

SUNABEDA MUNICIPALITY

*TENDER PAPER*

(TECHNICAL BID)

*FOR*

*CLEANING AND SANITATION WORK*

*FROM*

*WARD NO -01 TO 09 & 12, 15(Part)*

*(Package-1, Sunabeda )*



# MUNICIPAL COUNCIL:SUNABEDA

## Detailed Tender Call Notice

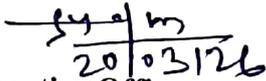
Name of the work : Cleaning and Sanitation work from  
Ward No.01 to 09& 12 , 15 Part  
(Package-I , Sunabeda )

Estimated Amount :- Rs.14,70,980.50( Per month)



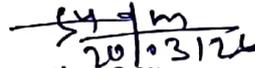
## GENERAL TERMS AND CONDITIONS

01. The bidders are required to inspect and assess the entire geographical area as per annexure-I of Package-I and quote their rates of the Labour charges for sweeping, bush up-rooting , drain cleaning, collection wastes , segregation of wastes including lifting of MSW and disinfecting collection points and spreading disinfectants like bleaching powder etc. which will be supplied by Sunabeda Municipality. The cost of documentation like taking of photograph etc will be borne by the agency.
02. The Bidders are expected to examine all the instruction, terms and specification in the bid documents, Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidder's risk and shall result in rejection of the bid..
03. The bid is meant for carrying out the work for a period of two years, Sunabeda Municipality shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
04. Sunabeda Municipality shall have the right to terminate the contract on the ground of improper performance and violation of the terms of the contract without assigning any reason by giving 30days prior notice.
05. Conditional and incomplete bid is liable for rejection.
06. Letter of authorization for representing the registered firm/entrepreneur/Private company/NGOs / Contractor and to sign the bid document should be enclosed along with the bid document.
07. Bids containing overwriting, additions, alternation, erasures, obliteration and other discrepancies should be properly attested all corrections made by them.
08. The bidders shall self attested every page of the tender documents .
09. **The Bidders should quote rates both in figures and in words, wherever is there is a difference between the rate quoted in figures and words, the rate quoted in words will be taken as correct.**
10. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the EMD & Performance guarantee will be forfeited and steps shall be taken as per decession taken by the tender committee .

  
20/03/26  
**Executive Officer,**  
**Sunabeda Municipality.**

**ANNEXTURE-I**  
**(PACKAGE-I, SUNABEDA )**

Ward No.	Area of the wards
1	Police Colony , Police Camp , Municipality Office & Colony , Medical Colony , Bapuji Colony, Gopabndhu Market & Police Station
2	Maliguda , PHD Colony .
3	Church Colony , Kalahandi Colony , D.P Camp (Part) .Jadaguda .
4	D.P Camp .
5	Ganjam Colony , Sweeper Colony and Hanuman Bazar .
6	AEF Colony left side via Brundabati Sahi , AEF Jhumpudi and AEF Market right side towards Housing Board Colony
7	Housing Board Colony , Teachers Colony , Rajib Colony, State Electric City Board .
8	Shanti Nagar , Old Sunabeda , Driver colony Panthika , Public School , AEF Colony .
9	Upper Chikapar , Tala Chikapar , OSIC Colony , Timber Colony .
12	CCBF Colony , Biju Colony and Indira Colony .
15	Bhalupahada residential area .

  
Executive Officer,  
Sunabeda Municipality.

# SCOPE OF WORK

## **1. Scope of Work :**

The objective of this contract is to ensure an effective and efficient solid waste management within Sunabeda Municipality Area in accordance with Solid Waste Management Rules—2016.

1. Deployment of resources (Vehicles, labourers etc) as per field requirements and complying to the design standards.
2. MSW collection, segregation and transportation.
3. Collection, cleaning and transportation of solid waste.

