



ଘୋରପର୍ଜିଷତ କାର୍ଯ୍ୟାଳୟ: ଜୟପୁର

OFFICE OF THE MUNICIPAL COUNCIL : JEYPORE

Email : ulbjeypore@gmail.com



Letter No. ...743.../JM

Date: 10..February.2026

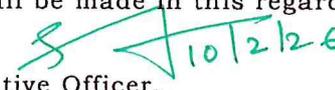
QUOTATION CALL NOTICE

For Engagement of Agency in Jeypore Municipality for Uploading of Legacy Data on Urban Project Management System (UPMS)

Sealed Quotation(s) are invited from interested and eligible agencies/firms for engagement on a purely temporary and time-bound basis for uploading of legacy data on the Urban Project Management System (UPMS) portal.

Sl. No.	Particulars	Details
01	Availability of quotation	Download from www.jeyporemunicipality.in & www.koraput.odisha.gov.in
02	Date of commencement of availability of quotation on website	11/02/2026
03	Last date and time for submission of Quotation	19/02/2026
04	Date, time and place of opening of Quotation	19/02/2026 at 5.00 PM Municipal Office, Jeypore

Any change / correction / corrigendum, if any, in respect of the above shall be notified only through the official websites. No separate communication shall be made in this regard.


Executive Officer,
Jeypore Municipality

Memo No. 744

Date: 10/02/26

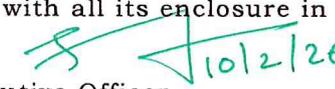
Copy submitted to the Joint Director, Information & Public Relations (I & P.R.) Department, Odisha, Bhubaneswar for kind information and necessary action with a request to publish the above advertisement in two widely circulated Odia daily newspapers of Jeypore edition for one day on 12/02/2026, under intimation to this office.


Executive Officer,
Jeypore Municipality

Date: 10/02/26

Memo No. 745

Copy submitted to the e-Governance Officer, Koraput for favour of information and necessary action with a request to hoist the advertisement along with all its enclosure in District portal on 11/02/2026 for wide publicity.


Executive Officer,
Jeypore Municipality

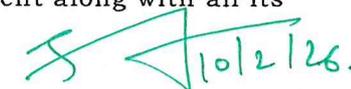
Date: 10/02/26

Memo No. 746

Copy submitted to the Sub-Collector, Jeypore/ PA, ITDA, Jeypore/Tahsildar, Jeypore / CDPO, Jeypore/SDIPRO, Jeypore for kind information and necessary action with a request to display the advertisement in their office notice board for wide publicity.

Copy to MIS, Jeypore Municipality to hoist the advertisement along with all its enclosures in Jeypore Municipality web site on 11/02/2026

Copy to Office Notice Board


Executive Officer,
Jeypore Municipality



ଘୋଡ଼ପରିଷଦ କାର୍ଯ୍ୟାଳୟ: ଜୟପୁର

OFFICE OF THE MUNICIPAL COUNCIL : JEYPORE

Email : ulbjeyapore@gmail.com



Letter No./JM

Date:February.2026

QUOTATION CALL NOTICE

For Engagement of Agency in Jeypore Municipality for Uploading of Legacy Data on Urban Project Management System (UPMS)

Sealed Quotation(s) are invited from interested and eligible agencies/firms for engagement on a purely temporary and time-bound basis for uploading of legacy data on the Urban Project Management System (UPMS) portal.

1. Scope of Work

The selected agency shall be required to upload legacy data pertaining to the 5th State Finance Commission for the financial years 2020-21 to 2025-26 on the UPMS portal, strictly as per the prescribed format, guidelines, and instructions issued by the competent authority.

It is stipulated that all data compiled and proposed to be uploaded on the UPMS shall be duly vetted, verified, and certified by the Executive Officer, Jeypore Municipality. Only after such certification shall the data be uploaded on the UPMS portal through the engaged agency.

2. Nature of Engagement

- The engagement is purely temporary and time bound in nature.
- No claim for continuation, regularization, or future engagement shall be entertained after completion of the assigned work.

3. Time Schedule

- The entire data uploading work must be completed on or before 31st March 2026.
- The agency shall ensure accuracy, completeness, and timely uploading of data as certified by the competent authority.

4. Eligibility Criteria

- The agency/firm should have experience in data entry, data uploading, or similar IT-enabled services.
- The agency must have adequate manpower and technical capability to complete the assignment within the stipulated timeframe.
- Experience in handling government or urban sector projects shall be preferred.

5. Submission of Quotation

- Interested agencies/firms shall submit their sealed quotation within seven (07) days from the date of issue of this notice i.e from 11/02/2026 to 19/02/2026 through registered post/ speed post / in person addressed to Executive Officer, Jeypore Municipality
- The quotation shall include the financial quote (inclusive of all applicable taxes).
- The envelope should be superscribed as "Quotation for Uploading of Legacy Data on UPMS".



ଶୈଳପତ୍ରିକା କାର୍ଯ୍ୟାଳୟ: ଜୟପୁର

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6. Supporting Documents to be Submitted

- a) The quotation must be accompanied by self-attested copies of the following documents:
- Proof of firm/agency registration.
 - GST registration certificate.
 - PAN card of the firm/agency.
 - Experience certificate(s) / work order(s) related to similar nature of work.
 - Declaration regarding availability of manpower and technical capability.

The sealed quotations shall be opened on 19/02/2026 at 5.00 PM in the office of the undersigned in presence of the quotationer or their authorized representative

Selection of the agency shall be made as per applicable government norms, based on reasonableness of rates, experience, and capability to complete the assignment within the prescribed timeline.

The agency should mention the unit price. Total amount for uploading the data should not be more than Rs. 1,50,000/-

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

 10/2/26.

Executive Officer,
Jeypore Municipality