



Phone No. 06854-230300

Email id: subcollectorjeypore@gmail.com

## OFFICE OF THE SUB COLLECTOR, JEYPORE

No. 133 /2026

Date. 08.01.2026

### SHORT TENDER CALL NOTICE

**Sub: Supply, Installation, Testing and Commissioning of Video Conferencing Equipment at Sub-Collector Office, Jeypore, Koraput**

#### INTRODUCTION

The Office of the Sub-Collector, Jeypore, Koraput intends to procure one (01) set of Video Conferencing (VC) Equipment for Supply, Installation, Testing and Commissioning (SITC) at the Sub-Collector Office, Jeypore, Koraput.

The proposed system is aimed at facilitating efficient OSWAN meetings, strengthening inter-departmental coordination, and enabling seamless communication with higher authorities and remote offices.

The successful bidder shall be responsible for complete end-to-end execution, including supply of all required equipment, installation, system configuration, testing, commissioning, and ensuring satisfactory performance in accordance with the technical specifications, scope of work, and terms & conditions stipulated in this tender document.

#### SCOPE OF WORK

The scope of work shall include the supply of a complete Video Conferencing solution along with all necessary accessories, installation and physical setup of all VC equipment at the designated location, and configuration and integration with the existing OSWAN and network infrastructure. The successful bidder shall carry out testing of individual components as well as the complete system to ensure proper functionality, followed by commissioning of the Video Conferencing system with successful demonstration to the concerned authorities. Any deficiencies observed during testing or commissioning shall be promptly rectified by the bidder at no additional cost. The bidder shall ensure seamless and uninterrupted operation of the system in accordance with the approved technical specifications and tender requirements. All activities under this scope shall be executed to the complete satisfaction of the Office of the Sub-Collector, Jeypore, Koraput.

The following terms & conditions should be strictly adhered to:

1. Please send your sealed quotations(s) through **Registered /Speed Post/ by Hand** only on or before 19/01/2026 by 01.00 PM. Tender(s) brought by post / courier after the closing date and time will not be entertained and this office will not be responsible for refund of the same. Quotation (s) through fax / e-mail will not be entertained.
2. The envelope containing the quotation should be properly sealed and super-scribed as **"Sealed Tender for PTZ Camera, Mike with speaker"**. If the envelope containing the



quotation is not sealed and marked as above, the Purchaser will assume no responsibility for its misplacement or premature opening.

3. The above quotation(s) will be opened on **dated.19/01/2026 at.04.00 PM** in the **Office Chamber of Sub-Collector, Jeypore**. The interested Vendor (s) or their authorized agents may remain present during opening of quotations, if they desire so, at their own expenses. Agent will be allowed to participate in the opening of tenders only with proper authorization letter.
4. **Non-refundable Tender/Quotation Fee:** - A demand draft of **Rs.1000/- (Rupees One Thousand only)** towards non-refundable tender fee in shape of A/C payee Demand Draft / Banker's Cheque of a commercial bank in favour of **"Sub-Collector, Jeypore"** payable at Jeypore must be deposited along with the tender otherwise your tender will be cancelled.
5. **EARNEST MONEY DEPOSIT (EMD/BID SECURITY):** The EMD/ BID security are required to protect the Purchaser against the risk of Bidders conduct, which would warrant the security's forfeiture. An earnest money of Rs.10,000/- in shape of A/C payee Demand Draft/ banker's Cheque of a commercial bank in favour of **"Sub-collector, Jeypore"** payable at Jeypore must be deposited along with the Quotation. The EMD should normally remain valid for a period of 45 days beyond the final bid validity period. Please mention the item name & no of the tender, your company name and address in the back side of the EMD draft for our reference. The EMD to the unsuccessful Bidder (s) /Vendor(s) will be returned to them at the earliest (within 30 days) after expiry of the final bid validity or latest on or before the 30<sup>th</sup> day of the award of the contract or order whichever is earlier without any interest. The earnest money of the successful Bidder /Vendor will be returned to them without any interest after completing the successful installation / Delivery in good and serviceable conditions. Bidder(s) /Vendor(s) exempted from applying EMD shall have to furnish the related valid documents for such exemption.
6. Tender(s) without appropriate Tender fee & EMD will be rejected at the spot of opening of the tender and no reconsideration will be made.

The EMD/Bid Security may be forfeited.

- (a) If a Bidder withdraws, modifies, revises, deviates from its bid or any of the terms and conditions of this tender enquiry document during the period of bid validity specified by the Bidder on the Bid Form: or
- (b) In case of a successful Bidder, if the bidder fails to furnish order of acceptance within 30days.