### **1. DEPLOYMENT OF RESOURCES**

The scope of work under this item shall include

- The Agency shall deploy adequate number of equipment's, vehicles, Tools & Tackles, workshops, manpower (workers, drivers, helpers, supervisors and managers),
- The hardware deployed should be maintained properly including stocking adequate inventory & spares and should be replaced immediately based on requirement for continuance of hassle free service in the most efficient manner.
- All deployment has to be justified through proper calculations based on the field requirement, and shall be consulted with the Municipality Authority. Consultation or approval by the Municipality Authority does not exempt the service provider from his responsibility to achieve the required service performance standards and desired outputs. The deployment can subsequently be increased during operation to achieve the desired output.
- The bins which will be provided by Municipality are to be placed properly, so that they are accessible to the users, easy to operate, easy to transport, not exposed to atmosphere, aesthetically acceptable and user friendly.
- The damaged hardware other than bins shall have to be repaired /replaced immediately.

### **2. MSW COLLECTION, SEGREGATION AND TRANSPORTATION.**

The scope of work under this item shall include.

- Wastes generated from Road sweeping & Drain cleaning shall have to be collected separately (Wet & Dry) for transportation to the MCC/MRF/Designated land filled site on daily basis.
- Evening/Night Cleaning should be made in the marketable area, Bus stand/Public places and main road area which is a mandatory condition in the sanitation work.
- Cleaning collection and transportation of the Marketable area shall be made from 6.00 A.M. to 11.00 A.M. and also in the evening dumped garbage should not be dump at road side at any moment.
- Biodegradable and non-biodegradable solid waste should be separately collected and transported.
- The services of all lane to lane collection and transportation of waste shall be provided on all days of the week, irrespective of any National Holidays, Festivals or local holiday.
- Collection and transportation of all types of MSW shall be made by means of Wheel Barrow, Tricycle, LCV & Tractors regularly.
- The C & D waste & other waste like dead animal will be collected and Transported to the designated place / land fill side.
- In case of any special occasion & emergent nature of the cleaning work must be carried out by existing sanitation worker.
- **Sweeping :-** Sweeping of all roads / lanes of entire wards market place , bus stand & other public places are to be made daily . The solid waste / garbage generated by sweeping should be collected & transported to the MCC / MRF in segregated manner .
  - a. All major roads , markets / bus stands and public places etc. sweeping time from 4.00 A.M to 08 A.M & 9.00 P.M to 11.00 P.M .
  - b. Minor roads lanes , streets etc sweeping time from 4.00 A.M to 9.00 A.M

**Drain cleaning:-** The removal of drainage garbage i.e di-siltation , polithyne , paper , foregone materials and other floating materials to avoid chocking of drain . The removed garbage should be transported in a segregated manner to the MCC / MRF , land filled site of the Sunabeda Municipality .

- a. All the road side drains should be cleaned on every 10days interval .
- b. All the major drains should be cleaned on every 15days intervals and as when required .
- c. All the natural drains should be de-silted from the month of April to June of every year on or before rainy session .

**Uprooting of bushes :-** The uprooting of bushes and shrubs from road side berm and conservancy lane . The removed garbage should be transported in a segregated manner to the MCC / MRF / Land fill site of the Sunabeda Municipality .

- a. All the road site berm & conservancy lanes should be cleaned on every 20days interval & as when required .

**Disinfectant :-**

- a. The bleaching powder , phenyl , mosquito oil should be spread properly in drains & roads .
- b. **The municipal solid waste generated from the various sources are to be transferred to the MCC / MRF / land fill site. The secondary dump yard is to be not created .**

- c. The agency should be given an early action for the proragmme like VIP visit / Floor situation / Govt. programmes and other district level programmes .

- If light commercial vehicle/Tricycle/other sanitary equipments will be supplied by the Municipality then the proportionate cost will be deducted from the monthly bill of agency.
- The agency should have vehicles (Tractors, Pickup Van or Mahindra Pickup ) with separate bins for transportation of wet & dry waste .
- The tractors for transportation of segregated waste ( Wet & Dry) should have closed trolleys marked dry & wet waste separately.
- The municipality will take-up the door to door collection of waste as per Govt. guidelines procedure . In case of any requirement , the agency shall provide necessary man power for door to door collection in tri-cycle .

### **3. COLLECTION, CLEANING AND TRANSPORTATION OF SOLID WASTE.**

The scope of work under this item shall include.

