



Odisha Rural Development & Marketing Society  
Creating competence and values in rural Odisha  
Panchayati Raj & Drinking Water Department, Government of Odisha  
Zilla Parishad, Koraput, Odisha-764020. Email: [dsmskoraput@gmail.com](mailto:dsmskoraput@gmail.com)

**ORMAS**  
Zilla Parishad, Koraput

Letter No: 757 ORMAS/KPT

Date: 09/01/2025

### TENDER CALL NOTICE

Sealed Tenders are invited by Odisha Rural Development & Marketing Society (ORMAS), Koraput from interested reputed Company/Firms/Agency/Party for supply, installation & AMC of **different Machineries and Equipments** at the processing centre at Tribal emporium, Koraput District. The detailed tender document may be downloaded from the district website <https://koraput.odisha.gov.in> The bidder has to submit the cost of tender paper of Rs.2360/- ( Two thousand three hundred sixty ) for each package and EMD for each package as mentioned in the instruction to tenderers ( annexure-1) in shape of D.D in favor of Joint CEO, ORMAS, Zilla Parishad, Koraput payable at Koraput.

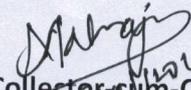
Interested bidders may submit their sealed tender documents in the prescribed format mentioning details of different Packages should be duly superscripted as **“Tender for Purchase of Machinery & Equipments, Package:.....,ORMAS Koraput”** On the cover of the envelope and should reach to the Joint CEO,ORMAS,Zilla Parishad, Koraput, by 22 /01/2026 up to 04.00 P.M through Speed Post only. Bidders are required to submit Technical Bid and Financial Bid in separate envelopes mentioning as financial and technical bid respectively enclosed in a common envelope.

The Technical & Financial Bid will be opened on the same day at 4.30 P.M in presence of the bidders of their authorized representatives. Tenders received after dur date and time will not be accepted, Odisha Rural Development & Marketing Society (ORMAS), Koraput, shall not be responsible for postal delay of similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any, will be uploaded in the above-mentioned website. Odisha Rural Development & Marketing Society (ORMAS), Koraput reserves the right to accept or reject any or all tender without assigning any reason thereof.

For any queries you may contact at: - Mobile no: - 8249268251,

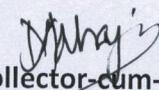
Address: - Odisha Rural Development & Marketing Society (ORMAS), Zilla Parishad, Koraput.

Email ID: - [dsmskoraput@gmail.com](mailto:dsmskoraput@gmail.com)

  
Collector-cum-CEO  
Zilla Parishad, Koraput  
Date:- 09/01/2026

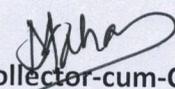
Memo No. 758

Copy to the CDO-cum-Zilla Parishad, Koraput / ADM, Koraput / Sub-Collector, Koraput / Sub-Collector, Jeypore / PA, ITDA, Jeypore & Koraput / District Employment Officer, Koraput / DIPRO, Koraput / All Block Development Officers of Koraput district / All Tahasildars of Koraput district with a request to display the above tender call notice in their notice board for wide publicity.

  
Collector-cum-CEO  
Zilla Parishad, Koraput  
Date: - 09/01/2026

Memo No: 759

Copy to the DeGM,Collectorate,Koraput for information, He is requested to web hoist the tender document in District Portal.

