna or Kolam)rice packed in 1 kg packet, should be absent from dead insects/deleterious substances/molds/obnoxious smell.	Packaging should be done in crafted paper bag/box with transparent front visibility with branding "NUTRITIONAL KIT FOR TB PATIENTS (NOT TO BE SOLD), DIST-KORAPUT" With logo of NALCO/OMC CSR fund"
Toor Dal	Natural sundried unpolished toor dal packed in 1 kg packet (free from added colouring matter/ dead insects/deleterious substances/molds/obnoxious smell.	
Soybean chunks	Soya badi packed in 200 gm packet.	
Vegetable cooking Oil	Mustard cooking oil packed in 250 ml plastic bottle.	
Milk powder	Milk powder packed in 500/200 gm packed (Good Quality)	