

**Government of Odisha**  
**Department - FINANCE DEPARTMENT**  
**Heads of Department - DIRECTOR OF TREASURIES & INSPECTION, ODISHA**  
**Office – DISTRICT TREASURY, KORAPUT.**

**Quotation/Tender Call Notice**

No. \_\_\_\_\_//Try

Dt. \_\_\_\_\_

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators / Private Individuals for providing 1no. of AC Petrol/Diesel driven vehicle having sitting capacity not more than 5 including driver, which shall conform to the Terms and conditions (Annexure-A) for official use in District Treasury, Koraput on monthly rent basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of **Rs.5,000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Treasury Officer, District Treasury, Koraput** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge is to be quoted separately in the general bid information (excluding fuel and lubricants) and it should be as per the norms outlined in Para 4 of FDOM No.22924 dt.14.08.2023 of Finance Department, Odisha, BBSR along with F.D. notification no 15836 dt. 27.05.2025.
7. The Vehicle must achieve a fuel efficiency of **17 Km.** per litre.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
9. The Quotation completed in all respect should reach the undersigned on or before 29.12.2025 by 01.00 P.M. and shall be opened on the same day at 04.00 P.M. in the presence of the bidders or their authorized representatives.
10. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with the Sr. Accountant, District Treasury, Koraput between 10 AM to 01.00 PM from 19.12.2025 to 29.12.2025 (Working Days only).

  
Treasury Officer,  
Koraput

Memo No. \_\_\_\_\_

Dt. \_\_\_\_\_

Copy to the Deputy Collector, G&M, Koraput/ D.I.P.R.O., Koraput/ Dist. Employment Officer, Koraput/ Dist. Labour Officer, Koraput/ Executive Engineer, (R&B/RWSS/PH) Division, Koraput for information. They are requested to display it in their notice board for information of all.

Treasury Officer,  
Koraput

Memo No. \_\_\_\_\_

Dt. \_\_\_\_\_

Copy to Notice Board of this Office for information of all concerned.

Treasury Officer,  
Koraput

Memo No. 1470

Dt. 19/12/25

Copy to District e-Governance Manager ,Collectorate, Koraput for posting in website.

Treasury Officer,  
Koraput

Memo No. \_\_\_\_\_

Dt. \_\_\_\_\_

Copy submitted to the Director of Treasuries & Inspection, Odisha, Bhubaneswar for kind information.

Treasury Officer,  
Koraput