  
Collector-cum-CEO  
Zilla Parishad, Koraput

INSTRUCTIONS TO TENDERERS

SI	Particulars
1	Cost of Tender Paper is Rs. <b>2,360/-</b> (Rupees Two Thousand three hundred sixty ) only for each Package separately.
2	The Technical Bids/ Financial Bids shall be submitted separately, Technical Bid should be covered in a separate sealed cover super scribing the word <b>“TECHNICAL BID” (Schedule - A)</b> and Financial Bid <b>“FINANCIAL BID” (Schedule - B)</b> . Both the Bids must be enclosed in a properly sealed envelope superscribed <b>“Tender for Purchase of Machinery &amp; Equipments, Package:.....,ORMAS Koraput”</b> as published in district website of Koraput District. The sealed cover must be reached to the <b>Joint CEO, ORMAS</b> , Zilla Parishad Campus, Koraput-764020 by Speed post/Registered Post only, on / before date ____/01/2026 by 4.00PM.
3	The tender shall be submitted the requisite <b>EMD</b> by way of account payee Bank draft / Demand Draft of any schedule bank in favor of ORMAS,HAL-CSR,Koraput. payable at Koraput <b>for each package separately</b> . EMD Details: PACKAGE-A Rs 1,00,000/-, For PACKAGE-B Rs 50,000/-, For PACKAGE-C Rs 50,000/- , For PACKAGE-D Rs 50,000/- , For PACKAGE-E Rs 50,000/- and For PACKAGE -F Rs 50,000/- However the EMD will be exempted as per the financial rules of Govt of Odisha. After owning the bid, <b>5% of total cost of machinery and equipment</b> shall be deducted as performance security from the total payment and it will be keep hold at the office till the warranty period and all the statutory dues will be deducted at the time of payment.
4	Tender shall be submitted in official tender form only, if submitted in any other form the same shall be summarily rejected. The Quoted price of each package will round figure( No any Decimal) and not less than <b>20%</b> of the Tender Value.
5	The tenderer must sign Tender Document and no paper shall be detached from the tender document.
6	The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender. The tender should be filled in and submitted strictly in accordance with the instructions laid down herein; otherwise the tender is liable to be ignored.
7	The tender is liable to be ignored if complete information is not given therein, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
8	The Joint. CEO, ORMAS, Zilla Parishad Campus, Koraput-764020 by Speed Post only, on / before date 22/01/2026 by 4.00PM.. The bids will be opened on same day i.e 22/01/2026 at 04.30 PM in presence of tenderer who may wish to be present, either by themselves or through their authorized representatives.
9	<b>Pre-Bidding Conference:</b> For any clarification regarding the tender a pre bidding meeting is fixed on date 16.01.2026, Time- 11.15am to 01.15PM at Zilla Parishad Confrence Hall,Koraput. Interest Bidders may clear their queries.
10	The bidders who qualified in the technical bid shall be eligible for Financial bids.
11	The authority reserves the right to accept/Modify/Reject any/all Bids/Cancel the complete tender call notice or part of it at any stage without assigning any reason thereof

SD/-

CDO-cum-EO,  
Zilla Parishad Koraput

Terms and Conditions

1	Offers received without earnest money or with earnest money less than the amount Specified above, the cost of tender document shall be summarily rejected. However exception may be considered as per MSME norms.
2	The Supplier will supply nothing but genuine articles. The Supplier will be responsible for the damage or loss in transit. He will replace goods broken or lost within 10 days from the date of notice thereof.
3	Any person duly authorized by the District Administration, Koraput shall have the power to inspect the stores before, during or after manufacture, collection, dispatch, transit or arrival and to reject the same or and part or portion. If he is not satisfied that the same is meeting the specifications, the supplier shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his expense. He shall neither claim nor to be entitled to payment for any damage that rejected supplies may suffer from may harm what so ever incidental to a full and proper examination and test of such supplies. ORMAS, Zilla Parishad, Koraput shall be under no liability whatever for rejected supplies and the same will be at the supplier's risk, rejected supplies shall be removed by the supplier within 10 days after notice has been issued to him of such rejection, and failing such removal of rejected goods will be at supplier's risk and <b>ORMAS, Zilla Parishad, Koraput</b> may charge the supplier rent for the space occupied by such rejected goods.
4	The payment will be made after dully verification by authorized technical exports, installation and commissioning of the supplied goods at the premises of the consignee. The supplier shall provide without any extra charge for all materials, tools, labour and assistance of every kind which the aforesaid officer may consider necessary for any test or examination, which he may required to be made on the supplier's premises and shall pay all cost attendant thereon. In the case of stores inspected at makers premises the maker shall provide all facilities including testing appliances for making necessary test other than special tests or independent tests. Failing these facilities at his own premises for making the tests the supplier shall bear the cost of carrying out tests elsewhere.
5	Unless otherwise specified in a requisition, bills for the whole of the goods referred to in each indent, in triplicate, will be prepared and submitted by the supplier to ORMAS, Zilla Parishad, Koraput. The bill amount will be paid on receipt of stores in good condition after their verification regards specifications, Installation, successful Demonstration and completion of 1 <sup>st</sup> Training etc.

