

# OFFICE OF THE DISTRICT COUNCIL OF CULTURE

Department of Culture, Govt. of Odisha  
Near Collectorate Campus, Koraput, Odisha-764020

PARAB-2025

Letter No. 855/DCC

Date: 02/12/2025

## SUPPLY of FOOD QUOTATION CALL NOTICE WITH NORMS & CONDITION

Sealed quotation are invited from potential food Caterer/Hotels/Restaurants for supply of quality food as prescribed for the VIPs/Artists and other delegates for PARAB-2025, which will be held at New PARAB ground, Koraput, from 18<sup>th</sup> December to 22<sup>nd</sup> December, 2025.

Total Tender Value	Rs 20,00,000/- ( Twenty Lakhs)
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### The Details and SCOPE OF WORKS

#### A. Daily wise Food Menu and Requirement of food

Date	Breakfast		Lunch		Dinner	
	Menu	Appro x. Nos.	Menu	Appro x. Nos.	Menu	App rox. Nos.
17.12.2024 Wednesday	As Required	--	Veg-Meals	50	Veg Melas	50
18.12.2024 Thursday	Puri, Upama - Matar curry, Idli- chutney, Sambar, Boiled Egg & Tea	100	<b>Veg:</b> Jeera Rice/ Plain Rice, Roti, Dal, Mix Veg Curry (Ghanta), Mix Veg Chips, Tomato Khata, Papad & Golab Jamun	200	<b>Veg:</b> Plain Rice, Roti, Dalma, Mix Veg. Bhaja, Papad, Raita & Jhilapi <b>Non- Veg:</b> Chicken Curry / Kasa & Fish Fry	350
19.12.2024 Friday	Upama - Matar curry, Idli- chutney, Sambar, Boiled Egg & Tea	150	<b>Veg:</b> Jeera Rice/ Plain Rice, Roti, Dal, Veg Korma, Mix Veg Bhaja, Tomato Khata, Papad & any sweet	200	<b>Veg:</b> Plain Rice, Roti, Dalma, Cauliflower - Potato Chips, Raita, Papad & one sweet <b>Non- Veg:</b> Chicken Curry / Kasa & Egg Masala	400
20.12.2024 Saturday	Masala Upama - Matar curry, Chakuli - chutney, Sambar, Boiled Egg & Tea	150	<b>Veg:</b> Jeera Rice/ Plain Rice, Roti, Dal, Mix Veg Curry, Cauliflower - Potato Chips, Khata, Papad & any sweet	200	<b>Veg:</b> Plain Rice, Roti, Dalma, Mix Veg. Bhaja, Papad, Raita & Jhilapi <b>Non- Veg:</b> Chicken Curry / Kasa & Fish Fry	360
21.12.2024 Sunday	Baraa - Matar curry, Idli- chutney, Sambar, Boiled Egg & Tea	100	<b>Veg:</b> Jeera Rice/ Plain Rice, Roti, Dal, Mix Veg Korma, Mix Veg Bhaja / Cauliflower - Potato Chips, Khata, Papad & any sweet	150	<b>Veg:</b> Plain Rice, Roti, Dalma, Mix Veg. Bhaja, Raita, Papad & one sweet <b>Non- Veg:</b> Mutton Curry	380

22.12.2024 Monday	Masala Upama - Matar curry, Chakuli - chutney, Sambar, Boiled Egg & Tea	100	<b>Veg:</b> Jeera Rice/ Plain Rice, Roti, Dal, Mix Veg curry, Mix Veg Bhaja/ Cauliflower - Potato Chips, Khata, Papad & any sweet	150	<b>Veg:</b> Plain Rice, Roti, Dalma, Mix Veg, Bhaja, Raita, Papad & one sweet <b>Non- Veg:</b> Chicken Curry / Kasa & Egg Masala	450
23.12.2024 Tuesday	As Required	50	<b>Veg:</b> Jeera Rice/ Plain Rice, Roti, Dal, Mix Veg curry, Mix Veg Bhaja/ Cauliflower - Potato Chips, Khata, Papad & any sweet	50	<b>Veg:</b> Plain Rice, Roti, Dalma, Mix Veg, Bhaja, Raita, Papad & one sweet	60
<b>Total Nos</b>		<b>650</b>		<b>1000</b>		<b>2050</b>
18.12.2025 to 22.12.2025	Food Packets for 5 Days	--	Veg Biryani and Curry Parcel, 1ltr Water Bottle	5000	Veg Biryani and Curry Parcel + 1ltr Water Bottle	5000
18.12.2025 to 22.12.2025	Snacks Packets With Tea at Green Room	--	<b>5days</b>	--	<b>200 Nos</b>	1000
18.12.2025 to 22.12.2025	Snacks With drinking Water bottle, Tea / Coffee at D- Zone	--	<b>5days</b>	--	<b>250 Nos</b>	1250
18.12.2025 to 22.12.2025	Bubble Top Water Tank set at Green Room	--	<b>5 Days</b>	--	100 lts with 200nos of Dispo Glass	500 lts

## **B. Tent and other items**

### **Other Requirements for Central Kitchen and Dining Space, Town Hall Koraput / DNK Mini Conference Hall Koraput**

#### **Venue 1 : Municipality Town Hall, Kalaniketan Chowk, Koraput (Dance Troupes/ Artists & Officials)**

1. Outer Samiana with Side Wall: 100' X 50'-01 nos
2. Cloth Walling on Inside the Hall
3. 12 Nos. of round iron table with Chairs-60 Nos in the hall
4. Plastic Chairs-50 Nos for Sitting Purpose
5. Distribution tables: 6 Nos
6. Generator- 01( 5 KW) & Led light-20 Nos arrangement
7. Gate Decoration with PARAB 2025 Hoardings with Flex Banner -2 Nos & Lichu light- 100Nos