**CHECK LIST FOR BIDDERS**

1. Tender paper cost.
2. EMD
3. Copy of PAN Card
4. Copy of GST certificate
5. Price quoted.



## TECHNICAL ELIGIBILITY CONDITIONS

1.1 The bidder shall be a reputed and authorized service partner of the Original Equipment Manufacturer (OEM) (Poly / HPI.). A valid authorization letter issued by the OEM must be submitted along with the bid, failing which the bid shall be rejected.

1.2 The bidder must possess valid PAN and GST registrations and shall submit self-attested copies of the same along with the bid.

1.3 The bidder shall submit a bid-specific Manufacturer Authorization Form (MAF) duly issued by the OEM, authorizing the bidder to participate in this tender.

1.4 The bidder should have successfully executed at least one (01) similar Video Conferencing project during the last three (03) years for any Government Department, Public Sector Undertaking (PSU), or reputed organization. Supporting documentary evidence must be submitted.

1.5 The bidder must submit a point-wise technical compliance statement, clearly indicating compliance against each technical specification, duly signed and stamped on the OEM's letterhead.

1.6 The bidder should have an average annual turnover of not less than Rs. 50.00 lakhs during the last three (03) financial years. Audited Profit & Loss Accounts and Balance Sheets for the relevant financial years must be submitted.

Note:

The bidder must enclose all the above-required documents to qualify technically. In case any document is not enclosed or found inadequate, it will be presumed that the bidder does not meet the eligibility criteria, and the bid shall be rejected. No further correspondence in this regard shall be entertained.

## FINANCIAL TERMS & CONDITIONS

The financial bid shall contain the total cost as per Annexure-I.

The quoted rates shall be mentioned both in figures and in words, exclusive of taxes. All applicable taxes, if any, shall be indicated separately. In case no tax component is specified, it shall be presumed that no tax is chargeable / applicable, and the quoted rates shall be treated accordingly.:

## TERMS OF PAYMENT

One hundred percent (100%) of the supply contract price shall be released within a period of thirty (30) days from the date of submission of the invoice, subject to submission of a GST invoice for 100% of the total material contract value, along with all other required supporting documents and after successful supply, installation, testing, and commissioning of the equipment to the satisfaction of the competent authority.

## WARRANTY PERIOD

The successful bidder shall provide a comprehensive warranty for a period of three (03) years from the date of successful completion of supply, installation, and commissioning of the project. During the warranty period, all defects, deficiencies, and performance issues shall be rectified by the contractor at no additional cost to the purchaser.



## Technical Specifications of Room Based VC Endpoint

Technical Specifications of Room Based VC Endpoint		
The proposed system must be based on ITU standards & hardware based. No software based solution will be accepted. All components of the VC system like Codec, Camera, Microphones should be from the same OEM.		
Description	Specification Parameter	Compliance (Yes/No)
Package	UHD 2160p (4K) PTZ Camera, 4K Codec, Omnidirectional Digital Microphone from the same OEM.	
Video Standards and Resolutions	It should support H.323 & SIP standards for communications.	
	It should support interoperability and bandwidth saving using video compression H.264 AVC, H.264 High Profile, H.265	
	It should support 4K30 fps, 1080p30 fps, 720p 30 fps.	
Content Standards and Resolutions	It should support both wired and wireless content sharing using standard based H.239 and BFCP. It should also support audio from Laptop used for content sharing.	
	It should transmit content to the far end location up to 4K15fps.	
	It should support inbuilt feature for wireless content sharing from	
	Windows, MacOS, Android, iOS Smartphones & Tables without downloading any application on the user device.	
	It should support Content Annotation and White Boarding/Blackboarding capability when connected to Touch Enabled Display/Monitor.	
Audio Standards and Features	It should support G.711, G.728, G.729A, G.722, G.722.1, G.719 or better	
	It should support 20kHz or better bandwidth with crystal clear audio and stereo sound.	
	It should have inbuilt technology to identify and eliminate non-human distracting noises such as keyboard typing, paper shuffling and wrapper crinkling during video calls.	
	Automatic Gain Control and Automatic Noise Suppression	
Video and Audio Inputs	1 x HDMI/HDCI/USB input for connecting main 4K Camera	
	1xHDMI input to share 4K/Full HD content from PC/Laptop/Document camera/PTZ Camera.	
	3 x HDMI/USB inputs to connect additional PTZ cameras from same OEM to capture whiteboard/presenter and podium area in future whenever required.	
	3 x Microphone Inputs or more with support for minimum 3 digital omnidirectional mics. The bidder needs to quote	

	the same OEM for USB Pass-thru mode for seamless functionality.	
Security	Media Encryption (H.323, SIP): AES-128, AES-256, H.235.6 support	
	Authenticated access to admin menus, web interface and APIs	
	Local account password policy configuration	
	Global Directory/Centralized Directory/LDAP support	
Other Standards/features	H.460.18, H.460.19, SSL, TLS	
Integration	System must be do both IP & Cloud calling	
Cloud Integration	It should be possible to natively register the VC system with Microsoft Teams Room and Zoom Room account for native cloud based video calling features and experience. USB Pass-Thru mode functionality should also be available when the system in running in Microsoft Teams Room / Zoom Room mode and other cloud also.	
Additional Feature	It should able to achieve 1080p resolution at 1024 Kbps while making video call with same set of endpoint.	
Support	The VC System should be integrated with Existing MCU.	
Warranty	The complete solution should be from the same OEM with 3 years warranty from day one.	
Authorization	The bidder should submit tender specific OEM authorization.	