6	The supplier acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the supplier required under the contract will have to made or furnished and with all the terms, clauses, conditions, specifications and other details of the contract and the supplier shall not plead ignorance of any of those as excuse in case of complaint against or on rejection of supplies tendered by him or with a view either to asking for enhancement of any rates agreed to in the contract or to evading any of his obligations under the contract.
7	Zilla Parishad (ZP), Koraput reserves the right to accept or reject/cancel any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid.
8	The items required as per Schedule-A and the evaluation of bid will be on the basis of total bid value. <b><i>The rates quoted should be inclusive of all taxes, duties including GST as applicable.</i></b> The rates quoted should be on the basis of free delivery to the consignee at the premises i.e. <b>Food Processing Unit, Tribal emporium- At/Po: Koraput, District: Koraput, Odisha.</b>
9	The Technical Bid/Financial Bid Documents must be signed by proprietor or Director or Partner/Managing Director of firm. The offer should also accompany with valid authorization letter/resolution. Any offer, if found signed by another person or employee other than above shall not be considered.
10	Financial Bid will only be opened in case of those parties who meet all the Technical specifications/requirements and terms and conditions.
11	If the date of opening of tenders happens to be holiday, the same shall be received and opened at the same time on the next working day.
12	The bid document issued to the bidder is non-transferable.
13	<u>Eligibility Criteria</u> The tendered should have valid UDYAM registration Certificate of MSME Department for manufacturing/Supplier of Machinery and equipment and Valid trade License. should be registered for GST and Income Tax and should enclosed copies of relevant certificates and returns of previous 3( Three) years and attach past performance certificates, Work orders, True copy of supply Bills, Audited statement of previous Three(3) years, i.e 2022-23,2023-24 and 2024-25. The tenderer should have minimum turnover of Rs 1.00crore per year in last three(3) financial year.
14	Posted Telefax/Telegraphic offers and offers sent through e-mail shall not be considered.

15	Bid received after the due date and time and any change in quotation after the specified date shall be straightway rejected by ORMAS, Zilla Parishad, Koraput will not be responsible for the loss of bid document or for the delay in postal transit.
16	The conditional Tender will not be accepted.
17	Rate quoted in the tenders shall be both in figures and words. There should not be any cutting in the Tender Document as regards quoted rates etc.
18	The offer/tender should be typed or written in Ink only. Offer/Tender written in Pencil will not be considered.
19	The Tenderer should certify unequivocally that the stores offered conform strictly to the advertised specification to this office.
20	Tenderer will have to pay the testing charges of samples to be sent to any laboratory in India at the discretion to this office.
21	All Taxes/Statutory Levies as applicable shall be paid by the contractor/supplier as per rule.
22	No payment will be made in advance for any supplies under this contract. The supplier shall not assign or sublet the contract without written approval of the officer sanctioning the contract.
23	For all items mentioned above, the bidders must ensure the required quality material, dimensions & other parameters and quote accordingly. In case items are not the same as quoted and are non functional they shall not be accepted. No payment/claims for such items shall be entertained.
24	Delivery time shall be 21 days after the issue of work order.
25	The organization shall clearly specify the warranty and guarantee period for the machinery proposed to be supplied and installed. The warranty and guarantee period shall be <b>a minimum of two (02) years</b> for the <b>entire machinery, including motors and all associated components</b> , from the date of successful installation and commissioning. During the warranty and guarantee period, <b>no service charges, maintenance charges, or repair costs shall be levied</b> by the organization for any defects, faults, or performance issues arising from normal operation. All services, including replacement of defective parts and labour, shall be provided <b>free of cost</b> during this period.
26	<b>Technical Support, Handholding &amp; Training</b> The successful bidder shall provide <b>complete technical support and continuous handholding assistance</b> to all stakeholders of the processing unit to ensure smooth operation and optimal utilization of the machinery. The bidder shall also conduct <b>hands-on training programmes on two (02) occasions</b> , as detailed below: <ol style="list-style-type: none"> <li>1. <b>First Training:</b> Immediately after installation and commissioning of the machinery.</li> <li>2. <b>Second Training:</b> After one (01) month of installation, once regular production has commenced.</li> </ol> Each training programme shall be conducted for a <b>minimum duration of Five (05) days</b> and shall include practical operation, safety measures, routine maintenance, troubleshooting, and best operational practices. All costs related to training, technical support, and handholding during the stipulated period shall be borne by the successful bidder.
27	<b>Annual Maintenance Contract (AMC), Technical &amp; Marketing Support</b> The bidder shall provide an <b>Annual Maintenance Contract (AMC)</b> for a <b>continuous period of three (03) years</b> after completion of the warranty