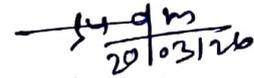
- Sweeping of all main roads, narrow roads, lanes and by-lanes within the Municipality area shall be taken up manually.
- Street sweeping and collection from all type of roads on daily basis within the Municipality area.
- The cleaning of all the drains (including de-silting), conservancy should be done on daily basis and bush uprooting , weeds & other activities pertaining to sanitation within the service area once every week.
- Solid Wastes generated by sweeping, drain cleaning (excluding silts), conservancy cleaning, bush uprooting , de-weeding, and other sanitation activities are to be transferred to the MCC/MRFC/Designated landfill site in a safe and covered container on daily basis.
- Waste generated from drain de-silting (mud & sand) should not be mixed with MSW and shall have to be transported separately. On instruction from the Municipality Authority, these wastes have to be transferred to land fill site identified by the Municipality within the service area.
- On deposit of user's fee at Municipality the Construction and Demolition waste to be lifted from the site and transported and disposed at C&D disposal site as per site selection .
- On deposit of user's fee at Sunabeda Municipality solid waste will be collected for different marriage venue and shifted to MCC/MRF/Designated place .

### **4. SERVICE DELIVERY COMPLIANCE.**

- The clearing schedule of the Waste should ensure that MSW is cleared at least once in 24 hours.
- The Agency will ensure that the area around the Municipality is kept clean at all the times.
- The MSW shall not be disposed off/dumped in any area other than specified Place such as MCC/MRF land fill site will be termed as deficiency of service and such repeated acts may lead to termination of contract.
- Ensure safe transportation of the collected Municipal Solid Waste in covered container to the designated place at transfer station.



- Dry Municipal Solid Wastes like leaves, paper etc. shall not be burnt.
- The ground at the place where the vehicles stop for loading shall be cleaned and disinfected with an approved disinfectant.
- The Agency should ensure adequate safety for all manpower deployed including required insurance facility.
- The man power deployed by the agency shall have to wear uniform/apron/PPE / gloves / shoes / helmet during working hours bearing the logo of Sunabeda Municipal Council .
- Minimum First Aid facilities to be provided to the sanitation workers.
- The agency will provide Identity Card to each and every engaged labour.

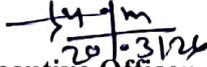
  
20/03/26

**Executive Officer,  
Sunabeda Municipality.**

## Eligibility criteria and General Instructions to Tenderers

*The technical bid shall be accompanied* with attested photo copy of the following requisite documents failing which the bid shall be rejected out rightly.

1. Credibility and experience certificate issued from the concerned Authority /Employer of a Govt./ULB/PSU of last 03 (Three) years i.e (2022-23 to 2024-25) under whom the work is done for performing the similar nature of work i.e. Sweeping of streets, cleaning of drains, transporting of MSW in segregated manner .
2. Average annual financial turnover for similar nature of work to the tune of Rs.100 Lakhs ( hundred Lakhs) during last three financial years & its audit report audited by CA.
3. The bidder shall submit Valid Registration Certificate and the registration certificate must be issued from Odisha .
4. PAN Card.
5. Valid & up to date last 03 months ESI Challan carries 100nos of staffs .
6. GST Registration certificate.
7. Valid labour license under contract labour (Regulation and Abolition) Act, 1970 for 100nos.
8. EPF electronic challan returned (ECR) for 100 labours and remittance conformation slip for the month of Nov-2025,Dec-2025 & Jan-2026.
9. Organization must be having their ISO registration certificate & MSME Registration Certificate and photo copy both are attached in bid documents , It should be submit with technical bid. other wise the bid not considerable at any cost.
10. Audited financial statement (balance sheet , profit & loss account ) audited by not below rank of chartered accountant for the financial year 2022-23, 2023-24 and 2024-25 and the average turn over for the 3years should not be less than 1.00 cores .
11. The bidders shall deposit 01 % EMD for 02 years i.e an amount of Rs.3,53,040/- (Through DD ) which is enclosed in the technical bid. .
12. The bidders shall deposit the Bank Guarantee / FD to the tune of Rs.30.00 lakhs and same may be pledge in favour of Executive Officer, Sunabeda Municipality and submit with technical bid .
13. The bidder must have enclosed the documents relating to ownership of vehicles/ agreement with the owners in case of hiring vehicles.
14. An undertaking to provide the extra vehicles as per requirement by Sunabeda Municipality to carry out the work smoothly and payment will be made as per rate in force .
15. The successful bidders shall execute an agreement with the Sunabeda Municipality within 03 days from the date of receipt of letter or acceptance from Sunabeda Municipality. The EMD and bank guarantee which will be kept as security deposit till completion of time period (At the time of refund no bank interest will be paid ) . The EMD and Bank Guarantee of the unsuccessful tenders shall be refunded back on application only after finalization of the bid and drawl of agreement with the successful bidder. In case the successful bidder subject to fail to execute agreement in time, the EMD and bank guarantee will be forfeited by the undersigned . As per DTCN shall be followed in the agreement.
16. If any bidder is having any negative or unsatisfactory record in providing services to any Govt. / Private organization , then the bidder shall be disqualified .