## Venue 2 : DNK Guest House, Koraput (Media Personnel)

1. Samiana with Side Wall Infront of Mini Conference Hall.= 100' x50'
2. 05 Nos. of round table with Chairs-30 Nos in the hall
3. Another 50 Plastic Chairs for Sitting Purpose
4. 04 distribution tables
5. Generator-01 ( 5k.W) & LED Light- 10nos with all fittings

Gate Decoration with PARAB 2025 Hoardings with flex Banner & Lichu light - 100Nos

### Norms and Conditions.

The Tender should be submitted following the terms and conditions specified here under, The envelope containing the Tenders should be duly superscripted as “**Quotation for supply of Snacks/Tiffin, Lunch, Dinner and Food Packets during PARAB 2025**”.

- I. EMD- The Bidders are required to deposit **Rs 20,000/- (Twenty thousand)** only as an EMD in shape of Demand Draft in favour of Collector-cum-Chairman, DCC Koraput drawn on any bank payable at Koraput. Bidders may not required to deposit EMD who comes under exempted category.
- II. Cost of Tender Papers-**A non refundable amount Rs. 2,360 (Two thousand three hundred Sixty) only** is to be deposited along with the tender in shape of Demand Draft in favor of **M/S** Collector-cum-Chairman, DCC Koraput drawn on any nationalized bank payable at Koraput towards the cost of tender paper. The authority will not be responsible if any portion of downloaded Tender paper differ from the approved tender paper available in the official web site i.e <https://koraput.odisha.gov.in>

**The sealed quotations shall be accepted as per the prescribed Performa only, otherwise the quotation shall be rejected automatically.**

- III **Place, date and time of receiving Tender** -The sealed tender papers should reach the **Collector-cum-Chairman,DCC, District Culture Office, Koraput - 764020.through Speed Post/Courier Service only** during official hours on or before **09/12/2025 by 3:00 P.M.** The authority will not be responsible for any postal delay. (Other means of receipt of quotation will be rejected).

Quotations received after the stipulated date and time shall be liable for rejection.

- IV **Place date and time of opening of Tender-** The quotation shall be opened on the same day i.e. on **09/12/2025at 03.30 P.M** in presence of the Bidders or their authorized representatives at ZP Conference Hall, Koraput

- V. **Certificates to be furnished along with the Tender-**

Attested photo copy of following shall be enclosed in the Tender

- |                                      |   |
|--------------------------------------|---|
| A. PAN Card                          | : |
| B. GST Registration & Updated Return | : |
| C. FSSAI registration Certificate    | : |
| D. Experience ( Work orders/Bills)   | : |

- VI **The quoted price in the bid should not be exceeding the current price in the open market.**
- VII. For ensuring the quality of food supply and related services, any financial bid quoting 19.99% or more below the tender value shall be rejected. All financial bids shall be evaluated up to two (2) decimal places, without any rounding off.
- VIII The Successful Vender/Tender should execute the agreement with DCO, Koraput for the said work.
- IX. The successful vender should supply good quality food i.e Breakfast, Lunch, and dinner, Food Packets on daily basis (As mentioned)
- X For convenience and effective delivery, the tender is to be treated as a package of services. evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
- XI Payment will be made within a period of one month after successful completion of the work as per the specification, otherwise proportion amount will be deducted at the time of the sanction of the Bill
- XII The Collector-cum-Chairperson, Parab Committee, Koraput reserves the right to accept or reject any or all Tenders, full or part of the tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Koraput Jurisdiction only.

The above-described works may be modified during the mela if felt necessary and the firm should be accommodative to these minor changes. The quotation finalization authority will have the right to bifurcate and give the work to one or more firms if felt necessary and can cancel the tender without giving any reason thereof.

  
CDO-cum-EO  
Zilla Parishad, Koraput

# SUPPLY OF QUALITY FOOD & ALLIED WORKS FOR PARAB- 2025

## PROFORMA FOR THE QUOTATION

01. Name of the Caterer/Hotel/Restaurant :
02. Address :
03. Pan No. :
04. GST Registration :
05. FSSAI Regd No :
06. Total years of Experience in Supply of Food:  
( Attach Work Order/Bills)
07. Cost of Tender Paper Rs 2,360 /-: DD No. Date  
Name of the Bank: Branch:
08. Cost of Tender Paper Rs 20000 /-: DD No. Date  
Name of the Bank: Branch:

Sl.No	Particulars As mentioned	Specification Daily wise	Total for 5 Days	Cost for total units in Rupees Inclusive all eligible Taxes
01	Breakfast	As mentioned in Tender Paper	650	
02	Lunch as per Menu:	As mentioned in Tender Paper	1,000	
03	Dinner as per Menu	As mentioned in Tender Paper	2,050	
04	Veg Biriyani, Curry and 1ltrWater Bottle (food graded pouch )	As mentioned in Tender Paper	10,000	
05	Snack Packets	200 nos per day X 5 Days	1000	
06	Snacks With drinking Water bottle, Tea / Coffee	250 nos per day X 5 Days	1250	
07	Drinking Water	100lts	500 lts	
08	Tent, Gate, Light, Generator and Chair etc	As mentioned in Tender Paper	As specified	
			Total amount	

( Grand Total in Words:..... )

**N.B : The total tender value will be treated as a complete package)**

**Signature of the Proprietor**  
**Name of the Proprietor:**  
**Address:**  
**Seal:**  
**Date:**