	<p>period.</p> <p>During the AMC period, the bidder shall extend <b>comprehensive technical support and continuous handholding assistance</b> to ensure uninterrupted and efficient operation of the processing unit.</p> <p>In addition to technical support, the bidder shall also provide <b>up to marketing support</b>, including guidance on product handling, quality improvement, packaging, branding, and market linkage, as required by the stakeholders of the processing unit.</p> <p>The scope, terms, and cost of the AMC and associated support services shall be clearly specified by the bidder in the financial and technical bid.</p>
28	The equipment / Machinery & accessorises should be delivered, installed and commissioned at the address specified in the order. Service / operation / instruction / Calibration manuals (In English) tool kit must also be supplied along with the machinery and accessories.
29	The time and date of delivery or dispatch stipulated in a supply order shall be deemed to be the essence of the contract and should the supplier fail to deliver or dispatch any consignment with in the period prescribed for such delivery or dispatch stipulated in the supply order, the delayed consignment will be subject to 2% penalty per consignment per month or a part of the month recoverable on the value of recovery will be made from his bills or security deposited with the ORMAS, Zilla Parisad, Koraput provided also that "No recovery of penalty will be made if the delayed supplies are accepted by extending the delivery period by the ORMAS, Zilla Parisad, ZP, Koraput.
30	Dispute, if any, arising out of the supply of items shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by the Collector-cum-CEO, ZP, Koraput. as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the Rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts, or amounts payable to either party.
31	Any non-fulfilment of the above noted terms will make the bid invalid.

SD/-  
**CDO-cum-EO,**  
**Zilla Parishad Koraput**

**Requirement of Machineries and Equipments  
Technical Specifications**

**PACKAGE-A ( Maximum Tender Price-Rs 17,50,000/-)**

Sl No	Name Of The Item	Specifications	QTY REQUIRED
1	Cookies Drop With wire Cut Machine	No of Nozzles: 5 for Dropping & Wire cut Biscuit. Production Speed (Dropping): 30-40. Production Speed (Wire cut): 40-50 Total Power: 3-3.5 HP, three phase, servo type motor for precise dropping of cookies. Wire cut attachments No of Dropping Dies: 12-15 Set No of Wire cut Die: 2 No's (Round, Square) Product collection trays (12" x 18'±1"") 10 No's shall be provided Digitally controlled PLC panel with Touch screen.	1 no.
2	Planetary Mixer	M.s Body Capacity:- 25 Kg. Single Phase Motor:-1 Hp. Two Speed Regulator	1 no.
3	Dough Mixer	M.S. Body Capacity:- 25 Kg/B atch Motor:- 1 Hp Single Phase	1 No.
4	Rotary Oven (Diesel+Electric)	Cpacity:- 100 Kg/Bath Tray:- 42 Tray Trolley:- 2 nos. for Cookies, 2 Nos. for Bread SS. Material Body Diesel blower pump Electric operated Temperature:- Ambient to 250 Degree. Temperature auto cut off Tray Size:- 12" X 18 "	1 No.