  
Executive Officer,  
Sunabeda Municipality.



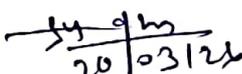
## General Terms and Conditions

### Instruction to Tenderers

1. The Tenderers are requested to examine the instructions/terms and conditions and specifications given in the tender document carefully before filling up the Tender document and rate should be quoted accordingly.
2. One centrally located office within the Sunabeda Municipality area along with separate complains register for each ward will be provided by the Tenderers.
3. The trolley of the transportation vehicles should be covered with net so that loaded garbage does not fall in the street and not create an nuisance.
4. The validity of the tender is meant for carrying out the work during the mentioned period of contract only. However, in case of failure to obey the instructions of the authority for due fulfillment of conditions of the agreement and for non-performance of work during the contract period, the agreement will be rescinded without any compensation.
5. The bidder should be followed Covid-19 SOP.
6. The bidders are required to inspect and assess the entire geographical area as per annexure-I of Package-I and quote their rates of the Labour charges for sweeping, bush cutting, drain cleaning, collection wastes , segregation of wastes including lifting of MSW and disinfecting collection points and spreading disinfectants like bleaching powder etc. which will be supplied by Sunabeda Municipality. The cost of documentation like taking of photograph etc will be borne by the agency.
7. **The Bidders are expected to examine all the instruction, terms and specification in the bid documents, Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidder's risk and shall result in rejection of the bid..**
8. The bid is meant for carrying out the work for a period of two years, Sunabeda Municipality shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
9. Sunabeda Municipality shall have the right to terminate the contract on the ground of improper performance and violation of the terms of the contract without assigning any reason by giving 15 days prior notice
10. **Conditional and incomplete bid is liable for rejection.**
11. Letter of authorization for representing the registered firm/entrepreneur/Private company/NGOs / Contractor and to sign the bid document should be enclosed along with the bid document.
12. Bids containing overwriting, additions, alternation, erasures, obliteration and other discrepancies should be properly attested all corrections made by them.
13. The bidders shall sign every page of the tender documents and submit them
14. **The Bidders should quote rates both in figures and in words, wherever is there is a difference between the rate quoted in figures and words, the rate quoted in words will be taken as correct.** Lowest bidder will be awarded the contract ,if two bidder. Or multiple bidder quoted same price, then highest mark score in technical bid shall be awarded the contract.
15. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the EMD & Bank guarantee will be forfeited and steps shall be taken for black listing of the bidder.
16. **Quoting abnormal low workable rate or abnormal higher workable rate will be liable for rejection of the Tender document by the Tender accepting authority.**
17. The Tenderer should arrange at his own cost necessary equipment's, vehicles, machineries tools and plants etc. required for the efficient execution of the work and the rates quoted should be inclusive of the running charges of such plant and cost of consumables.
18. The Authority can add more terms and conditions if found suitable subsequently in the agreement and the selected tenderer can't made any objection.
19. The agency shall have to establish a registered office in jurisdiction of the Sunabeda Municipality for monitoring of day to day sanitation activities .
20. **The work shall be awarded for 2years . The renewal will be made after one year subject to satisfactory performance of sanitation work .**
21. The agency shall pay not less than the minimum wages to the workers engaged for the sanitation work notified by the current labour rate of Govt. of Odisha time to time .