**Additional Components**

1. Glass Stand for holding Codec and Camera - 1Nos
2. 10 Mtr. HDMI Cable - 1Nos
3. 1 Mtr. UTP Cable – 1Nos

Price Bid Supply, Installation, Testing and Commissioning of Video Conferencing Equipment at Sub-Collector Office, Jeypore, Koraput					
Bill Of Material					
Sl. No.	ITEM Description	Qty/Unit	Make/Model	FORD Unit Rate (Rs.)	FORD Amount (Rs.)
1	Supply, Installation, Testing, and Commissioning (SITC) of a complete Video Conferencing System, including a hardware-based Video Codec, a 4K Smart PTZ Camera with 12× Optical Zoom, necessary power accessories, IP Table Microphones with 3-year partner support, and a 5-meter USB 2.0 cable.	1 Set.			
2	Glass Stand for holding Codec and Camera	1Set.			
3	10 m HDMI Cable	1Nos.			
4	1 mtr UTP patch cord	2Nos.			
				Total Price	
				GST@18%	
				Grand Total	
Total service contract price for two floors exclusive of GST in figures (..... in words .....)					



	1 digital omnidirectional microphone with mute/unmute soft touch button on the microphone. Each microphone should have at least 15 feet pickup range.	
	1 x RCA/3.5mm stereo line-in	
Video and Audio Outputs	2 x HDMI outputs for connecting primary and secondary 4K(UHD)/Full HD displays.	
	1 x RCA/3.5 mm stereo line-out	
Other Interfaces	1 x 10/100/1000 Ethernet port	
	1 x USB to support system software upgrade	
	Bluetooth 5.0 and WiFi 802.11a/b/g/n/ac (MIMO) for Wireless Content Sharing for Guests using their Smartphones and Tablets (Android and iOS)	
	1 x RS-232 Serial Port or equivalent port for connecting to external RS-232 controller	
Camera	The camera should support group framing and presenter tracking	
	The camera should support minimum 12X Optical Zoom, PAN +/- 170°, Tilt +/- 30° & minimum 10 camera presets.	
	The camera should support 4K UHD resolution	
	Video Conference Camera and Codec should be controlled using same touch panel. Bidder need to supply two cameras on day 1.	
Network Features	H.323 and SIP bandwidth supporting up to 6 Mbps or more.	
	Must support IPv4 and IPv6 from day one on both H.323 and SIP.	
	Auto Gatekeeper Discovery, Lost Packet Recovery (LPR) technology, IP Precedence and DiffServ, Configurable MTU size	
USB Pass-Thru Mode	The system should have inbuilt functionality to use the VC system as an external camera and microphones when connected to a Laptop/PC over a single USB cable without using any external hardware components to connect to any Cloud Based VC platform like Cisco Webex, Zoom, BlueJeans, Microsoft Teams, Google Meet, etc.	
	The system should be able to support up to 1080p30fps video transmit in USB Pass-thru mode.	
	It should be possible to Mute/Unmute all the microphones and control camera functionality from the same touch control panel during USB pass-thru mode.	
	The system should be supplied with 5 mtrs. single USB cable from	

Memo No. 134 /2026

Dated. 08.01.2026

Copy submitted to the Collector, Koraput/ CDO-cum-EO, Zilla Parishad, Koraput/ Sub-Collector, Koraput for favour of kind information and necessary action.

  
8/1/26  
Sub-Collector  
Jeypore

Sub-Collector, Jeypore  
Dated. 08.01.2026

Memo No. 135 /2026

Copy to District Informatics Officer NIC Koraput for information. He is requested to upload the tender in District website <http://www.koraput.nic.in>

  
8/1/26  
Sub-Collector  
Jeypore

Sub-Collector, Jeypore

Dated. 08.01.2026

Memo No. 136 /2026

Copy forwarded to all Block Development Officers/Tahasildars of this District for information and wide publication.

Copy to this Office Notice Board/ Cashier of this office/Section officer for information and necessary action.

  
8/1/26  
Sub-Collector, Jeypore  
Sub-Collector  
Jeypore