



ଜିଲ୍ଲା ହସ୍ତଶିଳ୍ପ କାର୍ଯ୍ୟାଳୟ, କୋରାପୁଟ

DISTRICT HANDICRAFTS OFFICE, KORAPUT

Department of Handlooms, Textiles & Handicrafts, Govt. of Odisha

At- Biswanagar, Jagdalpur-Jeypore Road (Near Kalia Petrol Pump), Pin -764004

Phone: 06854-233557

Email: adhkoraput@gmail.com

Notice No. 1248 Date: 26-12-2025

NOTICE FOR ENGAGEMENT OF GUEST FACULTY

Applications are invited from the interested Master Crafts Persons (MCPs) empaneled with the Directorate of Handicrafts, Odisha, Bhubaneswar for engagement as Guest Faculty in District Level Handicrafts Training Centre/School at- Boipariguda, Block-Boipariguda to impart basic training to the new trainees on Bamboo Craft during the year 2025-26. The selected MCP will be engaged as the Guest Faculty for above Centre for a period of 1 year (i.e. till completion of the training). The interested MCPs are invited to apply in plain paper along with their bio-data form and photocopies of documents supporting age, educational qualification, experience, proof of production unit etc. The application must reach to this office of undersigned through Post, E-mail (adhkoraput@gmail.com) or by Hand on or before 15.01.2026. No applications shall be accepted after due date.

Sl. No.	Name of District	Name of Training Centre/ School Handicrafts Training	Name of Craft/ Type of Course	Duration of Training	No. of Guest Faculty Required
1	2	3	4	5	6
1	Koraput	Boipariguda	Bamboo Crafts, Basic	1 year	1

Eligibility Criteria, Selection Procedure & Evaluation Process Monthly Remuneration and other term of reference are as follows: -

1. Eligibility Criteria:

- Applicant's name must be present in the Survey Database of Handicraft artisans of Odisha.
- Applicant's minimum educational qualification should be HSC (Exempted in case of Awardees)
- Applicant must be between the age group of 35 to 55 years as on date of application.
- Applicant must be an empanelled Master Crafts Person (MCP) under Directorate of Handicrafts, Odisha in the concerned Craft. However, National Awardees/ State Awardees/ Retired Govt. instructors can apply without empanelment.
- The Candidates must have at least 36 months of experience of imparting different types of handicraft training after empanelment as an MCP under Directorate of Handicrafts, Odisha.

- F) The applicant must have his/her own production unit (Produce proof of Production/ Sale).
- G) Without undergoing Training of Trainees (TOT) Programme no empanelled MCP shall be engaged as Guest Faculty.
- H) Monthly Remuneration will be paid to the Guest Faculty as per the Capacity Building Guidelines amended by Government from time to time.
- I) Retired Govt. Instructors may also apply and can be considered as up to the age of 65 years.

2. Selection Procedure & Evaluation Process:

- A) The applications received at the District Handicrafts Office will be scrutinized and selected by the committee constitute with the following members: -
- Assistant Director (Handicrafts)
 - Local HPO
 - Awardee/ Eminent Crafts Person nominated by DD(H)
 - Representative of District Administration
- B) The selection will be based on experience and personal interview out of the candidates having minimum eligibility criteria for next phase of selection as Guest Faculty. The marks will be awarded as per the following system.

Particulars	Scoring Method	Maximum marks
Experience as MCP/ Guest Faculty.	36 months-20 marks Each additional 6 month-02 marks	30
Recipient of Awards (Only Highest Award received by the candidate will be considered)	<ul style="list-style-type: none"> • Empaneled MCP-20 marks • Kalakruti Award-24 marks • State Merit/State Design Award-26 marks • National Merit/State Award- 28 marks • Shilpa Guru/ National Award- 30marks 	30
Marks Personal interview		40
	Total	100

c) No Guest Faculty will be engaged for three consecutive terms.

d) A candidate must have to score at least 70 marks for selection as Guest Faculty.

Sato
25/12/25

Asst. Director (Handicraft),
Dist. Handicrafts Office, Koraput.

Memo No. 1249 Date. 26-12-2025

Copy to Notice Board/ HPOs of this office for wide publication & necessary action.

Sato
26/12/25

Asst. Director (Handicraft),
Dist. Handicrafts Office, Koraput.

Memo No. 1250 Date. 26-12-2025

Copy to All ADH/DDH of 29 districts for information & necessary Action.


28/12/25

Asst. Director (Handicraft),
Dist. Handicrafts Office, Koraput.

Memo No. 1251 Date. 26-12-2025

Copy to DeGM, Collectorate Koraput with request to publish notice in the District website for general information of public.


28/12/25

Asst. Director (Handicraft),
Dist. Handicrafts Office, Koraput.

Memo No. 1252 Date. 26-12-2025

Copy submitted to Director of Handicrafts, Odisha, Bhubaneswar for information.


28/12/25

Asst. Director (Handicraft),
Dist. Handicrafts Office, Koraput.