22. The agency shall be liable for making the contribution of EPF for each labours / workers engaged in sanitation work as per the provision of the EPF Act-1952.
23. The agency will be personally responsible for compliance of all relevant act , rules & regulation as applicable from time to time under labour act .
24. The agency shall engage the minimum 68 nos of labours for sweeping and cleaning of drains , of bushes , Loading & unloading , Collection and transportation of MSW and segregation of etc .
25. The undersigned will not be held responsible in case of market price variation including labour wages. The final acceptance rate will remain unchanged at any stage.
26. The black listed agency cannot be participate in the tender . If found his tender will be cancelled & EMD is forfeited .
27. The bidder must be have in the jurisdiction in Odisha state .
28. The work period may be extend after successfully completion of 02years subject to satisfactory performances .
29. This municipality 2nos Tata ACE vehicles will be supplied to selected agency on rent basis for door to door garbage collections per day 02 to 04 trips and It will be increase as when required . The agency shall be paid salary of driver and minor repair the vehicles up to Rs.2000/-
30. The authority reserves the right to cancel one or all the tenders at any time and any stage without assigning any reason thereof.
31. The bidder shall neither transfer the bidding documents to another interested party nor submit proposals for a package other than the one for which the bidding document has been proposed from Sunabeda municipality .
32. The evaluation will be based on the service charges on the manpower component quoted by the bidder ( Not less than 3.85% of the estimated cost) and other variables (Such as LCV and tractor hire charges per month) in the NIT.
33. The bidder shall submit Pre-qualification , Technical qualification proposal and financial bid in the format specified in Annexure and accordance with this tender .
34. The financial qualified bidder will be give their presentation at Municipality Meeting Hall through office projector on 09.04.2026 at 3.00 P.M subject to situation .

Signature of the Tenderer

  
Executive Officer  
Sunabeda Municipality

## PACKAGE-I

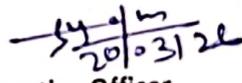
Name of the Bidder :-

### CRITERIA FOR EVALUATION valuation of Technical Proposals

Sl. No.	Evaluation Parameters	Total Mark	Criteria for award of Mark			
1	Years of Experience in handling MSW in Municipal Corporation / Municipal Council Area (to be determined from the work order / contract copies/Experience Certificate )	20	<ul style="list-style-type: none"> <li>• 1 Years : 10 marks</li> <li>• 2 Years : 15 marks</li> <li>• &gt;3 Years : 20 marks</li> </ul>			
2	Service rendered for particular number's of year and number of population under SWM in single ULB under single contract package or multiple contract packages in any state of Odisha. (to be determined from the work order / contract copies/ Experience Certificate )	20	Years	0years to 2 years	2yearsto3 years	>3 years
			Population			
			<20,000	6	8	15
			20,000 To 1,00,000	10	12	20
3	Experience in handling in similar nature of work with strength of sweepers in single work order (To be determined from Work order/Agreement Only).	20	<ul style="list-style-type: none"> <li>• <math>\geq 01 &lt; 50</math> : 10 marks</li> <li>• <math>\geq 50 &lt; 100</math> : 20 marks</li> </ul>			
4	Annual Average Turnover for Last 3 FY (2022-23, 2023-24 & 2024-25)	15	<ul style="list-style-type: none"> <li>• 01 Crore : 05 marks</li> <li>• 02 Crore : 10 marks</li> <li>• &gt;03Crore : 15marks</li> </ul>			
5	Valid ISO Certification	10	<ul style="list-style-type: none"> <li>• ISO 9001 : 2 marks</li> <li>• ISO 27001 : 2 marks</li> <li>• ISO 45001 : 2 marks</li> <li>• ISO/IEC20000-1:2018 : 2 marks</li> <li>• ISO 14001-2015 : 2 marks</li> </ul>			
6	Presentation	10	:10 marks			
7	Contract Labor license 200 nos labour	5	<ul style="list-style-type: none"> <li>• 100 nos : 2 mark</li> <li>• 150 nos : 4 marks</li> <li>• 200 nos : 5 marks</li> </ul>			