**PACKAGE-B ( Maximum Tender Price-Rs 12,00,000/-)**

1	Millet Cleaner-cum-grader	Usage/Application Industrial Automation Grade Semi-Automatic Screens 3 Nos. USES PADDY AND MILLET POWER REQUIRED 1 HP SINGLE PHASE CAPACITY 100 KG/HR Body Mild Steel	1 no.
2	Millet De-huller	Usage/Application Industrial Automation Grade Semi-Automatic RUBBER ROLLER SIZE 4 INCE USES PADDY AND MILLET POWER REQUIRED 3 HP SINGLE PHASE HUSKER CAPACITY 100 KG/HR POLISHER CAPACITY 100 KG/HR	1 no.
3	Millet Pulveriser	Usage/Application Industrial Automation Grade Semi-Automatic USES PADDY AND MILLET POWER REQUIRED 5 HP SINGLE PHASE CAPACITY 50 to 75 KG/HR Body Mild Steel	1 no.

		Food Grade SS 304	
4	Wooden cold press oil machine big	Motor-5 Hp Single Phase optional- Three Phase 20-25 kg at one time seeds hoper capacity Gaire Box Par Batch Timing 40-50 Min Per day extraction capacity 8hours /300	1 no.
5	Cold press oil small	Motor:- 1 Hp Body:- SS food Grade Capacity:- 10-20 Ltr per Hr. Easy to operate Power:- single phase Table top compact unit	1nos

**PACKAGE-C ( Maximum Tender Price-Rs 30,00,000/-)**

1	Namkeen Extruder Machine	Product Type : Namkeen Making Machine Body Material : SS Electric Motor : 1 HP Phase : Single/220 volt Production Capacity : 60 to 70 Kg per Hr Extruder Size (H x W) : 11.5 x 19 Sieves : 10 (Grating Disc, Sev, Ganthia, Papadi, Fulvadi, Chips)	1 no.
2	Batch Fryer	Kadai Size: 26" (30 litre) Body Material: Stainless Steel 202 Weight: 44KG Size: 32"x32"x32" Double Heater: 3000 + 3000 watt Ampere: 12.5 amp Tilting Sieve	1nos
3	Oil Dryer	Machine Type Automatic Capacity 60 Kg Usage/Application Industrial Material Stainless steel Motor Power 5 HP Basket Size 1525 x 1140mm	1nos
4	Namkeen Mixture machine	Machine Type Semi-automatic CAPACITY 50 Kg. PER BATCH Motor 1 HP Motor Voltage 230 V, Single Phase Weight 25 kg Programmes Tilting mixture tank Body S.S 304	1nos
5	Continues band sealer with nitrogen flushing	Automation Grade Semi-Automatic Capacity 2500 Pouch/hour Power 240 V Material Stainless Steel Orientation Vertical Teflon Belt 25mm Intake Bag Height 400 mm Maximum Conveyor Belt 200mm x 1500mm Machine Speed 7 meters/min Nitrogen Flushing kit attached with sensor	1nos
06	1.Cofee Bean Raster ( 5kg Capacity) 2. Cofee Grinder Machine ( Big Size) 3.Filer Cofee Maker	Hot air Cofee Roaster-01 and Grinder Macine-01 & Filter Cofee Maker-01 Batch sixe- 5Kg Time ( 15 to 20 Minutes) Electric Run	1 + 1+1