## Engagement of Labour

1. The Service Provider shall not be employ any minors as labour for Sanitation work.
2. The Executive Officer shall have the right to enquire and to decide any complaint alleging that the wages paid by the Tenderer to any labour for the work done by such labourer is less than the wages paid for similar work to the neighborhood or fixed by the Government from time to time.
3. The Officer-in-charge of the work shall have the right to decide whether any labourer employed by the Tenderer if below the age of twelve years and to refuse to allow any labourer whom he decides to be below the age of twelve years to employed by the Tenderer.
4. In case of any complain by the labourer engaged by the Tenderer for the work about non-payment or less payment of wages as per the latest minimum wages Act. The Executive Officer will have the right to investigate and if the Tenderer is found to be default, he may recover such amount from the Tenderer and pay such amount to the labourers directly under information to the local Labour Officer of the Govt. The decision of the Executive Officer is final and binding on the Tenderer.
5. The selected Tenderer must abide by the Act & Rules of Labour Laws applicable to the establishments in engagement for execution of Sanitation Work.

  
Executive Officer  
Sunabeda Municipality

Signature of the Bidder.

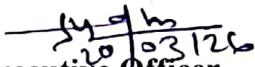


## OTHER TERMS AND CONDITIONS

1. The vehicles for transportation of solid wastes must be in good Running condition.
2. The drivers of the vehicles must have valid driving license.
3. The executing agency shall bear the cost of fuel, lubricants, repair and maintenance of the vehicle as well as salary and wages of the drivers and staff engaged in the vehicle.
4. The labour required for loading, unloading, collection and transportation etc. shall be provided by the executing agency.
5. In case the agency does not comply to the instruction of Sunabeda Municipality, Municipality may engage any other agency for removal of such solid wastes which has not been collected by the executing agency and in such a case, the cost of collection and removal through the other agency shall be recovered from the bills of the a original executing agency.
6. The transportation of garbage will be done with due care and the transporting vehicle shall be covered as per norms specified by the pollution control board.
7. The agency has to maintain a register clearly indicating numbers of trips made with vehicles number, time of loading and unloading of arrival and departure as per the direction of office-in-charge of municipality and register may be subject to verifications at any time by any authorized officer of the Municipality.
8. The bills shall be paid by the municipality on monthly basis as per agreement executed in between.
9. Municipality shall have the right to add /delete any condition to/from the agreement as and when required for smooth management for the sanitation service on mutual discussion.
10. The waste collectors engaged by the executants shall be collecting solid wastes from various households on daily basis on particular fixed timings area-wise as may be finalized by the executants in consultation with the officer-in-charge of the Municipality.
11. The Agency shall furnish a detailed list of manpower (sweepers , drivers etc) employed in the SWM operations after getting the work order. If there is any change of manpower details during the contract period, then the Agency shall update the Municipal Authority.
12. As per Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013, no person shall be involved in cleaning of drain or any other SWM operations without proper safety gears. Hence, the Agency shall be held fully responsible if he/she violates this Act. The Agency shall provide adequate personal protective equipment (PPE) to all its employees who are employed in SWM operations.
13. In case of any dispute arising out of the contract, the matter shall be referred to the Collector, koraput.. Whose decision shall be final and binding to the parties.
15. The agency shall indemnify the Sunabeda Municipality against any claim, losses, damages concerning to workers/employees during the contract period.

## Submission & Opening of tender.

The Tenders shall be prepared and submitted separately in sealed envelopes in two parts. Viz, Part-I & Part-II clearly indicating on the covers **PART-I (Technical bid should contain all relevant documents/papers of tender including cost of Tender Paper, EMD, Bank Guarentee , Experience Certificate, PAN Card, GST Registration certificate , Labour License, Valid EPF Challan ) & Part-II (Financial bid)**. The cover shall be super scribed "Tender for the work **"Cleaning and sanitation work in Ward No.01 to 09 & 12 , 15 (Part)"** and addressed to the Executive Officer, Sunabeda Municipality. The envelope containing the technical bid and financial bid should also super scribed accordingly. The full name, postal address, e-mail address and telephone number / cell number of the tenders shall be written on the bottom left corner of the sealed envelope. The financial bid of those will be opened who will qualify in the technical bid.

  
Executive Officer,  
Sunabeda Municipality.

Signature of the Bidder.