**PACKAGE-D ( Maximum Tender Price-Rs 15,00,000/-)**

1	Agarbati stick making making	MOTOR POWER:- 1 hp Product Capacity:- 200-250 Strok Per Min. Weight:- 130 Kg. Power Supply :- Single Phase Dimensions (LxWxH):- 520x400x690 (mm) Stick Type:- Round Dimensions (LxWxH):- 1190x760x940 mm)	1 no.
2	Dhoop Making Machine	MOTOR POWER:- 1 hp Product Capacity:- 100 Kg. Per Min. Weight:- 100 Kg. Power Supply :- Single Phase	1 no.
3	Dhoop Cone Making Machine	Height of cone:-1-2 Diameter of Cone:- Standard Production Capacity:-300 TO 350 KG PER 8 HRS Warranty:-Yes Motor type:-Three phase, Single phase Item Weight:- 801-900 Kg Power Consumption:-4 HP	1 no.
4	Incense stick making machine	MOTOR POWER:- 1 hp Product Capacity:- 200-250 Strok Per Min. Weight:- 130 Kg. Power Supply :- Single Phase Dimensions (LxWxH):- 520x400x690 (mm) Stick Type:- Round,Dimensions (LxWxH):- 1190x760x940 mm)	1 Nos
5	Candel Making Machine	Candle Sizes:-4-6 inches Automation Grade:-Automatic Machine Material:-Mild Steel Candle Types:- Plane and Spiral Stick Output- 100nos at a time 10 types Mould	1 No
6	Wax Melting Machine	Capacity:- 10 ltr Material:-Stainless Steel Size:-335*335*335	1Nos
7	Capour Cube Making Machine	Hydraulic Pressing Machine Single Phase- 1 Hp Motor 8 Tablet Mould	1 Nos

**PACKAGE-E ( Maximum Tender Price-Rs 7,00,000/-)**

01	Jaggery Melting/Powder Machine	Material Loading Capacity :-50 Kg Melting Material:-Stainless Steel Power Source:-Electric Type Of Furnace:-Tilt/Round Automation Grade:-Semi Automatic Voltage:-220 V	1 Nos
02	Jaggery Cube Making Machine	5 Hp Motor Power Supply :- Single Phase Hydraulic Pressure,Output- 80Pcs	1 Nos
03	S.S grade Container	50 Nos – 50 Kg capacity	50
04	Safety tools, Aprons,Gloves	100nos Aprons and Gloves	100nos

**PACKAGE-F ( Maximum Tender Price-Rs 20,00,000/-)**

1	Printed laminated (3 Layer Packaging Pouches)	15 Types of Pouches( 6 colours) Size: 1/4Kg, 1/2kg and 1 kg Digital Cylinder Development	100Kg Each
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**ORMAS,Koraput**  
**Technical Bid (Schedule-A)**  
**Applied for Package-.....**

Sl.No	Description	Full Details (with necessary copies to be enclosed as proof)
01	Name of the Supplier	
02	Address for Communication (in Detail)	
03	Name of the authorized person signing & submitting the bid on behalf of the Bidder	
04	Bid Processing fee Details Amount: Rs.2360/- (in shape of DD/ Bank Draft) Name of the Bank	
05	EMD Amount as per Package	
06	PAN No. of Registered Firm) (copy to be enclosed) & Up to Date ITR.	
07	Good & Services Tax Identification Number (GSTIN) (copy to be enclosed) Up to Date Return	
08	Valid UDYAM Registration Certificate of MSME Department for manufacturing/ supplier of machinery and equipment (copy to be enclosed)	
09	Valid Trade License (copy to be enclosed)	
10	Certificate of ISO-9001:2015 (Quality Management System)	
11	Self Declaration for training & installation & Service	
12	Proof of experience relating to Food processing industry (Supply orders/ work orders shall be attached)	
13	Quotationers/Bidders should submit the Affidavit in Annexure-A of Odisha Procurement Preference Policy for Micro and Small Manufacturing Enterprises'2023 [See para 1 (B)]	
14	The tenderer should have minimum turnover of Rs.1.00 crore per year , Attach all relevant Supply Order,Bills,etc.	
15	Experience - relevant certificates and past performance certificates of similar Food processing machine supply. Including Performance Statement- Annexure-B	
16	Undertaking specifying the warranty and Guarantee period of machinery which is going to install and during the warranty and Guarantee period the service charge will not be charged by the Firm.	
17	Attach audited detail statement,Audit Report and Blance Sheet for the 2022-23,2023-24 and 2024-25.	
18	Undertaking for Non Liquidation/Court Receivership/Bankrupt ( Annexure-C)	

Authorized Signature (in full and initials) :

Name and designation with date and seal:

**N.B : Separate Bids to be applied for Each Package**

**ORMAS-KORAPUT  
PROFORMA FOR FINANCIAL BID**

**PACKAGE-A**

<b>SL.No</b>	<b>Machine/Equipment/ Model/ Make</b>	<b>No. of Items</b>	<b>Quoted Price including GST and others along with Make &amp; Model</b>
1	Cookies Drop With wire Cut Machine	1	
2	Planetary Mixer	1	
3	Dough Mixer	1	
4	Rotary Oven (Diesel + Electric)	1	
5	Annual Maintenance Contract( AMC) for 3 years	1	
	Total	1	

**( Total rupees in words**

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Authorized Signature (in full and initials) :

Name and designation with date and seal:

Name of the Firm:

Contact Number:

**N.B : Separate Bids to be applied for Each Package**

**ORMAS-KORAPUT**  
**PROFORMA FOR FINANCIAL BID**

**PACKAGE-B**

<b>SL.No</b>	<b>Machine/Equipment/ Model/ Make</b>	<b>No. of Items</b>	<b>Quoted Price including GST and others</b>
1	Millet Cleaner-cum-grader	1	
2	Millet De-huller	1	
3	Millet Pulveriser	1	
4	Wooden cold press oil machine big	1	
5	Cold press oil small	1	
6	Annual Maintenance Contract( AMC) for 3 years	For all	
	Total		

**( Total rupees in words**

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Authorized Signature (in full and initials) :

Name and designation with date and seal:

Name of the Firm:

Contact Number:

**N.B : Separate Bids to be applied for Each Package**

**ORMAS-KORAPUT**  
**PROFORMA FOR FINANCIAL BID**

**PACKAGE-C**

<b>SL.No</b>	<b>Machine/Equipment/ Model/ Make</b>	<b>No. of Items</b>	<b>Quoted Price including GST and others</b>
1	Namkeen Extruder Machine	1	
2	Batch Fryer	1	
3	Oil Dryer	1	
4	Namkeen Mixture machine	1	
5	Continues band sealer with nitrogen flushing	1	
6	1.Cofee Bean Raster ( 5kg Capacity) 2. Cofee Grinder Machine ( Big Size) 3.Filter Cofee Maker	1+1+1	
7	Annual Maintenance Contract( AMC) for 3 years	For all	
	Total	Rs	

**( Total rupees in words**

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Authorized Signature (in full and initials) :

Name and designation with date and seal:

Name of the Firm:

Contact Number:

**N.B : Separate Bids to be applied for Each Package**

**ORMAS-KORAPUT**  
**PROFORMA FOR FINANCIAL BID**

**PACKAGE-D**

<b>SL.No</b>	<b>Machine/Equipment/ Model/ Make</b>	<b>No. of Items</b>	<b>Quoted Price including GST and others</b>
1	Agarbati stick making making	1	
2	Dhoop Making Machine	1	
3	Dhoop Cone Making Machine	1	
4	Incense stick making machine(Lemon grass)	1	
5	Candel Making Machine	1	
6	Wax Melting Machine	1	
7	Annual Maintenance Contract( AMC) for 3 years	For all	
	Total	Rs	

**( Total rupees in words**

Authorized Signature (in full and initials) :

Name and designation with date and seal:

Name of the Firm:

Contact Number:

**N.B : Separate Bids to be applied for Each Package**

**ORMAS-KORAPUT  
PROFORMA FOR FINANCIAL BID**

**PACKAGE-E**

<b>SL.No</b>	<b>Machine/Equipment/ Model/ Make</b>	<b>No. of Items</b>	<b>Quoted Price including GST and others</b>
1	Jaggery Melting/Powder Machine	1	
2	Jaggery Cube Making Machine	1	
3	Annual Maintenance Contract( AMC) for 3 years	For all	
	Total	Rs	

**( Total rupees in words**

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Authorized Signature (in full and initials) :

Name and designation with date and seal:

Name of the Firm:

Contact Number:

**N.B : Separate Bids to be applied for Each Package**

**ORMAS-KORAPUT  
PROFORMA FOR FINANCIAL BID**

**PACKAGE-F**

<b>SL.No</b>	<b>Machine/Equipment/ Model/ Make</b>	<b>No. of Items</b>	<b>Quoted Price including GST and others</b>
1	Printed laminated (Packaging Pouches) 15 Types of Pouches( 6 colours) Size: 1/4Kg, 1/2kg and 1 kg Digital Cylinder Development	1	
	Total	Rs	