## CHECK LIST

Sl. No	List of documents	Details of document	Should be left blank for office use only
1	2	3	4
1	Certificate of Registered Firm /Entrepreneur /N.G.O./Private Company/ Contractor		
2	PAN Card / The bidder shall submit the hard copy and soft copy in pen drive .		
3	GST Registration certificate		
4	Valid Labour license under contract labour (Regulation and abolition) Act,1970 for 100nos.		
5	Undertaking to provide the extra vehicles as per requirement by Sunabeda Municipality to carry out the work smoothly.		
6	Credibility and experience certificate issued from the concerned Authority/Employer of a Govt./ULB/PSU of repute last Three years under same the work is done for performing the similar nature of work i.e sweeping of streets. Cleaning of drains, transportation of MSW in segregated manner .		
7	Average annual financial turn over to the tune of Rs.100.00 lakhs( Rupees hundred lakhs) of work during last three financial year and its audit report audited by C.A.		
8	Valid & Up-to-date last three month ESI and Challans carries 100 Nos. of staff.		
9	EPF electronic challan returned (ECR) for 100 labours and remittance conformation slip for the month of Nov-25,Dec-25 & Jan-26.		
10	Organization having their ISO and MSME registration certificate ( Both should be submit)		
11	The bidder shall deposit the Bank Guarantee / FD to the tune of Rs.30 Lakhs and pledge in favor of Executive Officer, Sunabeda Municipality . The same may be submit same with the tender paper .(Technical bidd) .		
12	Audited financial statement (balance sheet , profit & loss account ) audited by not below rank of chartered accountant for the financial year 2022-23 , 2023-24 and 2024-25 and the average turn over for the 3yaers should not be less than 1.00 cores .		
13	EMD, Bank Guarantee and Paper cost should be submit along with technical bid .		

Signature of the Bidder.



i)

ii) Total no of corrections:-

iii) Total no of Over writing:-

iv) Total no of Interpolation:-

(Full signature of bidder)

Name of Agency:-

Address of the Agency:-

Contact No:-

Land Line No:-

Mobile No:

*Sy d m*  
*20/03/26*

**Executive Officer,  
Sunabeda Municipality.**

Signature of the Bidder.



# SUNABEDA MUNICIPALITY

## *TENDER PAPER*

*(FINANCIAL BID )*

*Part-II*

*FOR*

*Cleaning &*

*SANITATION WORK*

*FROM*

*WARD NO 01 to 09 & 12 , 15(Part)*

*(Package-I , Sunabeda )*

Signature of the Bidder.



# **MUNICIPAL COUNCIL: SUNABEDA**

## **PART-II**

### **FINANCIAL BID DOCUMENT**

(To be enveloped in separate sealed over)

NAME OF WORK:

Cleaning and sanitation work inward No. 01 to 09 & 12 , 15 (Part)

(Package-I , Sunabeda )

Municipal Council :Sunabeda

Signature of the Bidder.



# FINANCIAL BID FORM

## Package-I , Sunabeda

( No documents should be enclosed in this Bid Form)

Sl. No	Job Description	Estimated Cost	Rate Quoted including all charges (Monthly Lump Sum ).
1	2	3	4
1	Collection of municipal solid waste (MSW) in the ULB and its transportation to designated locations, Collection of MSW from designated locations and transportation to the landfill site , Sweeping of streets, Footpath and pavements, Up-rooting of Bushes , cleaning of road side drains, uprooting of vegetation, collection of construction debris from its source and transportation of the same to designated locations. Collection of MSW from the bulk generators of MSW in the ULB wards and its transportation to designated locations. As per detail description of scope of work mentioned in the DTCN for Ward No-01 to 09 & 12 ,15 (Part) (Package-I, Sunabeda) including loading and unloading, supply of 68 nos of labours, T&P required for the work to the designated transfer stations as per the direction of the Officer-in-charge including cost of Driver, Zamadar & Supervisor & taxes viz, income tax, and other taxes & fees as applicable from time to time with highest standard of services.	Rs. 14,70 980.50	
	Rate in words:-		
	Rate in figures		

(One item of work only)

Signature of the Bidder.



**TO BE FILLED BY THE TENDERER**

No. of correction:

No. of interpolation:

No. of overwriting:

*Suc/m*  
*20/03/24*  
**Executive Officer,  
Sunabeda Municipality.**

Signature of the Bidder.