**( Total rupees in words**

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)

Authorized Signature (in full and initials) :

Name and designation with date and seal:

Name of the Firm:

**Odisha Procurement Preference Policy for Micro and Small Manufacturing Enterprises'2023 [See para 1 (B)]**

**BIDDER'S AFFIDAVIT**

**(Applicable to Bidders who fall under the definition of Odisha Small Manufacturing Enterprises)**

I, Shri/ Smt/ Ms.....(Designation) ..... of (name of the Bidder Enterprise)..... solemnly state the following.

1. That annual turn-over of my enterprise is less than Rs. 50 Cr.
2. That my enterprise has a valid Udyam Registration bearing No. \_\_\_\_\_ within the jurisdiction of the State of Odisha.
3. That manufacturing plant/unit of my enterprise is located in Odisha in Village/Town/City \_\_\_\_\_, Block/ULB \_\_\_\_\_, Dist. \_\_\_\_\_.
4. That the goods for which I am submitting this bid are manufactured in the above-mentioned manufacturing plant/unit of my enterprise.
5. That the goods to be supplied by my enterprise shall be its own manufactured goods.
6. That my enterprise shall not supply goods which are not manufactured by my enterprise.
7. That my enterprise has not been blacklisted/debarred by any Government Organization from participating in current procurement process.
8. That my enterprise comes under the definition of Odisha Small Manufacturing Enterprise (OSME), as defined in the Policy, and is, therefore, eligible for preferences and relaxations provided in the Policy for OSMEs.
9. That I am submitting this affidavit in response to the tender No.....dated .....invited by (Organisation Name)..... for supply of (item name) .....

I certify that all information furnished by me as above are true and correct. If any information is found to be incorrect, I and my enterprise shall be liable for any punitive action as deemed appropriate by competent authority.

Date \_\_\_\_\_

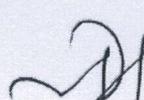
Signature of Bidder \_\_\_\_\_

Name of the Bidder \_\_\_\_\_

Address \_\_\_\_\_

Mob No. \_\_\_\_\_

E-mail: \_\_\_\_\_



**MANUFACTURER'S AUTHORIZATION FORM  
(In Letter Head of Original Equipment Manufacturer)**

Tender No.....dated.....

To

The Collector-cum-CEO  
Zilla Parishad  
Dist-Koraput, Odisha

Dear Sir,

Ref: Bid Reference

We.....who are established and reputable  
manufacturers of.....do here by authorize  
M/s.....  
(Name and address of Bidder) to bid and conclude the contract with you against the above Bid.

We here by extend our full guarantee and warranty as per clause of the Terms and Conditions of Contract for the goods offered for supply and subsequent maintenance, supply of spares & services in the event of award of contract, against this invitation for bid by the above firms.

Yours Faithfully,

(Name)

For and on behalf of M/s.....

(Name of Manufactures)

**Note:** This letter of authority should be on the letter head of the manufacturing Concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

## PROFORMA FOR PERFORMANCE STATEMENT

Bid No: ..... Date of Opening- .....

Name of Firm: .....

Order Placed By (Name & Address of Purchaser)	Order No and date	Description and Quantity of ordered Equipments	Value of Order	Date of Completion of Delivery		Remarks indicating reason for late delivery, if any	Has the Machine functioning.
				As per Contract	Actual		

Signature and seal of the Bidder.

(Please submit the Purchase Order copy &amp; Installation / commissioning report for the same)

**PROFORMA OF UNDERTAKING**  
(for Non Liquidation / Court Receivership / Bankrupt)

To,

Date:

**Sub:** Declaration for not being Liquidation / Court Receivership/ Bankrupt.

I/We M/s .....here by declare that I/We are not under liquidation, court receivership, Bankrupt or similar proceedings.

Yours Faithfully,

(Name of Concern Person)

For and on behalf of M/s.....

(Name of Bidder)

NOTE: This letter should be submitted in Bidder letter head with duly sign and seal.